



**CITY COUNCIL MEETING
TUESDAY, FEBRUARY 3, 2026
HELD REMOTELY & IN PERSON AT CITY HALL
22710 E COUNTRY VISTA DRIVE**

Instructions for providing public comment can be found at the end of the agenda.

Questions or Need Assistance? Please contact the City Clerk at
rcaton@libertylakewa.gov

6:00 P.M. REGULAR SESSION

- 1. Invocation**
- 2. Pledge of Allegiance**
- 3. Call to Order**
- 4. Roll Call**
- 5. Agenda Approval**
- 6. Citizen Comments**
- 7. Announcements / Proclamations / Special Presentations**
 - A. Shane Brickner Memorial Proclamation
- 8. Reports & Inquiries**
 - A. City Council
 - B. Mayor
 - C. City Administrator
- 9. Workshop Discussions**
 - A. Final Network Analysis
 - B. Pavement Master Plan
 - C. Police Department Evidence Custodial Fund
- 10. General Business – Consent Agenda**

- A. Meeting Minutes
Recommended Action: Approve the January 20, 2026, City Council Meeting Minutes.
- B. December 31, 2025 and February 3, 2026 Vouchers
Recommended Action: Approve the December 31, 2025, February 3, 2026, vouchers, the January 1–15 payroll, benefits, and 4th- quarter quarterlies in the amount of \$944,976.85.
- C. Additional Fireworks for the July 4, 2026, Display
Recommended Action: Approve the Addition Letter and Agreement with Pyro Spectaculars North, Inc. in an amount not to exceed \$12,500.
- D. City Park Security Camera Upgrade
Recommended Action: Approve the purchase of security cameras for city parks in an amount not to exceed \$85,000.00
- E. Purchase of Mechanic Pickup - 1 Ton
Recommended Action: Authorize purchase of the mechanic pickup in an amount not to exceed \$78,000.
- F. Purchase of SCAG Zero Turn Mower
Recommended Action: Authorize purchase of the Scag Zero Turn mower in an amount not to exceed \$11,306.58.
- G. Purchase of John Deere XUV
Recommended Action: Authorize purchase of the John Deere XUV in an amount not to exceed \$40,179.74.
- H. Purchase of Light Displays for 2026 "Home for the Holidays"
Recommended Action: Authorize purchase of light displays from Mosca Design in an amount not to exceed \$12,913.15.
- I. Purchase of John Deere Triplex Greens Mower
Recommended Action: Authorize purchase of the John Deere PrecisionCut triplex mower in an amount not to exceed \$56,118.96.
- J. Purchase of Recreation/Events Storage Trailer
Recommended Action: Authorize purchase of the recreation/events trailer in an amount not to exceed \$12,152.03.
- K. Association of Washington Cities (AWC) annual membership
Recommended Action: Approve payment of AWC annual membership fee in an amount not to exceed \$11,793.00.

11. General Business - Action Items

- A. Appointment of Laura DeMott to the Lodging Tax Advisory Committee

Recommended Action: Confirm the Mayor's appointment of Laura DeMott to the Lodging Tax Advisory Committee.

- B. Appointment of David Stuhlberg to the Civil Service Commission

Recommended Action: Confirm the Mayor's appointment of David Stuhlberg to the Civil Service Commission position no. 3

- C. Appointment of Jacob Vanlandingham to the Civil Service Commission

Recommended Action: Confirm the Mayor's appointment of Jacob Vanlandingham to the Civil Service Adjunct Position

- D. Donation - Rainbow Bridge Project

Recommended Action: Accept the donation from Pawpular Companions, for the "Rainbow Bridge Project" at Rocky Hill Park, in the valued amount of \$15,000.

- E. Donation for the 4th of July from ICCU

Recommended Action: Authorize acceptance of the \$500 sponsorship from ICCU for the 4th of July celebration.

- F. Purchase Police Officer Tactical Helmets

Recommended Action: Approve the purchase of the Tactical Helmets in an amount not to exceed \$13,000.00.

12. Council Comments

13. Public Hearings / Appeals

14. Resolutions

15. Ordinances

- A. Ordinance 316 - An Ordinance of the City of Liberty Lake, WA establishing the PD Evidence Custodial Fund

16. Emergency Ordinances

17. Introduction of Upcoming Agenda Items

18. Citizen Comments

19. Executive Session

20. Adjournment

JOIN ZOOM MEETING

1st meeting of the month:

To view the meeting live via Zoom Meeting, join the Zoom web meeting:

Meeting Instructions:

Join from a PC, Mac, iPad, iPhone or Android device:

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Or One tap mobile:

+12532050468,,86578556158# US

+12532158782,,86578556158# US (Tacoma)

Or join by phone:

Dial: +1 253 205 0468 or +1 253 215 8782

Webinar ID: 865 7855 6158

PUBLIC COMMENT

If you wish to provide oral public comments during the Council meeting, you may do so in-person at City Hall or virtually via zoom. If you wish to speak in-person, please fill out a yellow Request to Speak Form. If you wish to speak via zoom, please join the zoom meeting using the meeting information above. The Mayor will invite public comments during the appropriate section of the agenda, at which time you can raise your hand, or send a request to speak to our meeting host using the chat function within the zoom meeting.

WRITTEN PUBLIC COMMENTS

If you wish to provide written public comments for the council meeting, please email your comments to rcaton@libertylakewa.gov by 4:00 p.m. the day of the council meeting and include all the following information with your comments:

1. The Meeting Date
2. Your First and Last Name
3. If you are a Liberty Lake resident
4. The Agenda Item(s) which you are speaking about

*Note – If providing written comments, the comments received will be acknowledged during the public meeting, but not read. All written comments received by 4:00 p.m. will be provided to the mayor and city council members in advance of the meeting.



AGENDA ITEM NO.: 7.A.

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: February 3, 2026

Subject: Shane Brickner Memorial Proclamation

Dept of Origin:

Dept. Head Approval: Mark McAvoy

Exhibit(s):

Honoring the Life and Public Service of Former Mayor Shane Brickner Proclamation

Expenditure Required	No.
Budgeted	N/A
City Program	

Summary Statement

Recommended Action



Proclamation

City of Liberty Lake, Washington

Honoring The Life and Public Service of Former Mayor
Shane Brickner

WHEREAS, Shane Brickner served the City of Liberty Lake with distinction and dedication as a City Councilmember, Mayor Pro Tem, and Mayor, demonstrating a strong commitment to public service and civic leadership; and

WHEREAS, during his tenure in elected office, Shane Brickner was known for his thoughtful approach, collaborative leadership style, and focus on the long-term health and success of the Liberty Lake community; and

WHEREAS, Shane Brickner served as Mayor in 2020, a period defined by the unprecedented challenges and uncertainty of the COVID-19 pandemic; and

WHEREAS, during this difficult time, Mayor Brickner provided steady leadership and worked closely with City staff, fellow elected officials, and regional partners to protect public health, maintain essential services, and support residents and local businesses; and

WHEREAS, Shane Brickner's leadership during a time of crisis reflected his dedication to the well-being, resilience, and unity of the Liberty Lake community; and

WHEREAS, Shane Brickner passed away on November 5, 2025, and his passing represents a significant loss to the City of Liberty Lake and to all who knew and worked with him.

NOW, THEREFORE, BE IT PROCLAIMED by the Mayor and City Council of the City of Liberty Lake, Washington, that the City hereby honors the life, leadership, and lasting contributions of former Mayor Shane Brickner, and expresses its sincere gratitude for his service to the Liberty Lake community.

BE IT FURTHER PROCLAIMED that the City of Liberty Lake extends its deepest sympathies to the family, friends, and loved ones of Shane Brickner, and encourages the community to remember and reflect upon his legacy of public service.

ADOPTED this Third day of February 2026.

Cris Kaminskas, Mayor



AGENDA ITEM NO.: 9.A.

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: February 3, 2026

Subject: Final Network Analysis

Dept of Origin: Planning and Community Development **Dept. Head Approval:** Amy Mullerleile

Exhibit(s):
Network Analysis Update 2025 Report Only

Expenditure Required	No.
Budgeted	N/A
City Program	Long Range Planning

Summary Statement

The network analysis is a study of the City’s transportation system that evaluates existing conditions, short- and long-term growth, and identifies corresponding short- and long-term mitigation measures. A network analysis was completed in 2017 and updated in 2020. The 2025 update was undertaken to inform multiple elements of the Comprehensive Plan update, including Transportation, Capital Facilities, and Land Use. A draft was presented to the Planning Commission in September and to the City Council in October 2025, followed by additional public engagement and coordination with partner agencies. Parametrix will lead this workshop, providing background information and summarizing the changes made since the previous workshop. A resolution to adopt the Network Analysis will be brought forward for Council consideration at a future meeting.

Recommended Action

Workshop Discussion

Liberty Lake Network Analysis Update 2025

Prepared for
The City of Liberty Lake



January 2026

Liberty Lake Network Analysis Update 2025

Prepared for

The City of Liberty Lake
22710 East Country Vista Drive
Liberty Lake, WA 99019

Prepared by

Parametrix
835 North Post, Suite 201
Spokane, WA 99201
T. 509.328.3371 F. 1.206.649.6353
www.parametrix.com

January 2026 | 377-7878-027

Citation

Parametrix. 2026. Liberty Lake Network Analysis Update 2025. Prepared for The City of Liberty Lake by Parametrix, Spokane, Washington. January 2026.

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Acronyms and Abbreviations

HCM	Highway Capacity Manual
ITE	Institute of Transportation Engineers
LOS	Level of Service
NCHRP	National Cooperative Highway Research Program
SRTC	Spokane Regional Transportation Council
STA	Spokane Transit Authority
TAZ	Traffic Analysis Zone
WSDOT	Washington Department of Transportation

1. Introduction

In February 2017, the City of Liberty Lake (the City) conducted a network analysis of the transportation system to identify short-term and long-term needs and in September 2020, the study was updated. Since that time, development and roadway project plans have evolved in key areas of the city. The purpose of this study is to update the 2020 network analysis. This study includes an analysis of existing conditions (2025), short-term growth conditions (2028), and long-term growth conditions (2046).

This report documents and summarizes the results and recommendations of the network analysis update. A description of the study area is provided followed by documentation of data collection methods and results. Next, the future land use and growth assumptions are discussed. The methods and results of the use of the Spokane Regional Transportation Council (SRTC) regional travel demand model are also provided. Traffic analysis methods are then presented including detailed traffic performance metrics for short-term (2028) and long-term (2046) conditions. Finally, the report identifies the network-wide mitigations.

2. Study Area

The study area for this analysis includes major roadways and intersections within the City boundaries. The boundaries of the City extend from the Spokane River on the north to Sprague Avenue on the south, and from Aladdin Road on the west to King James Lane on the east. While this analysis focuses on traffic operations, subsections of this section give an overview of transit and active transportation options in the City. **Figure 1** shows the study area roadway network and intersections for the analysis.

2.1 Description of Major Roads

There are several key roads within the City.

Country Vista Drive – is a major east-west roadway in the City. West of Mission Avenue, Country Vista Drive is a four-lane arterial with a two-way center turn lane that parallels I-90 to the south. East of Mission Avenue, Country Vista Drive becomes a two-lane roadway that circumnavigates the eastern residential areas of the City and eventually meets Appleway Avenue in the northeastern section of the city.

Liberty Lake Road – is a major north-south roadway that runs from the I-90 ramps on the north to the southern boundary of the City. Liberty Lake Road is four lanes with a center landscaped median between the I-90 ramps and Country Vista Drive. South of the Country Vista Drive intersection, Liberty Lake Road narrows to one lane in each direction.

Harvard Road – is a continuation of Liberty Lake Road north of the I-90 ramps and extends north to the northern city boundary. Harvard Road runs north-south as a two-lane roadway, before expanding out to four lanes with a landscaped median north of the roundabout at Mission Avenue.

Appleway Avenue – runs east to west from Liberty Lake Road to the eastern boundary of the City. It is a four-lane arterial with a landscaped center median and left-turn pockets. East of Molter Road, Appleway Avenue begins narrowing down to one lane in each direction as it continues east towards an interchange with I 90 outside of the city boundaries.

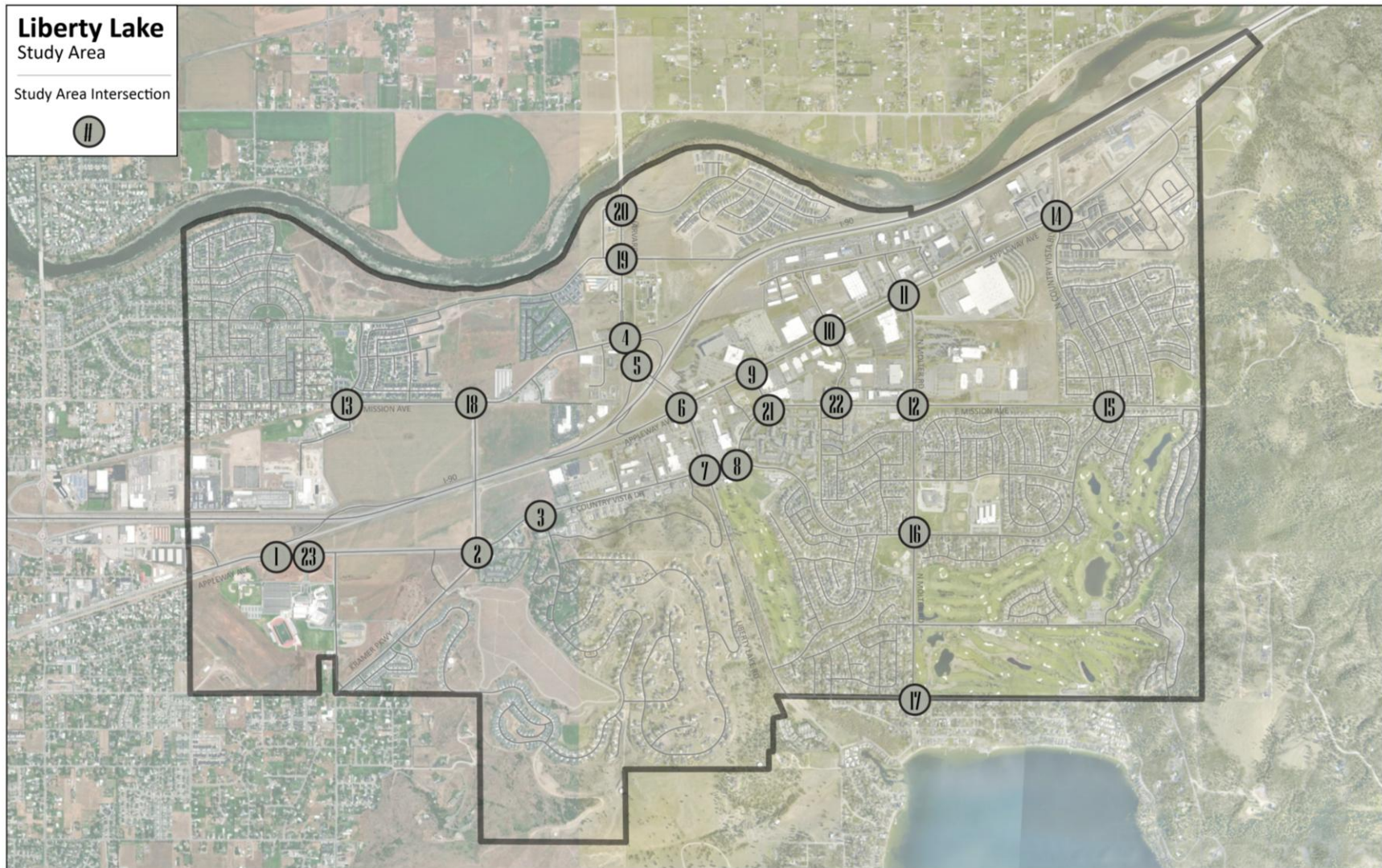


Figure 1 – Study Area

Mission Avenue – is an east-west roadway that has two sections, the western section runs from the western city boundary to Harvard Road as a two-lane roadway, paralleling I-90 to the north. The eastern section of Mission Avenue is a two-lane roadway that runs south of I-90 from an intersection with Country Vista Drive near the center of the City to the eastern city boundary.

Molter Road – is a north-south roadway on the eastern side of the city that runs from Knox Avenue on the north to Sprague Avenue and the southern city boundary on the south. Molter Road is a four-lane roadway with a two-way center turn lane between Appleway Avenue and Mission Avenue. South of the Mission Avenue intersection, Molter Road narrows to one lane in each direction with a two-way center turn lane for most of its length.

Kramer Parkway – is a north-south roadway on the west side of the City that runs from Mission Avenue on the north to Henry Road on the south. Kramer Parkway is a two-lane roadway that includes a bridge over I-90 connecting the northern and southern sides of the City.

2.2 Description of Major Intersections

There are 23 intersections within the City that were studied in this analysis. **Table 1** shows the 23 study area intersections and existing intersection control. The 23 intersections are also shown spatially in **Figure 1**.

Table 1 – Study Area Intersections

#	Intersection	Existing Intersection Control
1	I-90 WB Off Ramp / E Country Vista Dr	Stop-Controlled SB
2	N Kramer Pkwy / E Country Vista Dr	Signal
3	N Legacy Ridge Drive / E Country Vista Dr	Signal
4	E Mission Ave / N Harvard Rd	Roundabout
5	N Harvard Rd / I-90 WB On Ramp	Free
6	N Liberty Lake Rd / Appleway Ave	Signal
7	N Liberty Lake Rd / E Country Vista Dr	Signal
8	E Mission Ave / E Country Vista Dr	Stop-Controlled SB
9	N Signal Dr / E Appleway Ave	Signal
10	N Madson St / E Appleway Ave	Signal
11	N Molter Rd / E Appleway Ave	Signal
12	N Molter Rd / E Mission Ave	Roundabout
13	E Mission Ave / N Harvest Pkwy	Roundabout
14	N Country Vista Blvd / E Appleway Ave	Stop-Controlled NB
15	E Mission Ave / N Country Vista Blvd	All Way Stop-Controlled
16	N Molter / E Country Vista Dr	All Way Stop-Controlled
17	E Sprague Ave / N Molter Rd	All Way Stop-Controlled
18	E Mission Ave / Kramer Pkwy	Roundabout
19	N Harvard Rd / E Indiana Ave	Signal
20	N Harvard Rd / E Wellington Pkwy	Stop-Controlled EB/WB
21	E Mission Ave / N Signal Dr	Stop-Controlled NB/SB
22	E Mission Ave / N Madson St	Stop-Controlled SB
23	E Country Vista Dr / Ridgeline HS signal	Signal

2.3 Transit

The City is served by five Spokane Transit Authority (STA) bus routes. These include Route 7 (Valley/Airport), Route 93 (Molter Loop), Route 98 (Greenacres/Liberty Lake), Route 772 (Liberty Lake Express), and Route 724 (Liberty Lake Tech Express).

Route 7 connects the Spokane International Airport with Liberty Lake. This is a new route as of September 2025 that replaced route 74.

Route 93 is a revised version of the tail end of former Route 74, operating counterclockwise from the Mission Avenue Park and Ride along Molter Road, Appleway Avenue, and Signal Road before returning to the park and ride. This routing maintains local connectivity while improving efficiency and travel time reliability.

Route 98 connects the Valley Transit Center in Spokane Valley to the Liberty Lake Park & Ride via Sprague Avenue, Appleway Avenue, Country Vista Drive, and Mission Avenue. This route helps provide access to a portion of the city not currently served by the other bus routes, including some residential neighborhoods.

Route 722 is an express service connecting downtown Liberty Lake to downtown Spokane and the north bank of the Spokane River near the Spokane Arena. It replaces the former Route 172 and provides direct service along Riverside Avenue, continuing north on Monroe Street to the Spokane County Courthouse and Arena. The route also serves the Meadowood Technology Campus in Liberty Lake and operates primarily during peak periods for faster, limited-stop travel.

Route 724 is an express service operating between downtown Spokane and Liberty Lake via I-90, Appleway Avenue, Country Vista Boulevard, and Hawkstone. The route provides fast, limited-stop service focused on commuter travel during peak periods. In the morning, Route 724 operates outbound from Spokane and transitions into Route 722 for the inbound trip. In the afternoon, this pattern reverses, with Route 722 outbound and Route 724 providing the inbound return to Spokane.

2.4 Active Transportation

The Centennial Trail is a regional bikeway that follows the Spokane River and cuts through Liberty Lake. Improving bike lane connections to this trail can greatly improve its accessibility to surrounding communities. There are several bike lanes found along primary roads in Liberty Lake. These roads include Mission Ave (north of I-90), Liberty Lake Road, Country Vista Drive, Kramer Parkway, and Appleway Avenue. Most of these are painted bike lanes. There are a few local roads with bike lanes as well, but coverage can be extended. Liberty Lake has a large network of sidewalks across many of the major roads in the city.

Liberty Lake is currently working on updating their Parks and Recreation Master Plan. This plan will highlight existing active transportation infrastructure, as well as needed improvements.

3. Data Collection

To determine existing conditions both intersection turning movement counts and roadway volume counts were collected as part of this analysis. **Figure 2** summarizes existing traffic volume (2025) in the City including AM and PM peak hour turning movement volumes and peak hour and daily roadway segment volumes. Collected traffic data is included in **Appendix A**.

3.1 Intersection Turning Movement Counts

Quality Counts collected turning movement counts at 17 of the 23 study area intersections on Wednesday, April 30, 2025, in the AM peak period (7:00 AM to 9:00 AM) and the PM peak period (4:00 PM to 6:00 PM).

Turning movement counts for the other 6 study area intersections were collected as part of the “Spokane Valley Subarea Transportation Plan.” Those turning movement counts were collected on Wednesday, May 8, 2024, in the AM peak period (7:00 AM to 9:00 AM) and the PM peak period (4:00 PM to 6:00 PM). Those turning movement counts were then adjusted to 2025 levels and some volume balancing was applied. Intersection turning movement count locations, including the date of data collection, are shown in **Table 2**.

Table 2 – Turning Movement Count Locations

#	Intersection	Date
1	I-90 WB Off Ramp / E Country Vista Dr	May 8, 2024
2	N Kramer Pkwy / E Country Vista Dr	April 30, 2025
3	N Legacy Ridge Drive / E Country Vista Dr	May 8, 2024
4	E Mission Ave / N Harvard Rd	April 30, 2025
5	N Harvard Rd / I-90 WB On Ramp	April 30, 2025
6	N Liberty Lake Rd / Appleway Ave	April 30, 2025
7	N Liberty Lake Rd / E Country Vista Dr	April 30, 2025
8	E Mission Ave / E Country Vista Dr	April 30, 2025
9	N Signal Dr / E Appleway Ave	April 30, 2025
10	N Madson St / E Appleway Ave	April 30, 2025
11	N Molter Rd / E Appleway Ave	April 30, 2025
12	N Molter Rd / E Mission Ave	April 30, 2025
13	E Mission Ave / N Harvest Pkwy	May 8, 2024
14	N Country Vista Blvd / E Appleway Ave	April 30, 2025
15	E Mission Ave / N Country Vista Blvd	April 30, 2025
16	N Molter / E Country Vista Dr	April 30, 2025
17	E Sprague Ave / N Molter Rd	April 30, 2025
18	E Mission Ave / Kramer Pkwy	April 30, 2025
19	N Harvard Rd / E Indiana Ave	May 8, 2024
20	N Harvard Rd / E Wellington Pkwy	May 8, 2024
21	E Mission Ave / N Signal Dr	April 30, 2025
22	E Mission Ave / N Madson St	April 30, 2025
23	E Country Vista Dr / Ridgeline HS signal	May 8, 2024

3.2 Roadway Volume Counts

Seventy-two-hour roadway tube counts were collected at 11 locations around the City from Tuesday, April 29, 2025 to Thursday, May 1, 2025. The count locations are shown in **Table 3**.

Table 3 – Roadway Volume Count Locations

Location	Date
E Country Vista Dr between Kramer Pkwy and City Limits	April 29, 2025 to May 1, 2025
E Mission Ave between N Harvard Rd and City Limits	April 29, 2025 to May 1, 2025
N Harvard Road between City Limits and E Mission Ave	April 29, 2025 to May 1, 2025
E Country Vista Dr between N Legacy Ridge Dr and N Liberty Lake Rd	April 29, 2025 to May 1, 2025
N Liberty Lake Rd south of E Country Vista Rd	April 29, 2025 to May 1, 2025
E Appleway Ave between N Signal Dr and N Madson St	April 29, 2025 to May 1, 2025
E Appleway Ave east of N Molter Rd	April 29, 2025 to May 1, 2025
N Molter Rd between E Mission Ave and E Country Vista Dr	April 29, 2025 to May 1, 2025
N Molter Rd between N Country Vista Dr and E Sprague Ave	April 29, 2025 to May 1, 2025
E Mission Ave between E Country Vista Blvd and N Molter Rd	April 29, 2025 to May 1, 2025
N Country Vista Blvd north of E Autumn Crossing	April 29, 2025 to May 1, 2025

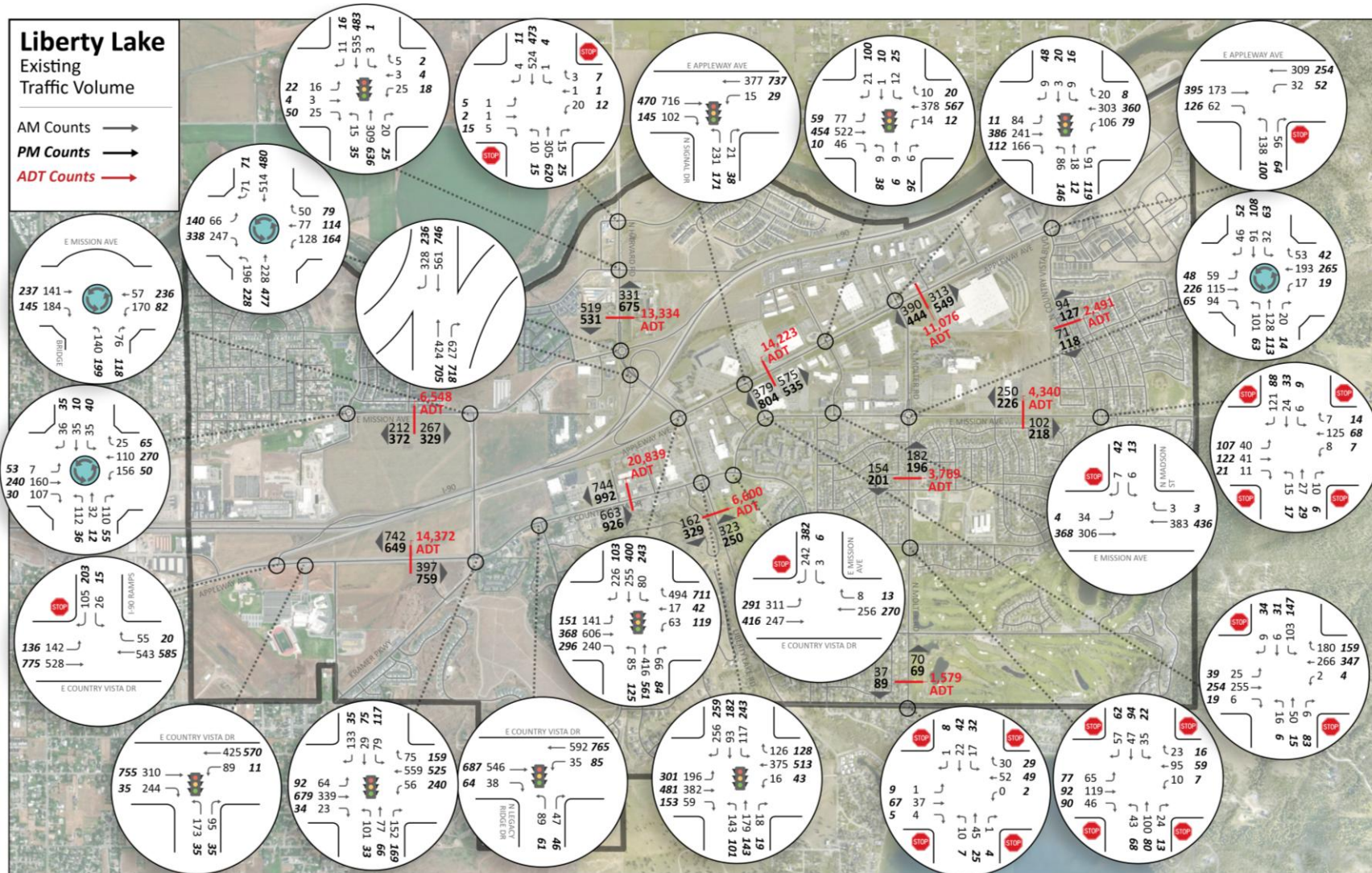


Figure 2 – Existing Traffic Volume (2025)

3.3 Active Transportation

Intersection turning movement counts also include data on pedestrians and bicyclists during peak times. **Table 4** shows AM and PM peak hour pedestrian and bicyclist volumes for each of the study area intersections.

Table 4 – Existing (2025) Peak Hour Pedestrian and Bicyclist Volumes

Int #	Intersection Name	Total Pedestrians		Total Bicyclists	
		AM Peak Hour	PM Peak Hour	AM Peak Hour	PM Peak Hour
1	I-90 WB Off Ramp / E Country Vista Dr	1	0	0	1
2	N Kramer Pkwy / E Country Vista Dr	4	4	7	2
3	N Legacy Ridge Drive / E Country Vista Dr	4	3	0	0
4	E Mission Ave / N Harvard Rd	4	5	3	1
5	N Harvard Rd / I-90 WB On Ramp	0	0	0	1
6	N Liberty Lake Rd / Appleway Ave	8	3	2	3
7	N Liberty Lake Rd / E Country Vista Dr	4	18	5	9
8	E Mission Ave / E Country Vista Dr	15	23	3	7
9	N Signal Dr / E Appleway Ave	6	0	1	7
10	N Madson St / E Appleway Ave	2	4	0	5
11	N Molter Rd / E Appleway Ave	3	5	3	5
12	N Molter Rd / E Mission Ave	12	18	5	7
13	E Mission Ave / N Harvest Pkwy	7	11	0	0
14	N Country Vista Blvd / E Appleway Ave	2	5	2	2
15	E Mission Ave / N Country Vista Blvd	18	17	0	5
16	N Molter / E Country Vista Dr	50	40	19	11
17	E Sprague Ave / N Molter Rd	12	13	4	4
18	E Mission Ave / Kramer Pkwy	1	12	2	1
19	N Harvard Rd / E Indiana Ave	5	1	0	0
20	N Harvard Rd / E Wellington Pkwy	4	5	0	2
21	E Mission Ave / N Signal Dr	9	3	12	1
22	E Mission Ave / N Madson St	10	28	4	5
23	E Country Vista Dr / Ridgeline HS signal	2	4	0	1

3.4 Golf Carts

Golf cart counts were collected at several of the study area intersections during the AM peak period (7:00 AM to 9:00 AM) and the PM peak period (4:00 PM to 6:00 PM). Golf cart volumes during the AM and PM peak periods are shown in **Figure 3**.

Golf cart volumes were highest in the residential areas in the southwest part of the city, with the highest counted intersection being N Molter / E Country Vista Dr with 11 golf carts between 7:00 AM and 9:00 AM and 20 golf carts between 4:00 PM and 6:00 PM.

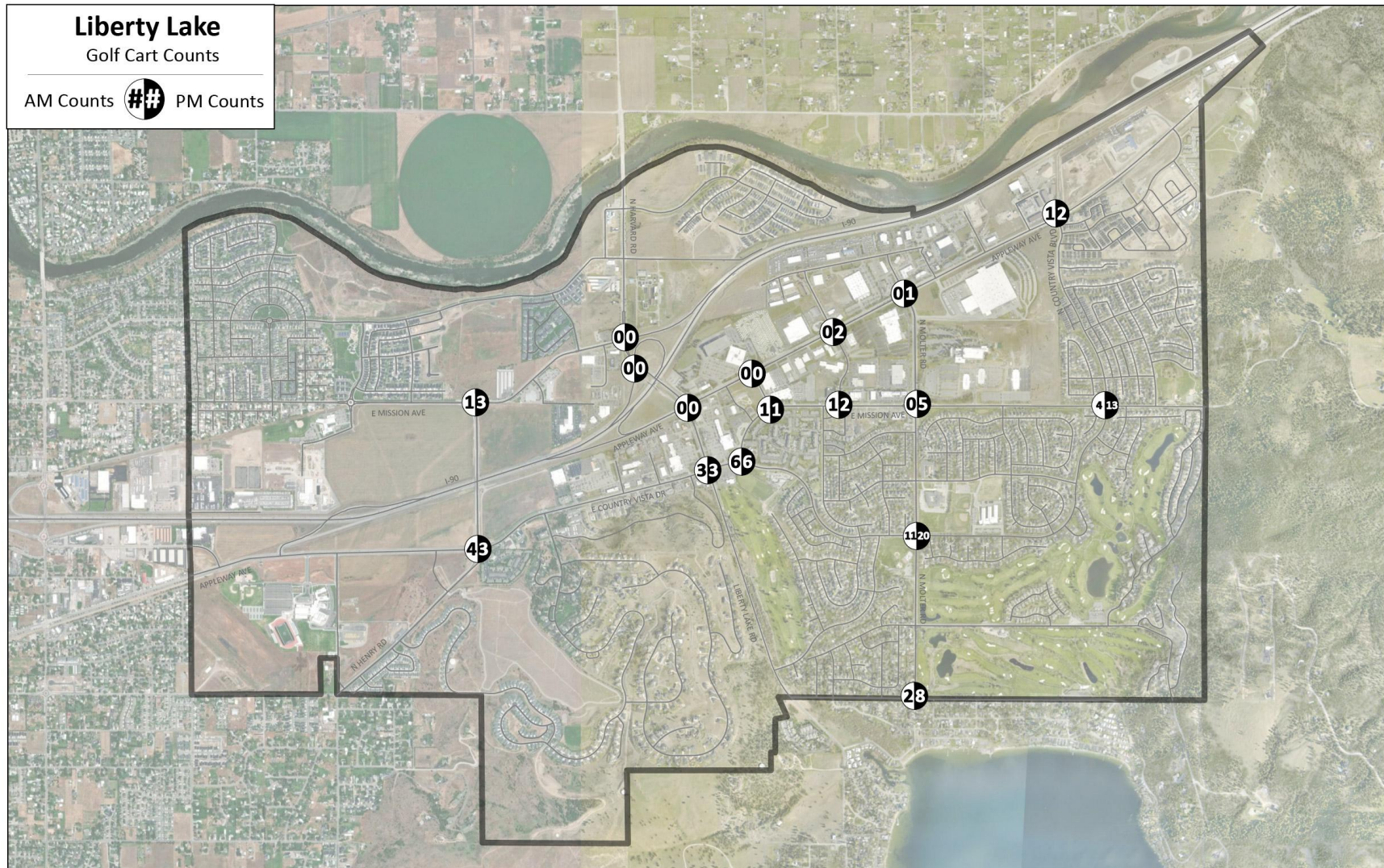


Figure 3 – Existing Golf Cart Volumes (2025)

4. Growth Assumptions

Growth assumptions set the stage for forecasting future traffic volumes at study area intersections and thus understanding transportation system deficiencies. Parametrix conducted an analysis of growth assumptions for both short-term (2028) and long-term (2046) conditions. The primary sources of information to determine the growth assumptions included information about pending and planned developments provided directly by City staff, the Liberty Lake Land Capacity Analysis (February 2025), and socioeconomic forecasts provided within the SRTC regional travel demand model (SRTC model).

4.1 Short-Term Growth (2028)

Parametrix worked closely with City staff to develop assumptions about pending or likely developments in the city within the next three years. Sixteen development areas were identified city-wide and included known or ongoing development and more generic land use growth assumptions for areas likely to develop but where specific plans are unclear or not available at this time.

Parametrix conducted a trip generation analysis to estimate the number of trips new developments would add to city roadways. Where trip generation letters were available for developments, Parametrix used trip generation from those letters. Where trip generation letters were not available for developments, Parametrix used The Institute of Transportation Engineers (ITE) Trip Generation Manual 11th Edition to select trip generation rates for the planned developments. The trip generation rates are based on studies conducted nationwide.

For each future development, trip generation was calculated for the AM peak hour and the PM peak hour. The trip generation calculation is derived from the square footage or number of dwelling units of a given development.

A build-out adjustment was applied to developments that were anticipated to be partially constructed by 2028. The build-out adjustment was based on the estimated build-out percentage of the future land use in the short-term (2028).

In all, the assumed developments added 1,604 new AM peak hour trips, 2,206 new PM peak hour trips, and 26,511 new daily trips to the Liberty Lake roadway network. Note that a single trip is from an origin to a destination and may go through multiple intersections.

Parametrix then distributed the peak hour trips throughout the road network. Trip distribution for developments was based on trip generation letters that contained development distribution where available and by logical origin and destination pairs and land use patterns where development trip distribution was not available in trip generation letters.

Combining the distributed short-term growth trips with existing traffic counts, Parametrix developed the short-term traffic volumes (2028). **Figure 4** summarizes the short-term traffic volumes (2028). Development trip generation and location assumptions are included in **Appendix B**.

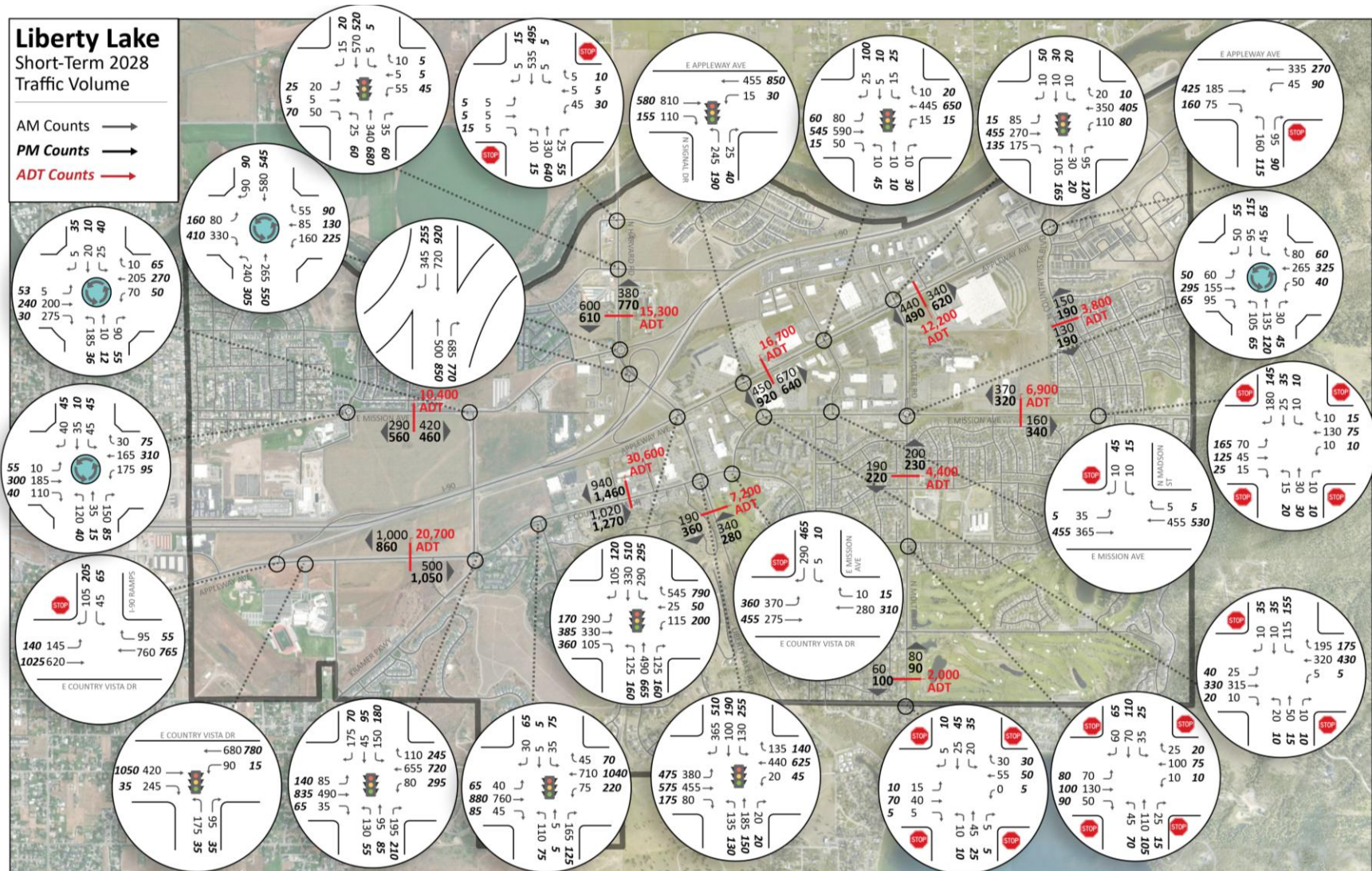


Figure 4 – Short-Term Traffic Volume (2028)

4.2 Long-Term Growth (2046)

Long-term growth projections were guided by the city planning documents previously mentioned, coordination with city staff, as well as the SRTC model. Parametrix used data from the City of Liberty Lake and the SRTC model to analyze the population and employment growth in the city. The SRTC model has a base year of 2022 and a forecast year of 2050. Parametrix used 2024 as a base year and interpolated population and employment data for the analysis year of 2046.

Parametrix worked closely with City staff to understand the planned and desired growth patterns for employment and housing in the city. Parametrix incorporated all this information to refine the SRTC model and generate long-term traffic forecasts as discussed in the following section.

4.2.1 Travel Demand Modeling

The SRTC model was used to develop traffic volume forecasts for 2046 conditions within the City. The SRTC model is a region-wide forecasting tool covering the greater Spokane area from the City of Airway Heights on the west to the City of Liberty Lake on the east. The model utilizes the four-step travel demand forecasting process to evaluate the relationship between land use and the transportation network and thus generate travel pattern predictions for future conditions.

Because of the regional setting of the SRTC model, refinements were made to target results for the smaller scale of this study. Refinements included updates and modifications to base year and horizon year roadway network representations and land use assumptions. For example, Kramer Parkway bridge over I-90 was added in the base year network.

As mentioned previously, land use assumptions for the City in the SRTC model were reviewed with city staff to identify adjustments to better reflect current conditions and plans. The SRTC model divides the region into subareas called traffic analysis zones (TAZs) which contain population, household and employment estimates for their geography. Household and employment values were first modified to better match base year conditions. Then the horizon year population and employment values were adjusted to reflect city land use plans, zoning, and known development proposals. Finally, because the TAZ structure within the city is quite large, additional TAZ centroid connectors were added to represent the travel patterns of smaller TAZs, thus creating virtual TAZ splits. Figure 5 and Figure 6 show the virtual TAZ splits, including households and employment, for the refined SRTC model for 2024 and 2046. Additional documentation of the SRTC model refinement is contained in **Appendix C**.

Finally, with long-term forecasts from the refined SRTC model, Parametrix developed long-term AM and PM intersection turning movement forecasts.

The 2025 existing collected traffic volumes were compared to 2024 base travel demand model outputs forecasts and the 2046 travel demand model outputs to determine the adjustment to apply to 2025 existing collected traffic volumes to forecast 2046 forecasted traffic volumes based on the methodology in National Cooperative Highway Research Program (NCHRP) report 756. Forecasted long-term volumes (2046) were also checked against short-term volumes and increased where necessary. **Figure 7** shows the peak hour long-term traffic volume (2046) at study area intersections.



Figure 5 – 2024 Refined SRTC TAZ MAP



Figure 6 – 2046 Refined SRTC TAZ MAP

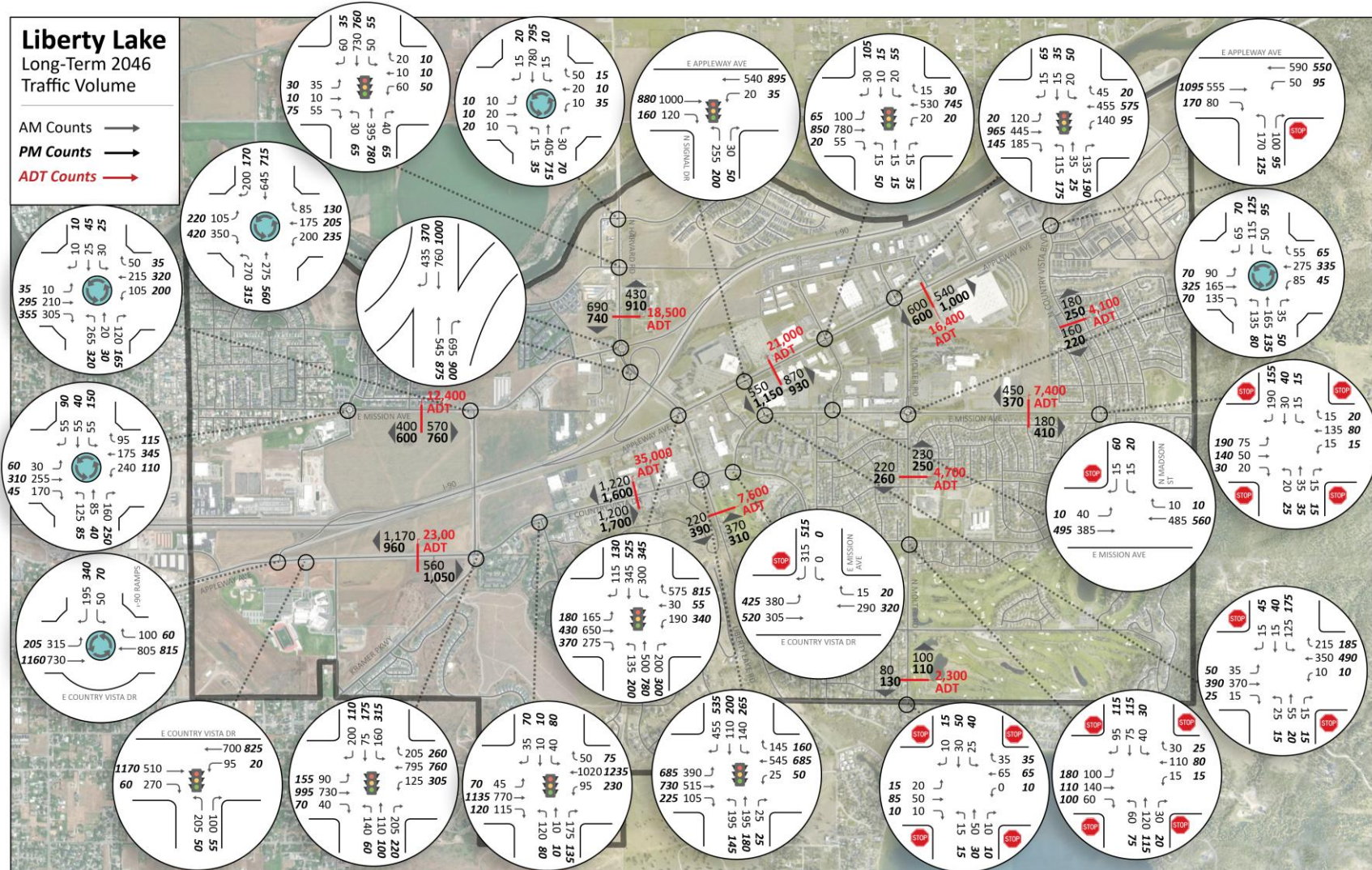


Figure 7 – Long-Term Traffic Volume (2046)

5. Operational Analysis

Parametrix performed an operational analysis on each of the study intersections within Liberty Lake. Intersections were analyzed for three time periods: existing conditions (2025), short-term (2028) and long-term (2046). Mitigation analyses were conducted for short-term (2028) and long-term (2046) conditions. The list of intersections evaluated as part of this analysis was shown previously in **Table 1**.

Traffic volumes used in the existing conditions (2025) analysis can be found in **Figure 2**, traffic volumes used in the short-term (2028) analysis can be found in **Figure 4**, and traffic volumes used in the long-term analysis (2046) can be found in **Figure 7**.

5.1 Analysis Methodology

Vehicular performance at intersections is often defined by the concept of intersection Level of Service (LOS). LOS is defined by average vehicle delay (seconds per vehicle) and is associated with a letter grade on a scale from A (free flowing traffic) to F (intersection failure, major delays). LOS D is often used as a threshold of acceptable traffic operations. In this analysis, mitigations were recommended when intersection performance fell below LOS D.

- A – free flow operation
- B – reasonably unimpeded operation
- C – stable operation
- D – small increases in flow may cause substantial delay
- E – operates with significant delays
- F – operates with extremely slow speeds and/or intersection failures

Parametrix calculated LOS for signalized and stop-controlled intersections using Synchro 11, a traffic engineering software program published by Trafficware using Highway Capacity Manual (HCM) 6th Edition methodology. Where HCM 6th Edition methodology did not provide intersection analysis results, Synchro methodology results were used. **Table 5** illustrates the LOS definitions for unsignalized intersections and signalized intersections.

Table 5 – Level of Service

Level of Service	Unsignalized Intersection Average Delay (sec/veh) ¹	Signalized Intersection Average Delay (sec/veh)
A	0 - 10	0 - 10
B	10 - 15	10 - 20
C	15 - 25	20 - 35
D	25 - 35	35 - 55
E	35 - 50	55 - 80
F	> 50	> 80

1. Reported for the worst performing movement for minor stop control, reported as the overall intersection for all-way stop-control.

Parametrix utilized the traffic analysis program SIDRA 9 to evaluate the roundabout intersections. SIDRA supports several methodologies for roundabout analysis including the SIDRA standard roundabout model as well as the HCM 6th Edition methodology. For this analysis, Parametrix reported results using the SIDRA methodology which is the methodology supported by the Washington Department of Transportation (WSDOT). SIDRA methodology reports LOS and average delay based on

the signalized intersection thresholds. Volume to capacity ratios (V/C) above 0.9 at roundabouts are called out.

5.2 Existing Conditions Analysis (2025)

Traffic volumes used in the existing conditions (2025) analysis can be found in **Figure 2**. Existing (2025) AM and PM peak hour LOS and delay are shown **Table 6**. Existing (2025) LOS is also shown spatially in **Figure 8**. Existing (2025) 95th percentile queue lengths by approach (longest 95th percentile queue for each approach) are shown in **Table 7**. Analysis outputs are included in **Appendix D**.

All study intersections operate at LOS D or better in the AM peak hour. Most intersections operate at LOS D or better in the PM peak hour except for the following:

- E Mission Ave / E Country Vista Dr (intersection 8): the southbound stop-controlled left turn lane operates at LOS E.
- E Mission Ave/N Signal Dr (intersection 21): the southbound stop-controlled approach operates at LOS F.

Table 6 – Existing LOS (2025)

#	Intersection	Existing Intersection Control	LOS (Delay in sec/veh)	
			AM	PM
1	I-90 WB Off Ramp / E Country Vista Dr	Stop-Controlled SB	C (24)/SBL	C (19)/SBL
2	N Kramer Pkwy / E Country Vista Dr	Signal	B (19)	B (19)
3	N Legacy Ridge Drive / E Country Vista Dr	Signal	A (6)	A (6)
4	E Mission Ave / N Harvard Rd	Roundabout	A (9)	B (11)
5	N Harvard Rd / I-90 WB On Ramp	Free	-	-
6	N Liberty Lake Rd / Appleway Ave	Signal	C (27)	D (38)
7	N Liberty Lake Rd / E Country Vista Dr	Signal	B (16)	B (18)
8	E Mission Ave / E Country Vista Dr	Stop-Controlled SB	D (33)/SBL	E (36)/SBL
9	N Signal Dr / E Appleway Ave	Signal	A (10)	A (7)
10	N Madson St / E Appleway Ave	Signal	A (9)	B (10)
11	N Molter Rd / E Appleway Ave	Signal	B (12)	B (13)
12	N Molter Rd / E Mission Ave	Roundabout	A (6)	A (6)
13	E Mission Ave / N Harvest Pkwy	Roundabout	A (7)	A (6)
14	N Country Vista Blvd / E Appleway Ave	Stop-Controlled NB	B (15)/NBL	C (17)/NBL
15	E Mission Ave / N Country Vista Blvd	All Way Stop-Controlled	A (9)	A (9)
16	N Molter / E Country Vista Dr	All Way Stop-Controlled	B (11)	B (10)
17	E Sprague Ave / N Molter Rd	All Way Stop-Controlled	A (8)	A (8)
18	E Mission Ave / Kramer Pkwy	Roundabout	A (6)	A (6)
19	N Harvard Rd / E Indiana Ave	Signal	A (9)	A (10)
20	N Harvard Rd / E Wellington Pkwy	Stop-Controlled EB/WB	C (18)/EBL	D (28)/WBL
21	E Mission Ave / N Signal Dr	Stop-Controlled NB/SB	D (28)/SB	F (>50)/SB
22	E Mission Ave / N Madson St	Stop-Controlled SB	B (12)/SB	B (12)/SB
23	E Country Vista Dr / Ridgeline HS signal	Signal	C (30)	C (21)

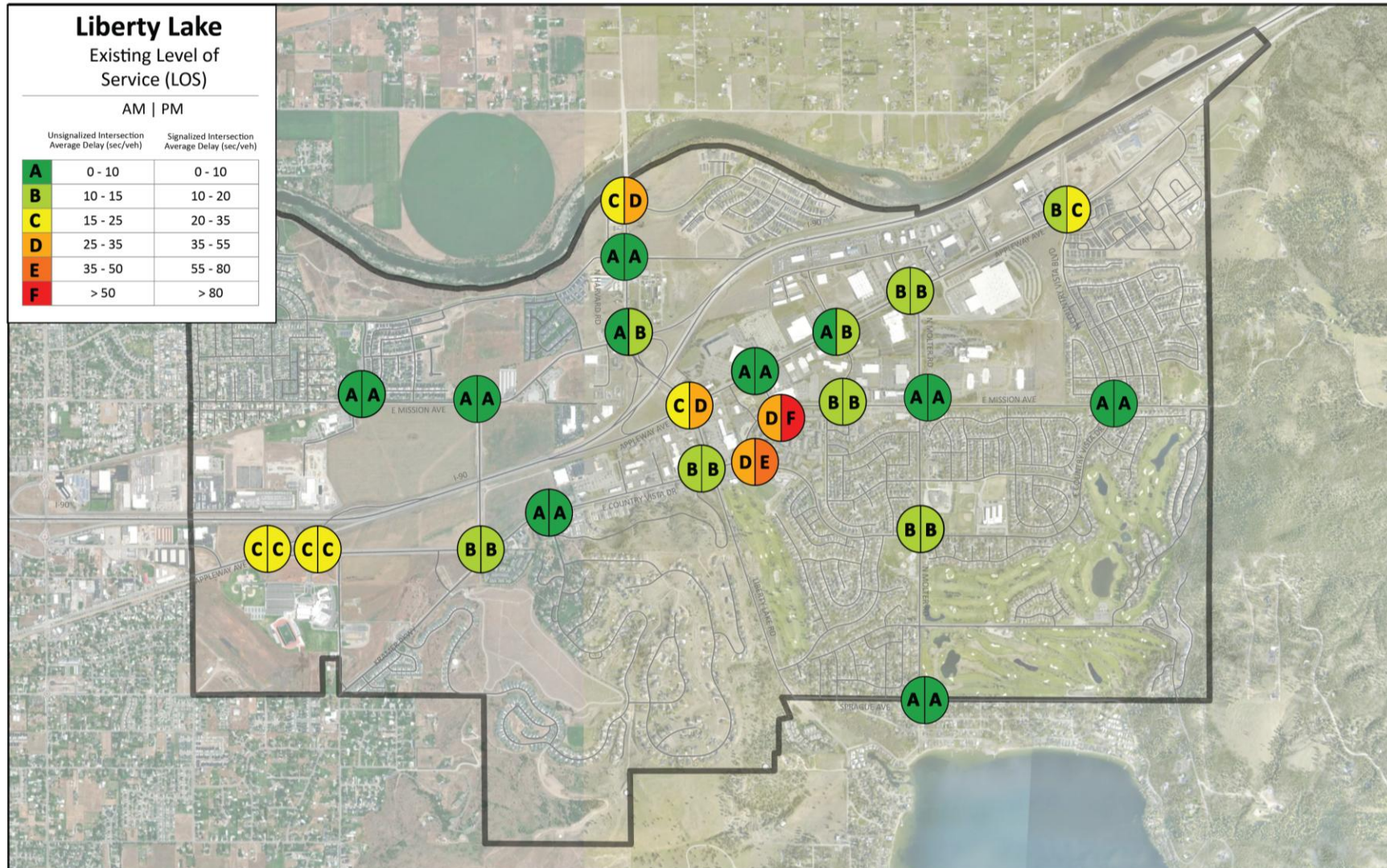


Figure 8 – Existing LOS (2025)

Table 7 – Existing 95th Percentile Queue Lengths (2025)

#	Intersection	Existing Intersection Control	95th Percentile Queues (feet)							
			AM				PM			
			NB	SB	EB	WB	NB	SB	EB	WB
1	I-90 WB Off Ramp / E Country Vista Dr	Stop-Controlled SB	-	25	25	-	-	25	0	-
2	N Kramer Pkwy / E Country Vista Dr	Signal	175	125	100	200	150	50	200	150
3	N Legacy Ridge Drive / E Country Vista Dr	Signal	25	-	50	0	25	-	50	0
4	E Mission Ave / N Harvard Rd	Roundabout	75	150	75	50	150	150	150	150
5	N Harvard Rd / I-90 WB On Ramp	Free	-	-	-	-	-	-	-	-
6	N Liberty Lake Rd / Appleway Ave	Signal	150	200	200	200	275	300	275	375
7	N Liberty Lake Rd / E Country Vista Dr	Signal	50	125	100	125	50	150	150	175
8	E Mission Ave / E Country Vista Dr	Stop-Controlled SB	-	25	25	-	-	75	25	-
9	N Signal Dr / E Appleway Ave	Signal	100	-	100	25	50	-	50	25
10	N Madson St / E Appleway Ave	Signal	0	0	50	50	25	25	50	100
11	N Molter Rd / E Appleway Ave	Signal	25	0	50	50	50	25	75	50
12	N Molter Rd / E Mission Ave	Roundabout	25	25	25	25	25	25	50	50
13	E Mission Ave / N Harvest Pkwy	Roundabout	25	25	25	25	25	25	50	50
14	N Country Vista Blvd / E Appleway Ave	Stop-Controlled NB	25	-	-	0	25	-	-	0
15	E Mission Ave / N Country Vista Blvd	All Way Stop-Controlled	0	25	0	25	0	25	25	0
16	N Molter / E Country Vista Dr	All Way Stop-Controlled	25	25	50	25	25	25	50	0
17	E Sprague Ave / N Molter Rd	All Way Stop-Controlled	0	0	0	0	0	0	0	0
18	E Mission Ave / Kramer Pkwy	Roundabout	25	-	50	25	50	-	50	50
19	N Harvard Rd / E Indiana Ave	Signal	25	50	0	0	50	50	0	25
20	N Harvard Rd / E Wellington Pkwy	Stop-Controlled EB/WB	0	0	0	0	0	0	0	0
21	E Mission Ave / N Signal Dr	Stop-Controlled NB/SB	25	50	0	0	0	150	0	0
22	E Mission Ave / N Madson St	Stop-Controlled SB	-	0	0	-	-	0	0	-
23	E Country Vista Dr / Ridgeline HS signal	Signal	200	-	200	150	25	-	250	125

5.3 Short-Term Analysis (2028)

Traffic volumes used in the short-term (2028) analysis can be found in **Figure 4**. Short-term (2028) AM and PM peak hour LOS and delay are shown **Table 8**. Short-term (2028) LOS is also shown spatially in **Figure 9**. Short-term (2028) 95th percentile queue lengths by approach (longest 95th percentile queue for each approach) are shown in **Table 9**. Analysis outputs are included in **Appendix E**.

All study intersections operate at LOS D or better in the AM peak hour except for the following:

- I-90 WB Off Ramp / E Country Vista Dr (intersection 1): the southbound stop-controlled left turn lane operates at LOS E.
- E Mission Ave / E Country Vista Dr (intersection 8): the southbound stop-controlled left turn lane operates at LOS E.
- E Mission Ave/N Signal Dr (intersection 21): the southbound stop-controlled approach operates at LOS F.

All study intersections operate at LOS D or better in the PM peak hour except for the following:

- N Liberty Lake Rd / Appleway Ave (intersection 6): the intersection operates at LOS E.
- N Liberty Lake Rd / E Country Vista Dr (intersection 7): the intersection operates at LOS E.
- E Mission Ave / E Country Vista Dr (intersection 8): the southbound stop-controlled left turn lane operates at LOS F.
- N Harvard Rd/E Wellington Pkwy (intersection 20): the westbound stop-controlled left turn lane operates at LOS E.
- E Mission Ave/N Signal Dr (intersection 21): the southbound stop-controlled approach operates at LOS F.

Table 8 – Short-Term LOS (2028)

#	Intersection	Existing Intersection Control	LOS (Delay in sec/veh)	
			AM	PM
1	I-90 WB Off Ramp / E Country Vista Dr	Stop-Controlled SB	E (42)/SBL	D (32)/SBL
2	N Kramer Pkwy / E Country Vista Dr	Signal	C (30)	C (30)
3	N Legacy Ridge Drive / E Country Vista Dr	Signal	B (11)	B (12)
4	E Mission Ave / N Harvard Rd	Roundabout	A (10)	B (16)
5	N Harvard Rd / I-90 WB On Ramp	Free	-	-
6	N Liberty Lake Rd / Appleway Ave	Signal	D (37)	E (57)
7	N Liberty Lake Rd / E Country Vista Dr	Signal	C (29)	E (61)
8	E Mission Ave / E Country Vista Dr	Stop-Controlled SB	E (47)/SBL	F (>50)/SBL
9	N Signal Dr / E Appleway Ave	Signal	B (10)	A (8)
10	N Madson St / E Appleway Ave	Signal	A (9)	B (11)
11	N Molter Rd / E Appleway Ave	Signal	B (13)	B (14)
12	N Molter Rd / E Mission Ave	Roundabout	A (7)	A (7)
13	E Mission Ave / N Harvest Pkwy	Roundabout	A (7)	A (6)
14	N Country Vista Blvd / E Appleway Ave	Stop-Controlled NB	C (16)/NBL	C (20)/NBL
15	E Mission Ave / N Country Vista Blvd	All Way Stop-Controlled	A (10)	B (10)
16	N Molter / E Country Vista Dr	All Way Stop-Controlled	B (13)	B (11)
17	E Sprague Ave / N Molter Rd	All Way Stop-Controlled	A (8)	A (8)
18	E Mission Ave / Kramer Pkwy	Roundabout	A (7)	A (7)
19	N Harvard Rd / E Indiana Ave	Signal	B (11)	B (11)
20	N Harvard Rd / E Wellington Pkwy	Stop-Controlled EB/WB	C (20)/EBL	E (37)/WBL
21	E Mission Ave / N Signal Dr	Stop-Controlled NB/SB	F (>50)/SB	F (>50)/SB
22	E Mission Ave / N Madson St	Stop-Controlled SB	B (14)/SB	B (14)/SB
23	E Country Vista Dr / Ridgeline HS signal	Signal	C (33)	B (19)

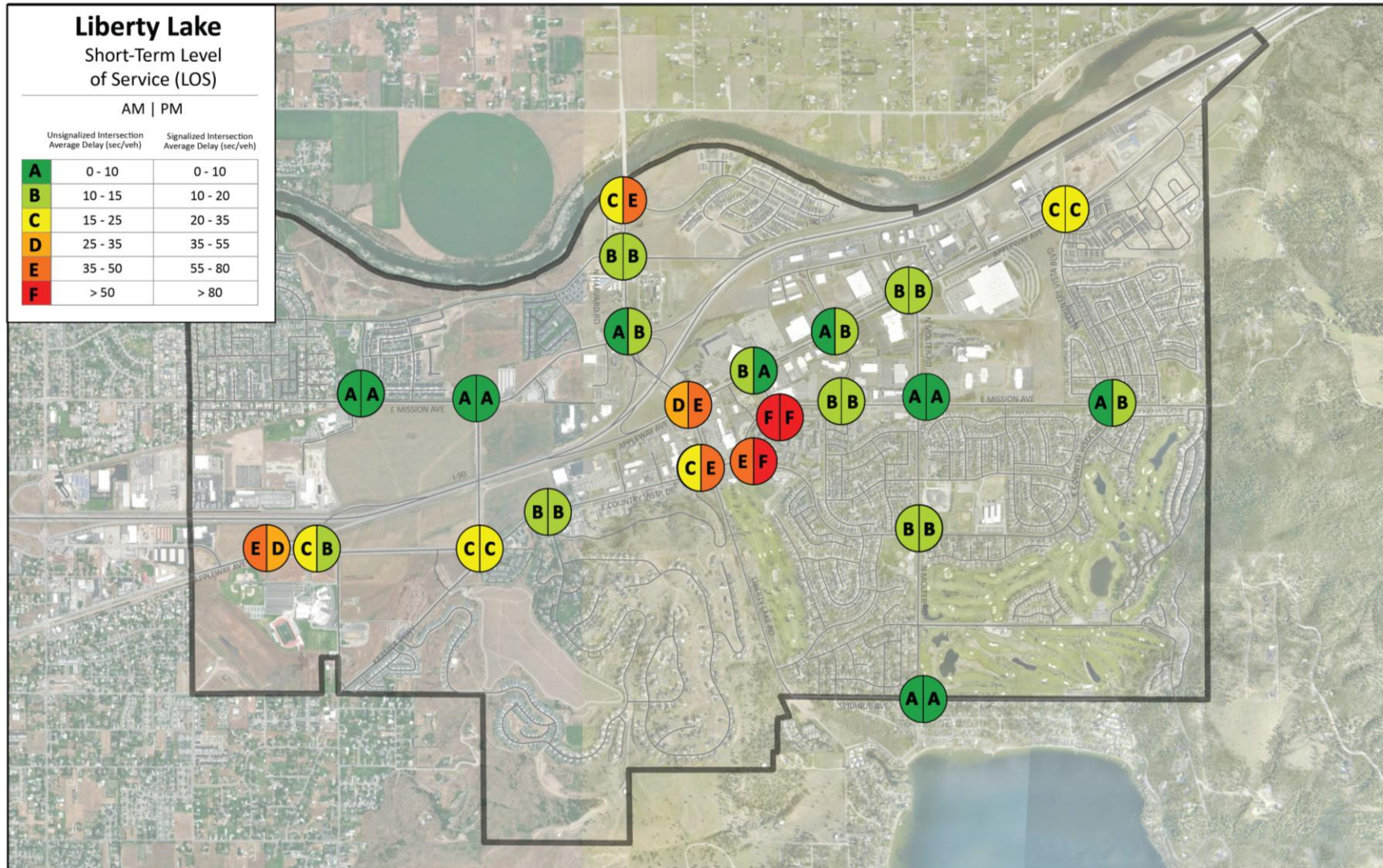


Figure 9 – Short-Term LOS (2028)

Table 9 – Short-Term 95th Percentile Queue Lengths (2028)

#	Intersection	Existing Intersection Control	95th Percentile Queues (feet)							
			AM				PM			
			NB	SB	EB	WB	NB	SB	EB	WB
1	I-90 WB Off Ramp / E Country Vista Dr	Stop-Controlled SB	-	50	25	-	-	50	25	-
2	N Kramer Pkwy / E Country Vista Dr	Signal	300	200	225	375	250	100	350	230
3	N Legacy Ridge Drive / E Country Vista Dr	Signal	75	25	250	225	75	50	175	175
4	E Mission Ave / N Harvard Rd	Roundabout	75	200	150	75	200	250	300	300
5	N Harvard Rd / I-90 WB On Ramp	Free	-	-	-	-	-	-	-	-
6	N Liberty Lake Rd / Appleway Ave	Signal	250	350	275	275	400	475	450	575
7	N Liberty Lake Rd / E Country Vista Dr	Signal	100	350	300	275	125	700	775	525
8	E Mission Ave / E Country Vista Dr	Stop-Controlled SB	-	50	50	-	-	100	25	-
9	N Signal Dr / E Appleway Ave	Signal	125	-	150	25	75	-	75	50
10	N Madson St / E Appleway Ave	Signal	0	25	75	50	50	50	75	100
11	N Molter Rd / E Appleway Ave	Signal	25	0	75	50	50	25	100	75
12	N Molter Rd / E Mission Ave	Roundabout	50	25	50	75	50	50	75	75
13	E Mission Ave / N Harvest Pkwy	Roundabout	50	25	50	50	25	25	75	50
14	N Country Vista Blvd / E Appleway Ave	Stop-Controlled NB	50	-	-	0	50	-	-	0
15	E Mission Ave / N Country Vista Blvd	All Way Stop-Controlled	0	25	25	25	0	25	25	25
16	N Molter / E Country Vista Dr	All Way Stop-Controlled	25	25	75	25	25	25	50	25
17	E Sprague Ave / N Molter Rd	All Way Stop-Controlled	0	0	0	0	0	0	0	0
18	E Mission Ave / Kramer Pkwy	Roundabout	50	0	75	50	75	0	75	75
19	N Harvard Rd / E Indiana Ave	Signal	50	75	25	25	75	75	50	25
20	N Harvard Rd / E Wellington Pkwy	Stop-Controlled EB/WB	0	0	0	25	0	0	0	25
21	E Mission Ave / N Signal Dr	Stop-Controlled NB/SB	25	100	0	0	25	275	0	0
22	E Mission Ave / N Madson St	Stop-Controlled SB	-	0	0	-	-	25	0	-
23	E Country Vista Dr / Ridgeline HS signal	Signal	200	-	300	250	50	-	375	175

5.4 Short-Term Mitigation Analysis (2028)

Intersections that operated below LOS D under short-term (2028) conditions were evaluated for mitigations. The following sections document the short-term (2028) mitigation analysis. Analysis outputs are included in **Appendix F**.

5.4.1 Intersection 1: I-90 WB Off Ramp / E Country Vista Dr

The I-90 WB Off Ramp / E Country Vista Dr intersection southbound stop-controlled left turn lane operates at LOS E in the AM peak hour in short-term (2028) conditions. This intersection is under the jurisdiction of WSDOT and is about 500 feet west of the E Country Vista Dr /Ridgeline HS signal intersection.

Parametrix analyzed a multi-lane roundabout and a signal at the intersection. Both are mitigation options at the intersection. The multi-lane roundabout alternative would operate at LOS A in both the AM and PM peak hour and the signal alternative would operate at LOS B in the AM and PM peak hours. However, because this is a WSDOT intersection, coordination with WSDOT will be needed in order to determine the preferred mitigation alternative.

5.4.2 Intersection 6: N Liberty Lake Rd / Appleway Ave

The N Liberty Lake Rd / Appleway Ave intersection operates at LOS E in the PM peak hour. With the added development volumes under short-term (2028) conditions, the westbound right turn volume at the intersection approaches 800 vehicles in the PM peak hour. There are currently dual westbound right turn lanes at the intersection with protected right turn phasing.

Implementing an overlap phase for the westbound right turn would allow the westbound right turning vehicles to have a green arrow during the protected southbound left turn phase. This would provide the westbound right turning vehicles additional green time during the signal cycle to turn right and would decrease delay and queuing at the intersection. With a westbound right turn overlap phase, the intersection operates at LOS C (32 sec/veh) in the AM peak hour and LOS D (45 sec/veh) in the PM peak hour.

5.4.3 Intersection 7: N Liberty Lake Rd / E Country Vista Dr

The N Liberty Lake Rd / E Country Vista Dr intersection operates at LOS E in the PM peak hour. With the added development volumes under short-term (2028) conditions, the eastbound left turn volume at the intersection approaches 500 vehicles in the PM peak hour. Currently there is a single eastbound left turn lane.

Constructing an additional eastbound left-turn lane allows the intersection to operate at LOS C (25 sec/veh) in the AM peak hour and LOS D (45 sec/veh) in the PM peak hour.

5.4.4 Intersection 8: E Mission Ave / E Country Vista Dr

The E Mission Ave / E Country Vista Dr intersection southbound stop-controlled left-turn lane operates at LOS F in both the AM and the PM peak hour. All other movements operate at acceptable levels.

There are minimal southbound left turning vehicles (5 in the AM peak hour and 10 in the PM peak hour) and minimal southbound left turn queuing. However, due to conflicting turning movements, finding a gap in traffic is difficult for southbound left turners. Signage could be installed to instruct

motorists to not take a southbound left turn during peak hours. With restricted southbound left turns during peak hours the worst movement at the intersection is the southbound right turning movement which operates at LOS B (12 sec/veh) in the AM peak hour and LOS C (16 sec/veh) in the PM peak hour.

5.4.5 Intersection 20: N Harvard Rd/E Wellington Pkwy

The N Harvard Rd/E Wellington Pkwy intersection westbound stop-controlled left turn lane operates at LOS E in the PM peak hour. Based on discussions with Liberty Lake staff, planned improvements at this intersection include a multi-lane roundabout with two approach lanes north and south and one approach lane east and west or a signal. The improvement is developer driven.

With the multi-lane roundabout the intersection operates at LOS A (4 sec/veh) in the AM peak hour and LOS A (3 sec/veh) in the PM peak hour. With a signal the intersection operates at LOS A (6 sec/veh) in the AM peak hour and LOS A (6 sec/veh) in the PM peak hour.

5.4.6 Intersection 21: E Mission Ave/N Signal Dr

The E Mission Ave/N Signal Dr intersection southbound approach operates at LOS F in both the AM and PM peak hour. This poor LOS is due to southbound volume (left turners in particular) having a hard time finding gaps due to conflicting turning movements.

Several alternatives were evaluated that addressed LOS concerns including restricting southbound left and through movements, signalization, and the construction of a roundabout. However, the northwest corner of the intersection is the planned development site for a new library. In coordination with Liberty Lake staff, it was determined that the alternative evaluation for this intersection would coincide with the development of the library and that the preferred mitigation for this analysis would be no-build.

5.4.7 Short-Term (2028) Preferred Mitigation Summary

The preferred short-term (2028) mitigations are shown in **Table 10**. LOS for the short-term (2028) mitigated conditions is shown in **Figure 10**.

Table 10 – Preferred Short-Term (2028) Mitigations

#	Intersection	Preferred Short-Term (2028) Mitigations	LOS (Delay in sec/veh)	
			AM	PM
1	I-90 WB Off Ramp / E Country Vista Dr	Multi-Lane Roundabout	A (6)	A (6)
		Signal	15 (B)	19 (B)
6	N Liberty Lake Rd / Appleway Ave	WBR Overlap Phase	C (32)	D (45)
7	N Liberty Lake Rd / E Country Vista Dr	Dual EBL Turn Lanes	C (25)	D (45)
8	E Mission Ave / E Country Vista Dr	Restrict SBL Turns	B (12)/SBR	C (16)/SBR
20	N Harvard Rd / E Wellington Pkwy	Developer Driven Multi-Lane Roundabout	A (4)	A (3)
		Developer Driven Signal	A (6)	A (6)
21	E Mission Ave / N Signal Dr	No-Build	F (>50)/SB	F (>50)/SB

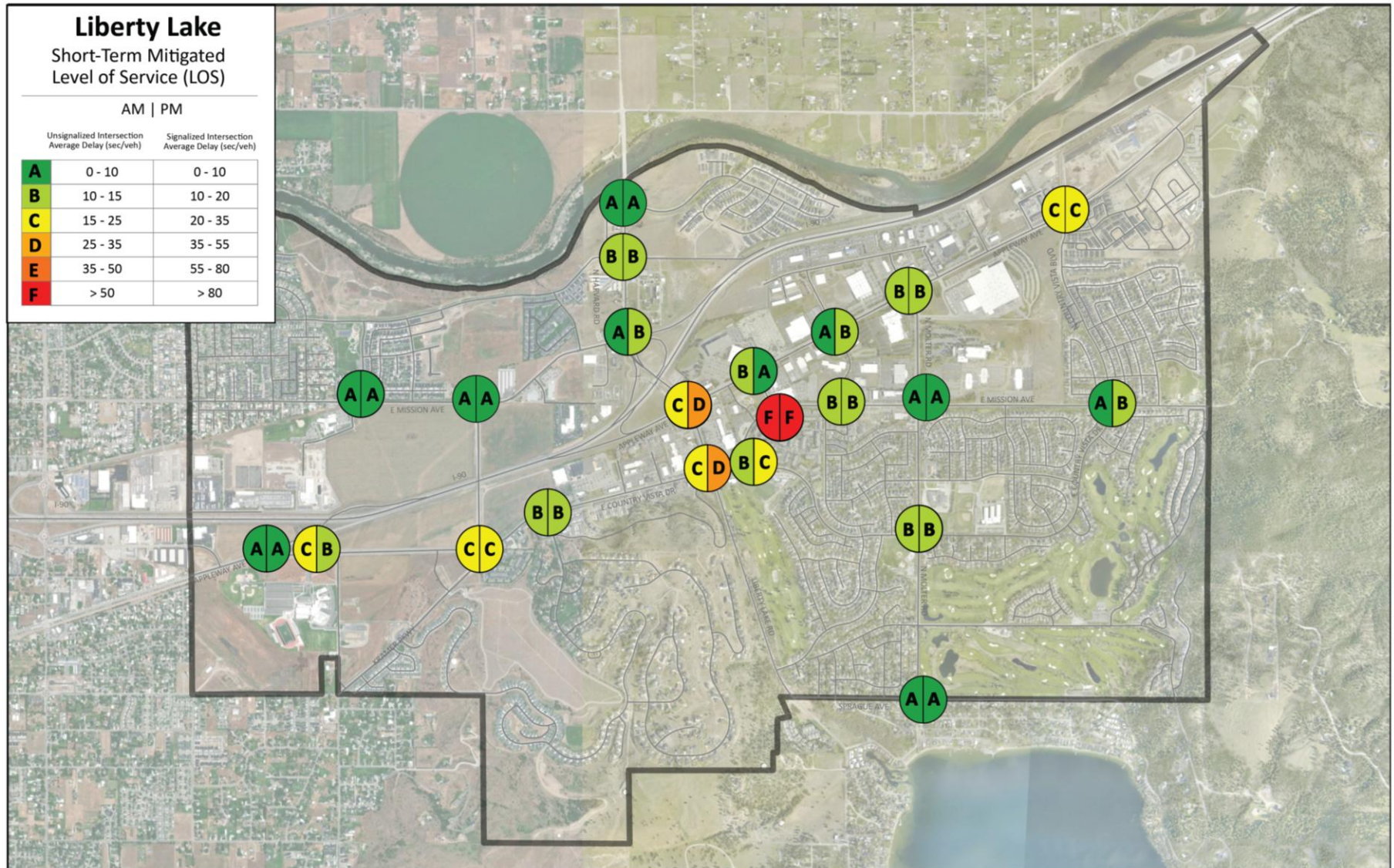


Figure 10 – Short-Term Mitigated LOS (2028)

5.5 Long-Term Analysis (2046)

The long-term (2046) analysis assumes the construction of the short-term (2028) preferred mitigations shown in **Table 10**. Traffic volumes used in the long-term (2046) analysis can be found in **Figure 7**. Long-term (2046) AM and PM peak hour LOS and delay are shown **Table 11**. Long-term (2046) LOS is also shown spatially in **Figure 11**. Long-term (2046) 95th percentile queue lengths by approach (longest 95th percentile queue for each approach) are shown in **Table 12**. Analysis outputs are included in **Appendix G**.

All study intersections operate at LOS D or better in the AM peak hour except for the following:

- E Mission Ave / N Harvard Rd (intersection 4): the intersection has a V/C ratio greater than 0.9.
- N Kramer Pkwy / E Country Vista Dr (intersection 2): the intersection operates at LOS E.
- N Country Vista Blvd / E Appleway Ave (intersection 14): the northbound stop-controlled left turn lane operates at LOS E.
- E Mission Ave/N Signal Dr (intersection 21): the southbound stop-controlled approach operates at LOS F.

All study intersections operate at LOS D or better in the PM peak hour except for the following:

- E Mission Ave / N Harvard Rd (intersection 4): the intersection operates at LOS E and has a V/C ratio greater than 0.9.
- N Liberty Lake Rd / Appleway Ave (intersection 6): the intersection operates at LOS E.
- N Liberty Lake Rd / E Country Vista Dr (intersection 7): the intersection operates at LOS E.
- N Country Vista Blvd / E Appleway Ave (intersection 14): the northbound stop-controlled left turn lane operates at LOS F.
- E Mission Ave/N Signal Dr (intersection 21): the southbound stop-controlled approach operates at LOS F.

Table 11 – Long-Term LOS (2046)

#	Intersection	Short-Term Mitigated Intersection Control	LOS (Delay in sec/veh)	
			AM	PM
1	I-90 WB Off Ramp / E Country Vista Dr	Roundabout	A (8)	A (7)
2	N Kramer Pkwy / E Country Vista Dr	Signal	E (64)	D (51)
3	N Legacy Ridge Drive / E Country Vista Dr	Signal	B (13)	B (15)
4	E Mission Ave / N Harvard Rd	Roundabout	C (23)*	E (58)*
5	N Harvard Rd / I-90 WB On Ramp	Free	-	-
6	N Liberty Lake Rd / Appleway Ave	Signal	D (41)	E (72)
7	N Liberty Lake Rd / E Country Vista Dr	Signal	D (42)	E (68)
8	E Mission Ave / E Country Vista Dr	Stop-Controlled SB	B (13)/SBR	C (18)/SBR
9	N Signal Dr / E Appleway Ave	Signal	B (13)	A (9)
10	N Madson St / E Appleway Ave	Signal	A (10)	B (13)
11	N Molter Rd / E Appleway Ave	Signal	B (15)	C (27)
12	N Molter Rd / E Mission Ave	Roundabout	A (7)	A (7)
13	E Mission Ave / N Harvest Pkwy	Roundabout	A (8)	A (8)
14	N Country Vista Blvd / E Appleway Ave	Stop-Controlled NB	E (38)/NBL	F (>50)/NBL
15	E Mission Ave / N Country Vista Blvd	All Way Stop-Controlled	B (10)	B (11)
16	N Molter / E Country Vista Dr	All Way Stop-Controlled	C (17)	C (16)
17	E Sprague Ave / N Molter Rd	All Way Stop-Controlled	A (8)	A (8)
18	E Mission Ave / Kramer Pkwy	Roundabout	A (7)	A (9)
19	N Harvard Rd / E Indiana Ave	Signal	B (12)	B (12)
20	N Harvard Rd / E Wellington Pkwy	Roundabout	A (4)	A (4)
21	E Mission Ave / N Signal Dr	Stop-Controlled NB/SB	F (>50)/SB	F (>50)/SB
22	E Mission Ave / N Madson St	Stop-Controlled SB	B (14)/SB	B (15)/SB
23	E Country Vista Dr / Ridgeline HS signal	Signal	D (40)	C (23)

*Roundabout V/C ratio above 0.9.

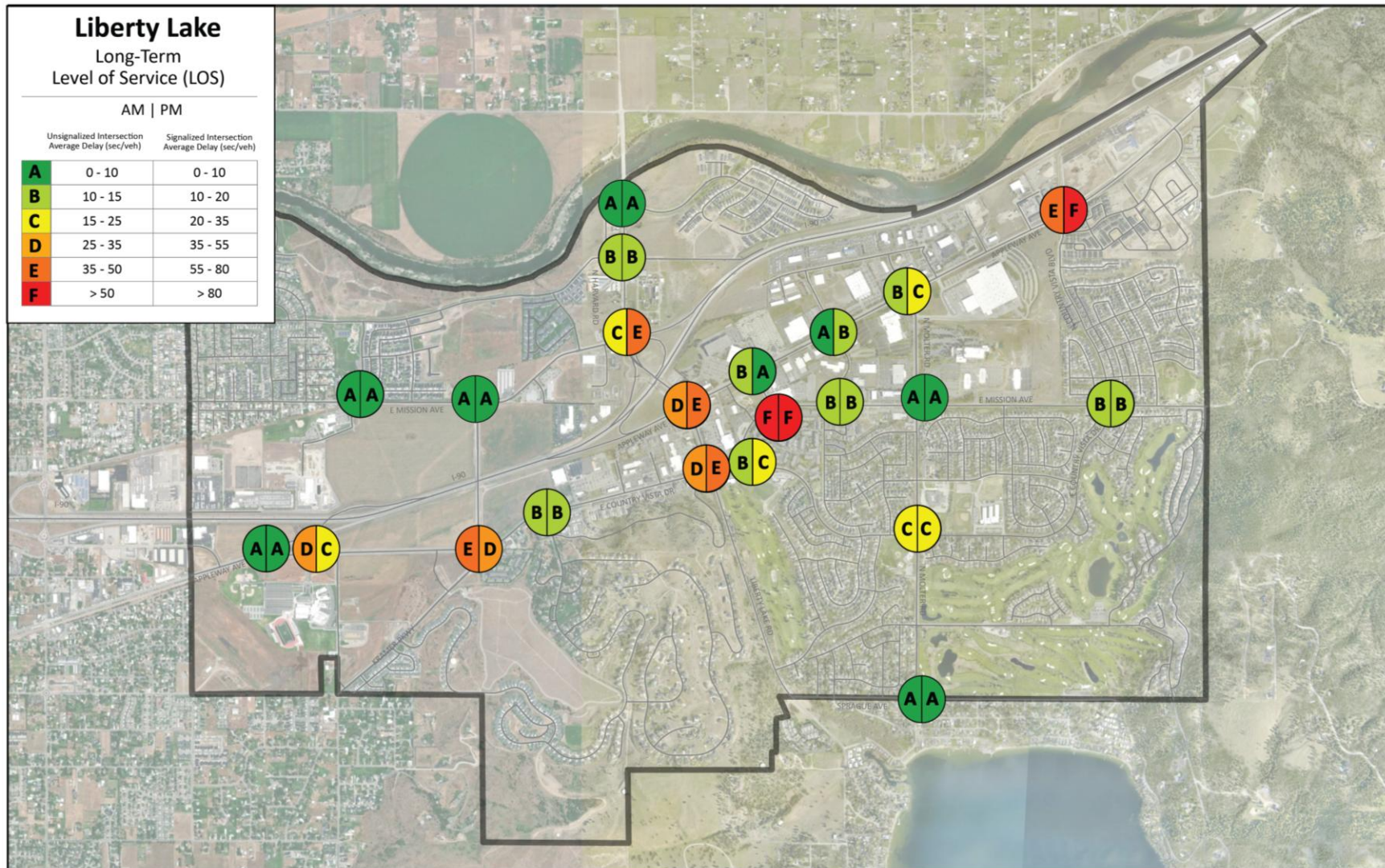


Figure 11 – Long-Term LOS (2046)

Table 12 – Long-Term 95th Percentile Queue Lengths (2046)

#	Intersection	Short-Term Mitigated Intersection Control	95th Percentile Queues (feet)							
			AM				PM			
			NB	SB	EB	WB	NB	SB	EB	WB
1	I-90 WB Off Ramp / E Country Vista Dr	Stop-Controlled SB	-	75	125	150	-	100	125	75
2	N Kramer Pkwy / E Country Vista Dr	Signal	375	275	450	850	300	300	575	450
3	N Legacy Ridge Drive / E Country Vista Dr	Signal	125	25	175	200	100	50	300	275
4	E Mission Ave / N Harvard Rd	Roundabout	100	800	250	125	250	1125	750	1200
5	N Harvard Rd / I-90 WB On Ramp	Free	-	-	-	-	-	-	-	-
6	N Liberty Lake Rd / Appleway Ave	Signal	275	450	350	275	575	775	525	750
7	N Liberty Lake Rd / E Country Vista Dr	Signal	150	550	250	450	125	800	525	675
8	E Mission Ave / E Country Vista Dr	Stop-Controlled SB	-	50	50	-	-	150	50	-
9	N Signal Dr / E Appleway Ave	Signal	125	-	225	50	100	-	150	50
10	N Madson St / E Appleway Ave	Signal	25	25	100	75	50	50	175	150
11	N Molter Rd / E Appleway Ave	Signal	75	0	125	100	125	50	375	125
12	N Molter Rd / E Mission Ave	Roundabout	70	50	50	75	50	50	75	75
13	E Mission Ave / N Harvest Pkwy	Roundabout	50	25	75	75	75	50	75	100
14	N Country Vista Blvd / E Appleway Ave	Stop-Controlled NB	100	-	-	0	125	-	-	25
15	E Mission Ave / N Country Vista Blvd	All Way Stop-Controlled	0	50	25	25	25	50	50	25
16	N Molter / E Country Vista Dr	All Way Stop-Controlled	50	50	150	50	25	50	150	25
17	E Sprague Ave / N Molter Rd	All Way Stop-Controlled	0	0	0	25	0	25	25	25
18	E Mission Ave / Kramer Pkwy	Roundabout	50	0	75	50	100	25	175	125
19	N Harvard Rd / E Indiana Ave	Signal	50	125	50	50	125	125	75	25
20	N Harvard Rd / E Wellington Pkwy	Roundabout	25	50	0	0	50	50	0	0
21	E Mission Ave / N Signal Dr	Stop-Controlled NB/SB	50	200	0	0	25	500	0	0
22	E Mission Ave / N Madson St	Stop-Controlled SB	-	0	0	-	-	25	0	-
23	E Country Vista Dr / Ridgeline HS signal	Signal	225	-	375	250	75	-	525	200

5.6 Long-Term Mitigation Analysis (2046)

Intersections that operated below LOS D under long-term (2046) conditions were evaluated for mitigations. The following sections document the long-term (2046) mitigation analysis. Analysis outputs are included in **Appendix H**.

5.6.1 Intersection 2: N Kramer Pkwy / E Country Vista Dr

The N Kramer Pkwy / E Country Vista Dr intersection operates at LOS E in the AM peak hour. As traffic volumes increase at the intersection in long-term (2046) conditions, the existing cycle length of 90 seconds is too low.

Increasing the cycle length at the signal to 120 seconds, which matches many other signals in the city, in conjunction with adjusting phase splits will allow the signal operations to improve in the future. With the increased cycle length and optimized phase splits, the signalized intersection operates at LOS D (41 sec/veh) in the AM peak hour and LOS D (45 sec/veh) in the PM peak hour.

5.6.2 Intersection 4: E Mission Ave / N Harvard Rd

The E Mission Ave / N Harvard Rd roundabout operates at LOS E in the PM peak hour and experiences extensive queuing in both the AM and PM peak hours. The intersection V/C ratio is above 0.9 in both the AM and PM peak hours. The three worst performing approaches are the southbound, the eastbound, and the westbound approaches.

N Harvard Rd has a five-lane cross-section north of the roundabout. E Mission Ave also has a five-lane cross section west of the intersection. Expanding the roundabout to include two lanes approaching and two lanes exiting the roundabout on the southbound and eastbound approaches, a second exit lane on the northbound approach, and expanding the I-90 westbound approach to be two lanes would address the operation deficiencies at the roundabout. Also, based on the dimensions of the roundabout it appears that the roundabout was originally constructed with space to be converted to a multi-lane roundabout.

The expanded roundabout operates at LOS A (8 sec/veh) in the AM peak hour and LOS B (11 sec/veh) in the PM peak hour.

5.6.3 Intersection 6: N Liberty Lake Rd / Appleway Ave

The N Liberty Lake Rd / Appleway Ave intersection operates at LOS E in the PM peak hour. In long-term (2046) conditions both the southbound left turn and westbound left turn volumes approach 350 vehicles in the PM peak hour. A single left turn lane on both the southbound and westbound approaches is no longer sufficient for traffic volumes.

With the addition of a second southbound left turn lane and a second westbound left turn lane the intersection operates at LOS C (29 sec/veh) in the AM peak hour and LOS D (43 sec/veh) in the PM peak hour.

5.6.4 Intersection 7: N Liberty Lake Rd / E Country Vista Dr

The N Liberty Lake Rd / E Country Vista Dr intersection operates at LOS E in the PM peak hour. Southbound right turning volumes exceed 450 vehicles in the AM peak hour and approach 550 vehicles in the PM peak hour leading to poor LOS and extensive queuing.

The southbound approach of the intersection currently has a left turn lane and two through lanes, the outer through lane being a shared right turn lane. With the high long-term (2046) southbound right turning volumes the intersection needs a dedicated southbound right turn lane. This could be accomplished by either constructing a southbound right turn lane or by converting one of the two southbound through lanes into a southbound right turn lane. Converting a southbound through lane into a southbound right turn lane works because of the relatively low southbound through volume.

In addition to a dedicated southbound right turn lane, the implementation of a southbound right turn overlap phase would allow the southbound right turning vehicles to get a green arrow during the eastbound left turn phase. The eastbound left turning movement and the southbound right turning movement are the highest volume turning movements at the intersection in long-term (2046) conditions.

With the implementation of a dedicated southbound right turn lane and southbound overlap right turn phasing, the intersection operates at LOS C (29 sec/veh) in the AM peak hour and LOS D (43 sec/veh) in the PM peak hour.

5.6.5 Intersection 14: N Country Vista Blvd / E Appleway Ave

The N Country Vista Blvd / E Appleway Ave intersection northbound left turn lane operates at LOS E in the AM peak hour and LOS F in the PM peak hour. As volumes grow in long-term (2046) conditions, gaps for northbound left turning vehicles become more difficult to find and stop-control no longer operates at an acceptable LOS.

Both a single lane roundabout and a signal were considered as mitigation options for this intersection, however, only the signal operated with an acceptable LOS. The signal would include an eastbound right turn lane, a westbound left-turn lane, and separate northbound right and left turn lanes. A signal at the intersection operates at LOS A (8 sec/veh) in the AM peak hour and LOS B (13 sec/veh) in the PM peak hour

5.6.6 Intersection 21: E Mission Ave/N Signal Dr

The E Mission Ave/N Signal Dr intersection southbound approach operates at LOS F in both the AM and PM peak hour. This poor LOS is due to southbound volume (left turners in particular) having a hard time finding gaps due to conflicting turning movements.

Several alternatives were evaluated that addressed LOS concerns including signalization and the construction of a roundabout. However, the northwest corner of the intersection is the planned development site for a new library. In coordination with Liberty Lake staff, it was determined that the alternative evaluation for this intersection would coincide with the development of the library.

5.6.7 Long-Term (2046) Preferred Mitigation Summary

The preferred long-term (2046) mitigations are shown in **Table 13**. LOS for the long-term (2046) mitigated conditions is shown in **Figure 12**.

Table 13 – Preferred Long-Term (2046) Mitigations

#	Intersection	Preferred Long-Term (2046) Mitigations	LOS (Delay in sec/veh)	
			AM	PM
2	N Kramer Pkwy / E Country Vista Dr	Increase Cycle Length and Adjust Signal Timings	D (41)	D (45)
4	E Mission Ave / N Harvard Rd	Expand Roundabout: Two-Lane SB & EB Approaches / Exits, Two Lane WB Approach, and Two Exit Lanes on NB Approach	A (8)	B (11)
6	N Liberty Lake Rd / Appleway Ave	Dual SBL and Dual WBL Turn Lanes	C (29)	D (43)
7	N Liberty Lake Rd / E Country Vista Dr	Separate SBR Turn Lane and SBR Overlap Phase	C (29)	D (43)
14	N Country Vista Blvd / E Appleway Ave	Signalize Intersection	A (8)	B (13)
21	E Mission Ave / N Signal Dr	Roundabout	A (4)	A (5)
		Signal	A (7)	A (8)

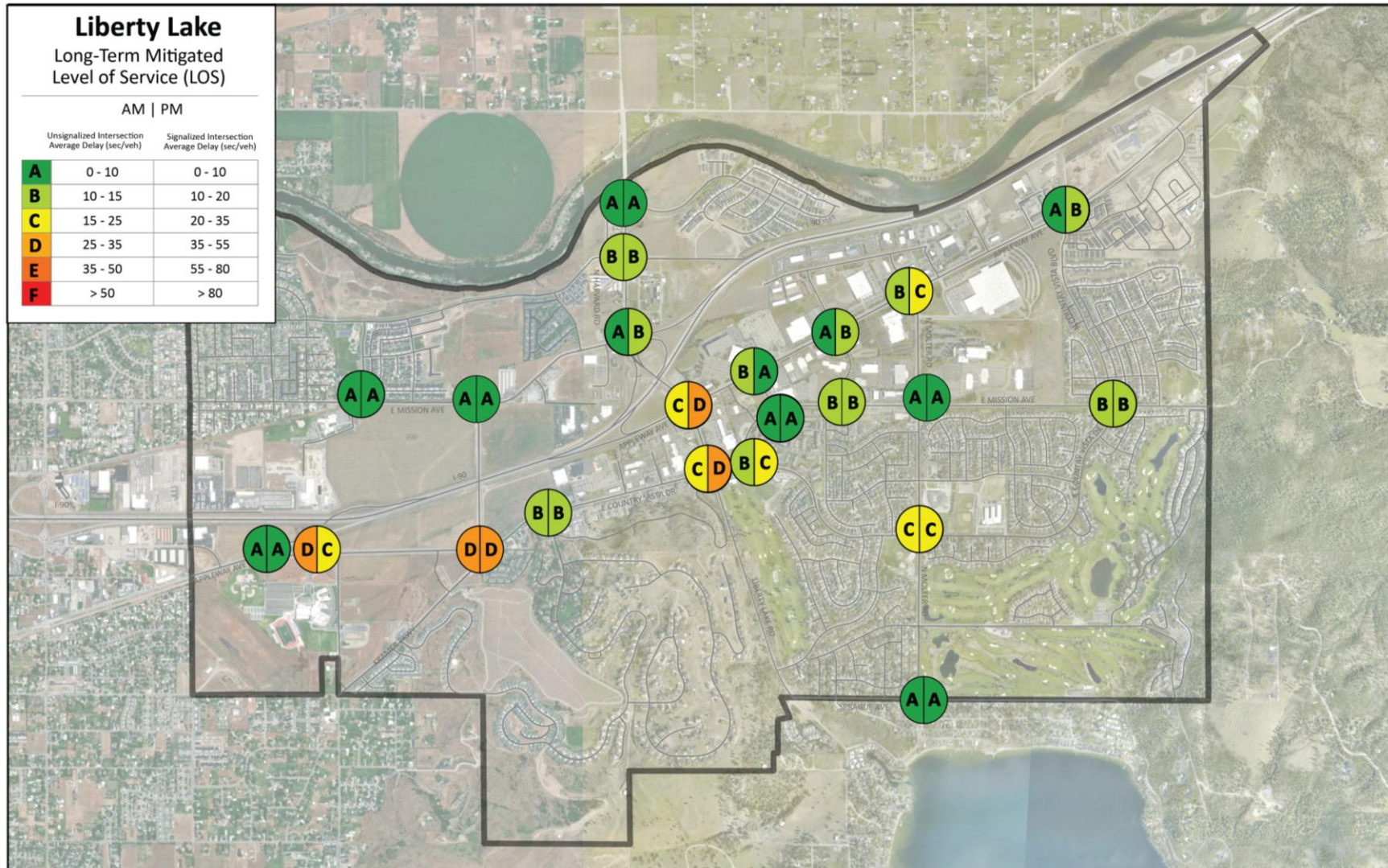


Figure 12 – Long-Term Mitigated LOS (2046)

6. Conclusion

The City of Liberty Lake has been proactive in developing projects to address traffic issues and provide a complete transportation network within the city. Many of the intersections within Liberty Lake remain at acceptable conditions through 2046. In coordination with city staff, Parametrix developed mitigations for several intersections over both the short-term and over the long-term.

In addition to intersections identified for mitigation in Liberty Lake, coordination with WSDOT identified intersections in neighboring jurisdictions with known traffic issues. These locations include the Appleway Avenue / Spokane Bridge Road intersection and the I-90 / Spokane Bridge Road interchange to the east of Liberty Lake in Spokane County, as well as the I-90 / Barker Road interchange to the west of Liberty Lake in the City of Spokane Valley. As needed, the City of Liberty Lake will coordinate with Spokane County and the City of Spokane Valley to share available data to support their analyses of these roadway facilities.

Table 14 provides a summary of mitigations for short-term (2028) and long-term (2046) conditions. Cost estimates for mitigation measures are included in **Appendix I**.

Table 14 – Mitigation Summary

Time Frame	#	Intersection	Mitigation
Short-Term (2028)	1	I-90 WB Off Ramp / E Country Vista Dr	Multi-lane roundabout or signal*
	6	N Liberty Lake Rd / Appleway Ave	WBR Overlap Phase
	7	N Liberty Lake Rd / E Country Vista Dr	Dual EBL Turn Lanes
	8	E Mission Ave / E Country Vista Dr	Restrict SBL Turns
	20	N Harvard Rd / E Wellington Pkwy	Developer Driven Multi-Lane Roundabout or Signal
	21	E Mission Ave / N Signal Dr	No-Build**
Long-Term (2046)	2	N Kramer Pkwy / E Country Vista Dr	Increase Cycle Length and Adjust Signal Timings
	4	E Mission Ave / N Harvard Rd	Expand Roundabout: Two-Lane SB & EB Approaches / Exits, Two Lane WB Approach, and Two Exit Lanes on NB Approach
	6	N Liberty Lake Rd / Appleway Ave	Dual SBL and Dual WBL Turn Lanes
	7	N Liberty Lake Rd / E Country Vista Dr	Separate SBR Turn Lane and SBR Overlap Phase
	14	N Country Vista Blvd / E Appleway Ave	Signalize Intersection
	21	E Mission Ave / N Signal Dr	Roundabout or signal**

*To be determined in coordination with WSDOT

**To be determined in conjunction with library development



AGENDA ITEM NO.: 9.B.

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: February 3, 2026

Subject: Pavement Master Plan

Dept of Origin:

Dept. Head Approval:

Exhibit(s):

DRAFT Pavement Master Plan_012826

Expenditure Required	
Budgeted	
City Program	

Summary Statement

Recommended Action

Workshop Discussion

City of Liberty Lake Pavement Master Plan



**January
2026**

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1. Executive Summary

The City of Liberty Lake's Pavement Management Plan (PMP) provides a data-driven framework for maintaining, preserving, and improving the City's 54 centerline miles of public streets. The PMP supports the City's Strategic Plan Goal #4 — *Planned Growth and Infrastructure* — by prioritizing well-planned investment in reliable, functional, and resilient transportation infrastructure that meets current and future community needs.

Purpose

The primary purpose of the PMP is to ensure that Liberty Lake's street network remains safe, efficient, and cost-effective through proactive maintenance and rehabilitation. By using objective pavement condition data, the PMP helps guide funding decisions, optimize repair timing, and extend the life of existing assets — protecting the City's substantial investment in its roadway system.

Program Overview

Liberty Lake utilizes a combination of in-house staff and contracted services to deliver a comprehensive pavement maintenance program:

- In-House Crews perform minor repairs such as crack sealing, cold mix patching, mastic applications, and small HMA patches.
- Contracted Services are used for larger HMA patching and overlay projects, leveraging local contractors for efficiency and cost control.
- Condition Assessments are conducted by City engineers, technicians, and maintenance staff through visual analysis and periodic data collection to evaluate pavement condition index (PCI) values across the network.

Condition Summary

Initial pavement assessments indicate that Liberty Lake's overall pavement network is in good condition, reflecting consistent investment in preservation and timely rehabilitation. Preventative maintenance strategies, such as crack sealing and mastic treatments, have proven effective in extending pavement life and minimizing costly reconstruction.

Strategic Alignment

The PMP directly supports the City's Strategic Plan Goal #4: Planned Growth and Infrastructure, with measurable results that include:

- Key Result 4.1: Planned facilities that keep pace with expected growth.
- Key Result 4.2: Infrastructure preserved in good condition through proactive maintenance.
- Key Result 4.3: Ongoing public engagement in comprehensive infrastructure planning.

Satisfaction survey data underscores this alignment — nearly half (48%) of residents indicated that *well-maintained roads and infrastructure* contribute to their satisfaction with living and working in Liberty Lake, and 40% identified infrastructure as a top priority area for city focus.

Outcomes

The PMP enables Liberty Lake to:

- Maintain a balanced, lifecycle-based approach to pavement investment.
- Reduce long-term costs through preventative maintenance rather than reactive repair.
- Prioritize projects using transparent, data-supported methods.
- Support Complete Streets principles, integrating multimodal safety and accessibility in all projects.
- Strengthening fiscal stewardship and community trust by linking pavement investments to measurable performance outcomes.

Overview of citywide pavement conditions (average PCI, % good/fair/poor).

- Overall, the city street inventory contains approximately 55 miles of pavement with an average PCI of 77.28, which is considered in good condition. Much of this can be contributed to the age of the city and the number of local streets that have been constructed through new residential developments over the past few years. These local streets (PCI: 80.12) make up roughly 54% by mileage of the city's total inventory. Despite the high average PCI found in the local streets, there are pockets of the city that will require significant investment in the coming years due to age and condition.
- The city's larger arterial and collector streets average a slightly lower PCI than the local streets (PCI: 70 – 75) due to their age and increased traffic usage, often by much larger freight vehicles than seen on local streets. In recent years these sections of the city have been given increased focus on local funding as well as state and federal grant programs.

Connection to City Council goals (infrastructure stewardship, mobility, sustainability).

- The Pavement Management Plan (PMP) directly supports the City Council's Strategic Plan Goal #4: Planned Growth and Infrastructure, which emphasizes well-planned growth and strategic investment in public infrastructure to preserve Liberty Lake's unique character and ensure long-term community resilience.
- By establishing a data-driven framework for roadway maintenance, repair, and capital investment, the PMP provides the foundation for achieving several of the City's key strategic outcomes:
 - **Goal 4.1 – Planned facilities keep pace with expected growth**
The PMP ensures that roadway infrastructure planning and investment are synchronized with Liberty Lake's growth trajectory. By incorporating pavement condition data, traffic

volumes, and network expansion needs, the plan helps anticipate infrastructure demands associated with new development and maintain a balanced, sustainable transportation system.

- **Goal 4.2 – Infrastructure is preserved in good condition**

The PMP establishes a systematic approach to preserve and extend the life of existing roadways. Through routine maintenance, timely rehabilitation, and the prioritization of preservation treatments, the City can maintain a high average Pavement Condition Index (PCI) while minimizing costly reconstruction. This aligns with the City’s commitment to reliable, functional, and resilient infrastructure.

- **Goal 4.3 – Comprehensive planning engagement is growing each year**

The PMP process promotes community engagement and transparency by using easily understood pavement condition data and mapping tools. Residents can see how their feedback and survey responses influence priorities for roadway investment, helping to build trust and increase participation in broader infrastructure planning efforts such as the Comprehensive Plan and development code updates.

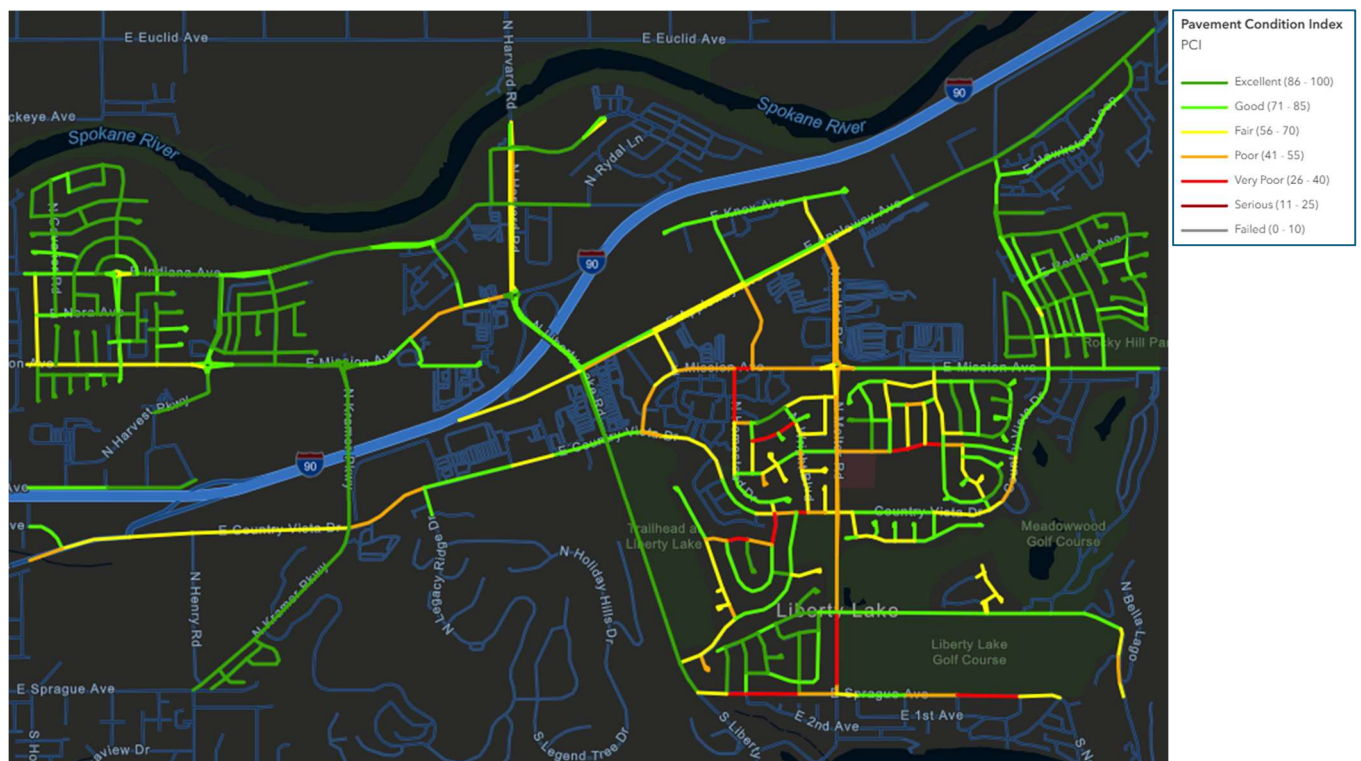
- The City’s Community Satisfaction Survey further reinforces the importance of pavement management to residents. Nearly half of respondents (48%) indicated that *well-maintained roads and infrastructure* contribute to their satisfaction with living and working in Liberty Lake, and 40% listed *city facilities and infrastructure* among their top five focus areas for improvement. These results demonstrate that maintaining a high-quality roadway network is not only a technical objective but also a key driver of community satisfaction and livability.
- By aligning the PMP with Council priorities and resident feedback, the City ensures that investments in roadway infrastructure are strategic, transparent, and responsive to community values—providing a durable foundation for future growth and long-term quality of life in Liberty Lake.

Major funding needs and recommended investment levels.

- Increased funding is required to maintain City streets at current service levels, generally corresponding to a Pavement Condition Index (PCI) between 70 and 80. Achieving this performance level will require several million dollars in capital investment across both arterial and local streets. While some may assume roadways are designed to last indefinitely, most pavement structures are typically designed for an average service life of approximately **20 years**, assuming timely maintenance and rehabilitation. As a result, a significant portion of the City’s street network will require pavement surface replacement over the next 20 years to maintain conditions in the “good” range (PCI greater than 70).
- At current funding levels, including available tax revenues and grant funding, the City will be unable to address these capital replacement needs. Without increased investment, pavement conditions are projected to decline from “good” to “fair” within the next 10 to 15 years, leading to accelerated deterioration and substantially higher future costs. This funding shortfall is expected to result in a growing backlog of unfunded roadway

improvement needs exceeding **\$60 million** over the same timeframe, further compounding maintenance challenges and limiting the City’s ability to preserve safe and reliable streets.

- The below pavement condition heat map indicates that most of our city streets, both arterial, collector, and local, are in good overall condition, except for a few older sections of town that have or will soon reach the end of their useful life. Most of the streets shown below in “poor” or “very poor” condition have been included in previous capital facility plans for repair and will remain a high priority for replacement in the next few years. As a relatively new city, many of the streets were found to be in good or excellent condition and are associated with newer development occurring since the city incorporation in 2001.



The table below reflects the number of miles by road classification and the condition of each. While the city maintains a relatively overall healthy PCI in the “good” range; there are several sections of road within the city that are in serious disrepair.

Classification	Excellent (86-100)	Good (71-85)	Fair (56-70)	Poor (41-55)	Very Poor (26-40)	N/A	Total
Major Arterial	1.24	2.20	2.91	0.69	0.00	0.00	7.25
Minor Arterial	2.00	1.62	1.02	2.41	0.06	0.00	7.11
Collector	2.91	3.35	1.30	1.23	0.78	0.00	9.57
Local	14.05	10.10	4.09	0.84	0.54	0.00	29.62
Future Road	0.00	0.00	0.00	0.00	0.00	1.12	1.12
Total	20.2	17.26	9.72	5.18	1.38	1.12	54.86

15-year forecast of condition vs. funding level.

- The below table reflects maintenance scenarios developed using the CityLogix Budget Planner tool to analyze the strategic effect of different PCI goals and the funding levels required for capital projects to maintain levels of service (LOS), as well as the current Streets Fund Operating Costs developed by Public Works. The operating costs shown below do not contribute to activities that increase PCI scores. Each PCI Scenario indicates the funding required to maintain that PCI (i.e. 60-80) by the end of the 15-yr study period. The data below the PCI scenarios indicates the current proposed budget and the difference in additional funding required to maintain that PCI.

Pavement Condition Index Maintenance Scenarios (15-yr)								
Functional Class	Total Miles	2026 PCI	PCI:60	PCI:65	PCI:70	PCI:75	PCI:80	Maintain Current PCI by Functional Class
Major Arterial	7.25	71.5	\$ 8,570,529	\$ 10,094,607	\$ 12,306,098	\$ 14,068,877	\$ 16,115,432	
Minor Arterial	7.11	70.9	\$ 8,726,430	\$ 9,263,143	\$ 10,190,692	\$ 11,034,322	\$ 11,050,034	
Collector	9.57	74.6	\$ 5,930,048	\$ 6,538,971	\$ 7,274,416	\$ 7,594,285	\$ 8,284,553	
Local	29.79	81.2	\$ 14,289,787	\$ 14,155,063	\$ 13,897,713	\$ 14,670,536	\$ 17,786,199	
15-yr Total (2027-2041)			\$ 37,516,794	\$ 40,051,784	\$ 43,668,919	\$ 47,368,020	\$ 53,236,218	\$ 47,877,274
Annual Funding Required (2026\$)			\$ 2,501,120	\$ 2,670,119	\$ 2,911,261	\$ 3,157,868	\$ 3,549,081	\$ 3,191,818
Operating Costs (2026)			\$ 1,294,020	\$ 1,294,020	\$ 1,294,020	\$ 1,294,020	\$ 1,294,020	\$ 1,294,020
Total Funding Required			\$ 3,795,140	\$ 3,964,139	\$ 4,205,281	\$ 4,451,888	\$ 4,843,101	\$ 4,485,838
Total Revenue (Sales/Gas Tax)			\$ 1,155,600	\$ 1,155,600	\$ 1,155,600	\$ 1,155,600	\$ 1,155,600	\$ 1,155,600
Real Estate Excise Tax (REET2)			\$ 620,000	\$ 620,000	\$ 620,000	\$ 620,000	\$ 620,000	\$ 620,000
Grants (Not Guaranteed)			\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Remaining Funding Required			\$ 2,259,540	\$ 2,428,539	\$ 2,669,681	\$ 2,916,288	\$ 3,307,501	\$ 2,950,238

A budget scenario was also run through CityLogix Software using the \$1.62M/yr CFP budget (REET2 projection + \$1M grant/yr). This scenario resulted in the overall PCI decreasing from 77 (2025) to 57 (2041). This scenario also resulted in a maintenance backlog of \$64M (2026\$) in 2041.

2. Introduction

Purpose:

The purpose of the Pavement Master Plan (PMP) is to provide a data-driven, transparent framework for managing and investing in the City's pavement assets in a manner that supports safe, reliable, and accessible transportation for all users. The PMP evaluates the condition and performance of the street network and establishes prioritized maintenance and rehabilitation strategies that maximize pavement life, optimize limited resources, and reduce long-term costs.

The Pavement Master Plan is an integral component of Liberty Lake's broader mobility and infrastructure strategy. It aligns with the City's goals for multimodal transportation, economic vitality, and sustainable asset management by ensuring that streets function as complete corridors supporting vehicles, pedestrians, bicyclists, emergency services, freight, and transit. By coordinating pavement investments with planned utility work, capital projects, and development activity, the PMP promotes efficient project delivery and minimizes disruptions to the community.

Through this plan, Liberty Lake commits to proactive, strategic investments that preserve existing infrastructure, improve safety and ride quality, and maintain equitable access across neighborhoods. The PMP serves as a decision-making tool that helps guide annual budgeting, capital planning, and policy discussions, ensuring that investments in the street network are consistent, defensible, and aligned with the City's long-term mobility and infrastructure objectives.

Relationship with other plans:

The Pavement Master Plan (PMP) is designed to complement and support Liberty Lake's broader suite of planning documents by providing a focused, implementation-oriented framework for managing the City's street pavement assets. While the PMP concentrates specifically on pavement condition, preservation strategies, and investment prioritization, it functions in coordination with other adopted and forthcoming City plans to ensure consistency across land use, mobility, and capital investment decisions.

The PMP aligns with the Comprehensive Master Plan by supporting transportation and land use policies that promote safe, efficient, and connected street networks. By preserving roadway infrastructure in areas targeted for growth, redevelopment, and multimodal use, the PMP helps ensure that pavement conditions do not become a barrier to achieving the City's long-term land use vision and transportation goals.

PMP informs and is informed by the Transportation Improvement Plan (TIP) by identifying pavement preservation and rehabilitation needs that can be incorporated into near- and mid-term transportation programming. This coordination helps balance system preservation with capacity, safety, and multimodal improvements, and supports strategic sequencing of projects.

PMP also serves as a foundational input to the Capital Improvement Plan (CIP) by providing objective condition data, treatment recommendations, and cost projections that guide capital budgeting and investment decisions. Integrating PMP priorities into the CIP promotes fiscal responsibility, extends pavement life, and reduces long-term maintenance liabilities.

Coordination with the City's Parks Master Plan ensures that pavement investments support access to parks, trails, and recreational facilities. The PMP helps prioritize streets and corridors that serve key park assets, trail connections, and community destinations, reinforcing safe and accessible routes for pedestrians, bicyclists, and families.

Together, these plans form an integrated planning framework. The Pavement Master Plan plays a critical role by translating high-level policy goals into actionable pavement investment strategies that support Liberty Lake's mobility, infrastructure, and quality-of-life objectives.

Regional Coordination

The PMP was developed in coordination with regional transportation priorities and asset management practices established by the Washington State Department of Transportation (WSDOT), Spokane County, and the Spokane Regional Transportation Council (SRTC). The PMP supports regional goals for system preservation, safety, and mobility by prioritizing pavement investments that maintain the functionality and reliability of key corridors connecting Liberty Lake to the regional transportation network.

Coordination with WSDOT ensures that pavement strategies along state routes and connecting arterials are consistent with state preservation standards, safety initiatives, and freight and emergency response needs. The PMP also aligns with Spokane County priorities by supporting continuity of pavement conditions across jurisdictional boundaries and coordinating maintenance and rehabilitation efforts on shared and adjacent roadway corridors.

Through alignment with SRTC planning efforts, including the Metropolitan Transportation Plan and Transportation Improvement Program, the PMP helps ensure that Liberty Lake's pavement investments are consistent with regional performance measures, funding eligibility requirements, and long-range mobility objectives. This coordination strengthens the City's ability to compete for state and federal funding and supports efficient, integrated transportation system management across the region.

By aligning local pavement preservation strategies with regional planning frameworks, the PMP reinforces Liberty Lake's role as a connected and reliable component of the broader regional transportation system.

3. Existing Conditions Overview

Purpose: Establish a baseline for the City’s street network and current management practices.

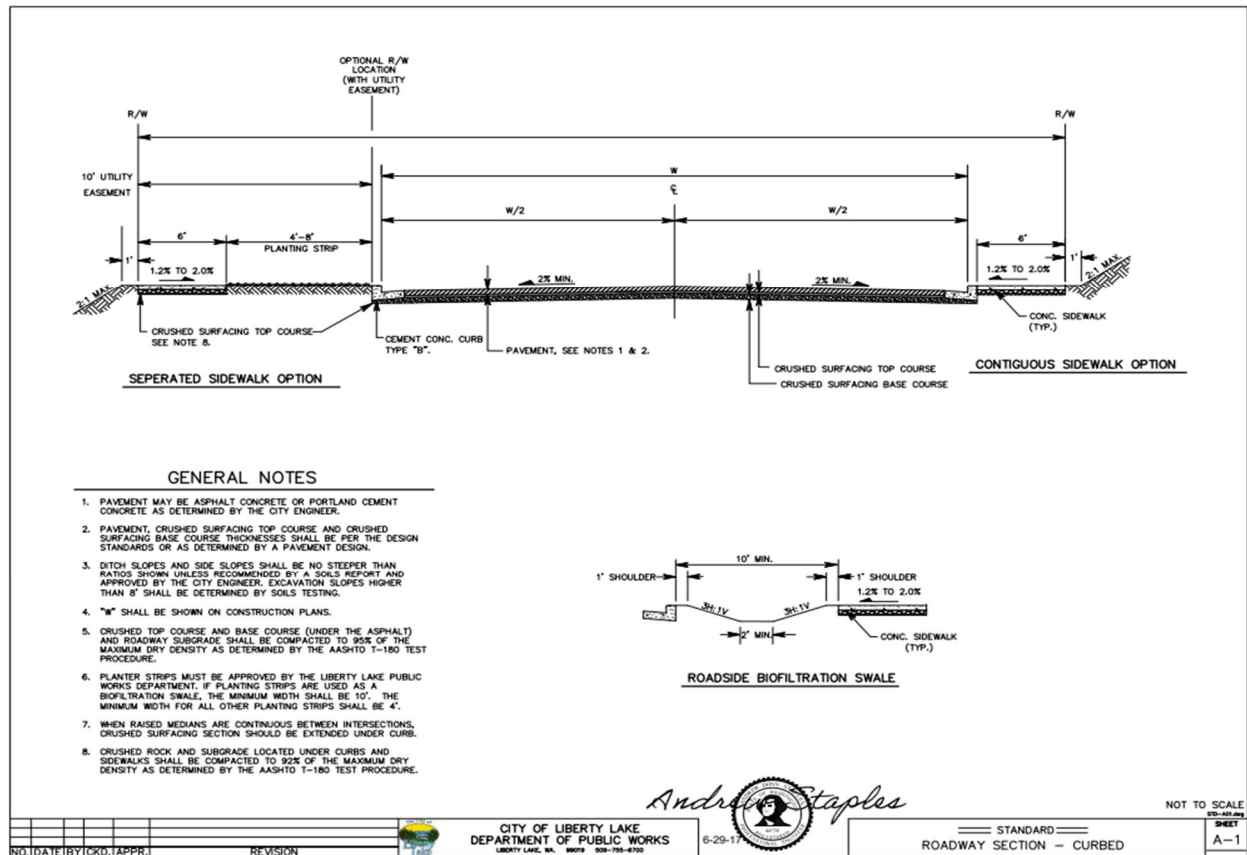
Inventory of total roadway miles by classification with estimated 2026 Repair Costs.

Classification	Road Miles	Average PCI	Estimated Repair Cost
Major Arterial	7.25	71.4	\$6,750,039
Minor Arterial	7.11	70.2	\$4,730,494
Collector	9.57	75.5	\$3,937,910
Local	29.79	80.12	\$4,930,098
Future Road	1.12	N/A	N/A
Total	54.86	77.28	\$20,348,541

Description of current pavement management and maintenance programs.

- The City utilizes a combination of in-house staff and contracted services to perform a wide range of maintenance and repair activities:
 - In-House Maintenance Activities:
City Public Works crews perform routine and preventive maintenance on local streets, including crack sealing, cold mix patching, mastic applications, and small hot mix asphalt (HMA) patches. These activities are prioritized annually based on pavement conditions, visual inspection, and available funding. Preventive maintenance efforts focus on sealing pavement surfaces to slow deterioration and reduce the need for costly rehabilitation in the future.
 - Contracted Maintenance and Repairs:
Larger-scale pavement repairs and overlays requiring specialized equipment or higher production rates—such as major HMA patching or full-depth pavement restoration—are contracted to qualified local paving contractors. This approach allows the City to efficiently address high-priority or large-area needs while maintaining cost-effectiveness and flexibility in resource allocation.
 - Condition Assessment and Monitoring:
Pavement condition is monitored through a combination of visual inspections conducted by City Public Works staff, engineers, and engineering technicians, along with advanced assessments performed through LiDAR-based pavement condition analysis on a five (5) year interval. These evaluations help identify surface distress, cracking, and other deficiencies to guide project selection, budget planning, and treatment timing.
- Together, these coordinated efforts support a data-driven and preservation-first approach to pavement management, maximizing the useful life of Liberty Lake’s roadway assets and ensuring that maintenance investments provide the greatest long-term value to the community.

Existing design standards and materials used (asphalt, chip seal, etc.).



Pie charts of network by classification with cost distributions for each.

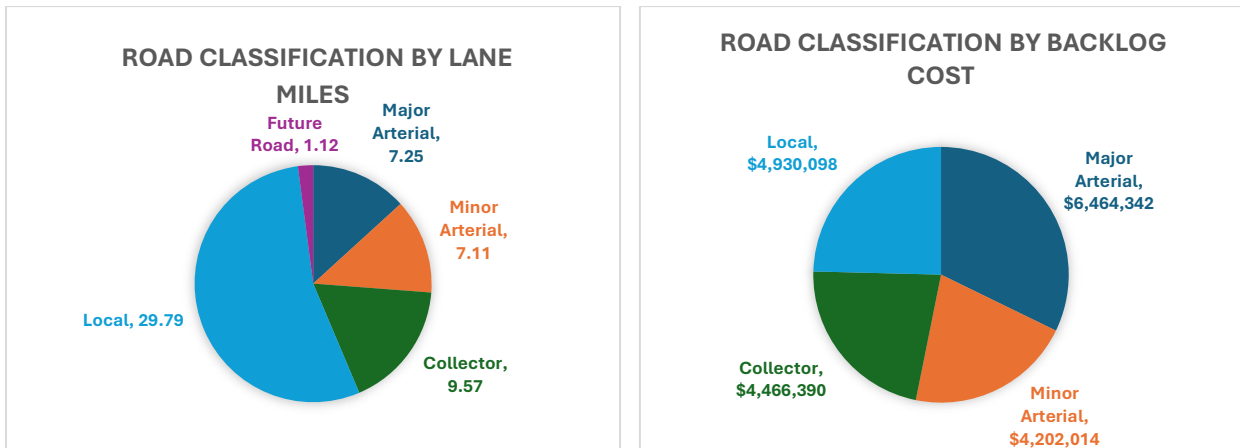


Photo examples of typical street cross-sections

Major Arterial



Figure 1-E Country Vista Dr (PCI:55)

Minor Arterial



Figure 2-E Mission Ave (PCI:77)

Collector



Figure 3-N Country Vista Dr (PCI:80)

Local



Figure 4-N Winrock St (PCI:93)

4. Pavement Condition Assessment

Purpose: Present the LIDAR-based analysis results and interpret the data.

Description of LIDAR survey methodology (date, coverage, data parameters).

The pavement condition survey was performed by CityLogix in July 2025 using a mobile vehicle-mounted LIDAR and high-definition imagery system. The vehicle traversed the entire street network at typical operating speeds, collecting continuous 3D point-cloud and 360° photographic data. The resulting dataset was processed using AI-driven algorithms and human QA/QC to identify pavement surface distresses including cracking, rutting, potholes, and utility-cut failures. Each roadway segment was scored on a 0-100 scale (where 100 indicates near-ideal condition) based on the severity and extent of observed distresses. The condition scores and associated metadata were delivered via a GIS platform, enabling network-wide mapping, scenario modelling, and prioritization of treatments. The data is fully compatible with the City's pavement management system and will be used to inform treatment selection, budget modelling, and integration with our Complete Streets policy objectives

PCI scoring system explanation (0–100 scale).

The pavement condition for each road segment was scored on a 0 to 100 scale using the CityLogix pavement condition assessment platform. A score of 100 represents a roadway in near-ideal condition (minimal distress and deformities), while a score of 0 represents a roadway in failed condition.

Using high-definition LiDAR and 360° imagery, surface distresses (such as cracking, rutting, potholes, utility cut failures, and patches) are detected and mapped. An algorithm then converts these surface distresses into a deducted value from the maximum condition, resulting in the PCI score. The resulting score is then associated with each segment and used in the asset management system for prioritization, budgeting, and forecasting.

For our network, the following categories apply:

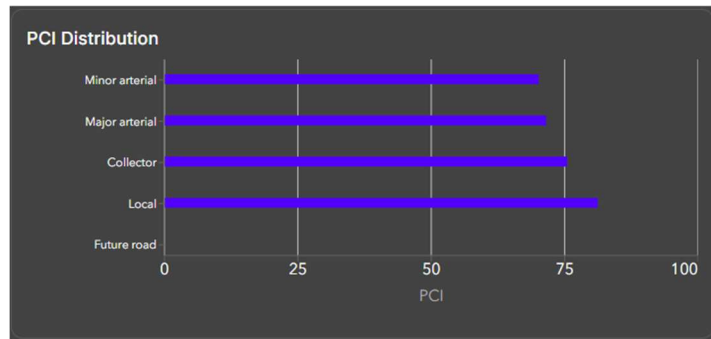
- Excellent = 86-100
- Good = 71-85
- Fair = 56-70
- Poor = 41-55
- Very Poor = 26-40
- Serious = 11-25
- Failed = 0-10

These thresholds will be reviewed annually as part of our pavement management process.

Summary of condition findings:

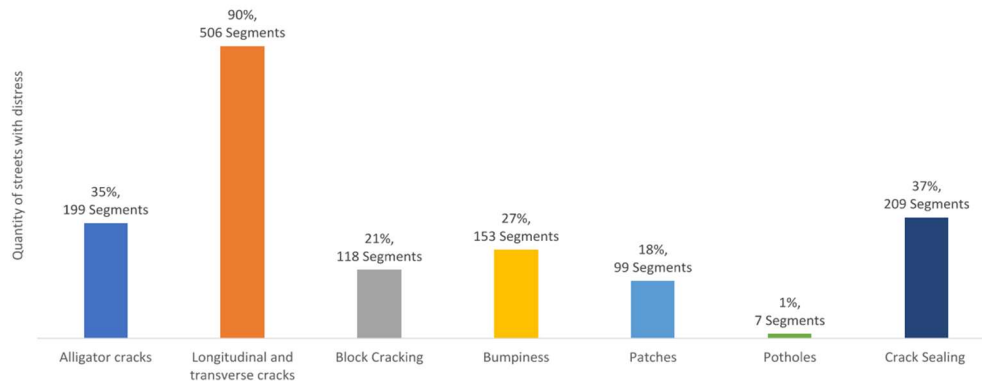
- Miles by classification with average PCI

Classification	Road Miles	Average PCI
Major Arterial	7.25	71.4
Minor Arterial	7.11	70.2
Collector	9.57	75.5
Local	29.79	80.12
Future Road	1.12	N/A
Total	54.86	77.28

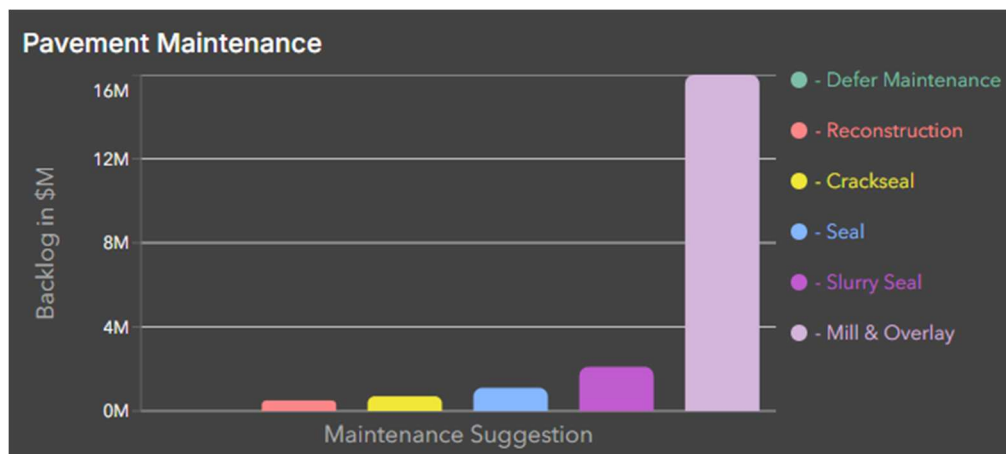


- Common distresses identified (cracking, rutting, oxidation).

Pavement Distress Statistics - Asphalt



- Recommended Maintenance Suggestion Chart



5. Pavement Management Framework

Purpose: The Pavement Management Framework establishes a consistent, data-driven system for evaluating pavement conditions, selecting appropriate treatments, and prioritizing maintenance and rehabilitation investments across the City’s street network. The framework is based on the typical pavement life cycle, recognizing that most roadways are designed for an average service life of approximately 20 years when timely maintenance is performed. Early, low-cost preservation treatments can significantly extend pavement life, while deferred maintenance accelerates deterioration and leads to costly reconstruction. By applying life-cycle principles, condition data, and performance targets, the Pavement Management Framework supports proactive decision-making that maximizes the value of public investment, maintains safe and reliable streets, and aligns pavement needs with available funding.

Pavement life cycle overview and deterioration curve.

The pavement life cycle represents the stages a roadway goes through from construction to the end of its serviceable life:

- **Construction / New Pavement**
 - Pavement is built to design specifications.
 - Condition is at its peak (PCI = 100).
- **Initial Service Life**
 - Minimal deterioration occurs.
 - Routine maintenance (e.g., sealing small cracks) keeps pavement in “good” condition.
- **Preventive Maintenance Stage**
 - Small distresses appear (cracks, minor rutting, surface wear).
 - Preventive treatments (crack sealing, thin overlays) slow deterioration.
 - Maintenance costs are low relative to the value preserved.
- **Rehabilitation / Corrective Maintenance Stage**
 - Significant deterioration occurs (potholes, surface cracking, structural issues).
 - Requires more intensive repair (mill & overlay, partial reconstruction).
 - Costs increase as pavement has declined further.
- **End-of-Life / Reconstruction Stage**
 - Pavement fails structurally.
 - Full reconstruction is required.
 - Cost is highest; pavement may no longer be usable for some period.

Pavement Deterioration Curve

The deterioration curve is a graphical representation of pavement condition (e.g., PCI or ride quality) versus time:

- Y-Axis: Pavement condition index (PCI 0–100)
- X-Axis: Time (years)
- Shape of the curve: Typically, a gradually sloping line at first, then steeply declines:
 - Flat segment: Early life; condition stays high with routine maintenance.

- Mild slope: Preventive maintenance can slow decline.
- Steep slope: Deferred maintenance leads to rapid deterioration.
- End-of-life: PCI drops sharply toward failure.

Key insight:

- Early investment in maintenance preserves PCI and reduces long-term costs.
- Delaying maintenance accelerates deterioration and exponentially increases repair costs.

Definition of maintenance and rehabilitation treatments:

- Preventive (mastic patching, crack seal, slurry seal)
- Corrective (mill and overlay, patching)
- Reconstruction (full replacement of existing asphalt and base courses)

Recommended treatment selection matrix (based on PCI range).

	Arterial/Collector	Local
Repair Type	PCI Range	PCI Range
Reconstruction	0-45	0-30
Mill and Overlay	45-65	30-65
Chip/Slurry Seal	65-75	65-75
Crack Seal	75-90	75-90
Defer Maintenance	90+	90+

Service level and performance targets

To support effective asset management and recognize the differing roles of Liberty Lake’s roadway network, pavement performance targets may be established by functional classification. These targets balance safety, mobility, and fiscal responsibility while prioritizing higher-volume and higher-risk corridors.

Arterial Streets

- **Target PCI: ≥ 75**
- **Rationale:** Arterials carry the highest traffic volumes, support freight and emergency response, and serve as key regional and local connectors. Maintaining a higher condition standard minimizes disruptions, enhances safety, and supports economic activity.
- **Treatment Focus:** Preventive maintenance and timely rehabilitation to avoid service disruptions and costly reconstruction.

Collector Streets

- **Target PCI: ≥ 70**
- **Rationale:** Collectors connect neighborhoods to arterial corridors and serve moderate traffic volumes. Maintaining good pavement conditions supports mobility, access, and neighborhood safety.
- **Treatment Focus:** Preservation treatments and periodic rehabilitation to extend pavement life.

Local Streets

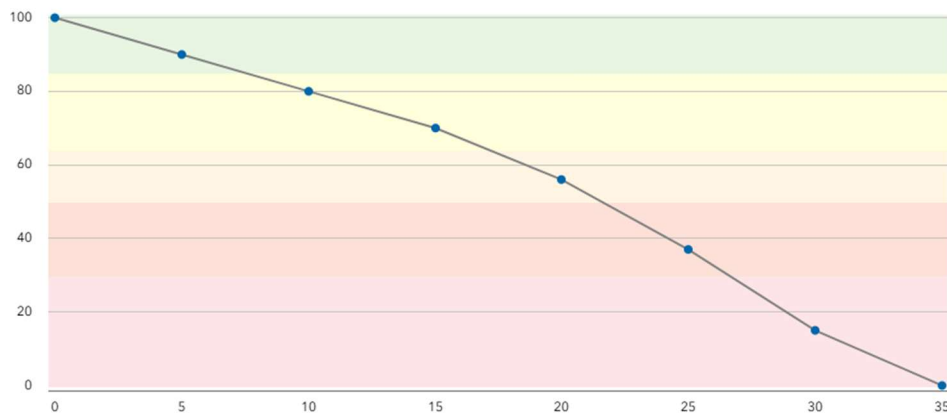
- **Target PCI: ≥ 65**
- **Rationale:** Local streets primarily serve residential access and experience lower traffic volumes. A slightly lower target balances service expectations with available funding while maintaining safe and functional conditions.
- **Treatment Focus:** Cost-effective preservation strategies and targeted rehabilitation as conditions decline.

Systemwide Target

- **Citywide Average PCI: ≥ 70**

This tiered approach allows the City to strategically allocate resources, prioritize critical corridors, and maintain equitable service levels across the network. Performance targets will be monitored through routine condition assessments, and targets may be adjusted over time to reflect funding availability, community priorities, and observed system performance.

- **Pavement life cycle curve diagram.** The diagram below reflects a complete degradation (100 to 0) over a 35-year period with no road maintenance being conducted.

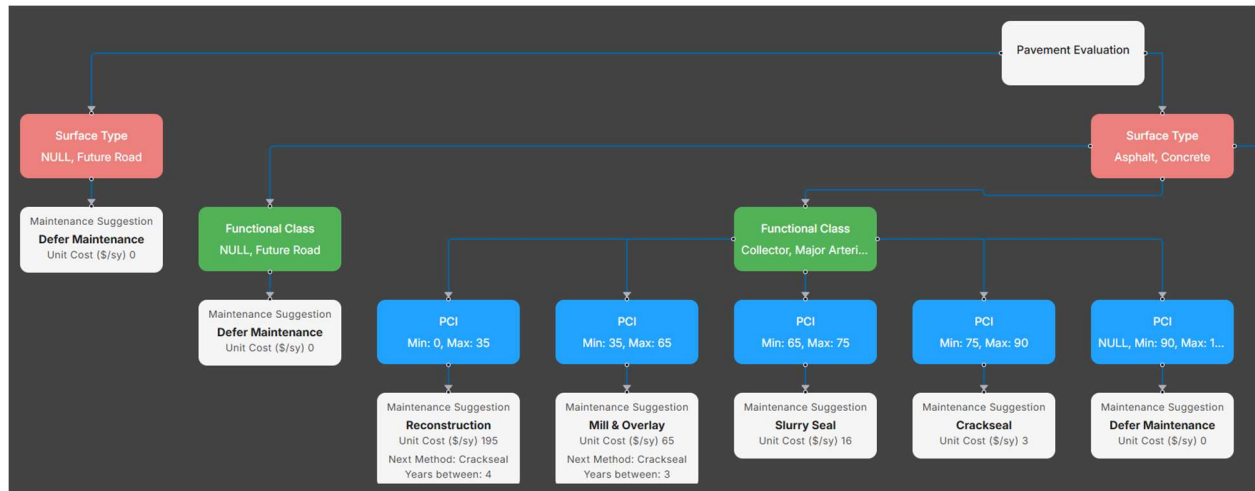


- **Treatment selection matrix table.**

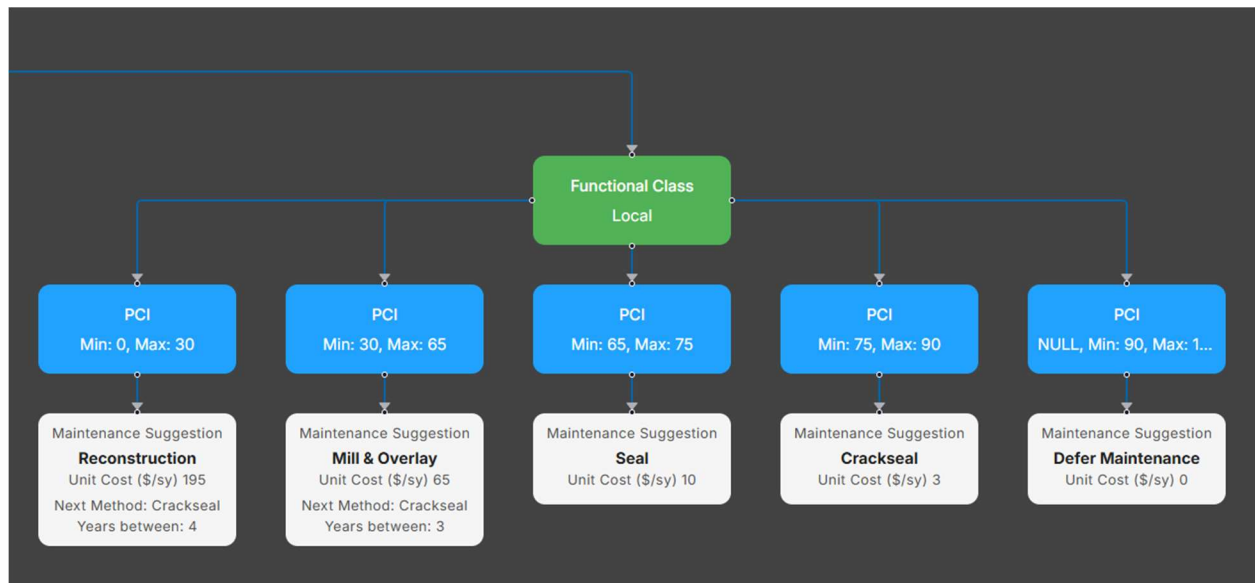
Repair Type	PCI Point Improvement	(\$) Cost per SY	(\$) Cost per SY/PCI point	Miles in each Repair Type
Reconstruction	+70 (avg 30 PCI)	\$195	\$2.79	0.11
Mill and Overlay	+60	\$65	\$1.08	12.79
Chip/Slurry Seal	+19	\$10	\$0.53	12.00
Crack Seal	+6	\$3	\$0.50	14.24
Defer Maintenance	0	\$0	\$0.00	15.79

- **Pavement Evaluation Decision Tree**

Arterials and Collectors



Locals



7. Project Prioritization and Ranking

Purpose: Repair and rehabilitation projects will be prioritized through a transparent, data-driven ranking process designed to ensure limited resources are invested where they provide the greatest benefit. The prioritization framework considers multiple factors, including pavement condition as measured by the Pavement Condition Index (PCI), roadway functional classification and traffic volumes, and documented safety considerations such as collision history and proximity to school routes. Additional weight is given to projects that enhance network connectivity, support Complete Streets objectives, and provide opportunities to coordinate with planned utility work. Together, these criteria allow the City to strategically prioritize pavement repair projects that improve safety, preserve infrastructure, and maximize the overall value of each investment. Scoring matrix and weightings.

Project Scoring Matrix and Weighted Prioritization Methodology

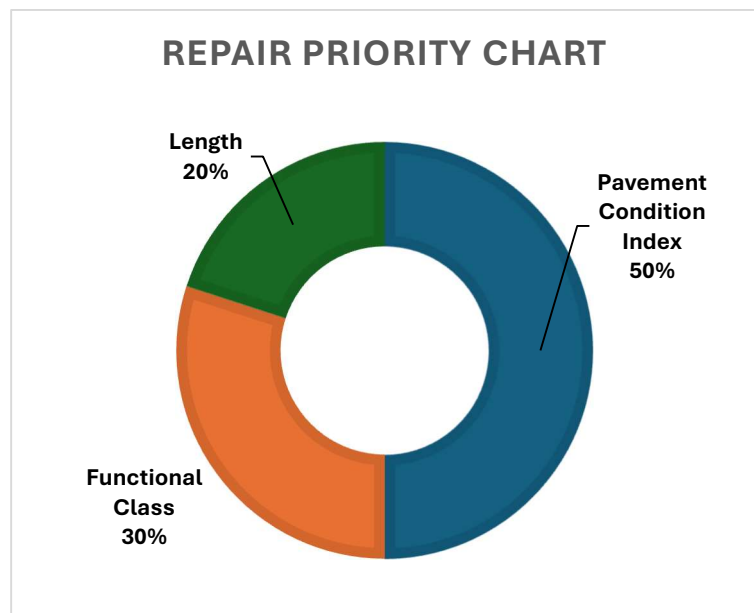
- To ensure that pavement maintenance and rehabilitation projects are prioritized objectively and transparently, the City of Liberty Lake uses a **weighted scoring matrix** based on key engineering and operational factors. This approach enables the City to allocate limited funding to projects that provide the greatest benefit to the roadway network and the traveling public.

Scoring Overview

- Each roadway segment is evaluated using a set of quantifiable criteria that reflect both pavement condition and functional importance. The scoring model assigns a weighted value to each criterion, producing a composite score that ranks segments for potential inclusion in the annual maintenance or capital improvement program.

Prioritization and Programming

- Segments are ranked by Weighted Total Score, then reviewed by City engineering and public works staff to ensure coordination with:
 - Utility projects or future development,
 - Complete Streets opportunities (e.g., bike lanes, crossings, ADA ramps),
 - Available budget and annual funding constraints.



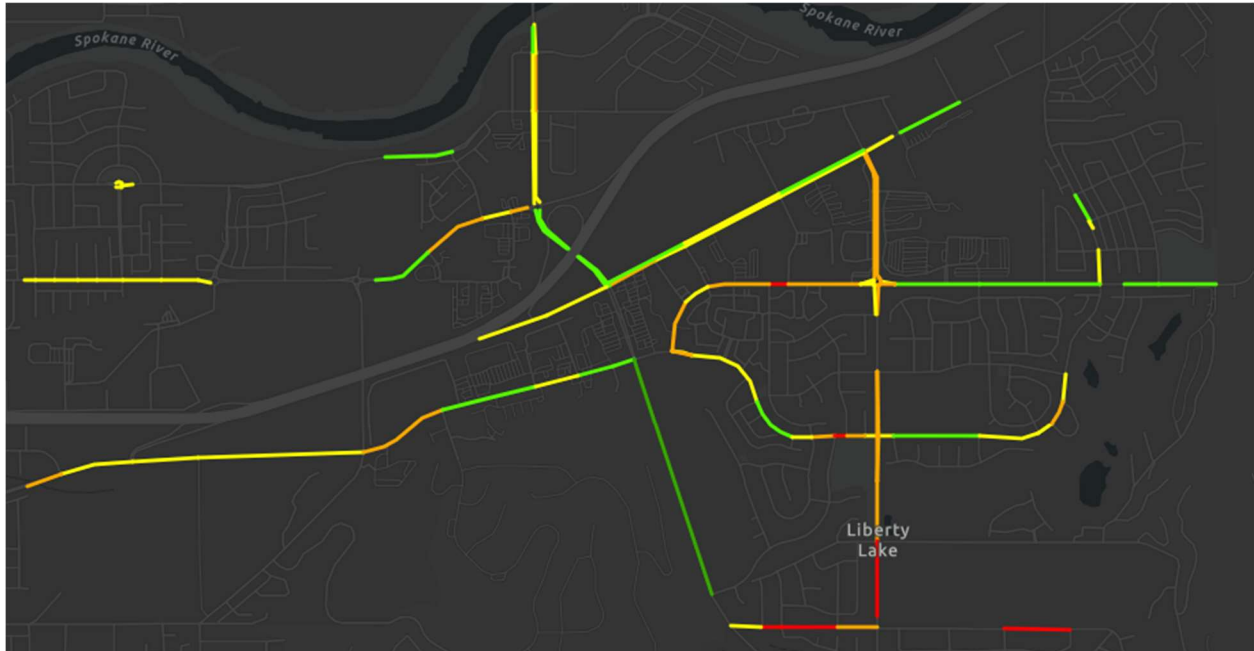
- This process balances technical data with practical field knowledge, ensuring that Liberty Lake's pavement investment decisions are both cost-effective and aligned with the City's strategic infrastructure goals.

Example cumulative scoring table with large project segments.

Street Section	Classification	AVG Repair Priority	AVG PCI	Length (ft)	Est Cost (\$)
E Valleyway Ave	Minor Arterial	65.73	70.00	456	\$237,120
E Indiana Ave (Eastbound)	Collector	52.49	78.60	3,783	\$473,801
E Indiana Ave (Westbound)	Collector	49.72	81.50	3,480	\$236,640
E Mission Ave (South)	Minor Arterial	49.67	51.80	19,323	\$3,205,168
E Country Vista Dr	Minor Arterial	48.46	51.81	8,814	\$1,911,831
E Country Vista Dr	Collector	45.12	67.25	18,918	\$1,251,058
E Mission Ave	Minor Arterial	44.77	77.54	23,017	\$3,031,840
N Molter Rd	Minor Arterial	44.31	52.37	14,750	\$1,635,316
N Country Vista Blvd	Collector	42.15	77.87	9,536	\$602,397
E Sprague Ave	Collector	41.97	40.20	8,371	\$1,930,844
E Indiana Ave	Collector	41.09	86.37	12,486	\$771,241
E Appleway Ave	Major Arterial	17.82	91.00	23,402	\$423,200
E Appleway Ave (Eastbound)	Major Arterial	35.01	56.89	18,710	\$1,808,826
E Appleway Ave (Westbound)	Major Arterial	21.99	79.90	6,113	\$222,978
E Country Vista Dr	Major Arterial	41.11	64.06	14,170	\$6,542,650
N Harvard Rd (Northbound)	Major Arterial	35.43	56.33	4,436	\$505,418
N Harvard Rd (Southbound)	Major Arterial	35.82	67.50	7,262	\$634,524
N Liberty Lake Rd (Northbound)	Major Arterial	28.59	74.13	2,702	\$883,871

Project scoring summary. See Appendix (E) for full list of streets by repair priority

Map: Individual street segments by composite score.(>50 Repair Priority)



8. Financial Plan

Purpose: Translate the goals and recommendations of the Pavement Master Plan into a realistic, achievable funding strategy. It evaluates anticipated revenue sources against projected pavement preservation and rehabilitation needs to determine how effectively current and future funding levels support the City's objectives. By comparing desired performance outcomes with available resources, the Financial Plan identifies funding gaps, clarifies tradeoffs, and establishes a clear basis for informed policy and budget decisions. This approach allows the City to align long-term pavement condition goals with fiscal realities while providing transparency around the investments required to sustain safe, reliable, and cost-effective streets.

Unit cost assumptions for treatments (e.g., \$/SY for overlay, seal coat).

Repair Type	PCI Point Improvement	(\$) Cost per SY	(\$) Cost per SY/PCI point
Reconstruction	+70 (avg 30 PCI)	\$195	\$2.79
Mill and Overlay	+60	\$65	\$1.08
Chip/Slurry Seal	+19	\$10	\$0.53
Crack Seal	+6	\$3	\$0.50
Defer Maintenance	0	\$0	\$0.00

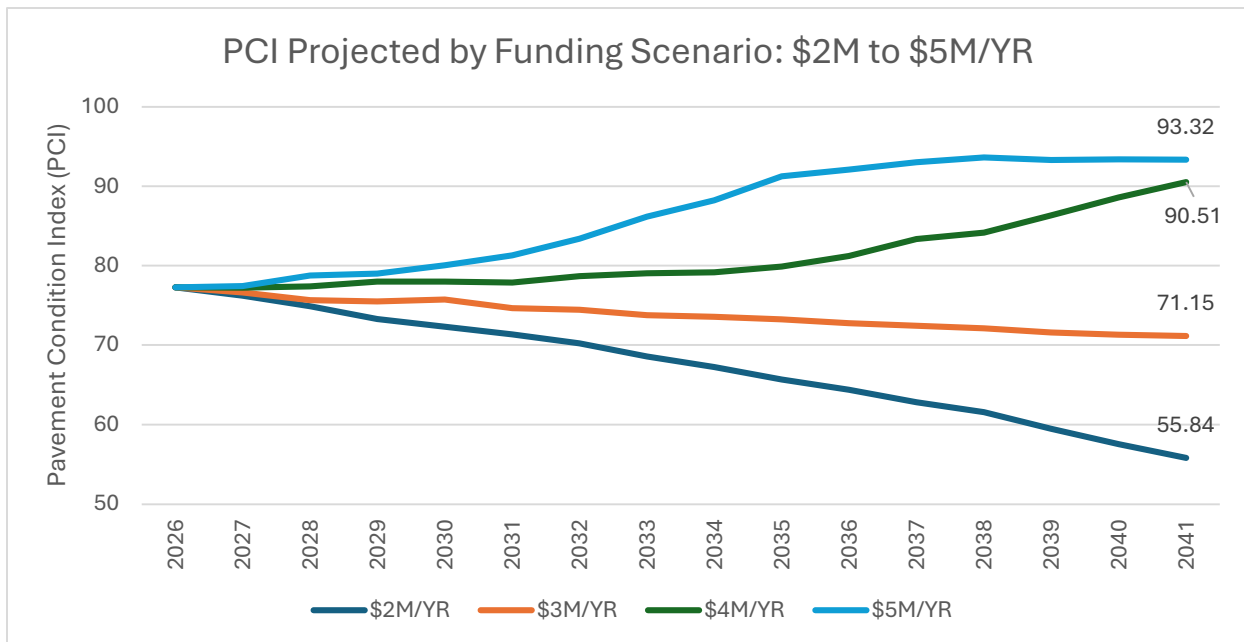
Funding scenarios modeled (2025\$)

- **Baseline: Current funding levels (2026-\$1.62M)**
 - Real Estate Excise Tax (REET2): \$0.62M
 - Proposed Grant Funding (not guaranteed): \$1.00M
 - An additional \$1.16M is collected from Gas/Sales Tax Revenue
 - This revenue source funds day-to-day public works operations such as snow plowing, signage replacement, traffic control maintenance, street striping, roadside mowing/landscaping, and other operational functions that do not contribute directly to maintaining pavement condition.
- **Optimal: Funding needed to maintain or improve PCI. (\$3-3.5M/YR)**
 - PCI-70: \$2.91M
 - PCI-75: \$3.16M
 - PCI-80: \$3.55M
- **Deferred: Consequences of underfunding.**
 - \$1.62M/yr CFP budget planning scenario (REET2 + \$1M Grant)
 - Overall PCI decreases from 77.28 (2025) to 57.29 (2041)
 - Backlog increases from \$20M in 2026 to \$64M (2026\$) in 2041

- **Funding sources:**

- Local (Sales Tax, Gas Tax, REET, Transportation Benefit District, Streets Capital Fund).
- Grants (TIB, FHWA, SRTC, Complete Streets).
- Utility cost sharing and developer impact fees
 - Utility Tax was eliminated in 2023 resulting in an approximate 20% reduction in revenue when replaced by a combination of sales and gas taxes.

Graph: PCI projection under different funding scenarios.



Sustained and predictable funding is critical to preserving Liberty Lake’s pavement network and avoiding the escalating costs and risks associated with deferred maintenance. When routine preservation is delayed, pavement deterioration accelerates, leading to significantly higher long-term repair costs, increased safety hazards, and greater disruption to the community. Proactive investment allows the City to address issues early—when treatments are most cost-effective—while maintaining safe travel conditions, reducing vehicle operating costs for residents, supporting economic activity, and minimizing environmental impacts. Consistent funding also strengthens the City’s competitiveness for state and federal grants by demonstrating sound asset management practices and maintaining infrastructure performance standards. By prioritizing timely pavement preservation, the Pavement Master Plan provides a fiscally responsible strategy that protects public investment, enhances quality of life, and ensures the long-term reliability of Liberty Lake’s transportation system.

9. Implementation Plan

Next Steps

The City will continue to refine the PMP through regular updates to condition assessments, coordination with the Capital Improvement Program (CIP), and alignment with regional transportation plans. The next update will incorporate pavement performance modeling to forecast future funding needs and optimize maintenance schedules.

Deliverables:

- 5-Year and 10-Year project lists with estimated costs and scope types.
 - Annual work plan template (for updates to TIP and budget).
 - Coordination process for utilities and development.
 - Regional Pavement Cut Policy
 - Updated Engineering standards
 - Recommended timeline for plan updates (every 3 years).
 - Rescanning of city streets (every 5 years).
 - Year-by-year pavement program. See Appendix D.
 - Map: 6-year project plan.
-

10. Complete Streets Integration (Pending; to be completed post-2026)

Purpose: Embed multimodal and accessibility improvements into pavement planning.

Include:

- Overview of Liberty Lake’s Complete Streets policy goals.
- Crosswalk of Complete Streets and pavement objectives (e.g., smooth surfaces → safer cycling).
- Corridor design standards: lane widths, bike facilities, ADA ramps, and crossings.
- Integration strategy:
 - Identify pavement projects where multimodal upgrades can be added.
 - Prioritize locations with schools, parks, or missing sidewalk links.
- Include a Complete Streets “checklist” to be used during project scoping.
- Example cross-sections (before/after Complete Streets integration).
- Map highlighting candidate corridors for multimodal upgrades.

11. Policy and Program Recommendations

Purpose: Identify supporting policies and procedures for long-term success.

Include:

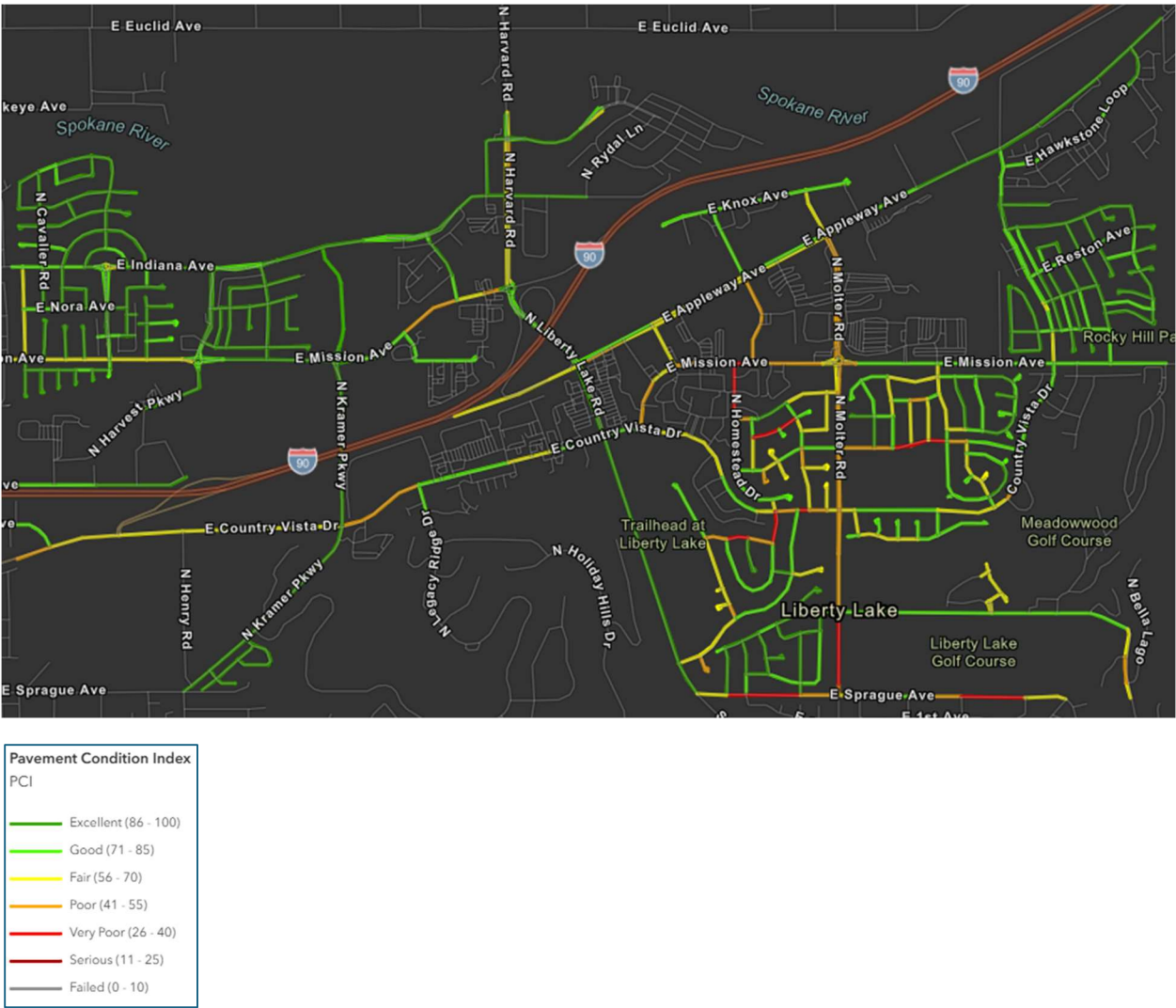
- Pavement preservation policy (“fix good roads first”).
 - Complete Streets implementation checklist and training. (pending completion of Complete Streets Program in 2026)
 - Standard details for utility trench restoration. Pavement cut policy
 - Pavement management software recommendations (e.g., StreetSaver, Cartegraph).
 - Annual performance reporting methods (public dashboard, council briefings).
-

12. Appendices

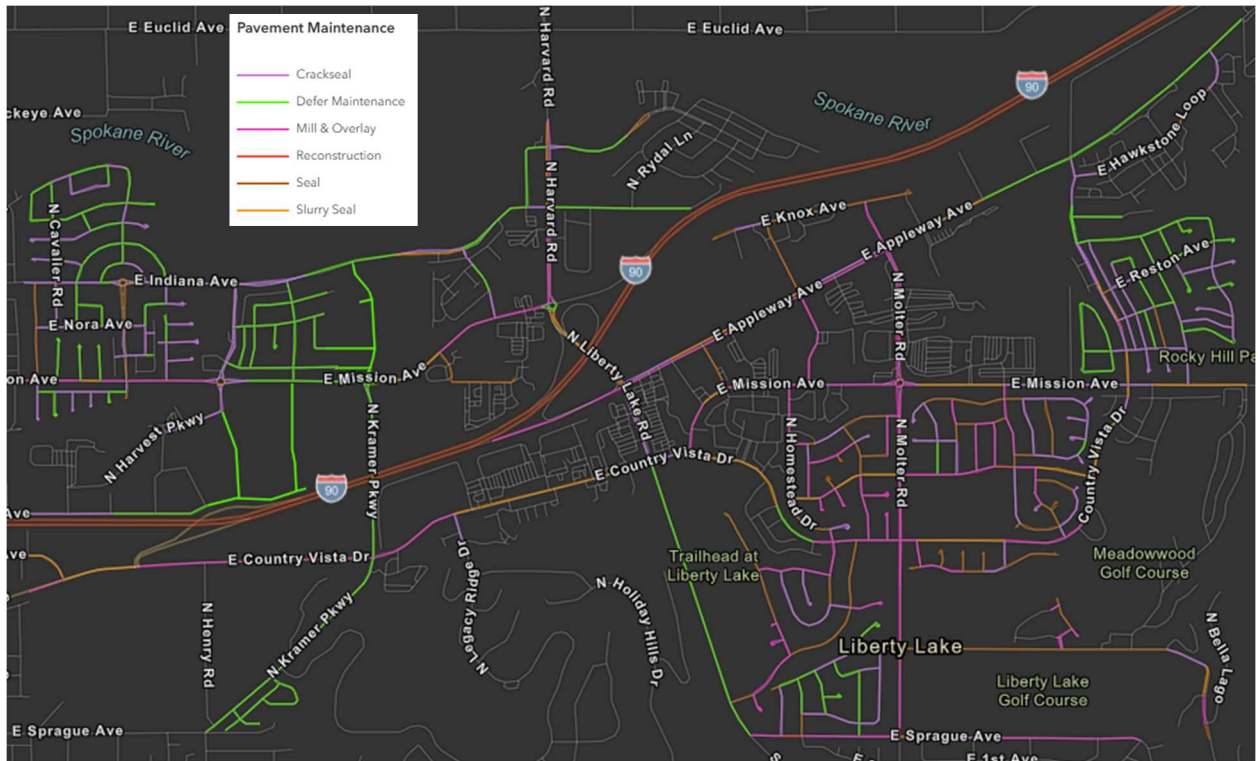
- **Appendix A: Pavement Condition Maps**
 - **Appendix B: Functional Classification Map**
 - **Appendix C: Average Repair Priority/PCI Tables by Street (2026)**
 - **Appendix D: Street Segment Data with 2026 Maintenance Suggestion**
 - **Appendix E: 2026 Capital Facilities Plan (6-yr Transportation Improvements)**
 - **Appendix F: Funding Program Summaries (TIB, WSDOT, FHWA)**
 - **Appendix G: Glossary and Acronyms**
-

Appendix A: Pavement Condition Maps and Segment Data

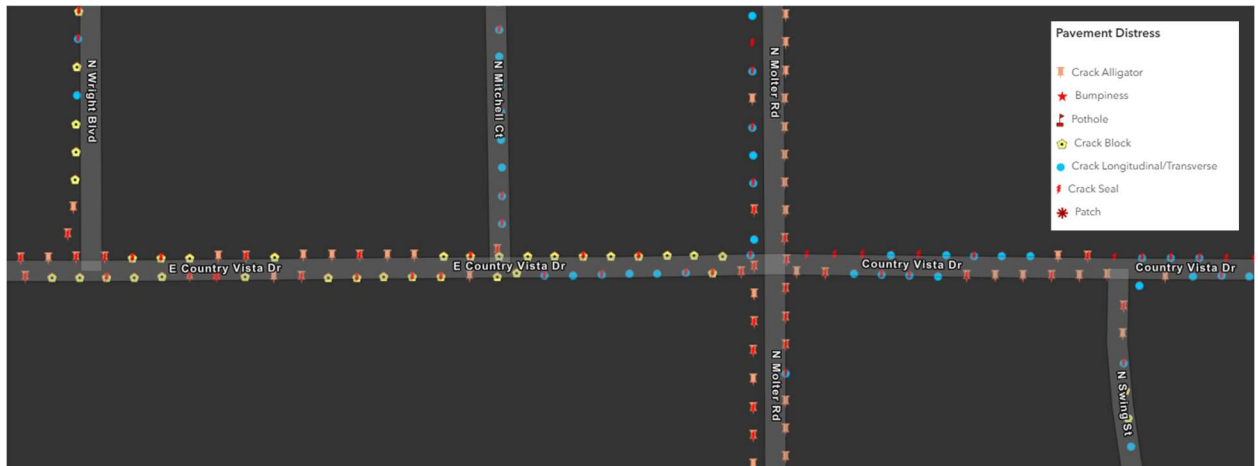
Pavement Condition Index



Pavement Maintenance



Pavement Distress Sample Map (Country Vista/Molter)



Appendix B: Functional Classification Map

Proposed City of Liberty Lake Functional Classification Map



Appendix C: Average Repair Priority/PCI Tables by Street (2026)

Major Arterial

Street Name	Average Repair Priority	Avg of PCI	Length (ft)
E Appleway Ave	17.82	91.00	23,402
E Appleway Ave (Eastbound)	35.01	56.89	18,710
E Appleway Ave (Westbound)	21.99	79.90	6,113
E Country Vista Dr	41.11	64.06	14,170
N Harvard Rd (Northbound)	35.43	56.33	4,436
N Harvard Rd (Southbound)	35.82	67.50	7,262
N Liberty Lake Rd (Northbound)	28.59	74.13	2,702
N Liberty Lake Rd (Southbound)	21.36	87.50	8,478
Roundabout (Harvard/Mission)	11.01	92.80	2,271

Minor Arterial

Street Name	Average Repair Priority	Avg of PCI	Length (ft)
E Country Vista Dr	61.39	83.00	593
E Mission Ave	44.77	77.54	23,017
E Mission Ave (South)	49.67	51.80	19,323
E Valleyway Ave	65.73	70.00	456
Kramer Pkwy	39.07	100.00	2,972
N Liberty Lake Rd	39.73	96.00	2,875
N Molter Rd	44.31	52.37	14,750
Roundabout (Harvest/Mission)	40.43	80.43	1,236
Roundabout (Kramer/Mission)	35.94	100.00	1,390
Roundabout (Molter/Mission)	43.78	58.71	1,364

Collector

Street Name	Average Repair Priority	Avg of PCI	Length (ft)
E Country Vista Dr	46.31	60.27	27,139
E Indiana Ave	41.09	86.37	12,486
E Indiana Ave (Eastbound)	52.49	78.60	3,783
E Indiana Ave (Westbound)	49.72	81.50	3,480
E Sprague Ave	41.97	40.20	8,371
N Country Vista Blvd	42.15	77.87	9,536
N Harvest Pkwy	27.10	83.00	129
N Henry Rd	37.30	96.00	1,010
N Kramer Pkwy	50.73	96.78	14,098
N Kramer Rd	37.07	94.00	820
N Molter Rd	43.34	47.38	14,194
Roundabout (Holl/Indiana)	39.39	67.71	1,369

Local

Street Name	Average Repair Priority	Avg of PCI	Length (ft)
Cornerstone Way	51.08	74.00	555
E Alki Ln	19.72	62.00	444
E Autumn Crossing Ave	16.88	79.00	1,071
E Bergamot Ave	33.95	86.00	145
E Bitterroot St	13.12	79.00	742
E Boone Ave	16.60	33.00	1,565
E Broadway Ave	23.67	52.88	8,817
E Cataldo Ave	52.28	77.00	1,273
E Cataldo Ct	27.61	66.00	442
E Colony Ct	19.15	61.00	2,328
E Desmet Ct	19.52	56.00	2,044
E Desmet Rd	29.68	71.00	1,242
E George Gee Ave	31.78	73.00	2,106
E Hawkstone Loop	34.31	76.67	2,193
E Kalama Ave	20.12	91.00	1,372
E Knox Ave	23.16	74.17	8,038
E Maxwell Ave	29.20	67.63	3,373
E Maxwell Dr	24.69	68.00	2,451
E Olive Ln	16.36	59.33	2,356
E Prestwick Pl	20.00	64.00	489
E Riverwalk Ave	23.23	93.00	1,782
E Schniedmiller Ct	20.97	64.00	831
E Settler Dr	26.79	68.20	8,124

Street Name	Average Repair Priority	Avg of PCI	Length (ft)
E Shannon Ave	18.17	77.00	3,336
E Sharp Ave	20.84	82.75	2,906
E Sharp Dr	21.72	66.00	1,206
E Sinto Ave	19.45	46.50	6,010
E Sinto Ct	18.64	85.00	2,106
E Valleyway Ave	43.03	74.98	38,247
E Wellington Pkwy	24.79	68.60	2,482
Malvern St	22.78	63.73	4,741
Maxwell Ave	19.26	60.00	1,370
N Aladdin Rd	26.26	67.60	3,618
N Drury Ct	21.86	60.67	2,204
N Eagle Rd	24.33	64.00	2,013
N Etta Ct	51.05	72.00	221
N Fairway Ct	50.53	73.00	394
N Fairway Rd	24.39	62.80	1,661
N Garry Dr	23.01	65.90	14,057
N Harvard Rd	26.42	70.00	462
N Holl Blvd	50.10	74.00	187
N Holl Rd	23.64	70.40	5,072
N Homestead Dr	18.25	39.20	8,687
N Kelsea Ct	18.00	48.00	1,520
N Knudson Ct	18.53	42.00	1,220
N Knudson St	22.12	50.33	3,565
N Lakeside Rd	19.62	42.00	1,732
N Madson St	22.55	69.81	11,688
N Malvern Rd	21.47	62.00	2,120
N Mitchell Ct	23.01	61.00	1,494
N Mitchell Rd	19.53	58.00	2,356
N Molter Rd	20.63	61.00	3,024
N Oakland Rd	17.54	81.00	2,030
N Ormond Ct	28.40	72.00	684
N Signal Rd	23.61	67.00	2,178
N Simpson Rd	22.12	63.64	4,744
N Stevenson Ct	51.49	74.00	350
N Stevenson Rd	20.34	59.00	2,840
N Swing St	18.50	58.00	1,624
N Village Ln	21.80	64.50	2,250
N Winchester St	21.83	95.00	652
N Winchester St	49.99	75.00	644
N Wright Blvd	25.97	61.00	5,038

Appendix D: Street Segment Data with 2026 Maintenance Suggestion

CLX UID	Street Name	From Street Name	To Street Name	Functional Class	PCI	Maintenance Suggestion	Repair Priority
504	Cornerstone Way	E Mission Ave	E George Gee Ave	Local	74	Seal	21.45
583	E Alki Ln	End	N Village Ln	Local	62	Mill & Overlay	27.99
496	E Appleway Ave	N Fairway Ln	N Swing Ln	Major Arterial	74	Slurry Seal	53.92
497	E Appleway Ave	E Appleway Ave	E Appleway Ave	Major Arterial	100	Defer	34.39
498	E Appleway Ave	N Country Vista Dr	N Eagle Ln	Major Arterial	100	Defer	32.65
499	E Appleway Ave	E Appleway Ave	E Country Vista Dr	Major Arterial	99	Defer	34.22
500	E Appleway Ave	N Village Way	N Village Way	Major Arterial	100	Defer	36.12
501	E Appleway Ave	Hawkstone Loop	N Village Way	Major Arterial	100	Defer	33.47
502	E Appleway Ave	N Rocky Hill Ln	N Rocky Hill Ln	Major Arterial	98	Defer	34.74
12	E Appleway Ave (Eastbound)	N Madson St	N Signal Rd	Major Arterial	58	Mill & Overlay	68.85
27	E Appleway Ave (Eastbound)	N Signal Rd	N Meadowwood Ln	Major Arterial	58	Mill & Overlay	62.94
355	E Appleway Ave (Eastbound)	N Swing Ln	N Molter Rd	Major Arterial	60	Mill & Overlay	61.36
550	E Appleway Ave (Eastbound)	N Molter Rd	N Madson St	Major Arterial	56	Mill & Overlay	69.24
554	E Appleway Ave (Eastbound)	N Meadowwood Ln	E Appleway Ave	Major Arterial	54	Mill & Overlay	67.20
354	E Appleway Ave (Westbound)	N Swing Ln	N Molter Rd	Major Arterial	82	Crackseal	46.08
356	E Appleway Ave (Westbound)	E Appleway Ave	E Appleway Ave	Major Arterial	75	Slurry Seal	50.73
551	E Appleway Ave (Westbound)	N Molter Rd	N Madson St	Major Arterial	80	Crackseal	51.92
552	E Appleway Ave (Westbound)	N Madson St	E Appleway Ave	Major Arterial	68	Slurry Seal	61.58
555	E Appleway Ave (Westbound)	E Appleway Ave	E Appleway Ave	Major Arterial	76	Crackseal	51.21
109	E Augusta Ave	N Willamette Rd	N Marne Ln	Local	86	Crackseal	10.56
363	E Augusta Ave	N Holl Blvd	End	Local	83	Crackseal	12.87
463	E Augusta Ave	N Marne Ln	N Holl Blvd	Local	76	Crackseal	17.95
137	E Augusta Ct	End	N Glenbrook Rd	Local	82	Crackseal	15.35
409	E Augusta Ln	End	N Willamette Rd	Local	93	Defer	5.38
84	E Autumn Crossing Ave	E Autumn Crossing Ave	N Wolfe Penn St	Local	79	Crackseal	15.70
85	E Autumn Crossing Ave	N Winrock St	N Winchester St	Local	85	Crackseal	12.13
130	E Autumn Crossing Ave	E Autumn Crossing Ave	N Country Vista Blvd	Local	87	Crackseal	9.87
161	E Autumn Crossing Ave	N Oakland St	N Carson Range St	Local	91	Defer	8.42
162	E Autumn Crossing Ave	N Country Vista Blvd	N Oakland Rd	Local	83	Crackseal	13.22
315	E Autumn Crossing Ave	N Winchester St	N Wolfe Penn - Winchester Aly	Local	84	Crackseal	12.05
427	E Autumn Crossing Ave	N Wolfe Penn St	N Country Vista - Wolfe Penn A	Local	84	Crackseal	12.08
132	E Baldwin Ave	End	N Glenbrook Rd	Local	90	Crackseal	9.65
437	E Bergamot - Ludlow Aly	N Forest Ridge St	N Winrock St	Local	85	Crackseal	14.88
86	E Bergamot Ave	N Winrock St	N Winchester St	Local	100	Defer	1.24
87	E Bergamot Ave	E Autumn Crossing Ave	N Wolfe Penn St	Local	100	Defer	0.48
89	E Bergamot Ave	E Reston Ave	E Country Vista Dr	Local	90	Crackseal	7.65
316	E Bergamot Ave	N Winchester St	N Wolfe Penn - Winchester Aly	Local	86	Crackseal	10.58
317	E Bergamot Ave	N Wolfe Penn St	N Country Vista - Wolfe	Local	87	Crackseal	9.88

CLX UID	Street Name	From Street Name	To Street Name	Functional Class	PCI	Maintenance Suggestion	Repair Priority
171	E Bergamot Ct	N Forest Ridge St	End	Local	90	Crackseal	10.42
404	E Bitterroot St	E Indiana Ave	Courtyard Ln	Local	89	Crackseal	8.16
405	E Bitterroot St	E Indiana Ave	Courtyard Ln	Local	79	Crackseal	15.45
406	E Bitterroot St	Courtyard Ln	E Bitterroot St	Local	87	Crackseal	9.94
165	E Blue Ridge Ave	E Reston Ave	E Country Vista Dr	Local	92	Defer	6.40
208	E Blue Ridge Ave	N Winrock St	N Country Vista - Wolfe Penn A	Local	98	Defer	5.34
217	E Blue Ridge Ave	N Forest Ridge St	N Smt Ct	Local	95	Defer	5.91
312	E Blue Ridge Ave	N Wilmington St	N Winrock St	Local	91	Defer	7.73
313	E Blue Ridge Ave	N Smt Ct	N Wilmington St	Local	95	Defer	4.88
36	E Boone Ave	N Molter Rd	N Wright Blvd	Collector	71	Slurry Seal	23.88
66	E Boone Ave	E Country Vista Dr	N Simpson Rd	Collector	73	Slurry Seal	23.87
99	E Boone Ave	N Ormond Rd	N Molter Rd	Collector	51	Mill & Overlay	38.16
172	E Boone Ave	N Simpson Rd	Malvern St	Collector	42	Mill & Overlay	43.38
233	E Boone Ave	Malvern St	N Eagle Rd	Collector	34	Reconstructio n	49.06
234	E Boone Ave	N Knudson St	N Madson St	Collector	72	Slurry Seal	20.90
238	E Boone Ave	N Madson St	N Homestead Dr	Collector	74	Slurry Seal	20.04
248	E Boone Ave	N Wright Blvd	N Drury Ct	Collector	74	Slurry Seal	20.89
267	E Boone Ave	N Eagle Rd	N Stevenson Rd	Collector	37	Mill & Overlay	46.81
276	E Boone Ave	N Stevenson Rd	N Fairway Rd	Local	33	Mill & Overlay	49.88
277	E Boone Ave	N Fairway Rd	N Ormond Dr	Collector	46	Mill & Overlay	40.34
471	E Boone Ave	N Drury Ave	E Boone Ave	Collector	61	Mill & Overlay	29.31
219	E Broadway Ave	E Broadway Ave	E Appleway Ave	Minor Arterial	73	Slurry Seal	23.01
303	E Broadway Ave	N Eagle Rd	N Stevenson Ct	Local	76	Crackseal	18.89
304	E Broadway Ave	End	N Eagle Rd	Local	75	Seal	22.57
305	E Broadway Ave	N Knudson St	N Madson Ct	Local	44	Mill & Overlay	42.42
306	E Broadway Ave	N Ormond Ct	N Swing St	Local	63	Mill & Overlay	28.11
307	E Broadway Ave	N Stevenson Ct	N Fairway Ct	Local	66	Seal	25.95
308	E Broadway Ave	N Madson Ct	N Homestead Dr	Local	34	Mill & Overlay	49.32
309	E Broadway Ave	N Homestead Dr	N Garry Dr	Local	48	Mill & Overlay	39.18
310	E Broadway Ave	N Fairway Ct	N Ormond Ct	Local	62	Mill & Overlay	29.04
492	E Broadway Ave	N Swing St	End	Local	73	Seal	20.55
447	E Cataldo Ave	E Cataldo Ave	E Cataldo Ave	Local	77	Crackseal	23.09
565	E Cataldo Ave	E Cataldo Ave	E Cataldo Ave	Local	98	Defer	8.96
103	E Cataldo Ct	N Simpson Rd	End	Local	76	Crackseal	18.19
104	E Cataldo Ct	End	N Simpson Rd	Local	66	Seal	25.48
167	E Caufield Ave	N Holl Blvd	E Shannon Ave	Local	93	Defer	8.61
522	E Caufield Ave	E Caufield Ave	E Indiana Ave	Local	95	Defer	4.78
177	E Cirque Ln	N Cirque Ln	N Willamette Rd	Local	90	Crackseal	7.65
41	E Colleen Ct	End	N Knudson St	Local	93	Defer	6.69

CLX UID	Street Name	From Street Name	To Street Name	Functional Class	PCI	Maintenance Suggestion	Repair Priority
474	E Colony Ct	End	E Settler Dr	Local	61	Mill & Overlay	31.02
246	E Colony St	E Settler Dr	N Homestead Dr	Local	86	Crackseal	11.42
25	E Country Vista Dr	E Mission Ave	N Liberty Lake Rd	Minor Arterial	83	Crackseal	45.13
44	E Country Vista Dr	E Appleway Ave	E Hawkstone Loop	Collector	82	Crackseal	44.36
52	E Country Vista Dr	N Kramer Rd	N Henry Ln	Major Arterial	64	Mill & Overlay	69.28
74	E Country Vista Dr	N Molter Rd	N Mitchell Ct	Collector	58	Mill & Overlay	61.07
75	E Country Vista Dr	E Mission Ave	Maxwell Ln	Collector	75	Slurry Seal	48.75
100	E Country Vista Dr	N Swing St	N Molter Rd	Collector	59	Mill & Overlay	60.64
158	E Country Vista Dr	E Country Vista Dr	E Eaglebend Ln	Collector	70	Slurry Seal	58.75
191	E Country Vista Dr	N Legacy Ridge Dr	E Kramer Rd	Major Arterial	55	Mill & Overlay	69.84
230	E Country Vista Dr	Eagle St	N Swing St	Collector	72	Slurry Seal	56.96
244	E Country Vista Dr	E Settler Dr	E Colony Ct	Collector	52	Mill & Overlay	66.30
245	E Country Vista Dr	E Eaglebend Ln	N Doral Ln	Collector	72	Slurry Seal	54.31
255	E Country Vista Dr	N Wright Blvd	E Settler Dr	Collector	36	Mill & Overlay	77.02
279	E Country Vista Dr	N Knudson St	N Doral Ln	Collector	63	Mill & Overlay	58.08
297	E Country Vista Dr	N Mitchell Ct	N Wright Blvd	Collector	45	Mill & Overlay	71.07
299	E Country Vista Dr	E Pinehurst Ln	N Simpson Rd	Collector	58	Mill & Overlay	61.43
300	E Country Vista Dr	E Boone Ave	E Pinehurst Ln	Collector	60	Mill & Overlay	60.92
301	E Country Vista Dr	N Simpson Rd	N Eagle Rd	Collector	61	Mill & Overlay	62.92
444	E Country Vista Dr	N Henry Ln	E Appleway Ave	Major Arterial	65	Mill & Overlay	60.49
445	E Country Vista Dr	I-90 Flyover	E Broadway Ave	Major Arterial	69	Slurry Seal	58.11
446	E Country Vista Dr	E Broadway Ave	West City Limits	Major Arterial	55	Mill & Overlay	65.16
475	E Country Vista Dr	E Mission Ave	E Country Vista Dr	Collector	68	Slurry Seal	54.60
476	E Country Vista Dr	E Mission Ave	E Country Vista Dr	Collector	42	Mill & Overlay	73.40
478	E Country Vista Dr	N Liberty Heights Ln	N Stanford Ln	Major Arterial	72	Slurry Seal	53.00
479	E Country Vista Dr	N Whitman Ln	N Legacy Ridge Dr	Major Arterial	72	Slurry Seal	57.77
480	E Country Vista Dr	N Stanford Ln	N Whitman Ln	Major Arterial	68	Slurry Seal	56.48
481	E Country Vista Dr	N Liberty Lake Rd	N Liberty Heights Ln	Major Arterial	72	Slurry Seal	51.78
489	E Country Vista Dr	E Maxwell Ln	E Sharp Ln	Collector	76	Crackseal	49.28
490	E Country Vista Dr	Sharp Ln	E Boone Ave	Collector	72	Slurry Seal	55.05
491	E Country Vista Dr	Pinehurst Ln	Pinehurst Ln	Collector	55	Mill & Overlay	64.29
145	E Deschutes Ave	E Deschutes Ave	E Nora Ave	Local	91	Defer	9.55
179	E Deschutes Ave	End	N Glenbrook Ave	Local	87	Crackseal	11.11
199	E Deschutes Ave	N Meyers Rd	N Caufield Rd	Local	96	Defer	4.62
226	E Deschutes Ave	N Snoqualmie Rd	E Nora Ave	Local	92	Defer	10.23
572	E Deschutes Ave	Undefined	Undefined	Local	100	Defer	2.62
254	E Desmet Ct	End	N Wright Blvd	Local	56	Mill & Overlay	34.26
485	E Desmet Ct	End	E Desmet Rd	Local	77	Crackseal	17.08
483	E Desmet Rd	N Simpson Rd	E Desmet Rd	Local	71	Seal	23.98
484	E Desmet Rd	E Desmet Rd	N Simpson Rd	Local	88	Crackseal	11.80

CLX UID	Street Name	From Street Name	To Street Name	Functional Class	PCI	Maintenance Suggestion	Repair Priority
364	E Domrese Ave	N Wichester St	N Wolfe Penn St	Local	95	Defer	4.95
505	E George Gee Ave	End	Cornerstone Way	Local	73	Seal	24.82
525	E Glenbrook Ave	N Holl Blvd	E Indiana Ave	Local	92	Defer	10.79
33	E Hawkstone Loop	E Pinnacle Ct	N Osprey Ln	Local	82	Crackseal	14.77
34	E Hawkstone Loop	Talon Ln	N Village Way	Local	75	Seal	23.34
62	E Hawkstone Loop	N Osprey Ln	N Country Vista Blvd	Local	79	Crackseal	17.50
81	E Hawkstone Loop	N Village Way	N Red Tail Ln	Local	80	Crackseal	14.68
117	E Hawkstone Loop	N Red Tail Ln	N Swainson Ln	Local	81	Crackseal	14.68
123	E Hawkstone Loop	E Hawkstone Loop	Talon Ln	Local	86	Crackseal	13.26
156	E Hawkstone Loop	N Swainson Ln	E Pinnacle Ct	Local	80	Crackseal	15.75
59	E Indiana Ave	E Meyers Ave	E Caufield Ave	Collector	83	Crackseal	43.95
60	E Indiana Ave	E Indiana Ave	E Meyers Ave	Collector	96	Defer	33.39
133	E Indiana Ave	E Caufield Ave	N Cavalier Rd	Collector	83	Crackseal	43.64
136	E Indiana Ave	E Indiana Ave	Roundabout	Collector	81	Crackseal	44.38
168	E Indiana Ave	E Deschutes Ave	E Meyers Ave	Collector	86	Crackseal	41.47
192	E Indiana Ave	N Aladdin Rd	E Indiana Ave	Collector	77	Crackseal	47.18
195	E Indiana Ave	E Indiana Ave	N Aladdin Rd	Collector	79	Crackseal	46.57
212	E Indiana Ave	N Meyers Ave	E Indiana Ave	Collector	95	Defer	33.94
369	E Indiana Ave	E Indiana Ave	E Meyers Ave	Collector	78	Crackseal	46.36
370	E Indiana Ave	E Indiana Ave	E Meyers Ave	Collector	76	Crackseal	47.81
371	E Indiana Ave	E Indiana Ave	Roundabout	Collector	68	Slurry Seal	53.77
528	E Indiana Ave	N Harvest Pkwy	N Glenbrook Ave	Collector	90	Crackseal	42.41
529	E Indiana Ave	N Rydal Ln	N Harvard Rd	Local	96	Defer	9.18
538	E Indiana Ave	N Harvard Rd	E Wellington Pkwy	Collector	89	Crackseal	39.26
539	E Indiana Ave	E Wellington Pkwy	E Indiana Ave	Collector	100	Defer	32.70
544	E Indiana Ave	E Indiana Ave	E Indiana Ave	Collector	95	Defer	40.77
549	E Indiana Ave	E Indiana Ave	N Harvest Pkwy	Collector	85	Crackseal	41.03
540	E Indiana Ave (Eastbound)	E Indiana Ave	N Bitterroot St	Collector	98	Defer	34.50
543	E Indiana Ave (Eastbound)	N Bitterroot St	E Indiana Ave	Collector	74	Slurry Seal	54.03
545	E Indiana Ave (Eastbound)	E Indiana Ave	N Snoqualmie Rd	Collector	83	Crackseal	43.51
547	E Indiana Ave (Eastbound)	N Snoqualmie Rd	E Indiana Ave	Collector	81	Crackseal	47.19
541	E Indiana Ave (Westbound)	E Indiana Ave	N Bitterroot St	Collector	98	Defer	34.42
542	E Indiana Ave (Westbound)	N Bitterroot St	E Indiana Ave	Collector	82	Crackseal	48.22
546	E Indiana Ave (Westbound)	E Indiana Ave	N Snoqualmie Rd	Collector	86	Crackseal	41.35
548	E Indiana Ave (Westbound)	N Snoqualmie Rd	E Indiana Ave	Collector	81	Crackseal	47.16
511	E Kalama Ave	End	N Holl Blvd	Local	100	Defer	1.93
516	E Kalama Ave	N Cavalier Rd	N Aladdin Rd	Local	91	Defer	8.01
518	E Kalama Ave	N Salmon River St	N Cavalier Rd	Local	97	Defer	4.30
519	E Kalama Ave	N Holl Blvd	N Salmon River St	Local	96	Defer	6.35
6	E Knox Ave	End	N Molter Rd	Local	71	Seal	25.14

CLX UID	Street Name	From Street Name	To Street Name	Functional Class	PCI	Maintenance Suggestion	Repair Priority
10	E Knox Ave	N McKinzie Ln	End	Local	75	Seal	19.99
30	E Knox Ave	E Appleway Ave	Madson	Local	74	Seal	26.58
111	E Knox Ave	N Cavalier Rd	End	Local	89	Crackseal	10.07
169	E Knox Ave	N Madson St	N McKinzie Ln	Local	78	Crackseal	18.26
521	E Knox Ave	N Salmon River St	N Cavalier Rd	Local	90	Crackseal	10.07
527	E Knox Ave	N Holl Blvd	E Kalama Ave	Local	97	Defer	4.46
186	E Knox Ct	End	N Holl Blvd	Local	90	Crackseal	9.60
326	E Legacy Flts Rd	E Mdw Spg Lp	E Legacy Spgs Ct	Local	100	Defer	2.13
327	E Legacy Flts Rd	E Legacy Spgs Ct	End	Local	100	Defer	1.19
451	E Legacy Flts Rd	E Mdw Spg Lp	E Mdw Spg Lp	Local	100	Defer	1.48
324	E Legacy Spgs Ct	N Kramer Pkwy	E Legacy Flts Rd	Local	100	Defer	0.58
325	E Legacy Spgs Ct	E Legacy Flts Rd	End	Local	100	Defer	1.39
106	E Ludlow Ave	N Forest Ridge St	N Winrock St	Local	93	Defer	9.48
139	E Main Ave	N Mitchell Dr	E Riverside Ave	Local	89	Crackseal	9.26
412	E Main Ave	E Main Ave	N Wright Blvd	Local	91	Defer	9.17
361	E Mallon Ct	N Malvern Rd	End	Local	75	Seal	18.55
5	E Marti Ct	N Oakland Rd	End	Local	85	Crackseal	12.31
2	E Maxwell Ave	N Meyers Ct	N Colonial Ct	Local	80	Crackseal	15.59
93	E Maxwell Ave	N Samantha Rd	Malvern St	Local	74	Seal	20.04
96	E Maxwell Ave	N Molter Rd	N Mitchell Rd	Local	64	Mill & Overlay	26.70
97	E Maxwell Ave	N Mitchell Rd	N Right Blvd	Local	67	Seal	27.31
124	E Maxwell Ave	N Simpson Rd	N Samantha Rd	Local	84	Crackseal	12.99
151	E Maxwell Ave	N Spencer Ct	N Simpson Rd	Local	89	Crackseal	10.92
188	E Maxwell Ave	N Holl Blvd	E Maxwell Ave	Local	91	Defer	7.62
189	E Maxwell Ave	N Colonial Ct	E Maxwell Ave	Local	90	Crackseal	8.34
190	E Maxwell Ave	N Caufield Ct	N Cavalier Ct	Local	88	Crackseal	9.81
298	E Maxwell Ave	N Fairway Rd	N Ormond Rd	Local	74	Seal	20.84
455	E Maxwell Ave	End	N Aladdin Rd	Local	100	Defer	1.08
487	E Maxwell Ct	N Ormond Rd	End	Local	76	Crackseal	19.57
269	E Maxwell Dr	Malvern St	N Fairway Rd	Local	68	Seal	27.19
328	E Mdw Spg Lp	N Henry Rd	E Legacy Flts Rd	Local	100	Defer	0.53
329	E Mdw Spg Lp	E Legacy Flts Rd	E Legacy Flts Rd	Local	100	Defer	2.43
452	E Mdw Spg Lp	E Legacy Flts Rd	E Legacy Flts Rd	Local	100	Defer	2.25
523	E Meyers Ave	N Holl Blvd	E Indiana Ave	Local	95	Defer	5.93
524	E Meyers Ave	N Holl Blvd	E Indiana Ave	Local	80	Crackseal	16.88
387	E Mica Peak Rd	End	N Country Vista Blvd	Local	98	Defer	5.11
31	E Mission Ave	N Pepper Ln	N Pepper Ln	Minor Arterial	60	Mill & Overlay	61.10
37	E Mission Ave	N Bitterroot St	Cornerstone Way	Minor Arterial	54	Mill & Overlay	68.36
55	E Mission Ave	N Aladdin Rd	End	Minor Arterial	65	Mill & Overlay	55.86
116	E Mission Ave	E Mission Ave	N Pepper Ln	Minor Arterial	53	Mill & Overlay	65.14

CLX UID	Street Name	From Street Name	To Street Name	Functional Class	PCI	Maintenance Suggestion	Repair Priority
140	E Mission Ave	N Caufield Ct	N Cavalier Rd	Minor Arterial	61	Mill & Overlay	59.81
154	E Mission Ave	E Mission Ave	N Holl Blvd	Minor Arterial	62	Mill & Overlay	60.41
185	E Mission Ave	N Cavalier Rd	N Aladdin Rd	Minor Arterial	60	Mill & Overlay	60.24
210	E Mission Ave	N Meyers Ct	N Caufield Ct	Minor Arterial	68	Slurry Seal	54.44
319	E Mission Ave	E Mission Ave	N Snoqualmie Rd	Minor Arterial	100	Defer	34.03
320	E Mission Ave	N Snoqualmie Rd	E Mission Ave	Minor Arterial	100	Defer	33.34
340	E Mission Ave	Roundabout	E Mission Ave	Minor Arterial	90	Crackseal	38.22
341	E Mission Ave	Roundabout	E Mission Ave	Minor Arterial	93	Defer	35.99
342	E Mission Ave	E Mission Ave	Roundabout	Minor Arterial	100	Defer	31.05
343	E Mission Ave	E Mission Ave	Roundabout	Minor Arterial	100	Defer	31.07
348	E Mission Ave	E Mission Ave	Roundabout	Minor Arterial	85	Crackseal	42.36
349	E Mission Ave	E Mission Ave	Roundabout	Minor Arterial	85	Crackseal	42.38
350	E Mission Ave	Roundabout	E Mission Ave	Minor Arterial	77	Crackseal	47.40
351	E Mission Ave	Roundabout	E Mission Ave	Minor Arterial	62	Mill & Overlay	58.21
390	E Mission Ave	Roundabout	N Pepper Ln	Minor Arterial	86	Crackseal	40.36
391	E Mission Ave	Roundabout	N Pepper Ln	Minor Arterial	95	Defer	33.82
453	E Mission Ave	E Mission Ave	E Augusta Ct	Minor Arterial	63	Mill & Overlay	59.55
454	E Mission Ave	N Hall Blvd	N Hall Blvd	Minor Arterial	59	Mill & Overlay	61.48
503	E Mission Ave	E Mission Ave	E Mission Ave	Minor Arterial	73	Slurry Seal	54.29
14	E Mission Ave (South)	N Madson St	N Homestead Dr	Minor Arterial	40	Mill & Overlay	74.78
28	E Mission Ave (South)	E Mission Ave	E Mission Ave	Minor Arterial	41	Mill & Overlay	78.36
45	E Mission Ave (South)	N Meadowwood Ln	E Country Vista Dr	Minor Arterial	51	Mill & Overlay	69.45
67	E Mission Ave (South)	N King James Ln	N Winrock St	Minor Arterial	73	Slurry Seal	53.94
78	E Mission Ave (South)	N Homestead Dr	N Signal Dr	Minor Arterial	49	Mill & Overlay	71.67
82	E Mission Ave (South)	N Signal Dr	N Meadowwood Ln	Minor Arterial	66	Slurry Seal	56.46
125	E Mission Ave (South)	Malvern St	E Mission Ave	Minor Arterial	75	Slurry Seal	54.75
175	E Mission Ave (South)	N Winrock St	N Murray Ln	Minor Arterial	75	Slurry Seal	50.60
220	E Mission Ave (South)	E Mission Ave	Roundabout	Minor Arterial	63	Mill & Overlay	57.67
221	E Mission Ave (South)	E Mission Ave	Roundabout	Minor Arterial	43	Mill & Overlay	72.13
396	E Mission Ave (South)	Roundabout	E Mission Ave	Minor Arterial	64	Mill & Overlay	56.83
397	E Mission Ave (South)	Roundabout	E Mission Ave	Minor Arterial	61	Mill & Overlay	59.03
439	E Mission Ave (South)	N Country Vista Blvd	Malvern St	Minor Arterial	77	Crackseal	56.30
440	E Mission Ave (South)	Murray Ln	N Country Vista Blvd	Minor Arterial	76	Crackseal	48.98
54	E Nora Ave	End	N Glenbrook Rd	Local	79	Crackseal	18.14
58	E Nora Ave	N Caufield Rd	N Cavalier Rd	Local	81	Crackseal	15.05
144	E Nora Ave	N Willamette Rd	N Holl Blvd	Local	87	Crackseal	10.80
148	E Nora Ave	E Nora Ave	N Aladdin Rd	Local	82	Crackseal	14.35
182	E Nora Ave	N Holl Rd	N Meyers Rd	Local	89	Crackseal	9.36
200	E Nora Ave	N Meyers Rd	N Caufield Rd	Local	89	Crackseal	9.68
224	E Nora Ave	N Hood River Rd	N Hood River Rd	Local	100	Defer	0.54

CLX UID	Street Name	From Street Name	To Street Name	Functional Class	PCI	Maintenance Suggestion	Repair Priority
323	E Nora Ave	N Malad Ct	N Hood River Rd	Local	91	Defer	7.79
365	E Nora Ave	N Umatilla St	N Snoqualmie Rd	Local	100	Defer	1.27
366	E Nora Ave	End	N Umatilla St	Local	100	Defer	0.58
418	E Nora Ave	N Snoqualmie Rd	N Malad Ct	Local	96	Defer	4.17
420	E Nora Ave	Deschutes Ave	E Nora Ave	Local	100	Defer	0.42
578	E Olive Ln	E Valleyway Ave	E Olive Ln	Local	61	Mill & Overlay	28.81
579	E Olive Ln	E Valleyway Ave	E Olive Ln	Local	58	Mill & Overlay	30.93
580	E Olive Ln	E Olive Ln	N Village Ln	Local	59	Mill & Overlay	30.79
434	E Pine Point Ct	End	N Forest Ridge St	Local	92	Defer	7.06
435	E Pine Point Ct	N Forest Ridge St	End	Local	92	Defer	6.82
357	E Prestwick Pl	N Garry Dr	End	Local	64	Mill & Overlay	26.62
11	E Reston Ave	N Winrock St	N Winchester St	Local	91	Defer	7.80
68	E Reston Ave	N Wolfe Penn St	N Country Vista - Wolfe Penn A	Local	80	Crackseal	14.95
69	E Reston Ave	N Winchester St	N Wolfe Penn St	Local	85	Crackseal	12.11
70	E Reston Ave	N Wilmington St	N Winrock St	Local	86	Crackseal	11.38
314	E Reston Ave	N Country Vista - Wolfe Penn A	E Country Vista Dr	Local	75	Seal	18.53
330	E Reston Ave	N Forest Ridge St	N Wilmington St	Local	92	Defer	9.11
430	E Reston Ct	N Forest Ridge St	N Forest Ridge St	Local	97	Defer	4.02
18	E Riverside Ave	E Main Ave	N Wright Blvd	Local	80	Crackseal	19.95
90	E Riverside Ave	N Knudson St	N Garry Dr	Local	89	Crackseal	9.60
143	E Riverside Ave	N Wright Blvd	N Knudson St	Local	82	Crackseal	15.53
512	E Riverwalk Ave	Kachess	N Colonial St	Local	93	Defer	7.89
513	E Riverwalk Ave	N Colonial St	N Cavalier Rd	Local	84	Crackseal	12.89
282	E Schniedmiller Ct	N Garry Dr	End	Local	64	Mill & Overlay	27.22
9	E Settler Dr	N Kelsea Ct	N Liberty Lake Rd	Local	66	Seal	26.26
274	E Settler Dr	E Country Vista Dr	E Colony Ct	Local	74	Seal	23.97
292	E Settler Dr	N Garry Dr	N Kelsea Ct	Local	64	Mill & Overlay	30.13
293	E Settler Dr	E Colony Ct	N Garry Dr	Local	72	Seal	26.55
88	E Shannon Ave	E Caufield Ave	N Cavalier Rd	Local	77	Crackseal	18.55
110	E Shannon Ave	N Cavalier Rd	End	Local	79	Crackseal	17.20
152	E Sharp Ave	N Simpson Rd	N Samantha Rd	Local	85	Crackseal	12.08
153	E Sharp Ave	N Samantha Rd	Malvern St	Local	70	Seal	22.94
164	E Sharp Ave	E Springdale Ct	N Simpson Rd	Local	87	Crackseal	11.15
242	E Sharp Ave	N Fairway Rd	N Ormond Rd	Local	76	Crackseal	18.60
243	E Sharp Ct	N Ormond Rd	End	Local	88	Crackseal	10.82
268	E Sharp Dr	N Mitchell Rd	N Wright Blvd	Local	66	Seal	26.44
249	E Sinto Ave	N Etta Ct	N Madson St	Local	32	Mill & Overlay	51.38
252	E Sinto Ave	Malvern St	N Eagle Rd	Local	71	Seal	21.77
260	E Sinto Ave	N Stevenson Rd	N Fairway Rd	Local	72	Seal	21.53
284	E Sinto Ave	N Eagle Rd	N Stevenson Rd	Local	54	Mill & Overlay	34.41

CLX UID	Street Name	From Street Name	To Street Name	Functional Class	PCI	Maintenance Suggestion	Repair Priority
289	E Sinto Ave	N Wright Blvd	N Etta Ct	Local	35	Mill & Overlay	48.51
473	E Sinto Ct	End	N Wright Blvd	Local	85	Crackseal	12.40
205	E Snake River Ave	Kachess	N Colonial St	Local	86	Crackseal	13.21
20	E Spencer Ct	End	E Maxwell Ave	Local	80	Crackseal	15.46
121	E Sperling Ct	N Oakland Rd	End	Local	86	Crackseal	12.06
21	E Sprague Ave	N Garry Dr	N McKinzie Rd	Collector	31	Reconstruction	73.77
46	E Sprague Ave	S Hillview Rd	S Club House Rd	Collector	51	Mill & Overlay	39.72
47	E Sprague Ave	S Overlook Rd	S Hillview Rd	Collector	37	Mill & Overlay	50.77
65	E Sprague Ave	S Club House Rd	S Ward Rd	Collector	76	Crackseal	21.17
159	E Sprague Ave	E Gage St	S Overlook Rd	Collector	58	Mill & Overlay	33.57
174	E Sprague Ave	E Sprague Ave	N Garry Dr	Collector	40	Mill & Overlay	70.32
493	E Sprague Ave	N McKinzie Dr	N Liberty Lake Rd	Collector	60	Mill & Overlay	53.64
494	E Sprague Ave	N Molter Rd	N Wright Blvd	Collector	42	Mill & Overlay	67.38
495	E Sprague Ave	E Sprague Ave	N Molter Rd	Collector	66	Slurry Seal	26.09
8	E Springdale Ct	E Sharp Ave	End	Local	80	Crackseal	15.43
432	E Stonecrest Ave	N Forest Ridge St	N Wilmington St	Local	85	Crackseal	12.96
431	E Stonecrest Ct	N Forest Ridge St	N Forest Ridge St	Local	86	Crackseal	12.22
225	E Thompson Ave	N Harvest Pkwy	N Harvest Pkwy	Local	100	Defer	0.69
227	E Thompson Ave	N Hood River Rd	N Hood River Rd	Local	92	Defer	6.37
322	E Thompson Ave	N Snoqualmie Rd	N Hood River Rd	Local	98	Defer	4.60
426	E Thompson Ave	End	N Snoqualmie Rd	Local	100	Defer	3.80
163	E Thorton Ave	N Oakland Rd	E Autumn Crossing Ave	Local	93	Defer	7.43
17	E Valleyway Ave	N Dunbarton Oaks Ln	N Olive Ln	Local	72	Seal	48.02
26	E Valleyway Ave	N Mitchell Dr	N Mitchell Ct	Local	95	Defer	4.93
43	E Valleyway Ave	N Mitchell Ct	E Main Ave	Local	89	Crackseal	9.91
63	E Valleyway Ave	N Molter Rd	N Mitchell Dr	Local	73	Seal	20.83
64	E Valleyway Ave	E Main Ave	N Knudson St	Local	79	Crackseal	16.60
92	E Valleyway Ave	N Timberfield Ln	N Lindeblad Ln	Local	82	Crackseal	38.64
122	E Valleyway Ave	N McKinzie Rd	End	Local	74	Seal	19.27
410	E Valleyway Ave	N Garry Dr	N McKinzie Rd	Local	95	Defer	4.88
411	E Valleyway Ave	N Knudson St	N Garry Dr	Local	91	Defer	7.70
506	E Valleyway Ave	N Olive Ln	N Molter Rd	Local	75	Seal	53.25
507	E Valleyway Ave	N Timberfield Ln	N Dunbarton Oaks Ln	Local	73	Seal	44.61
508	E Valleyway Ave	E Valleyway Ave	N Lindeblad Ln	Minor Arterial	70	Slurry Seal	46.33
532	E Wellington Pkwy	E Wellington Pkwy	N Harvest Rd	Local	83	Crackseal	13.38
533	E Wellington Pkwy	E Wellington Pkwy	N Harvest Rd	Local	89	Crackseal	9.03
534	E Wellington Pkwy	E Wellington Pkwy	E Wellington Pkwy	Local	94	Defer	9.24
535	E Wellington Pkwy	N Courtenay Ln	E Wellington Pkwy	Local	67	Seal	26.20
536	E Wellington Pkwy	N Courtenay Ln	E Wellington Pkwy	Local	71	Seal	23.34
537	E Wellington Pkwy	N Harvard Rd	E Indiana Ave	Local	93	Defer	11.07

CLX UID	Street Name	From Street Name	To Street Name	Functional Class	PCI	Maintenance Suggestion	Repair Priority
334	East Riverwalk Ave	N Holt Blvd	Kachess	Local	86	Crackseal	11.25
514	East Riverwalk Ave	N Cavalier Rd	N Aladdin Rd	Local	100	Defer	1.46
331	Indiana Ave	Highway 90	N Rydal Ln	Local		Defer	4.34
332	Kachess	East Riverwalk Ave	E Snake River Ave	Local	91	Defer	7.58
441	Kramer Pkwy	Kramer Pkwy	Kramer Pkwy	Minor Arterial	96	Defer	44.54
442	Kramer Pkwy	Roundabout	Kramer Pkwy	Minor Arterial	100	Defer	31.62
443	Kramer Pkwy	Roundabout	E Country Vista Dr	Minor Arterial	100	Defer	31.66
567	Kramer Pkwy	Undefined	Roundabout	Collector	100	Defer	0.57
573	Kramer Pkwy	Undefined	Roundabout	Collector	100	Defer	0.56
236	Malvern St	E Sharp Ave	E Boone Ave	Local	72	Seal	21.01
251	Malvern St	E Sinto Ave	E Sharp Ave	Local	61	Mill & Overlay	31.01
288	Malvern St	E Maxwell Ave	E Sinto Ave	Local	59	Mill & Overlay	30.91
486	Malvern St	E Boone Ave	E Mallon Ct	Local	77	Crackseal	20.95
247	Maxwell Ave	N Madson St	N Homestead Dr	Local	53	Mill & Overlay	35.26
286	Maxwell Ave	E Colt Ln	N Madson St	Local	74	Seal	19.07
400	Maxwell Ave	N Wright Blvd	E Colt Ln	Local	87	Crackseal	11.72
3	N Aladdin Rd	E Nora Ave	E Mission Ave	Local	70	Seal	25.67
105	N Aladdin Rd	E Indiana Ave	E Nora Ave	Local	66	Seal	27.86
183	N Aladdin Rd	E Maxwell Ave	End	Local	90	Crackseal	9.75
184	N Aladdin Rd	E Mission Ave	E Maxwell Ave	Local	87	Crackseal	9.97
515	N Aladdin Rd	E Riverwalk Ave	E Kalama Ave	Local	100	Defer	1.90
118	N Bitterroot St	E Rockrose Ln	E Mission Ave	Local	81	Crackseal	15.67
407	N Bitterroot St	N Bitterroot St	E Rockrose Ln	Local	92	Defer	8.02
32	N Carson Range St	N Oakland St	E Autumn Crossing Ave	Local	91	Defer	9.99
42	N Carson Range St	E Autumn Crossing Ave	E Thorton Ave	Local	95	Defer	4.92
1	N Caufield Ct	E Maxwell Ave	End	Local	90	Crackseal	8.94
141	N Caufield Ct	End	E Mission Ave	Local	95	Defer	6.78
149	N Caufield Rd	E Deschutes Ave	E Nora Ave	Local	92	Defer	7.20
150	N Caufield Rd	E Indiana Ave	E Deschutes Ave	Local	92	Defer	7.20
180	N Cavalier Ct	E Maxwell Ave	End	Local	94	Defer	6.42
53	N Cavalier Rd	E Shannon Ave	E Indiana Ave	Local	84	Crackseal	13.12
61	N Cavalier Rd	E Knox Ave	E Shannon Ave	Local	85	Crackseal	12.12
134	N Cavalier Rd	E Indiana Ave	E Nora Ave	Local	86	Crackseal	13.33
193	N Cavalier Rd	End	E Mission Ave	Local	96	Defer	6.56
206	N Cavalier Rd	E Riverwalk Ave	E Kalama Ave	Local	93	Defer	7.79
517	N Cavalier Rd	E Kalama Ave	E Knox Ave	Local	91	Defer	7.79
456	N Colonial Ct	E Maxwell Ave	End	Local	90	Crackseal	8.54
333	N Colonial St	East Riverwalk Ave	E Snake River Ave	Local	82	Crackseal	14.30
56	N Country Vista - Wolfe Penn A	E Reston Ave	E Bergamot Ave	Local	88	Crackseal	10.93
57	N Country Vista - Wolfe Penn A	E Bergamot Ave	E Autumn Crossing Ave	Local	86	Crackseal	12.55

CLX UID	Street Name	From Street Name	To Street Name	Functional Class	PCI	Maintenance Suggestion	Repair Priority
157	N Country Vista - Wolfe Penn A	E Blue Ridge Ave	E Reston Ave	Local	78	Crackseal	19.90
160	N Country Vista Blvd	E Autumn Crossing Ave	E Mission Ave	Collector	67	Slurry Seal	56.31
311	N Country Vista Blvd	E Hawkstone Loop	E Goshawk Wy	Collector	78	Crackseal	46.48
372	N Country Vista Blvd	N Country Vista Blvd	E Autumn Crossing Ave	Collector	76	Crackseal	48.92
373	N Country Vista Blvd	E Bergamot Ave	N Country Vista Blvd	Collector	75	Slurry Seal	48.45
374	N Country Vista Blvd	E Reston Ave	E Bergamot Ave	Collector	74	Slurry Seal	50.97
375	N Country Vista Blvd	N Country Vista Blvd	Oakland Ln	Collector	80	Crackseal	46.02
376	N Country Vista Blvd	E Blue Ridge Ave	N Country Vista Blvd	Collector	76	Crackseal	48.68
377	N Country Vista Blvd	E Mica Peak Rd	E Blue Ridge Ave	Collector	94	Defer	36.11
378	N Country Vista Blvd	N Country Vista Blvd	E Mica Peak Rd	Collector	92	Defer	36.39
379	N Country Vista Blvd	N Country Vista Blvd	E Mica Peak Rd	Collector	92	Defer	36.40
380	N Country Vista Blvd	E Mica Peak Rd	E Blue Ridge Ave	Collector	96	Defer	34.72
381	N Country Vista Blvd	E Blue Ridge Ave	N Country Vista Blvd	Collector	84	Crackseal	42.89
382	N Country Vista Blvd	N Country Vista Blvd	Oakland Ln	Collector	83	Crackseal	43.84
383	N Country Vista Blvd	Oakland Ln	E Reston Ave	Collector	76	Crackseal	48.07
384	N Country Vista Blvd	E Reston Ave	E Bergamot Ave	Collector	76	Crackseal	49.57
385	N Country Vista Blvd	E Bergamot Ave	N Country Vista Blvd	Collector	62	Mill & Overlay	57.85
386	N Country Vista Blvd	E Goshawk Wy	N Country Vista Blvd	Collector	85	Crackseal	41.98
388	N Country Vista Blvd	Oakland Ln	E Reston Ave	Collector	75	Slurry Seal	48.81
257	N Drury Ct	End	E Boone Ave	Local	68	Seal	24.53
472	N Drury Ct	E Boone Ave	End	Local	57	Mill & Overlay	32.91
278	N Eagle Rd	E Country Vista Dr	E Broadway Ave	Local	78	Crackseal	17.71
488	N Eagle Rd	E Sinto Ave	E Boone Ave	Local	64	Mill & Overlay	29.32
358	N Etta Ct	E Sinto Ave	End	Local	72	Seal	21.13
295	N Fairway Ct	End	E Broadway Ave	Local	73	Seal	21.32
265	N Fairway Rd	E Maxwell Ave	E Sinto Ave	Local	60	Mill & Overlay	30.72
283	N Fairway Rd	E Sinto Ave	E Sharp Ave	Local	67	Seal	24.89
291	N Fairway Rd	E Sharp Ave	E Boone Ave	Local	81	Crackseal	16.16
38	N Forest Ridge St	E Reston Ct	E Stonecrest Ct	Local	84	Crackseal	13.37
48	N Forest Ridge St	N Forest Ridge St	E Pine Point Ct	Local	81	Crackseal	15.18
261	N Forest Ridge St	E Bergamot - Ludlow Aly	E Ludlow Ave	Local	88	Crackseal	9.41
302	N Forest Ridge St	E Bergamot Ct	E Bergamot - Ludlow Aly	Local	76	Crackseal	17.92
335	N Forest Ridge St	E Blue Ridge Ave	E Reston Ct	Local	96	Defer	4.41
436	N Forest Ridge St	E Pine Point Ct	E Bergamot Ct	Local	89	Crackseal	10.29
142	N Garry Dr	N Garry Dr	E Sprague Ave	Local	72	Seal	21.72
170	N Garry Dr	E Valleyway Ave	E Riverside Ave	Local	96	Defer	5.36
241	N Garry Dr	End	E Broadway Ave	Local	71	Seal	26.51
271	N Garry Dr	E Broadway Ave	E Prestwick Pl	Local	70	Seal	25.90
275	N Garry Dr	E Prestwick Pl	E Schniedmiller Ct	Local	61	Mill & Overlay	29.33
281	N Garry Dr	E Schniedmiller Ct	E Settler Dr	Local	53	Mill & Overlay	35.08

CLX UID	Street Name	From Street Name	To Street Name	Functional Class	PCI	Maintenance Suggestion	Repair Priority
50	N Glenbrook Ave	E Indiana Ave	E Deschutes Ave	Local	85	Crackseal	12.22
131	N Glenbrook Rd	E Nora Ave	E Augusta Ct	Local	88	Crackseal	9.85
135	N Glenbrook Rd	E Augusta Ct	E Mission Ave	Local	87	Crackseal	10.69
194	N Glenbrook Rd	End	Baldwin Ave	Local	100	Defer	0.42
408	N Glenbrook Rd	E Baldwin Ave	E Nora Ave	Local	95	Defer	4.77
94	N Harvard Rd	N Bella Lago Ln	N Harvard Rd	Local	70	Seal	22.63
24	N Harvard Rd (Northbound)	N Harvard Rd	Roundabout	Major Arterial	65	Mill & Overlay	62.65
73	N Harvard Rd (Northbound)	E Wellington Ave	Indiana Ave	Major Arterial	54	Mill & Overlay	67.74
204	N Harvard Rd (Northbound)	N Harvard Rd	N Harvard Rd	Major Arterial	61	Mill & Overlay	60.22
389	N Harvard Rd (Southbound)	N Harvard Rd	Roundabout	Major Arterial	61	Mill & Overlay	65.56
530	N Harvard Rd (Southbound)	E Wellington Ave	Indiana Ave	Major Arterial	69	Slurry Seal	56.88
531	N Harvard Rd (Southbound)	N Harvard Rd	N Harvard Rd	Major Arterial	73	Slurry Seal	51.28
401	N Harvest Pkwy	Roundabout	N Harvest Pkwy	Collector	84	Crackseal	11.85
402	N Harvest Pkwy	Roundabout	N Harvest Pkwy	Collector	83	Crackseal	12.67
403	N Harvest Pkwy	N Harvest Pkwy	End	Collector	88	Crackseal	14.97
353	N Harvest Pkwy (Northbound)	E Thompson Ave	Roundabout	Collector	84	Crackseal	35.08
421	N Harvest Pkwy (Northbound)	E Indiana Ave	E Nora Ave	Collector	81	Crackseal	39.37
423	N Harvest Pkwy (Northbound)	E Thompson Ave	E Nora Ave	Collector	89	Crackseal	33.17
352	N Harvest Pkwy (Southbound)	E Thompson Ave	Roundabout	Collector	80	Crackseal	37.98
422	N Harvest Pkwy (Southbound)	E Indiana Ave	E Nora Ave	Collector	87	Crackseal	35.02
424	N Harvest Pkwy (Southbound)	E Nora Ave	E Thompson Ave	Collector	86	Crackseal	35.28
449	N Henry Rd	E Valley Vista Dr	E Mdw Spg Lp	Collector	96	Defer	33.64
178	N Holl Blvd	E Knox Ave	E Glenbrook Ave	Local	91	Defer	7.80
181	N Holl Blvd	E Glenbrook Ave	E Meyers Ave	Local	95	Defer	4.90
458	N Holl Blvd	E Maxwell Ave	N Meyers Ct	Local	74	Seal	19.50
510	N Holl Blvd	E Riverwalk Ave	E Kalama Ave	Local	100	Defer	2.64
526	N Holl Blvd	E Kalama Ave	E Knox Ct	Local	87	Crackseal	10.75
49	N Holl Rd	E Mission Ave	E Maxwell Ave	Local	85	Crackseal	11.40
147	N Holl Rd	E Augusta Ct	End	Local	86	Crackseal	10.51
367	N Holl Rd	N Holl Rd	E Nora Ave	Local	74	Seal	21.53
368	N Holl Rd	N Holl Rd	E Nora Ave	Local	73	Seal	22.52
459	N Holl Rd	E Augusta Ave	N Holl Rd	Local	69	Seal	23.38
460	N Holl Rd	E Augusta Ave	N Holl Rd	Local	71	Seal	22.71
461	N Holl Rd	E Nora Ave	E Augusta Ave	Local	73	Seal	21.22
462	N Holl Rd	E Nora Ave	E Augusta Ave	Local	88	Crackseal	10.83
13	N Homestead Dr	E Mission Ave	E Oldenburg Ln	Local	31	Mill & Overlay	50.87
77	N Homestead Dr	E Remington Ln	E Colt Ln	Local	32	Mill & Overlay	50.32
113	N Homestead Dr	E Colt Ln	Maxwell Ave	Local	34	Mill & Overlay	48.51
114	N Homestead Dr	E Oldenburg Ln	E Remington Ln	Local	32	Mill & Overlay	50.14
231	N Homestead Dr	E Boone Ave	N Knudson St	Local	73	Seal	23.80

CLX UID	Street Name	From Street Name	To Street Name	Functional Class	PCI	Maintenance Suggestion	Repair Priority
270	N Homestead Dr	Maxwell Ave	E Boone Ave	Local	63	Mill & Overlay	30.83
287	N Homestead Dr	End	N Knudson St	Local	81	Crackseal	15.49
290	N Homestead Dr	E Broadway Ave	E Colony St	Local	83	Crackseal	19.80
419	N Hood River Rd	E Nora Ave	E Thompson Ave	Local	100	Defer	3.05
425	N Hood River Rd	E Nora Ave	E Thompson Ave	Local	100	Defer	3.02
239	N Kelsea Ct	E Settler Dr	End	Local	48	Mill & Overlay	39.36
240	N Knudson Ct	E Boone Ave	End	Local	42	Mill & Overlay	43.31
112	N Knudson St	E Valleyway Ave	Colleen Ct	Local	97	Defer	4.06
166	N Knudson St	E Colleen Ct	E Riverside Ave	Local	95	Defer	4.70
272	N Knudson St	E Broadway Ave	E Colony Ct	Local	73	Seal	21.65
280	N Knudson St	N Homestead Dr	E Country Vista Dr	Local	65	Mill & Overlay	26.09
285	N Knudson St	E Country Vista Dr	E Broadway Ave	Local	37	Mill & Overlay	47.98
203	N Kramer Pkwy	E Legacy Spgs Ct	N Henry Ln	Collector	100	Defer	31.63
448	N Kramer Pkwy	E Kramer Rd	E Country Vista Dr	Collector	95	Defer	45.05
562	N Kramer Pkwy	E Mdw Spg Lp	E Legacy Spgs Ct	Collector	99	Defer	34.41
568	N Kramer Pkwy	Undefined	Undefined	Collector	100	Defer	3.59
574	N Kramer Pkwy	Undefined	Undefined	Collector	100	Defer	1.26
575	N Kramer Pkwy	Undefined	Undefined	Collector	100	Defer	4.56
450	N Kramer Rd	N Henry Ln	E Sprague Ave	Collector	94	Defer	34.88
509	N Lakeside Rd	N Lindeblad Ln	N Bella Lago Ln	Local	42	Mill & Overlay	43.99
577	N Legacy Ridge Dr	E Country Vista Dr	N Legacy Ridge Dr	Local	77	Crackseal	18.73
115	N Liberty Lake Rd	E Settler Dr	E Sprague Ave	Minor Arterial	96	Defer	35.62
561	N Liberty Lake Rd	N Kelsea Ct	E Settler Dr	Minor Arterial	99	Defer	50.72
392	N Liberty Lake Rd (Northbound)	Roundabout	N Liberty Lake Rd	Major Arterial	71	Slurry Seal	54.74
477	N Liberty Lake Rd (Northbound)	E Appleway Ave	E Country Vista Dr	Major Arterial	81	Crackseal	49.85
558	N Liberty Lake Rd (Northbound)	N Liberty Lake Rd	E Appleway Ave	Major Arterial	72	Slurry Seal	53.42
559	N Liberty Lake Rd (Northbound)	N Liberty Lake Rd	N Liberty Lake Rd	Major Arterial	75	Slurry Seal	48.92
23	N Liberty Lake Rd (Southbound)	Roundabout	N Liberty Lake Rd	Major Arterial	75	Slurry Seal	52.06
482	N Liberty Lake Rd (Southbound)	E Appleway Ave	E Country Vista Dr	Major Arterial	86	Crackseal	46.19
556	N Liberty Lake Rd (Southbound)	N Liberty Lake Rd	E Appleway Ave	Major Arterial	75	Slurry Seal	51.15
557	N Liberty Lake Rd (Southbound)	N Liberty Lake Rd	N Liberty Lake Rd	Major Arterial	89	Crackseal	38.76
294	N Madson Ct	E Broadway Ave	End	Local	88	Crackseal	11.64
72	N Madson St	E Knox Ave	E Appleway Ave	Local	72	Seal	26.18
176	N Madson St	E Appleway Ave	E Mission Ave	Local	50	Mill & Overlay	43.53
232	N Madson St	E Sinto Ave	E Boone Ave	Local	64	Mill & Overlay	28.60
237	N Madson St	Maxwell Ave	E Sinto Ave	Local	83	Crackseal	13.49
228	N Malad Ct	E Nora Ave	End	Local	100	Defer	2.06
98	N Malvern Rd	E Mission Ave	E Maxwell Ave	Local	56	Mill & Overlay	32.71
138	N Malvern Rd	N Simpson Rd	E Mallon Ct	Local	74	Seal	21.82
22	N McKinzie Rd	E Valleyway Ave	E Sprague Ave	Local	87	Crackseal	13.05

CLX UID	Street Name	From Street Name	To Street Name	Functional Class	PCI	Maintenance Suggestion	Repair Priority
211	N Meyers Ct	End	E Mission Ave	Local	94	Defer	7.30
457	N Meyers Ct	E Maxwell Ave	End	Local	91	Defer	7.62
362	N Meyers Rd	E Deschutes Ave	E Nora Ave	Local	95	Defer	4.93
126	N Mitchell Ct	End	E Valleyway Ave	Local	94	Defer	7.53
258	N Mitchell Ct	End	E Country Vista Dr	Local	61	Mill & Overlay	30.57
16	N Mitchell Dr	E Valleyway Ave	E Main Ave	Local	86	Crackseal	11.41
127	N Mitchell Rd	Maxwell Ave	E Sharp Ave	Local	58	Mill & Overlay	33.23
15	N Molter Rd	E Knox Ave	E Appleway Ave	Local	61	Mill & Overlay	31.94
35	N Molter Rd	N Molter Rd	N Molter Rd	Collector	54	Mill & Overlay	60.49
202	N Molter Rd	N Molter Rd	E Sprague Ave	Collector	42	Mill & Overlay	42.65
394	N Molter Rd	E Appleway Ave	Roundabout	Minor Arterial	54	Mill & Overlay	66.17
395	N Molter Rd	E Appleway Ave	Roundabout	Minor Arterial	55	Mill & Overlay	65.31
398	N Molter Rd	Roundabout	E Maxwell Ave	Minor Arterial	44	Mill & Overlay	65.09
399	N Molter Rd	Roundabout	E Maxwell Ave	Minor Arterial	59	Mill & Overlay	54.23
464	N Molter Rd	E Valleyway Ave	N Molter Rd	Collector	40	Mill & Overlay	71.75
465	N Molter Rd	E Country Vista Dr	N Molter Rd	Collector	50	Mill & Overlay	62.15
466	N Molter Rd	E Country Vista Dr	N Molter Rd	Collector	49	Mill & Overlay	62.83
467	N Molter Rd	E Boone Ave	E Country Vista Dr	Minor Arterial	55	Mill & Overlay	60.02
468	N Molter Rd	E Boone Ave	E Country Vista Dr	Minor Arterial	53	Mill & Overlay	61.48
469	N Molter Rd	E Maxwell Ave	E Boone Ave	Minor Arterial	53	Mill & Overlay	60.90
470	N Molter Rd	E Maxwell Ave	E Boone Ave	Minor Arterial	55	Mill & Overlay	59.45
4	N Oakland Rd	E Sperling Ct	E Marti Ct	Local	81	Crackseal	14.97
40	N Oakland Rd	E Autumn Crossing Ave	E Thorton Ave	Local	92	Defer	7.20
91	N Oakland Rd	E Marti Ct	N Springdale Ct	Local	94	Defer	5.43
120	N Oakland Rd	N Spencer Ct	Sperling Ct	Local	84	Crackseal	12.61
438	N Oakland St	N Carson Range St	E Autumn Crossing Ave	Local	94	Defer	8.86
296	N Ormond Ct	End	E Broadway Ave	Local	72	Seal	21.77
235	N Ormond Dr	E Sharp Ave	E Boone Ave	Local	94	Defer	6.74
262	N Ormond Rd	E Maxwell Ave	E Sharp Ave	Local	79	Crackseal	18.15
520	N Salmon River St	E Kalama Ave	E Knox Ct	Local	95	Defer	4.87
29	N Samantha Rd	E Maxwell Ave	E Sharp Ave	Local	87	Crackseal	13.76
553	N Signal Rd	E Appleway Ave	E Mission Ave	Local	67	Seal	27.43
51	N Simpson Rd	E Boone Ave	Desmet Rd	Local	57	Mill & Overlay	31.80
71	N Simpson Rd	Cataldo Ct	Cataldo Ct	Local	66	Seal	25.18
76	N Simpson Rd	Desmet Rd	Cataldo Ct	Local	61	Mill & Overlay	29.97
95	N Simpson Rd	Desmet Rd	E Country Vista Dr	Local	79	Crackseal	15.91
128	N Simpson Rd	Cataldo Ct	Desmet Rd	Local	68	Seal	24.42
173	N Simpson Rd	E Maxwell Ave	E Sharp Ave	Local	73	Seal	23.94
229	N Smt Ct	E Blue Ridge Ave	End	Local	100	Defer	1.95
321	N Snoqualmie Rd	E Thompson Ave	E Mission Ave	Local	100	Defer	0.78

CLX UID	Street Name	From Street Name	To Street Name	Functional Class	PCI	Maintenance Suggestion	Repair Priority
413	N Snoqualmie Rd	E Indiana Ave	Deschutes Ave	Local	100	Defer	0.43
414	N Snoqualmie Rd	Deschutes Ave	E Deschutes Ave	Local	100	Defer	0.58
415	N Snoqualmie Rd	Deschutes Ave	E Nora Ave	Local	95	Defer	4.87
416	N Snoqualmie Rd	E Nora Ave	E Thompson Ave	Local	98	Defer	4.82
263	N Stevenson Ct	End	E Broadway Ave	Local	74	Seal	20.36
266	N Stevenson Rd	E Sinto Ave	E Boone Ave	Local	59	Mill & Overlay	33.15
264	N Swing St	E Country Vista Dr	E Broadway Ave	Local	58	Mill & Overlay	32.26
417	N Umatilla St	E Nora Ave	End	Local	100	Defer	3.19
581	N Village Ln	E Olive Ln	End	Local	63	Mill & Overlay	27.69
582	N Village Ln	E Olive Ln	E Alki Ln	Local	66	Seal	27.07
359	N Winchester St	E Domrese Ave	E Reston Ave	Local	95	Defer	5.02
146	N Willamette Rd	E Nora Ave	E Cirque Ln	Local	90	Crackseal	7.53
187	N Willamette Rd	E Cirque Ln	E Augusta Ln	Local	90	Crackseal	8.64
155	N Wilmington St	E Reston Ave	E Stonecrest Ave	Local	90	Crackseal	8.25
201	N Wilmington St	E Blue Ridge Ave	E Reston Ave	Local	94	Defer	6.75
433	N Wilmington St	E Stonecrest Ave	End	Local	97	Defer	4.00
102	N Winchester Ct	E Autumn Crossing Ave	End	Local	86	Crackseal	12.30
107	N Winchester St	E Bergamot Ave	E Autumn Crossing Ave	Local	75	Seal	21.20
119	N Winchester St	E Reston Ave	E Bergamot Ave	Local	91	Defer	8.98
7	N Winrock St	E Ludlow Ave	E Autumn Crossing Ave	Local	90	Crackseal	8.26
39	N Winrock St	E Bergamot Ave	E Bergamot - Ludlow Aly	Local	89	Crackseal	9.32
79	N Winrock St	E Reston Ave	E Bergamot Ave	Local	97	Defer	4.75
83	N Winrock St	E Autumn Crossing Ave	N Winchester St	Local	82	Crackseal	15.67
209	N Winrock St	E Bergamot - Ludlow Aly	E Ludlow Ave	Local	92	Defer	6.29
218	N Winrock St	E Blue Ridge Ave	E Reston Ave	Local	93	Defer	7.69
429	N Wolfe Penn	E Bergamot Ave	E Autumn Crossing Ave	Local	97	Defer	5.04
101	N Wolfe Penn Ct	E Autumn Crossing Ave	End	Local	89	Crackseal	10.11
80	N Wolfe Penn St	E Reston Ave	E Bergamot Ave	Local	88	Crackseal	10.98
207	N Wolfe Penn St	E Domrese Ave	E Reston Ave	Local	79	Crackseal	16.81
428	N Wolfe Penn St	E Bergamot Ave	E Autumn Crossing Ave	Local	81	Crackseal	16.41
19	N Wright Blvd	E Riverside Ave	E Sprague Ave	Local	92	Defer	6.52
129	N Wright Blvd	E Main Ave	E Riverside Ave	Local	94	Defer	8.24
250	N Wright Blvd	Maxwell Ave	E Sinto Ct	Local	74	Seal	20.04
253	N Wright Blvd	E Sinto Ct	E Sharp Ave	Local	68	Seal	24.08
256	N Wright Blvd	E Sharp Ave	E Boone Ave	Local	74	Seal	20.04
259	N Wright Blvd	E Boone Ave	E Desmet Ct	Local	54	Mill & Overlay	34.67
273	N Wright Blvd	E Desmet Ct	E Country Vista Dr	Local	58	Mill & Overlay	33.74
108	Roundabout (Harvard/Mission)	N Harvard Rd	N Harvard Rd	Major Arterial	100	Defer	30.12
196	Roundabout (Harvard/Mission)	N Harvard Rd	N Harvard Rd	Major Arterial	95	Defer	34.12
197	Roundabout (Harvard/Mission)	N Harvard Rd	E Mission Ave	Major Arterial	100	Defer	30.16

CLX UID	Street Name	From Street Name	To Street Name	Functional Class	PCI	Maintenance Suggestion	Repair Priority
198	Roundabout (Harvard/Mission)	E Mission Ave	N Harvard Rd	Major Arterial	83	Crackseal	42.57
344	Roundabout (Harvest/Mission)	E Mission Ave	E Mission Ave	Minor Arterial	87	Crackseal	39.42
345	Roundabout (Harvest/Mission)	E Mission Ave	N Harvest Pkwy	Minor Arterial	75	Slurry Seal	48.33
346	Roundabout (Harvest/Mission)	N Harvest Pkwy	E Mission Ave	Minor Arterial	75	Slurry Seal	48.34
347	Roundabout (Harvest/Mission)	E Mission Ave	E Mission Ave	Minor Arterial	77	Crackseal	46.95
213	Roundabout (Hol/Indiana)	E Indiana Ave	E Indiana Ave	Collector	70	Slurry Seal	51.94
214	Roundabout (Hol/Indiana)	E Indiana Ave	E Indiana Ave	Collector	58	Mill & Overlay	60.46
215	Roundabout (Hol/Indiana)	E Indiana Ave	E Indiana Ave	Collector	67	Slurry Seal	54.13
216	Roundabout (Hol/Indiana)	E Indiana Ave	E Indiana Ave	Collector	75	Slurry Seal	48.15
336	Roundabout (Kramer/Mission)	E Mission Ave	E Mission Ave	Minor Arterial	100	Defer	30.23
337	Roundabout (Kramer/Mission)	Kramer Pkwy	E Mission Ave	Minor Arterial	100	Defer	30.19
338	Roundabout (Kramer/Mission)	Kramer Pkwy	Kramer Pkwy	Minor Arterial	100	Defer	30.10
339	Roundabout (Kramer/Mission)	Kramer Pkwy	E Mission Ave	Minor Arterial	100	Defer	30.21
222	Roundabout (Molter/Mission)	N Molter Rd	N Molter Rd	Minor Arterial	54	Mill & Overlay	63.63
223	Roundabout (Molter/Mission)	N Molter Rd	N Molter Rd	Minor Arterial	75	Slurry Seal	48.23
360	Roundabout (Molter/Mission)	N Molter Rd	E Mission Ave	Minor Arterial	54	Mill & Overlay	63.48
393	Roundabout (Molter/Mission)	E Mission Ave	N Molter Rd	Minor Arterial	60	Mill & Overlay	59.13

Appendix E: Year-by-year pavement program (6 years)

2026 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) ROADWAY PROJECTS



SIX YEAR TRANSPORTATION CAPITAL FACILITIES PLAN, 2026-2031													
Roadway Projects													
LINE NO.	PROJECT TYPE	PROJECT NAME	LOCATION	FUNDING SOURCE	CURRENT 2025	PROJECT TOTAL (2026-2031)	2026	2027	2028	2029	2030	2031	NOTES:
TP-1	Enhancement/ New Construction	Harvard Rd Bridge /Kramer Overpass & Rd Ext	Between Country Vista & Mission	CW/TIF/LIFT/TBD		TBD							
TP-2	Preservation/ Enhancement	Country Vista Rebuild/ Operational Improvements	W City Limits to Liberty Lake Rd	REET2		\$ 4,416,000	\$ 196,000	\$ 2,008,000	\$ 2,212,000				
TP-A7-N 32-3	Enhancement	Appleyway Frontage Improvements	Fairway to E City Limits	REET/TBD		\$ 4,281,726					\$ 335,386	\$ 3,946,340	
TP-4	Enhancement	Mission Ave Frontage Improvements	W City Limits east to Glenbrook (southside)	REET2/COMMERCE	\$ 200,025	\$ 1,493,975	\$ 1,493,975						Commerce Grant = \$999,100
TP-5	Enhancement	Upgrade Molter / Appleyway Signal	Molter/Appleyway		\$ 57,000								
TP-6	Enhancement	Smart Signal Control	Multiple Locations	HRM		\$ 51,000			\$ 51,000				
TP-7	Preservation	Mission Ave Overlay	Country Vista to Molter	SRTC/REET/TBD		\$ 1,368,400	\$ 1,368,400						
TP-8	Preservation	Sprague Avenue Rebuild	Liberty Lake Road to Gage	REET/TBD		\$ 3,029,371			\$ 204,194	\$ 1,359,530	\$ 1,465,647.40		
TP-9	Plan/Report	Pavement Condition Study/ Preservation Master Plan	Citywide	TBD	\$ 75,000								
TP-10	Preservation	Mission Ave Grind & Overlay (North)	Storage Facility to Harvard	REET2/TIB		\$ 1,030,000	\$ 1,030,000						Moved to 2026; adjusted for inflation
TP-11	Preservation	Molter Grind & Overlay, North Segment	Mission to Appleyway	REET2/SRTC		\$ 1,622,000	\$ 142,000	\$ 1,480,000					Local match=\$370,000, SRTC Grant =\$1,110,000
TP-12	Preservation	Country Vista Drive Grind & Overlay	Molter	REET/TBD		\$ 2,014,299		\$ 141,603	\$ 1,872,696				
TP-13	Plan/Report	Network Analysis	City-wide	HRM/PUG	\$ 97,930								
TP-14	Preservation	Street Tree Replacement	City-wide	TBD		\$ 138,806	\$ 20,000	\$ 21,160.00	\$ 22,387.28	\$ 23,685.74	\$ 25,059.52	\$ 26,512.97	Removal and periodic replacement of damaged street trees
TP-15	Preservation	Roundabout/ Median Beautification	City-wide	TBD		\$ 208,208	\$ 30,000	\$ 31,740.00	\$ 33,580.92	\$ 35,528.61	\$ 37,589.27	\$ 39,769.45	Periodic replacement of damaged or missing landscaping or hardscape
TP-16	Preservation	Street Repair Allocation	City-wide	TBD		\$ 694,028	\$ 100,000	\$ 105,800.00	\$ 111,936.40	\$ 118,428.71	\$ 125,297.58	\$ 132,564.84	Small pavement repairs not included in other CFP pavement preservation projects
TP-17	Enhancement	Intersection Improvement	N Liberty Lake Rd/ E Country Vista Drive	HRM/TIB				TBD					Dual EBL turn lane; to be constructed with TP-2
TP-18	Preservation	Molter Grind & Overlay, Center Segment	Mission to Country Vista	REET/TBD/TIB		\$ 1,754,166				\$ 1,754,166.07			
TP-19	Preservation	Molter Grind & Overlay, South Segment	Country Vista to Sprague	REET/TBD/TIB		\$ 2,121,037					\$ 2,121,037.37		
TOTAL, ROADWAY PROJECTS					\$ 429,955	\$ 24,055,111	\$ 4,380,375	\$ 3,788,303	\$ 4,339,890	\$ 3,291,339	\$ 4,110,017	\$ 4,145,187	

Appendix F: Funding Program Summaries

Transportation Improvement Board (TIB) Programs

The Transportation Improvement Board administers a suite of grant programs that support local transportation projects, including arterial improvements, pavement preservation, Complete Streets enhancements, and active transportation facilities. Typical programs include:

- Urban Arterial Program (UAP) – for safety and mobility improvements on major urban streets.
- Arterial Preservation Program (APP) – for pavement preservation treatments on urban arterials.
- Small City Preservation and Arterial Programs – for cities under state population thresholds.
- Active Transportation and Complete Streets Programs – support multimodal enhancements that align with Complete Streets policies.

Highway Safety Improvement Program (HSIP)

Administered by WSDOT with federal funds, HSIP provides funding to reduce serious injuries and fatalities on city and county roads through evidence-based engineering countermeasures. Eligible project scopes include roadway safety improvements identified through crash data and local safety plans.

Safe Routes to School Program

Funds infrastructure improvements within two miles of schools to make walking and biking safer and more appealing; pavement-related work on school routes may qualify under this program.

National Highway Freight and System Asset Management Programs

These federal programs, managed via WSDOT, support freight mobility improvements and systematic preservation of key roadway assets, which may include pavement work on designated freight corridors.

Freight Mobility Strategic Investment Program (FMSIB)

A state freight-focused program providing competitive funding for high-priority freight-related roadway and intersection improvements that support the movement of goods and economic activity.

Federal Funding Sources

Surface Transportation Block Grant Program (STBG)

STBG is one of the most flexible federal-aid programs and provides significant funding for local pavement preservation, rehabilitation, and other road improvements. Jurisdictions typically access STBG funds through the regional Transportation Improvement Program (TIP) process.

Programming and Planning Mechanisms

Statewide Transportation Improvement Program (STIP)

The STIP compiles federally funded projects programmed by WSDOT and regional partners; inclusion in the STIP is generally required for federal fund eligibility.

Transportation Improvement Program (TIP)

The TIP is the regional four-year program of transportation projects that schedules federal and state funds (such as STBG, CMAQ, and CRP) for construction and implementation; local roadway projects funded through these programs are typically included in the TIP.

Regional and Local Funding Programs

Spokane Regional Transportation Council (SRTC) Competitive Grants

Through periodic *Calls for Projects*, SRTC programs federal funds (like STBG, STBG set-aside, CMAQ, and Carbon Reduction Program) to local jurisdictions in Spokane County for preservation, mobility, safety, and multimodal improvements. Projects must be consistent with regional priorities and included in the TIP. The program has historically funded roadway preservation, multimodal facilities, and safety enhancements, with millions awarded across the region.

Spokane Transit Authority (STA) Grants

While STA primarily focuses on transit and multimodal improvements, several STA-associated programs fund related infrastructure that can support Complete Streets components or corridor enhancements connected to pavement projects. For example, Federal Transit Administration competitive grants (e.g., Reconnecting Communities Pilot) have funded design advance work on active transportation and transit corridors that complement roadway investments.

Regional Mobility Grant (via WSDOT / Regional partners)

Although administered by WSDOT, the *Regional Mobility Grant* program supports capital construction and connectivity improvements that span regional centers, often in partnership with local agencies. Eligible project types include capital construction and transportation demand management, which can intersect with pavement and corridor improvements when coordinated regionally.

Neighborhood Access & Equity-Type Programs

Federal competitive grant programs like the U.S. DOT *Reconnecting Communities and Neighborhoods* initiative can be accessed through collaborative applications with regional partners (e.g., STA, Spokane County, City of Spokane, etc.) to fund pedestrian, bicycle, and connectivity improvements along key streets, enhancing safety and mobility that tie into pavement projects.

Appendix G: Glossary and Acronyms

Glossary

Arterial Street – A major roadway designed to carry high traffic volumes and provide regional or citywide connectivity.

Asset Management – A systematic process of operating, maintaining, and upgrading infrastructure assets cost-effectively over their life cycle.

Collector Street – A roadway that connects local streets to arterial streets and carries moderate traffic volumes.

Complete Streets – A policy and design approach that ensures streets are planned, designed, and operated to be safe and accessible for all users, including pedestrians, bicyclists, transit riders, motorists, and people of all ages and abilities.

Condition Assessment – The process of evaluating pavement condition through visual inspections, automated surveys, or other data collection methods to determine distress types, severity, and extent.

Deferred Maintenance – The practice of delaying routine maintenance activities, often resulting in accelerated deterioration and higher long-term repair costs.

Functional Classification – A system for categorizing roadways based on their role in the transportation network, typically including arterials, collectors, and local streets.

Life-Cycle Cost Analysis – An evaluation of the total cost of an asset over its useful life, including construction, maintenance, rehabilitation, and reconstruction.

Local Street – A roadway primarily providing access to adjacent properties with low traffic volumes and limited through movement.

Maintenance – Routine activities such as crack sealing, patching, and sweeping that preserve pavement condition and slow deterioration.

Network-Level Analysis – Evaluation of pavement condition and performance across the entire roadway system rather than individual projects.

Performance Target – A measurable goal used to evaluate the condition and performance of the pavement system (e.g., maintaining a citywide PCI of 70 or higher).

Preventive Maintenance – Planned treatments applied to pavements in good or fair condition to slow deterioration and extend service life, such as seal coats or crack sealing.

Preservation – A strategy focused on maintaining existing pavement assets through timely maintenance and rehabilitation to maximize service life and minimize long-term costs.

Rehabilitation – Structural or surface treatments that restore pavement condition and extend service life, such as overlays or partial-depth repairs.

Reconstruction – Full replacement of the pavement structure, typically required when pavement has reached the end of its useful life.

Right-of-Way (ROW) – Public land reserved for transportation facilities, including roadways, sidewalks, and utilities.

Safety Improvement – A project or treatment intended to reduce the frequency or severity of traffic crashes.

Service Level – The desired condition or performance standard established for a roadway or asset class.

Treatment – A maintenance, preservation, rehabilitation, or reconstruction activity applied to pavement to improve or restore condition.

Utility Coordination – The practice of aligning pavement work with planned underground utility projects to minimize repeated street cuts and disruptions.

Acronyms

APP – Arterial Preservation Program (Transportation Improvement Board program)

ADA – Americans with Disabilities Act

CIP – Capital Improvement Plan; the City’s multi-year program of planned capital projects

CMAQ – Congestion Mitigation and Air Quality Improvement Program; federal funding for projects that reduce congestion and improve air quality

CRP – Carbon Reduction Program; federal funding for projects that reduce transportation-related greenhouse gas emissions

FMSIB – Freight Mobility Strategic Investment Board; state program funding freight-related transportation projects

FHWA – Federal Highway Administration

HSIP – Highway Safety Improvement Program; federal and state funding for projects that reduce serious injuries and fatalities

PCI – Pavement Condition Index; a numerical rating (0–100) that describes the structural and surface condition of pavement

PMP – Pavement Master Plan; the City’s long-range plan for managing pavement assets

RCW – Revised Code of Washington

SRTC – Spokane Regional Transportation Council; the metropolitan planning organization (MPO) for the Spokane region

STA – Spokane Transit Authority; the regional public transportation provider

STBG – Surface Transportation Block Grant Program; flexible federal funding for roadway and transportation projects

STIP – Statewide Transportation Improvement Program; the federally required listing of all programmed transportation projects in Washington State

TIB – Transportation Improvement Board; state agency administering grant programs for local transportation projects

TIP – Transportation Improvement Program; the regional four-year program of federally funded transportation projects

UAP – Urban Arterial Program (Transportation Improvement Board program)

WSDOT – Washington State Department of Transportation



AGENDA ITEM NO.: 9.C.

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: February 3, 2026

Subject: Police Department Evidence Custodial Fund

Dept of Origin: Police Dept.

Dept. Head Approval: Kyle Dixon

Exhibit(s):

None

Expenditure Required	No
Budgeted	N/A
City Program	Property and Evidence; Accounts Payable and Receivable

Summary Statement

As part of the PD's accreditation process, and to strengthen internal financial controls, city staff recommend creating a 'PD Evidence Custodial Fund' to account for cash that is entered into the PD's evidence facility. Funds will be held in a custodial capacity by the City until returned to the rightful owner or forfeited to the City in accordance with state law and PD policy. Ordinance establishing the fund and corresponding PD policy is included later in the agenda packet under item 15.A. as a first read Ordinance.

Recommended Action

Workshop discussion



AGENDA ITEM NO.: 10.A.

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: February 3, 2026

Subject: Meeting Minutes

Dept of Origin:

Dept. Head Approval:

Exhibit(s):

Draft 1.20.2026. CC Meeting Minutes

Expenditure Required	No.
Budgeted	N/A
City Program	

Summary Statement

Recommended Action

Approve the January 20, 2026, City Council Meeting Minutes.



**CITY COUNCIL MEETING
TUESDAY, JANUARY 20, 2026,
HELD IN PERSON & REMOTELY**

6:00 P.M. Regular Session:

Invocation: Given by Mayor Kaminskas.

Pledge of Allegiance: Led by City Council and staff.

Call to Order: Mayor Kaminskas called the meeting to order at 6:04 p.m.

Roll Call: City officials who physically attended the meeting: Mayor Kaminskas; Councilmembers Ball, Darrow, Severs, Klingler, and Dunne. Amy Mullerleile, Interim Community Development Director; Mark McAvoy, City Administrator; Kyle Dixon, Finance Director; Jennifer Camp, Parks and Recreation Director; Police Chief Damon Simmons; Officer Nathaniel Davidson; Officer Tyler Jauch; Officer Jill Mahoney; David Goehner, Communications Specialist; Darin Morgan, Deputy Police Chief; Shane Miller, IT Manager; Ben Turner, Public Works Director; Jandy Humble, Library Director; and Rochelle Caton, City Clerk.

City officials who remotely attended the meeting via Zoom: Councilmembers Fisher and Kurtz; Michael Stevens, Recreation Coordinator; Sean Boutz, City Attorney; and Luke Michels, City Engineer.

Agenda Approval: Councilmember Dunne made a motion to move Item 11.C to Item 7.D. The motion was seconded by Councilmember Severs and passed 7–0.

Councilmember Darrow made a motion to move Item 11.A to follow Citizen Comments. The motion was seconded by Councilmember Ball and passed 7–0.

Councilmember Dunne made a motion to approve the agenda as amended. The motion was seconded by Councilmember Severs. The Mayor called for a vote, which passed 7–0.

Citizen Comments:

Kathy Olson, a city resident, commented regarding trees on Sprague Avenue.
Glen Payne, a city resident, commented regarding trees on Sprague Avenue.
Margarite Conland, a city resident, commented regarding trees on Sprague Avenue

Written Comments:

Kathy Olson, a city resident, provided written comments regarding trees on Sprague Avenue.

11.A Selection of Mayor Pro Tem:

Mayor Kaminskas provided a brief overview of the nomination and selection process.

- Councilmember Ball nominated Councilmember Kurtz; seconded by Councilmember Severs.
- Councilmember Severs nominated Councilmember Dunne; seconded by Councilmember Dunne.
- Councilmember Darrow nominated Councilmember Severs; seconded by Councilmember Kurtz.

First Vote Results:

- Councilmember Kurtz: Councilmembers Ball, Klingler, and Fisher
- Councilmember Dunne: Councilmembers Severs, Dunne, and Kurtz
- Councilmember Severs: Councilmember Darrow

With a tied vote, the Mayor called for a second vote.

Second Vote Results:

- Councilmember Kurtz: Councilmembers Ball, Klingler, and Fisher
- Councilmember Dunne: Councilmembers Severs; Dunne, Darrow, and Kurtz

Councilmember Dunne received four votes and was selected as Mayor Pro Tem.

Announcements / Proclamations / Special Presentations:

STA Connect 2035: Brandon Rapez-Betty, Chief Operations Officer, Spokane Transit Authority, provided a presentation titled *STA Moving Forward and Connect 2035*. Questions were asked and answered throughout.

Community Risk Reduction Proclamation: Rochelle Caton, City Clerk, read the Community Risk Reduction Proclamation. Councilmember Dunne made a motion to support the proclamation. The motion was seconded by Councilmember Severs and passed 7-0.

Ken Johnson, Deputy Fire Marshal with Spokane Valley Fire Department, provided additional information highlighting the importance of Community Risk Reduction Week and how residents can obtain additional information through upcoming social media outreach. Questions were asked and answered throughout.

Camera upgrades at city parks – Verkada:

Chief Simmons introduced Grace Rapaski, representing Verkada, who provided a proposal presentation to upgrade the City of Liberty Lake's park cameras. Questions were asked and answered throughout. A proposal will be brought forward at the February 3, 2026, City Council Meeting for consideration.

11.C Library Board of Trustees - Reappointment of Barb Richardson: Barb Richardson shared comments regarding her interest in continuing to serve on the Board of Trustees. Councilmember Severs made a motion to approve the reappointment of Barb Richardson. The motion was seconded by Councilmember Dunne and passed 7-0.

Reports & Inquiries:

City Council: Mayor Pro Tem Dunne commented on the upcoming City Council Retreat (date to be determined) and the possibility of including a facilitator. Councilmember Darrow commented on the upcoming City Action Days. Councilmember Ball inquired whether a date had been identified for the Council Retreat.

Mayor: Mayor Kaminskas reminded the Council and community of the January 24, 2026, memorial service honoring the late Shane Brickner and mentioned a forthcoming proclamation recognizing his service to the City of Liberty Lake. Mayor Kaminskas also recognized Amy Mullerleile, who has accepted the Interim Community Development Director position.

City Administrator: City Administrator McAvoy updated the Council and community on upcoming events and reminders, including the 2026 Community Satisfaction Survey to be mailed to Liberty Lake households.

The following reports were provided:

- Chief Simmons introduced new LLPD staff: Officer Nathaniel Davidson, Officer Tyler Jauch, and Officer Jill Mahoney.
- Rochelle Caton, City Clerk, provided the 4th Quarter 2025 Donation Report.
- Ben Turner, Public Works Director, provided a City Hall Project Update.
- Jennifer Camp, Parks and Recreation Director, provided a Pavilion Park Damage Update.
- Kyle Dixon, Finance Director, provided a presentation on the Public Safety Sales Tax.

Questions were asked and answered throughout. Councilmember Kurtz left the meeting at 8:06 p.m.

Spokane Valley Fire Department: Ken Johnson, Deputy Fire Marshal, provided the 4th Quarter report. Questions were asked and answered.

Parks and Arts Commission: Nancy Hill, Parks and Arts Commission member, provided a presentation on the Parks Plan—Phase Two. Questions were asked and answered.

Liberty Lake Sewer & Water District: Kottayam Natarajan Board President of the Liberty Lake Sewer and Water District, provided an update. No questions were asked.

Workshop Discussions:

Spokane Riverkeeper: Katelyn Scott, Regional Coordinator of Riverkeeper provided a presentation. Questions were asked and answered throughout.

General Business – Consent Agenda: Mayor Pro Tem Dunne made a motion to approve Consent Agenda Items 10.A, 10.B, and 10.C. The motion was seconded by Councilmember Severs and passed 6–0.

The following items were approved:

10 A. January 6, 2026, Meeting Minutes.

10.B. December 23, 2025, January 20, 2026, vouchers, the December 16-31 payroll and benefits.

10.C Approve Annual Payment for Washington Anytime Digital Library Subscription.

General Business - Action Items:

Appointment of an Elected Official to Serve on the Spokane Transit Authority Board of Directors: Mayor Pro Tem Dunne opened discussion on Item 11.B.

Councilmember Severs made a motion to reappoint Mayor Pro Tem Dunne, seconded by Councilmember Fisher. The motion passed 6–0.

Liberty Lake Police Vehicle Purchase: Mayor Pro Tem Dunne made a motion to approve item 11.D. The motion was seconded by Councilmember Severs and passed 6-0.

Purchase of 5 new Patrol Rifles: Mayor Pro Tem Dunne made a motion to approve 11.E. The motion was seconded by Councilmember Severs. Questions asked and answered. The Mayor called for a vote, passing 6-0.

Council Comments: Mayor Pro Tem Dunne expressed gratitude for the confidence shown in the appointment as Mayor Pro Tem and the reappointment to the Spokane Transit Authority Board.

Public Hearings / Appeals:

Resolutions:

Ordinances:

Emergency Ordinances:

Introduction of Upcoming Agenda Items: Mayor Pro Tem Dunne made a motion to extend the meeting to 9:15 p.m. The motion was seconded by Councilmember Darrow and passed 6–0.

The City Council Retreat was discussed, and a new poll with alternative dates will be distributed.

Councilmember Ball commented on upcoming CERT training.

Citizen Comments: No comments were given.

Executive Session:

Executive Session Per RCW 42.30.110(1)(f) Regarding Personnel Matters: The executive session began at 8:59 p.m. and returned at 9:10 p.m.

Adjournment: With there being no further business, the meeting was adjourned at 9:10. p.m.

These minutes were approved on February 3, 2026.

Cris Kaminskas, Mayor
City of Liberty Lake

These minutes were prepared by Rochelle Caton. This meeting was also recorded. Anyone who desires to listen to the recording may visit the city's website or contact the City Clerk.



AGENDA ITEM NO.: 10.B.

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: February 3, 2026

Subject: December 31, 2025 and February 3, 2026 Vouchers

Dept of Origin: Finance/Admin Services **Dept. Head Approval:** Kyle Dixon

Exhibit(s):

Consent Agenda 2.3.2026, Q4 2025 Quarterlies, 02032026 Council, 01232026 Out of Cycle EFT, 01212026 OUT OF CYCLE CHECK

Expenditure Required	
Budgeted	
City Program	

Summary Statement

Recommended Action

Approve the December 31, 2025, February 3, 2026, vouchers, the January 1–15 payroll, benefits, and 4th- quarter quarterlies in the amount of \$944,976.85.

City of Liberty Lake

Consent Agenda for February 3, 2026

City Council Meeting

Report from the Mayor for pending claims and payment of previously approved obligations through February 3, 2026

Payee	Description	Amount
See attached voucher report.		
Total vouchers through December 31, 2025		
Check(s)	35953	\$10,412.13
EFT		\$21,409.78
		\$31,821.91
Total vouchers through February 3, 2026		
Check(s)	35955-35984	\$54,839.18
EFT		\$133,667.51
		\$188,506.69
Check(s)	35952	\$37,203.79
1.23.2026	EFT	\$5,048
January 1-15, 2026, payroll and benefits & 4Q. 2025 Quarterlies		
Check(s)	35954	\$314.92
EFT		\$682,081.54
		682,396.46
TOTAL		<u>\$944,976.85</u>

Note:

Check #35952(37,203.79) Knudtsen Chevorlet CO- Out of cycle check processed. Payment was due at time of delivery 1/21/2026

1.23.2025 WEX Bank Fuel Cards -Out of Cycle EFT Processed (5048.00) to avoid late fees

RECOMMENDATION: Approve and Authorize for Payment

ATTACHMENTS: All original invoices are on file with the City Treasurer.

SIGNATURES:

City Clerk

Mayor

Council Member

CHECK REGISTER

CITY OF LIBERTY LAKE

Time: 11:36:42 Date: 01/27/2026

12/31/2025 To: 12/31/2025

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6830	12/31/2025	Claims	3	EFT	VISIT SPOKANE	13,770.63	TOURISM Q4 2025
			117 - 557 30 41 17 - Intergov't Payment TPA			13,770.63	
6831	12/31/2025	Claims	3	EFT	WASHINGTON STATE DEPARTMENT OF REVENUE	3,581.71	USE TAX Q4 2025
			001 - 511 60 31 00 - Legislative Supplies			1.57	NAME TAG FOR BALL, LINDA
			001 - 511 60 31 00 - Legislative Supplies			4.59	NAMEPLATES FOR SEVERS, HUGH / FISHER-MAURER, ARLENE / DARROW, SUMMER / KLINGLER, RICK
			001 - 511 60 41 00 - Legislative - Professional Service			8.55	ZOOM
			001 - 511 60 41 00 - Legislative - Professional Service			8.55	ZOOM
			001 - 511 60 41 00 - Legislative - Professional Service			8.55	ZOOM
			001 - 511 60 41 00 - Legislative - Professional Service			8.55	ZOOM
			001 - 513 10 41 00 - Executive-Professional Services			4.32	ZOOM
			001 - 513 10 41 00 - Executive-Professional Services			4.32	ZOOM
			001 - 513 10 41 00 - Executive-Professional Services			4.32	ZOOM
			001 - 513 10 41 00 - Executive-Professional Services			4.32	ZOOM
			001 - 514 23 31 00 - Administrative Services Supplies			1.71	NAME TAG FOR MILLER, SHANE
			001 - 514 23 31 00 - Administrative Services Supplies			1.62	NAME PLATE FOR MUTCH, TIFFANIE
			001 - 514 23 41 00 - Administrative Services-Professi			-0.05	ROUNDING-USE TAX
			001 - 518 10 40 00 - Human Resources Services			1.44	ZOOM
			001 - 518 10 40 00 - Human Resources Services			1.44	ZOOM
			001 - 518 10 40 00 - Human Resources Services			1.44	ZOOM
			001 - 518 10 40 00 - Human Resources Services			1.44	ZOOM
			001 - 521 10 35 00 - Law Enforcement Small Tools &			147.34	WRAP SAFETY RESTRAINT PACKAGE
			001 - 521 10 41 00 - Law Enforcement-Professional S			1.71	NAME TAG FOR LAROCCO, CODY
			001 - 521 10 41 00 - Law Enforcement-Professional S			393.61	ANNUAL LAW ENFORCEMENT POLICY UPDATES-LEGACY RENEWALS ONLY 01/01/2026-12/31/2026
			001 - 521 10 41 00 - Law Enforcement-Professional S			1.71	NAME TAGS FOR JAUCH, TYLER / SAULS, NICHELL / DAVISON, NATHANIEL
			110 - 542 66 41 00 - Snow And Ice Control - Professi			1,080.00	MINI-WEATHER STATION SUBSCRIPTION 11/01/2025-10/31/2026
			110 - 542 90 31 00 - Maint Admin & Overhead Suppl			0.12	COVERALLS
			110 - 542 90 41 00 - Maint Admin & Overhead Profe:			0.48	ZOOM
			110 - 542 90 41 00 - Maint Admin & Overhead Profe:			0.48	ZOOM
			110 - 542 90 41 00 - Maint Admin & Overhead Profe:			0.48	ZOOM
			110 - 542 90 41 00 - Maint Admin & Overhead Profe:			0.48	ZOOM
			115 - 557 30 31 00 - Tourism Related Supplies			186.08	CROWD CONTROL BARRIERS
			001 - 558 50 41 00 - CP&ED-Professional Services			2.88	ZOOM
			001 - 558 50 41 00 - CP&ED-Professional Services			2.88	ZOOM
			001 - 558 50 41 00 - CP&ED-Professional Services			2.88	ZOOM
			001 - 558 50 41 00 - CP&ED-Professional Services			2.88	ZOOM
			001 - 572 10 31 00 - Library Supplies			4.42	DVD POLY SLEEVES
			001 - 572 10 31 00 - Library Supplies			9.91	LAPEL PINS, HEATHER JOURNALS
			001 - 572 10 31 00 - Library Supplies			1.79	BATTERY COVERS FOR PLAYAWAY DEVICES
			001 - 572 10 31 00 - Library Supplies			2.59	NAME TAGS FOR LARKIN, JORDAN
			001 - 572 10 31 00 - Library Supplies			1.30	NAME TAG FOR BESSANT, ERIN
			001 - 572 10 41 00 - Library-Professional Services			2.88	ZOOM
			001 - 572 10 41 00 - Library-Professional Services			2.88	ZOOM
			001 - 572 10 41 00 - Library-Professional Services			2.88	ZOOM
			001 - 572 10 41 00 - Library-Professional Services			2.88	ZOOM
			001 - 572 10 41 01 - Software Maint/data Ba			36.79	12 MONTH ONLINE SCHEDULING SVC
			001 - 572 20 34 06 - Library Books & Other Materials			5.93	AUDIO BOOK DEVICE
			001 - 572 20 34 06 - Library Books & Other Materials			51.40	BOOKS
			001 - 572 20 34 06 - Library Books & Other Materials			226.05	BOOKS
			001 - 572 20 34 06 - Library Books & Other Materials			13.99	BOOKS

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			001 - 572 20 34 06 - Library Books & Other Materials			598.50	BOOKS-MISSED 08/05-12/05/2025
			420 - 576 65 31 01 - Maintenance Of Golf Course			61.58	TANK CLEANER, BALLWASH CONCENTRATE, SAFETY GLASS
			420 - 576 65 41 00 - Professional Services-Golf Greer			0.48	ZOOM
			420 - 576 65 41 00 - Professional Services-Golf Greer			0.48	ZOOM
			420 - 576 65 41 00 - Professional Services-Golf Greer			175.50	BENCHES
			420 - 576 65 41 00 - Professional Services-Golf Greer			0.48	ZOOM
			420 - 576 65 41 00 - Professional Services-Golf Greer			0.48	ZOOM
			001 - 576 80 31 01 - Parks Supplies			35.28	BAG STANDS FOR MEMORIAL BENCH
			001 - 576 80 41 00 - Parks-Professional Services			0.48	ZOOM
			001 - 576 80 41 00 - Parks-Professional Services			1.44	ZOOM OPS DIR
			001 - 576 80 41 00 - Parks-Professional Services			0.48	ZOOM
			001 - 576 80 41 00 - Parks-Professional Services			1.44	ZOOM OPS DIR
			001 - 576 80 41 00 - Parks-Professional Services			0.48	ZOOM
			001 - 576 80 41 00 - Parks-Professional Services			1.44	ZOOM OPS DIR
			001 - 576 80 41 00 - Parks-Professional Services			1.62	NAME PLATE FOR BOLLINGER, MEGHAN
			001 - 576 80 41 00 - Parks-Professional Services			0.48	ZOOM
			001 - 576 80 41 00 - Parks-Professional Services			1.44	ZOOM OPS DIR
			001 - 594 21 60 01 - Small_Attractive Items - Public S			443.25	AERIAL INSERTION VEST
6832	12/31/2025	Claims	3	EFT	WASHINGTON STATE DEPT OF REVENUE	4,057.44	LEASEHOLD EXCISE TAX RETURN Q4 2025
			630 - 589 30 00 01 - Rents and Leases Leasehold Exci			4,057.44	
6833	12/31/2025	Claims	3	35953	WASHINGTON STATE TREASURER	10,412.13	Q4-25 WA STATE REMIT
			630 - 586 00 40 00 - Court Remittances			9,738.63	
			630 - 589 30 00 00 - State Bld Code Surcharge			673.50	
			001 General Fund			2,074.59	
			110 Street Fund			1,082.04	
			115 Tourism Promotion Fund			186.08	
			117 Tourism Promotion Area (TPA)			13,770.63	
			420 Golf Operations Fund			239.00	
			630 Custodial Fund-State Of Washington Collections			14,469.57	
						<u>31,821.91</u>	Claims: 31,821.91

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"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim a just, due and unpaid obligation against the City of Liberty Lake, and that I am authorized to authenticate and certify to said claim."

City Clerk

Date

"I, the undersigned, do hereby certify under penalty of perjury that the claim is a just, due and unpaid obligations against the City of Liberty Lake, and that I am authorized to certify to said claim."

City Clerk

Date

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431	02/03/2026	Claims	3	EFT	ACUSHNET COMPANY	652.50	MERCHANDISE
			420 - 576 61 34 01 - Pro Shop Merchandise			652.50	GOLF CLUB
432	02/03/2026	Claims	3	EFT	AMAZON CAPITAL SERVICES	9,363.83	MATERIALS
			001 - 518 30 31 00 - Facility - Central Supplies			25.26	WALL CALENDAR
			001 - 521 10 31 00 - Law Enforcement Supplies			129.15	NITRILE GLOVES
			001 - 521 10 31 00 - Law Enforcement Supplies			160.48	BATTERIES, PRINTER PAPER, FABRIC SCISSORS, WIRELESS MOUSE, STICKY NOTES, UTILITY KNIFE
			001 - 521 10 31 00 - Law Enforcement Supplies			118.03	BLACK TONER CARTRIDGE, BINDER CLIPS
			001 - 521 10 31 00 - Law Enforcement Supplies			692.10	OFFICE CHAIRS
			110 - 542 30 31 00 - Roadway - Supplies_Signage			1,013.69	GROUND PROTECTION MATS, QUAD CONNECTOR FOR GROUND PROTECTION MATS
			110 - 542 70 31 01 - Roadside - Supplies			24.09	FUEL FILTER REPLACEMENTS, AIR FILTER AND PRE-CLEANER, OIL FILTERS
			110 - 542 70 31 01 - Roadside - Supplies			61.03	EMERGENCY LIGHTS FOR VEHICLES
			110 - 542 70 31 01 - Roadside - Supplies			1,013.70	GROUND PROTECTION MATS, QUAD CONNECTOR FOR GROUND PROTECTION MATS
			110 - 542 70 31 01 - Roadside - Supplies			47.76	ADD-A-CIRCUIT FUSE TAPS, LENS WIPES FOR EYEGLASSES
			110 - 542 70 31 01 - Roadside - Supplies			594.02	DOG WASTE BAGS, DOG WASTE CAN LINERS, TRASH BAGS
			110 - 542 70 31 01 - Roadside - Supplies			144.94	HIGH VIS SAFETY SWEATSHIRTS
			110 - 542 70 31 01 - Roadside - Supplies			152.59	DOG WASTE BAGS
			110 - 542 90 31 00 - Maint Admin & Overhead - Sup			24.09	FUEL FILTER REPLACEMENTS, AIR FILTER AND PRE-CLEANER, OIL FILTERS
			001 - 558 50 31 00 - CP&ED Supplies			21.75	IBC FAST TABS
			001 - 558 50 35 00 - CP&ED Small Tools & Minor Eq			-29.40	RETURN OF TWO FANS
			001 - 571 00 31 00 - Recreational Activities Supplies			130.55	LED LIGHTS, PLASTIC CONTAINERS WITH LIDS, HOT GLUE GUNS, FAKE POLICE BADGE TOYS, TOOL BAG, SELF-ADHESIVE GOOGLY EYES, GLUE STICKS
			001 - 571 00 31 04 - Special Events Supplies			532.94	GIANT FOUR IN A ROW GAME, PICKLEBALL YARD GAME, CORNHOLE BAGS, GIANT WOODEN YARD DICE SET, HOOK AND RING OUTDOOR YARD GAME, CROQUET SET
			001 - 571 00 31 04 - Special Events Supplies			370.58	CORNHOLE BOARD SETS
			001 - 571 00 31 04 - Special Events Supplies			1,688.41	INFLATABLE OBSTACLE COURSE
			001 - 572 10 31 00 - Library Supplies			-43.59	RETURN OF COMPUTER KEYBOARD
			001 - 572 10 31 00 - Library Supplies			274.68	STORAGE BOXES
			001 - 572 10 31 00 - Library Supplies			50.58	HAND SANITIZER
			001 - 572 10 31 00 - Library Supplies			26.80	PACKING TAPE
			001 - 572 10 31 00 - Library Supplies			-22.88	RETURN OF THERMAL PAPER ROLLS
			001 - 572 10 31 00 - Library Supplies			-14.16	RETURN OF MULTICOLOR CHRISTMAS LIGHTS PLUGIN
			001 - 572 10 31 00 - Library Supplies			32.28	BOOK TAPE
			001 - 572 10 31 00 - Library Supplies			7.62	SPIRAL NOTEBOOKS
			001 - 572 10 31 00 - Library Supplies			46.35	PORTABLE RADIO AND CD PLAYER
			001 - 572 10 31 00 - Library Supplies			-13.07	RETURN OF DESK LAMP
			001 - 572 10 31 00 - Library Supplies			111.06	DATE STAMP, STICKY NOTE PADS, PRINTER PAPER

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			001 - 572 10 31 05 - Children & Adult Prgrm Supplie			103.77	MARSHMALLOWS, FROSTING, CONSTRUCTION PAPER, PRETZEL STICKS, COOKIE SNACK BAGS, WINTER STICKERS, INDEX CARDS, MOVIE STICKERS, PARTY SUPPLIES PACKS
			001 - 572 10 31 05 - Children & Adult Prgrm Supplie			41.97	COLORING POSTERS, ST. PATRICK'S DAY BINGO CARDS
			001 - 572 10 31 05 - Children & Adult Prgrm Supplie			42.71	BREAKFAST CEREAL TREAT BARS, ST. PATRICKS DAY CRAFTS, COOKIES
			001 - 572 10 31 05 - Children & Adult Prgrm Supplie			57.17	LEGO TOYS
			001 - 572 20 34 06 - Library Books & Other Materials			15.62	BOOK
			001 - 572 20 34 06 - Library Books & Other Materials			72.97	BOOKS, BLU-RAY
			001 - 572 20 34 06 - Library Books & Other Materials			21.76	DVD
			001 - 572 20 34 06 - Library Books & Other Materials			19.57	DVD
			001 - 572 20 34 06 - Library Books & Other Materials			43.50	DVD'S
			420 - 576 61 31 03 - Maintenance Supplies			33.77	WELDING MAGNETS
			420 - 576 61 31 03 - Maintenance Supplies			81.96	MIG WIRES
			420 - 576 61 31 03 - Maintenance Supplies			49.25	WELDING MAGNETIC GROUNDING CLAMPS
			420 - 576 61 31 03 - Maintenance Supplies			58.58	ZIP TIES, CLEANING CLOTHS
			001 - 576 80 30 01 - Parks - Horticulture Supplies			440.98	GROW LIGHTS FOR INDOOR PLANTS, REFLECTIVE FOAM CORE INSULATION SHIELD
			001 - 576 80 31 01 - Parks Supplies			49.25	WELDING MAGNETIC GROUNDING CLAMPS
			001 - 576 80 31 01 - Parks Supplies			58.57	ZIP TIES, CLEANING CLOTHS
			001 - 576 80 31 01 - Parks Supplies			435.99	COMPUTER MONITOR
			312 - 595 64 60 02 - Capital Expenditures/Expenses-E			365.01	TRUCK BED EXTENDER, FLASHING STROBE LIGHTS FOR VEHICLE, EMERGENCY LIGHTS STRIP FOR VEHICLE, TRUNK ORGANIZER
433	02/03/2026	Claims	3	EFT	AW REHN & ASSOCIATES	10,474.99	SERVICES
			502 - 517 30 29 00 - Health Insurance Services			2,855.10	EMPLOYMENT FUNDING NOTIFICATION 01/13-01/19/2026
			502 - 517 30 29 00 - Health Insurance Services			7,619.89	EMPLOYMENT FUNDING NOTIFICATION 01/23-01/25/2026
434	02/03/2026	Claims	3	EFT	CALLAWAY	2,629.99	MERCHANDISE
			420 - 576 61 31 00 - Pro Shop Supplies			15.00	DEMO CLUB RETURN LABEL
			420 - 576 61 34 01 - Pro Shop Merchandise			1,501.35	GOLF GLOVES, HATS, BEANIES, VISORS
			420 - 576 61 34 01 - Pro Shop Merchandise			-930.52	RETURN OF GOLF CLUBS
			420 - 576 61 34 01 - Pro Shop Merchandise			445.42	GOLF CLUBS
			420 - 576 61 34 01 - Pro Shop Merchandise			1,598.74	CLUBS AND GOLF BAG SETS
435	02/03/2026	Claims	3	EFT	EXECUTECH UTAH LLC	9,274.78	SERVICES
			001 - 518 80 41 00 - Information Technology Service			9,274.78	ACRONIS, SOPHOS, CENTRAL EXTENDED SUPPORT FOR OLDER WINDOWS OPERATING SYSTEMS, NINJA RMM, MICROSOFT ENTRA, OFFICE 365, DUO MFA ESSENTIALS MONTHLY SUBSCRIPTION
436	02/03/2026	Claims	3	EFT	FEDEX	30.52	SERVICES
			001 - 521 10 42 00 - Law Enforcement-Telephone,Int			30.52	LLPD PACKAGES
437	02/03/2026	Claims	3	EFT	HD SUPPLY FACILITIES MAINTENANCE LTD	810.90	MATERIALS
			001 - 518 30 31 10 - Facility - Supplies_City Hall			405.45	PAPER TOWELS
			420 - 576 61 31 04 - Facilities - Supplies_Trailhead			405.45	TOILET PAPER
438	02/03/2026	Claims	3	EFT	HOME DEPOT CREDIT SERVICES	2,373.95	MATERIALS

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		001 - 518 30 31 00 - Facility - Central Supplies				17.92	SPANNER WRENCH AND LOCK NUT COMBINATION KIT, PAN HEAD SHEET METAL SCREWS
		001 - 518 30 31 00 - Facility - Central Supplies				83.80	BOTTLED WATER, 5 GALLON CONTAINERS OF WATER, TOTE
		001 - 518 30 31 00 - Facility - Central Supplies				186.93	PRONG HOOKS, STRAIGHT UTILITY HOOKS, SMALL CRUVED UTILITY HOOKS, ORGANIZER CUP, LARGE WALL PLATES
		110 - 518 30 31 20 - Facility - Supplies_Public Works				112.13	AIR FILTERS
		001 - 521 50 31 00 - Facility - Supplies_Public Safety				34.17	AIR FILTERS
		001 - 521 50 31 00 - Facility - Supplies_Public Safety				24.42	ALUMINUM FLAT BAR, PAN-HEAD SHEET METAL SCREWS
		001 - 521 50 31 00 - Facility - Supplies_Public Safety				35.76	SPRAY PAINT, REPAIR MARKER KIT, WOOD STAIN PENCILS AND MARKERS FILL STICK
		110 - 542 70 31 01 - Roadside - Supplies				70.22	ADHESIVE SEALANT, THREADLOCKER, CONTROL GEL SUPER GLUE, FLASHLIGHTS, BOTTLED WATER, BATTERY, CUTOFF SAW
		110 - 542 70 31 01 - Roadside - Supplies				57.48	VINYL ELECTRICAL TAPE, NITRILE GLOVES, BI-METAL HOLE SAW KIT
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				60.92	WORK GLOVES
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				416.10	CEDAR LUMBER, DIMENSIONAL LUMBER, PLYWOOD, SWIVEL CASTERS, RIGID CASTERS
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				165.80	2-WAY RADIO SET, SURGE PROTECTORS
		001 - 572 10 31 00 - Library Supplies				10.83	KEYS
		001 - 572 50 31 00 - Facilities - Supplies_Library				67.28	AIR FILTERS
		420 - 576 61 31 00 - Pro Shop Supplies				31.90	90 DEGREE BRASS ELBOW, BRASS COUPLING, WASHING MACHINE FILL HOSE
		420 - 576 61 31 03 - Maintenance Supplies				70.23	ADHESIVE SEALANT, THREADLOCKER, CONTROL GEL SUPER GLUE, FLASHLIGHTS, BOTTLED WATER, BATTERY, CUTOFF SAW
		420 - 576 61 31 03 - Maintenance Supplies				57.47	VINYL ELECTRICAL TAPE, NITRILE GLOVES, BI-METAL HOLE SAW KIT
		420 - 576 61 31 04 - Facilities - Supplies_Trailhead				64.67	TOGGLE BOLTS
		420 - 576 61 31 04 - Facilities - Supplies_Trailhead				57.31	WASHERS
		420 - 576 61 31 04 - Facilities - Supplies_Trailhead				53.99	P-TRAP
		420 - 576 65 31 01 - Maintenance Of Golf Course				122.78	FLAP DISCS, SPRAY PAINT
		420 - 576 65 31 01 - Maintenance Of Golf Course				63.03	RATCHETING HAND CLAMPS, METAL CUTTING BAND SAW BLADES
		420 - 576 65 31 01 - Maintenance Of Golf Course				129.24	NITRILE GLOVES, PERFORMANCE GRIP WORK GLOVES, UTILITY WORK GLOVES
		001 - 576 80 30 01 - Parks - Horticulture Supplies				8.53	SPRING LINK
		001 - 576 80 31 01 - Parks Supplies				81.78	STORAGE TOTES, BI-METAL RECIPROCATING SAW BLADES
		001 - 576 80 31 01 - Parks Supplies				70.23	ADHESIVE SEALANT, THREADLOCKER, CONTROL GEL SUPER GLUE, FLASHLIGHTS, BOTTLED WATER, BATTERY, CUTOFF SAW
		001 - 576 80 31 01 - Parks Supplies				44.65	5 GALLON CONTAINER OF WATER, TOILET PAPER
		001 - 576 80 31 01 - Parks Supplies				57.47	VINYL ELECTRICAL TAPE, NITRILE GLOVES, BI-METAL HOLE SAW KIT
		001 - 576 80 31 15 - Ballfields Supplies				23.03	PVC PE PIPES, PVC TEES, PVC 90 DEGREE ELBOWS, PVC CROSS FITTING
		001 - 576 80 31 45 - Orchard Park Supplies				49.30	LOCK BACK KNIFE SET, SPRAY PAINT, UTILITY BLADE
		001 - 576 80 31 55 - Rocky Hill Park Supplies				44.58	BAR-B-QUE SPRAY PAINT, SANDING SPONGES
439	02/03/2026	Claims	3	EFT	HORIZON	146.93	MATERIALS

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			110 - 518 30 31 20 - Facility - Supplies_Public Works			146.93	HYDRANT
440	02/03/2026	Claims	3	EFT	INGRAM LIBRARY SERVICES	1,489.15	BOOKS
			001 - 572 20 34 06 - Library Books & Other Materials			525.42	BOOKS
			001 - 572 20 34 06 - Library Books & Other Materials			963.73	BOOKS
441	02/03/2026	Claims	3	EFT	CRISTELLA G KAMINSKAS	120.00	PER DIEM
			001 - 513 10 43 00 - Executive Travel-Lodging,Meals,			120.00	PER DIEM FOR AWC CITY ACTION DAYS
442	02/03/2026	Claims	3	EFT	LEAF CAPITAL FUNDING LLC	188.29	SERVICES
			001 - 514 23 41 00 - Administrative Services-Professi			28.66	KYOCERA INSURANCE & TAX
			001 - 591 14 70 00 - Leases			159.63	KYOCERA CS 6054 CI
443	02/03/2026	Claims	3	EFT	LIVELYS FIRE EXTINGUISHERS SERVICE LLC	1,280.80	SERVICES
			001 - 518 30 41 00 - Central Services-Professional Ser			1,280.80	INSPECTION OF FIRE EXTINGUISHERS, SERVICING OF FIRE EXTINGUISHERS, TAGS/SEALS/COLLARS, O-RINGS, ALUMINUM VALVE STEMS, HYDRO-TEST DRY CHEM
444	02/03/2026	Claims	3	EFT	MARK D MCAVOY	120.00	PER DIEM
			001 - 513 10 43 00 - Executive Travel-Lodging,Meals,			120.00	PER DIEM FOR AWC CITY ACTION DAYS
445	02/03/2026	Claims	3	EFT	MIZUNO USA INC - NDC	55.60	MERCHANDISE
			420 - 576 61 31 00 - Pro Shop Supplies			500.00	DEMO GOLF CLUBS
			420 - 576 61 34 01 - Pro Shop Merchandise			-444.40	RETURN OF GOLF CLUBS
446	02/03/2026	Claims	3	EFT	NATIONAL BARRICADE CO	95.92	MATERIALS
			110 - 542 90 31 00 - Maint Admin & Overhead - Sup			95.92	ORANGE SURVEYOR VEST, ORANGE HEAVY DUTY VEST
447	02/03/2026	Claims	3	EFT	NORTHWEST BUSINESS STAMP	18.95	MATERIALS
			001 - 576 80 41 00 - Parks-Professional Services			18.95	ID BADGE FOR BOLLINGER, MEGHAN
448	02/03/2026	Claims	3	EFT	O'REILLY AUTO PARTS	105.24	MATERIALS
			110 - 542 70 31 01 - Roadside - Supplies			34.55	FUSE HOLDERS, AIR FRESHENERS
			110 - 542 70 31 01 - Roadside - Supplies			24.56	STEP DRILL BIT SET
			110 - 542 90 31 00 - Maint Admin & Overhead - Sup			46.13	WIPER BLADES
449	02/03/2026	Claims	3	EFT	OFFICE DEPOT	222.74	MATERIALS
			001 - 518 10 30 00 - Human Resources Supplies For (			175.61	TWO DRAWER VERTICAL FILE
			001 - 558 50 31 00 - CP&ED Supplies			9.88	PENS
			001 - 558 50 31 00 - CP&ED Supplies			13.69	NOTES, STAPLES
			001 - 576 80 31 01 - Parks Supplies			13.69	NOTES, STAPLES
			001 - 576 80 31 01 - Parks Supplies			9.87	PENS
450	02/03/2026	Claims	3	EFT	PARAMETRIX	60,428.44	SERVICES
			001 - 558 50 40 04 - CP&ED Cost Recovery All Other			837.50	TASK 12 RIVER CROSSING 2020 3RD ADD. FINAL PLAT
			411 - 594 42 60 05 - Capital Expense Neyland Ave Str			850.00	TASK 3777878026 SPRAGUE AVE & NEYLAND AVE STORMWATER-SUBTASK 03 FINAL DESIGN, SUBTASK 04 BIDDING SVCS
			310 - 594 59 60 00 - Capital Expenditures - City Hall I			7,407.50	TASK 3777878034 LIBERTY LAKE CITY HALL-SUBTASK 01 TOPOGRAPHIC SURVEY, SUBTASK APS - APS LOCATES (SUB), SUBTASK EXP - EXPENSES
			310 - 595 30 60 00 - Capital Expenditures/Expenses -			2,962.50	TASK 3777878030 LIBERTY LAKE PARKS POWER STUDY-SUBTASK 01 PROJECT MANAGEMENT - PMX, SUBTASK MSI - MSI ENGINEERS (SUB)

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Time: 09:02:06 Date: 01/29/2026

02/03/2026 To: 02/03/2026

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			311 - 595 30 60 10 - Capital Expenditures-Mission Av			32,612.16	TASK 3777878033 MISSION FRONTAGE IMPROVEMENTS-SUBTASK 01 SURVEY/RESEARCH/KICK-OFF MEETING, SUBTASK 02 PRELIMINARY DESIGN, SUBTASK BUD - BUDINGER & ASSOCIATES (SUB), SUBTASK EXP - EXPENSES
			311 - 595 30 60 11 - Capital Expenditures-Mission Av			3,452.98	TASK 01 MISSION AVE OVERLAY (E COUNTRY VISTA DR TO N MOLTER RD)-SUBTASK 05 CONSTRUCTION MANAGEMENT SVCS
			311 - 595 30 60 18 - Capital Expenditures-Mission Av			12,305.80	TASK 3777878031 MISSION OVERLAY NORTH-SUBTASK 01 SURVEY/RESEARCH/KICK-OFF MEETING, SUBTASK 02 PRELIMINARY DESIGN, SUBTASK BUD - BUDINGER & ASSOCIATES (SUB)
451	02/03/2026	Claims	3	EFT	PARAMETRIX	6,252.50	CLIMATE RESILIENCY PLANNING
			001 - 558 60 40 01 - Professional Services Climate Re			6,252.50	SVCS THROUGH 12/31/2025 PUBLIC ENGAGEMENT STRATEGY, TRANSPORTATION RESILIENCY TECHNICAL MEMORANDUM, FINAL CLIMATE ELEMENT
452	02/03/2026	Claims	3	EFT	SHEA CARR & JEWEL INC	11,738.75	SERVICES
			331 - 518 30 41 03 - Central Services-Professional Se			11,738.75	SVCS THROUGH 11/29/2025-12/31/2025
453	02/03/2026	Claims	3	EFT	SPOKANE COUNTY DIST CT	12,306.33	SERVICES
			001 - 512 52 40 00 - Contracted Court			12,306.33	DEC 2025 CONTRACTED COURT SVCS
454	02/03/2026	Claims	3	EFT	TIRE-RAMA	384.06	SERVICES
			001 - 521 10 48 00 - Vehicle Maintenance			62.05	2020 FORD POLICE INTERCEPTOR UTILITY-OIL CHANGE
			001 - 521 10 48 00 - Vehicle Maintenance			56.41	2021 DODGE CHARGER-OIL CHANGE
			001 - 521 10 48 00 - Vehicle Maintenance			56.41	2024 DODGE DURANGO PURSUIT/ENFORCER-OIL CHANGE
			110 - 542 70 41 00 - Roadside - Professional Services			130.27	2020 GMC SIERRA 2500 HD-OIL CHANGE
			110 - 542 70 41 00 - Roadside - Professional Services			78.92	2004 JEEP LIBERTY-OIL CHANGE
455	02/03/2026	Claims	3	EFT	ULINE	1,417.74	MATERIALS
			110 - 542 90 31 00 - Maint Admin & Overhead - Sup			1,450.44	HEAVY DUTY PALLET RACK STARTER UNIT, HEAVY DUTY PALLET RACK WIRE DECKING
			110 - 542 90 31 00 - Maint Admin & Overhead - Sup			-32.70	FREIGHT CREDIT
456	02/03/2026	Claims	3	EFT	WESTERN STATES EQUIPMENT COMPANY	1,023.17	SERVICES
			110 - 542 90 41 00 - Maint Admin & Overhead - Prof			1,023.17	CAT FRONT END LOADER-TECHNICIAN TRAVELED TO MACHINE TO REPLACE HYDRAULIC OIL FILTER AND TO PERFORM AN OIL CHANGE
457	02/03/2026	Claims	3	EFT	WESTERN SYSTEMS	258.70	MATERIALS
			110 - 542 64 31 00 - Traffic Control Devices - Supplie			258.70	50 WATT SOLAR PANEL
458	02/03/2026	Claims	3	EFT	WEX BANK 76 FLEET	138.07	FUEL
			001 - 576 80 32 45 - Orchard Park Fuel Consumed			138.07	ORCHARD FUEL CANS
459	02/03/2026	Claims	3	EFT	XEROX CORPORATION	240.53	SERVICES
			001 - 514 23 41 00 - Administrative Services-Professi			240.53	11/01-11/30/2025 SVCS, METER USAGE 10/21-11/21/2025
460	02/03/2026	Claims	3	EFT	YOKES FRESH MARKET	24.14	MATERIALS

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			001 - 572 10 31 05 - Children & Adult Prgrm Supplie			24.14	INSTANT DRY, PEANUT BUTTER SHIPS, EVERYDAY WHI, TWIST CRUSH, MINI MARSHMALLOWS, PIROULINE CHOCOLATE
461	02/03/2026	Claims	3	35955	ADP SCREENING & SELECTION SERVICES INC	27.00	SERVICES
			001 - 514 23 41 00 - Administrative Services-Professi			27.00	SOLICITOR LICENSE BACKGROUND CHECK 12/28/2025-01/24/2026
462	02/03/2026	Claims	3	35956	ALBERTSONS/SAFEWAY	7.00	MATERIALS
			001 - 572 10 31 05 - Children & Adult Prgrm Supplie			7.00	SUGAR CONES
463	02/03/2026	Claims	3	35957	APOLLO SHEET METAL INC	894.62	SERVICES
			420 - 576 61 41 03 - Facilities - Professional Services_			894.62	TH-HVAC SVCS
464	02/03/2026	Claims	3	35958	CAMTEK INC	343.35	SERVICES
			110 - 518 30 41 20 - Facility - Professional Services_P			343.35	PW-OPENEYE WEB SVCS, FIRE MONITORING SVCS, CELLULAR COMMUNICATION SVCS
465	02/03/2026	Claims	3	35959	CINTAS CORPORATION NO 2	68.94	SERVICES, MATERIALS
			001 - 521 10 41 00 - Law Enforcement-Professional S			68.94	BBP KIT CHECKED, LIQUID BANDAGE SMALL, HARD SURFACE DISINFECTION SVCS, FIRST AID CREAM SMALL, LENS/SCREEN WIPES 36/BX, DAYQUIL VAPOCOOL SMALL
466	02/03/2026	Claims	3	35960	CITY OF SPOKANE	4,305.00	SERVICES
			001 - 558 50 41 00 - CP&ED-Professional Services			4,305.00	HEARING EXAMINER SVCS OCT-DEC 2025
467	02/03/2026	Claims	3	35961	COEUR CLIMBING LLC	312.00	SERVICES
			001 - 571 00 41 00 - Recreational Activities Professio			312.00	JAN 2026-CLIMBING PROGRAM INSTRUCTOR FEES FOR 1/9, 1/16, AND 1/23/2026
468	02/03/2026	Claims	3	35962	COMFORT HEATING, COOLING & ELECTRICAL	75.00	REFUND PERMIT BLD2026-0015
			001 - 322 10 00 00 - Building Permits			-75.00	
469	02/03/2026	Claims	3	35963	CRESSON POINT CONSTRUCTION LLC	15,944.52	AGENDA ITEM 10.C 01062026 COUNCIL
			110 - 595 64 63 00 - Roads/Streets Const. & Other In			15,944.52	ASPHALT DRAG BOX, METAL DIVIDER PLAYES AND TABS, E-TRACK ACCESSORY HOLDER
470	02/03/2026	Claims	3	35964	CW WRAPS & MARKETING INC	1,458.80	SERVICES
			111 - 594 76 60 02 - Capital Outlays Public Art			729.40	INSTALLATION OF UTILITY BOX CUSTOMIZED WRAP
			111 - 594 76 60 02 - Capital Outlays Public Art			729.40	INSTALLATION OF UTILITY BOX CUSTOMIZED WRAP
471	02/03/2026	Claims	3	35965	DEFENSE TECHNOLOGY LLC	1,050.00	SERVICES
			001 - 521 10 49 00 - Law Enforcement-Dues,Subscrip			1,050.00	BRICI, IOSIF-4-DAY LESS LETHAL ICP INSTRUCTOR
472	02/03/2026	Claims	3	35966	DEPT OF LABOR & INDUSTRIES(BOILER)	87.60	SERVICES
			420 - 576 61 41 03 - Facilities - Professional Services_			87.60	TH-CHAVELITAS WATER HEATER INSPECTIONS
473	02/03/2026	Claims	3	35967	GONZAGA UNIVERSITY	217.11	REGISTRATION
			001 - 513 10 49 00 - Dues,Subscriptions,Mbrships,Rei			217.11	KAMINSKAS, CRIS-REGISTRATION FOR 2026 WOMEN LEAD SPRING CONFERENCE

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474	02/03/2026	Claims	3	35968	GRAINGER	776.57	MATERIALS
		001 - 518 30 31 00 - Facility - Central Supplies				180.75	FACESHIELD, EAR PLUGS, EYE WASH STATION
		001 - 518 30 31 00 - Facility - Central Supplies				51.95	FACESHIELD
		001 - 521 50 31 00 - Facility - Supplies_Public Safety				123.13	LEVER LOCKSET
		001 - 521 50 31 00 - Facility - Supplies_Public Safety				301.45	DOOR LEVER LOCKSET, ROUND GRIP PULL PLATES
		001 - 521 50 31 00 - Facility - Supplies_Public Safety				119.29	DOOR LEVER LOCKSET
475	02/03/2026	Claims	3	35969	GS4 LLC	348.41	MATERIALS
		110 - 542 70 31 01 - Roadside - Supplies				348.41	HI-VIS TEE SHIRTS, HI-VIS SWEATSHIRT, HI-VIS WORK FLEECE
476	02/03/2026	Claims	3	35970	GUNARAMA WHOLESALE INC	4,064.14	MATERIALS
		001 - 521 10 35 00 - Law Enforcement Small Tools &				4,064.14	RAIL-MOUNT LIGHTS, REMOTE SWITCHES / TAIL SWITCHES / MOUNT HARDWARE
477	02/03/2026	Claims	3	35971	INLAND EMPIRE UTILITY COORD COUNCIL	1,909.00	SERVICES
		001 - 558 50 49 00 - CP&ED-Dues,Subscriptions,Mbrs				1,909.00	2026 UTILITY MEMBER DUES
478	02/03/2026	Claims	3	35972	LES SCHWAB HOLDINGS LLC	217.51	SERVICES
		110 - 542 90 41 00 - Maint Admin & Overhead - Prof				217.51	BOB CAT TIRE AND TRAILER TIRE-FLAT REPAIR, TRAILER TIRE
479	02/03/2026	Claims	3	35973	LIBERTY LAKE SEWER AND WATER DISTRICT	1,590.00	PERMIT
		110 - 542 90 41 00 - Maint Admin & Overhead - Prof				1,590.00	FIRE HYDRANT MOBILE PERMIT
480	02/03/2026	Claims	3	35974	NORTH 40 OUTFITTERS	505.34	MATERIALS
		001 - 521 10 31 00 - Law Enforcement Supplies				63.15	SIDEWIND SWIVEL JACK
		001 - 521 10 31 00 - Law Enforcement Supplies				148.22	SIDEWIND SWIVEL JACK, WIRE WHEEL KNOT, WIRE WHEEL CRIMP, GRIND WHEEL, CUT AND NOTCH WHEEL, CUT-OFF WHEELS, E.M.T. STRAP
		110 - 542 66 31 00 - Snow And Ice Control - Supplies				43.54	SNOW BROOMS WITH SCRAPERS
		110 - 542 70 31 01 - Roadside - Supplies				83.47	RATCHET STRAPS
		420 - 576 61 31 03 - Maintenance Supplies				83.48	RATCHET STRAPS
		001 - 576 80 31 01 - Parks Supplies				83.48	RATCHET STRAPS
481	02/03/2026	Claims	3	35975	OFFICE OF THE SECRETARY OF STATE	14,190.46	AGENDA ITEM 10.C 01202026 COUNCIL
		001 - 572 20 34 06 - Library Books & Other Materials				14,190.46	2026 WDLA ANNUAL BILLING
482	02/03/2026	Claims	3	35976	PELZER GOLF SUPPLIES	121.59	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				121.59	GRIPS
483	02/03/2026	Claims	3	35977	RACOM CORPORATION	305.58	MATERIALS
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				305.58	BATTERIES
484	02/03/2026	Claims	3	35978	SATURDAY NIGHT INC	100.28	SERVICES
		110 - 542 70 41 00 - Roadside - Professional Services				100.28	EMBROIDERY ONTO HI VIS CLOTHING
485	02/03/2026	Claims	3	35979	SPOKANE COUNTY TREASURER	593.78	SERVICES
		001 - 521 10 40 00 - Sheriff (EMS Agreement)				593.78	DUO MFA ACCESS, ONGOING SUPPORT FROM GAUNT, DUSTIN
486	02/03/2026	Claims	3	35980	STORAGE SOLUTIONS LIBERTY LAKE	968.40	RENTAL
		001 - 514 23 41 00 - Administrative Services-Professi				484.20	RENT 02/01-02/28/2026
		001 - 558 50 41 00 - CP&ED-Professional Services				484.20	RENT 02/01-02/28/2026

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CITY OF LIBERTY LAKE

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487	02/03/2026	Claims	3	35981	SUN MOUNTAIN SPORTS	369.00	MERCHANDISE
			420 - 576 61 34 01 - Pro Shop Merchandise			369.00	GOLF BAGS
488	02/03/2026	Claims	3	35982	TURNER & TOWNSEND HEERY, LLC	3,028.87	SERVICES
			310 - 594 59 60 00 - Capital Expenditures - City Hall I			3,028.87	SVCS RENDERED THROUGH 12/31/2025
489	02/03/2026	Claims	3	35983	WASHINGTON LIBRARY ASSOCIATION	150.00	MEMBERSHIPS
			001 - 572 10 49 00 - Library-Dues,Subscriptions,Mbrs			50.00	BESSENT, ERIN-MEMBERSHIP RENEWAL
			001 - 572 10 49 00 - Library-Dues,Subscriptions,Mbrs			50.00	KITTILSTVED, MIKAYLA-MEMBERSHIP RENEWAL
			001 - 572 10 49 00 - Library-Dues,Subscriptions,Mbrs			50.00	LARKIN, JORDAN-MEMBERSHIP RENEWAL
490	02/03/2026	Claims	3	35984	WHITLEY FUEL LLC	809.31	FUEL, MATERIALS
			001 - 518 30 32 00 - Central Services Fuel Consumed			80.43	UNLEADED
			410 - 531 00 32 00 - Storm Drainage Utilities - Fuel			24.75	UNLEADED
			110 - 542 66 32 00 - Snow And Ice Control - Fuel			190.64	DIESEL EXHAUST FLUID
			110 - 542 70 32 00 - Roadside - Fuel			148.48	UNLEADED
			001 - 558 50 32 00 - CP&ED Fuel Consumed			61.87	UNLEADED
			420 - 576 61 32 00 - Golf Course-Fuel Consumed			98.99	UNLEADED
			001 - 576 80 32 00 - Parks Fuel Consumed			185.60	UNLEADED
			001 - 576 80 32 15 - Ballfields Fuel Consumed			18.55	UNLEADED
						69,020.35	001 General Fund
						26,531.23	110 Street Fund
						1,458.80	111 Parks & Art Fund
						13,398.87	310 REET 1 Capital Projects Fund
						48,370.94	311 REET 2 Special Capital Projects Fund
						365.01	312 Street Capital Fund
						11,738.75	331 Municipal Facilities Fund Master Plan
						24.75	410 Stormwater Utility Fund
						850.00	411 Aquifer Protection Fund
						6,273.00	420 Golf Operations Fund
						10,474.99	502 Medical Reimbursement (Bridge) Fund
							Claims:
						188,506.69	188,506.69
						188,506.69	* Transaction Has Mixed Revenue And Expense Accounts

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim a just, due and unpaid obligation against the City of Liberty Lake, and that I am authorized to authenticate and certify to said claim."

City Clerk

Date

"I, the undersigned, do hereby certify under penalty of perjury that the claim is a just, due and unpaid obligations against the City of Liberty Lake, and that I am authorized to certify to said claim."

City Clerk

Date

CHECK REGISTER

CITY OF LIBERTY LAKE

Time: 08:46:00 Date: 01/23/2026

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
403	01/23/2026	Claims	3	EFT	WEX BANK-FUEL CARDS	5,048.00	FUEL
			001 - 521 10 32 00 - Law Enforcement Fuel Consume		5,048.00	LLPD FUEL	
			001 General Fund			5,048.00	
						<u>5,048.00</u>	Claims: 5,048.00
						5,048.00	

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim a just, due and unpaid obligation against the City of Liberty Lake, and that I am authorized to authenticate and certify to said claim."

City Clerk

Date

"I, the undersigned, do hereby certify under penalty of perjury that the claim is a just, due and unpaid obligations against the City of Liberty Lake, and that I am authorized to certify to said claim."

City Clerk

Date

01/23/2026 - Out of cycle EFT processed to avoid late fees.

Erika Mendez

CHECK REGISTER

CITY OF LIBERTY LAKE

Time: 08:42:16 Date: 01/21/2026

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
276	01/21/2026	Claims	3	35952	KNUDTSEN CHEVROLET CO	37,203.79	AGENDA ITEM 10.R 01062026 COUNCIL
		312 - 595 64 60 02 - Capital Expenditures/Expenses-E			37,203.79	2022 CHEVROLET COLORADO TRUCK	
		312 Street Capital Fund				37,203.79	
						<u>37,203.79</u>	Claims: 37,203.79
						37,203.79	

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim a just, due and unpaid obligation against the City of Liberty Lake, and that I am authorized to authenticate and certify to said claim."

City Clerk

Date

"I, the undersigned, do hereby certify under penalty of perjury that the claim is a just, due and unpaid obligations against the City of Liberty Lake, and that I am authorized to certify to said claim."

City Clerk

Date

1/21/2026 - Out of cycle check processed. Payment was due at the time of delivery (morning of 1/21/2026).

Erika Mendez



AGENDA ITEM NO.: 10.C.

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: February 3, 2026

Subject: Additional Fireworks for the July 4, 2026, Display

Dept of Origin: Parks and Recreation

Dept. Head Approval: Jennifer Camp

Exhibit(s):

Addition Letter & Agreement_ Liberty Lake_ 7-4-2026, Original Fireworks Agreement

Expenditure Required	Yes
Budgeted	Budgeted- (001) General Fund, (571 00 41 05) Special Events Professional Services
City Program	Community Events

Summary Statement

The City has an existing contract with Pyro Spectaculars North, Inc. for the 2026 July 4th fireworks display in the amount of \$13,500. During the budget process, the City Council approved a \$12,500 increase to the budgeted amount to enhance the fireworks display. The City staff recommends approving the Addition Letter and Agreement with Pyro Spectaculars North, Inc. to increase the amount of fireworks at the 2026 display. The Addition Letter and Agreement increases the authorized expense for the 2026 July 4th fireworks display by \$12,500, to a total amount of \$26,000.

Recommended Action

Approve the Addition Letter and Agreement with Pyro Spectaculars North, Inc. in an amount not to exceed \$12,500.

January 14, 2026



Liberty Lake
Jennifer Camp & Mickael Stevens
22710 E. Country Vista Dr.
Liberty Lake, WA 99019

Dear Jennifer Camp & Mickael Stevens,

Per your request, we have added the following items to your July 4, 2026, fireworks display:

Main Body - Aerial Shells

<u>Description</u>	<u>Quantity</u>
◆ 3" Souza Designer Selections	150
◆ 4" Souza Designer Selections	50
◆ 5" Souza Designer Selections	36

Total of Main Body - Aerial Shells 236

Pyrotechnic Devices

<u>Description</u>	<u>Quantity</u>
◆ Diamond Line Custom Multishot Device	60 Shots

Total of Pyrotechnic Devices 60

Grand Finale

<u>Description</u>	<u>Quantity</u>
◆ 4" Souza Designer Bombardment Shells	30

Total of Grand Finale 30

Grand Total 326

The above items will be included for an additional contract price of \$12,500.00. Enclosed are our agreements for your signature. Please sign one copy of the agreement and return it to our office as soon as possible, or by February 27, 2026. Thank you.

Sincerely,

Pyro Spectaculars North, Inc.

Richard Knowlton

Richard Knowlton | Show Producer
RK/lv



(509) 467-9282



www.PyroSpec.com



P.O. Box 155
Mead, WA 99021

PRODUCTION AGREEMENT

This agreement ("Agreement") is made this _____ day of _____, 2026 by and between **Pyro Spectaculars North, Inc.**, a California corporation, hereinafter referred to as ("PYRO"), and **LIBERTY LAKE**, hereinafter referred to as ("CLIENT"). PYRO and CLIENT are sometimes referred to as "Party" or collectively as "Parties" herein.

1. **Engagement** - CLIENT hereby engages PYRO to provide to CLIENT **one** fireworks production ("Production"), and PYRO accepts such engagement upon all of the promises, terms and conditions hereinafter set forth. The Production shall be substantially as outlined in Program "**A - Addition**", attached hereto and incorporated herein by this reference.

1.1 **PYRO Duties** - PYRO shall provide all pyrotechnic equipment, trained pyrotechnicians, shipping, pyrotechnic products, application for specific pyrotechnic permits (the cost of which, including standby fees, shall be paid by CLIENT) relating to the Production, insurance covering the Production and the other things on its part to be performed, including preproduction services, all as more specifically set forth below in this Agreement and in the Scope of Work ("Scope of Work"), attached hereto, incorporated herein by this reference, and made a part of this Agreement as though set forth fully herein.

1.2 **CLIENT Duties** - CLIENT shall provide to PYRO a suitable site ("Site") for the Production, security for the Site as set forth in Paragraph 6 hereof, access to the Site, any permission necessary to utilize the Site for the Production, and the other things on its part to be performed as more specifically set forth below in this Agreement and in the Scope of Work. All Site arrangements are subject to PYRO's reasonable approval as to pyrotechnic safety, suitability, and security. All other conditions of the Site shall be the responsibility of CLIENT, including, but not limited to, access, use, control, parking and general safety with respect to the public, CLIENT personnel and other contractors.

2. **Time and Place** - The Production shall take place on **July 4, 2026**, at approximately **10:00 PM**, at **Liberty Lake Elementary School Baseball Fields - 23606 E. Boone Ave., Liberty Lake, WA 99019** Site.

3. **Fees, Interest, and Expenses** -

3.1 **Fee** - CLIENT agrees to pay PYRO a fee of **\$12,500.00** USD (**TWELVE THOUSAND AND FIVE HUNDRED DOLLARS**) ("Fee") for the Production. CLIENT shall pay to PYRO an initial payment ("Initial Payment") equal to **50 %** of the Production Fee **\$6,250.00** USD (**SIX THOUSAND TWO HUNDRED AND FIFTY DOLLARS**) plus estimated permit and standby fees, and other regulatory costs approximated at **\$00.00** OR an amount to be determined, for a total of **\$6,250.00**, upon the execution of this Agreement by both parties but no later than **February 27, 2026**. The Initial Payment is a partial payment toward the preproduction services and costs set forth in the Scope of Work ("Preproduction Services and Costs".) The balance of the Fee shall be paid no later than **June 18, 2026**. CLIENT authorizes PYRO to receive and verify credit and financial information concerning CLIENT from any agency, person or entity including but not limited to credit reporting agencies. The "PRICE FIRM" date, the date by which the executed Agreement must be delivered to Pyro, is set forth in paragraph 20.

3.2 **Interest** - In the event that the Fee is not paid in a timely manner, CLIENT will be responsible for the payment of 1.5% interest per month or 18% annually on the unpaid balance. If litigation arises out of this Agreement, the prevailing party shall be entitled to reasonable costs incurred in connection with the litigation, including, but not limited to attorneys' fees.

3.3 **Expenses** - PYRO shall pay all normal expenses directly related to the Production including freight, insurance as outlined, pyrotechnic products, pyrotechnic equipment, experienced pyrotechnic personnel to set up and discharge the pyrotechnics and those additional items as outlined as PYRO's responsibility in the Scope of Work. CLIENT shall pay all costs related to the Production not supplied by PYRO including, but not limited to, those items outlined as CLIENT's responsibility in this Agreement and Scope of Work.

4. **Proprietary Rights** - PYRO represents and warrants that it owns all copyrights, including performance rights, to this Production, except that PYRO does not own CLIENT-owned material or third-party-owned material that has been included in the Production, and as to such CLIENT-owned and third-party-owned material, CLIENT assumes full responsibility therefore. CLIENT agrees that PYRO shall retain ownership of, and all copyrights and other rights to, the Production, except that PYRO shall not acquire or retain any ownership or other rights in or to CLIENT-owned material and third-party-owned material and shall not be responsible in any way for such material. If applicable, CLIENT consents to the use of CLIENT-owned material and represents that it has or will obtain any permission from appropriate third parties sufficient to authorize public exhibition of any such material in connection with this Production. PYRO reserves the ownership rights in its trade names that are used in or are a product of the Production. Any reproduction by sound, video or other duplication or recording process without the express written permission of PYRO is prohibited.

5. **Safety** - PYRO and CLIENT shall each comply with applicable federal, state and local laws and regulations and employ safety programs and measures consistent with recognized applicable industry standards and practices. At all times before and during the Production, it shall be within PYRO's sole discretion to determine whether or not the Production may be safely discharged or continued. It shall not constitute a breach of this Agreement by PYRO for fireworks to fail or malfunction, or for PYRO to determine that the Production cannot be discharged or continued as a result of any conditions or circumstances affecting safety beyond the reasonable control of PYRO.

6. **Security** - CLIENT shall provide adequate security personnel, barricades, and Police Department services as may be necessary to preclude individuals other than those authorized by PYRO from entering an area to be designated by PYRO as the area for the set-up and discharge of the Production, including a fallout area satisfactory to PYRO where the pyrotechnics may safely rise and any debris may safely fall. PYRO shall have no responsibility for monitoring or controlling CLIENT's other contractors, providers or volunteers; the public; areas to which the public or contractors have access; or any other public or contractor facilities associated with the Production.

7. **Cleanup** - PYRO shall be responsible for the removal of all equipment provided by PYRO and clean up of any live pyrotechnic debris made necessary by PYRO. CLIENT shall be responsible for any other clean up which may be required of the Production or set-up, discharge and fallout areas including any environmental clean-up.

8. **Permits** - PYRO agrees to apply for permits for the firing of pyrotechnics only from the Spokane Valley Fire Department FAA, and USCG, if required. CLIENT shall be responsible for any fees associated with these permits including standby fees. CLIENT shall be responsible for obtaining any other necessary permits, paying associated fees, and making other appropriate arrangements for Police Departments, other Fire Departments, road closures, event/activity or land use permits or any permission or permit required by any Local, Regional, State or Federal Government.

9. **Insurance** - PYRO shall at all times during the performance of services herein ensure that the following insurance is maintained in connection with PYRO's performance of this Agreement: (1) commercial general liability insurance, including products, completed operations, and contractual liability under this Agreement; (2) automobile liability insurance, (3) workers' compensation insurance and employer liability insurance. Such insurance is to protect CLIENT from claims for bodily injury, including death, personal injury, and from claims of property damage, which may arise from PYRO's performance of this Agreement, only. The types and amounts of coverage shall be as set forth in the Scope of Work. Such insurance shall not include claims which arise from CLIENT's negligence or willful conduct or from failure of CLIENT to perform its obligations under this Agreement, coverage for which shall be provided by CLIENT.

The coverage of these policies shall be subject to reasonable inspection by CLIENT. Certificates of Insurance evidencing the required general liability coverage shall be furnished to CLIENT prior to the rendering of services hereunder and shall include that the following are named as additionally insured: CLIENT; Sponsors, Landowners, Barge Owners, if any; and Permitting Authorities, with respect to the operations of PYRO at the Production. Pyrotechnic subcontractors or providers, if any, not covered under policies of insurance required hereby, shall secure, maintain and provide their own insurance coverage with respect to their respective operations and services.

10. **Indemnification** - PYRO represents and warrants that it is capable of furnishing the necessary experience, personnel, equipment, materials, providers, and expertise to produce the Production in a safe and professional manner. Notwithstanding anything in this Agreement to the contrary, PYRO shall indemnify, hold harmless, and defend CLIENT and the additional insureds from and against any and all claims, actions, damages, liabilities and expenses, including but not limited to, attorney and other professional fees and court costs, in connection with the loss of life, personal injury, and/or damage to property, arising from or out of the Production and the presentation thereof to the extent such are occasioned by any act or omission of PYRO, their officers, agents, contractors, providers, or employees. CLIENT shall indemnify, hold harmless, and defend PYRO from and against any and all claims, actions, damages, liability and expenses, including but not limited to, attorney and other professional fees and court costs in connection with the loss of life, personal injury, and/or damage to property, arising from or out of the Production and the presentation thereof to the extent such are occasioned by any act or omission of CLIENT, its officers, agents, contractors, providers, or employees. In no event shall either party be liable for the consequential damages of the other party.

11. **Limitation of Damages for Ordinary Breach** - Except in the case of bodily injury and property damage as provided in the insurance and indemnification provisions of Paragraphs 9 and 10, above, in the event CLIENT claims that PYRO has breached this Agreement or was otherwise negligent in performing the Production provided for herein, CLIENT shall not be entitled to claim or recover monetary damages from PYRO beyond the amount CLIENT has paid to PYRO under this Agreement, and shall not be entitled to claim or recover any consequential damages from PYRO including, without limitation, damages for loss of income, business or profits.

12. **Force Majeure** - CLIENT agrees to assume the risks of weather, strike, civil unrest, terrorism, military action, governmental action, and any other causes beyond the control of PYRO which may prevent the Production from being safely discharged on the scheduled date, which may cause the cancellation of any event for which CLIENT has purchased the Production, or which may affect or damage such portion of the exhibits as must be placed and exposed a necessary time before the Production. If, for any such reason, PYRO is not reasonably able to safely discharge the Production on the scheduled date, or at the scheduled time, or should any event for which CLIENT has purchased the Production be canceled as a result of such causes, CLIENT may (i) reschedule the Production and pay PYRO such sums as provided in Paragraph 13, or (ii) cancel the Production and pay PYRO such sums as provided in Paragraph 14, based upon when the Production is canceled.

13. **Rescheduling Of Event** - If CLIENT elects to reschedule the Production, PYRO shall be paid the original Fee plus all additional expenses made necessary by rescheduling plus a 15% service fee on such additional expenses. Said expenses will be invoiced separately and payment will be due in full within 5 days of receipt. CLIENT and PYRO shall agree upon the rescheduled date taking into consideration availability of permits, materials, equipment, transportation and labor. The Production shall be rescheduled for a date not more than 90 Days subsequent to the date first set for the Production. The Production shall not be rescheduled to a date, or for an event, that historically has involved a fireworks production. The Production shall not be rescheduled between June 15th and July 15th unless the original date was July 4th of that same year, or between December 15th and January 15th unless the original date was December 31st of the earlier year unless PYRO agrees that such rescheduling will not adversely affect normal business operations during those periods.

14. **Right To Cancel** - CLIENT shall have the option to unilaterally cancel the Production prior to the scheduled date. If CLIENT exercises this option, CLIENT agrees to pay to PYRO, as liquidated damages, the following percentages of the Fee as set forth in Paragraph 3.1. 1) 50% if cancellation occurs 30 or more days prior to the scheduled date, 2) 75% if cancellation occurs 15 to 29 days prior to the scheduled date, 3) 100% thereafter. In the event CLIENT cancels the Production, it will be impractical or extremely difficult to fix actual amount of PYRO's damages. The foregoing represents a reasonable estimate of the damages PYRO will suffer if CLIENT cancels the Production.

15. **No Joint Venture** - It is agreed, nothing in this Agreement or in PYRO's performance of the Production shall be construed as forming a partnership or joint venture between CLIENT and PYRO. PYRO shall be and is an independent contractor with CLIENT and not an employee of CLIENT. The Parties hereto shall be severally responsible for their own separate debts and obligations and neither Party shall be held responsible for any agreements or obligations not expressly provided for herein.

16. **Applicable Law** - This Agreement and the rights and obligations of the Parties hereunder shall be construed in accordance with the laws of the state of Washington. In the event that the scope of the Production is reduced by authorities having jurisdiction or by either Party for safety concerns, the full dollar amounts outlined in this Agreement are enforceable.

17. **Notices** - Any Notice to the Parties permitted or required under this Agreement may be given by mailing such Notice in the United States Mail, postage prepaid, first class, addressed as follows: PYRO - Pyro Spectaculars North, Inc., P.O. Box 2329, Rialto, California, 92377, or for overnight delivery to 3196 N. Locust Avenue, Rialto, California 92377. CLIENT - Jennifer Camp - 22710 E. Country Vista Dr. Liberty Lake, WA 99019

18. **Modification of Terms** - All terms of the Agreement are in writing and may only be modified by written agreement of both Parties hereto. Both Parties acknowledge they have received a copy of said written Agreement and agree to be bound by said terms of written Agreement only.

Pyro Spectaculars North, Inc.
5301 Lang Avenue
McClellan, CA 95652
Tel: 909-355-8120 ::: Fax: 909-355-9813

LIBERTY LAKE
ADDITION - PROGRAM A
JULY 4, 2026
Page 3 of 4

19. **Severability** – If there is more than one CLIENT, they shall be jointly and severally responsible to perform CLIENT's obligations under this Agreement. This Agreement shall become effective after it is executed and accepted by CLIENT and after it is executed and accepted by PYRO at PYRO's offices in Rialto, California. This Agreement may be executed in several counterparts, including faxed and emailed copies, each one of which shall be deemed an original against the Party executing same. This Agreement shall be binding upon the Parties hereto and upon their heirs, successors, executors, administrators and assigns.

20. **Price Firm** – If any changes or alterations are made by CLIENT to this Agreement or if this Agreement is not executed by CLIENT and delivered to PYRO on or before the PRICE FIRM date shown below, or if the Initial Payment is not paid on or before the due date, then the price, date, and scope of the Production are subject to review and acceptance by PYRO for a period of 15 days following delivery to PYRO of the executed Agreement. In the event it is not accepted by PYRO, PYRO shall give CLIENT written notice, and this Agreement shall be void.

PRICE FIRM through February 27, 2026
EXECUTED AGREEMENT MUST BE DELIVERED TO PYRO BY THIS DATE.
See PRICE FIRM conditions, paragraph 20, above.

EXECUTED as of the date first written above:

PYRO SPECTACULARS NORTH, INC.

LIBERTY LAKE

By: 

By: _____

Its: Vice President

Its: _____

Date: 1/14/26

Print Name

Date: _____

SHOW PRODUCER: **RICHARD KNOWLTON**

SCOPE OF WORK
PYRO SPECTACULARS NORTH, INC. ("PYRO")
and
LIBERTY LAKE ("CLIENT")

Pyro shall provide the following goods and services to CLIENT:

- One Pyro Spectaculars North, Inc., Production on **July 4, 2026**, at approximately **10:00 PM** at **Liberty Lake Elementary School Baseball Fields – 23606 E. Boone Ave. Liberty Lake, WA 99019.**
- All pyrotechnic equipment, trained pyrotechnicians, shipping, and pyrotechnic product.
- Preproduction Services and Costs for the Production, including advance acquisition of materials and products; design, engineering, programming, handling, staging, storage, and maintenance of products, props, and systems; preparation of drawings, diagrams, listings, schedules, inventory controls, choreography, and computer code; picking, packing, labeling, staging, and loading of equipment, materials, and systems; transportation, and logistics and crew scheduling and support; explosive storage magazines with legally mandated distances, surfaces, security, housekeeping, and access controls; and necessary and appropriate vehicles, including legally mandated insurance, including MCS90 explosives transportation coverage, parking, security, and maintenance.
- Application for specific pyrotechnic permits relating to the Production.
- Insurance covering the preproduction and Production as set forth in the Agreement with the following limits:

<u>Insurance Requirements</u>	<u>Limits</u>	
<u>Commercial General Liability</u>	\$3,000,000.00	Combined Single Limit- Each Occurrence (Bodily Injury & Property Damage)
<u>Business Auto Liability- Owned, Non-Owned and Hired Autos</u>	\$5,000,000.00	Combined Single Limit- Each Occurrence (Bodily Injury & Property Damage)
<u>Workers' Compensation</u>	Statutory	
<u>Employer Liability</u>	\$1,000,000	Per Occurrence

CLIENT shall provide to PYRO the following goods and services:

- All on-site labor costs, if any, not provided or performed by PYRO personnel including, but not limited to, local union requirements, all Site security, Police and Fire Dept. standby personnel, stagehands, electricians, audio and fire control monitors, carpenters, plumbers, clean-up crew. All these additional personnel and services shall be fully insured and the sole responsibility of CLIENT.
- Coordination and any applicable non-pyrotechnic permitting with the local, state or federal government that may hold authority within the Production.
- Costs of all permits required for the presentation of the Production and the event as a whole.
- Provision of a Safety Zone in accordance with applicable standards and all requirements of the authorities having jurisdiction throughout the entire time that the pyrotechnics are at the Site or the load site (if different) on the date of the Production and all set-up and load-out dates, including water security to keep unauthorized people, boats, etc. from entering the Safety Zone.
- General Services including, but not limited to, Site and audience security, fencing, adequate work light, dumpster accessibility, a secure office for PYRO personnel within the venue, secure parking for PYRO vehicles, access to washrooms, tents, equipment storage, hazmat storage, electrical power, fire suppression equipment, access to worksites, necessary credentialing, etc., will be required as necessary.

2024 Fireworks Proposal

PYRO SPECTACULARS

by Souza®



City of Liberty Lake

July 4, 2024, July 4, 2025, and July 4, 2026



February 23, 2024

City of Liberty Lake
Jennifer Camp
22710 E. Country Vista Dr.
Liberty Lake, WA 99019

Subject: Proposal for your event, on **July 4, 2024, PROGRAM A** for **\$12,500.00, July 4, 2025** for **\$13,000.00**, and **July 4, 2026** for **\$13,500.00**.

Pyrotechnics:	☐ Close Proximity	☒ Display Fireworks	☐ Firecrackers
Theatrical Effects:	☐ Spark Machines	☐ Flames	☐ CO2 Cryo Jets
	☐ Confetti/Streamers	☐ Lights	☐ Foggers
Drones:	☐ Light Animations	☐ Accents	

Dear Jennifer Camp,

Pyro Spectaculars North, Inc. is delighted to present our proposal for the full-service custom-designed **PROGRAM A** for the production of your upcoming event. We are confident that our production capabilities and crew experience will result in the display of an unforgettable experience for your audience.

Enclosed you will find three important documents that outline our **PROGRAM A** proposal in detail:

1. **Product Synopsis - Proposal:** Provides the specifications of the devices and products to be used in your event.
2. **Production Agreement:** Presents the terms and conditions for the production of your event, including engagements, duties, and payment dates and amounts.
3. **Scope of Work:** Outlines the responsibilities and services to be provided by both Pyro Spectaculars North, Inc. and City of Liberty Lake that will be necessary for the execution of the production of your event, along with insurance limits and requirements.

To secure your program, return the fully executed Production Agreement and initial payment to our office by the PRICE FIRM date, April 4, 2024. Please note that program availability, pricing, and show date may be subject to change if these are not timely received.

If you have any questions, or wish to discuss your program in detail, please do not hesitate to contact either myself or your dedicated Customer Service Representative, Jacky Becerril, at (909) 355-8120, extension 210.

Sincerely,

Pyro Spectaculars North, Inc.

Rich Vaughan

Rich Vaughan, Show Producer
(JB)

Pyro Spectaculars North, Inc.
P.O. Box 2329, Rialto, CA 92377 • Phone: (909) 355- 8120 • Fax: (909) 355-9813

www.pyrospec.com



Fireworks Proposal

City of Liberty Lake

PROGRAM A – July 4, 2024

\$12,500.00

Opening

<u>Description</u>	<u>Quantity</u>
◆ 2.5" Souza Designer Opening Salutes	15

Total of Opening 15

Main Body - Aerial Shells

<u>Description</u>	<u>Quantity</u>
◆ 3" Souza Designer Selections	80
◆ 4" Souza Designer Selections	60
◆ 5" Souza Designer Selections	18

Total of Main Body - Aerial Shells 158

Pyrotechnic Devices

<u>Description</u>	<u>Quantity</u>
◆ Sousa Sapphire Line Custom Multishot Device	500 Shots

Total of Pyrotechnic Devices 500

Grand Finale

<u>Description</u>	<u>Quantity</u>
◆ 2.5" Souza Designer Bombardment Shells	36
◆ 3" Souza Designer Bombardment Shells	15
◆ 4" Souza Designer Bombardment Shells	30
◆ 5" Souza Designer Bombardment Shells	3

Total of Grand Finale 84

Grand Total 757

*Product descriptions are for specification of product quality, classification, and value.
Final product selections will be based on availability, suitability, and overall artistic style.*



Fireworks Proposal

City of Liberty Lake

PROGRAM A – July 4, 2025

\$13,000.00

Opening

<u>Description</u>	<u>Quantity</u>
◆ 2.5" Souza Designer Opening Salutes	15

Total of Opening 15

Main Body - Aerial Shells

<u>Description</u>	<u>Quantity</u>
◆ 3" Souza Designer Selections	100
◆ 4" Souza Designer Selections	60
◆ 5" Souza Designer Selections	24

Total of Main Body - Aerial Shells 184

Grand Finale

<u>Description</u>	<u>Quantity</u>
◆ 2.5" Souza Designer Bombardment Shells	36
◆ 3" Souza Designer Bombardment Shells	10
◆ 4" Souza Designer Bombardment Shells	30
◆ 5" Souza Designer Bombardment Shells	3

Total of Grand Finale 79

Grand Total 278

*Product descriptions are for specification of product quality, classification, and value.
Final product selections will be based on availability, suitability, and overall artistic style.*



Fireworks Proposal

City of Liberty Lake

PROGRAM A – July 4, 2026

\$13,500.00

Opening

<u>Description</u>	<u>Quantity</u>
◆ 2.5" Souza Designer Opening Salutes	10

Total of Opening 10

Main Body - Aerial Shells

<u>Description</u>	<u>Quantity</u>
◆ 3" Souza Designer Selections	130
◆ 4" Souza Designer Selections	60
◆ 5" Souza Designer Selections	18

Total of Main Body - Aerial Shells 208

Pyrotechnic Devices

<u>Description</u>	<u>Quantity</u>
◆ Souza Sapphire Line Custom Multishot Device	600 Shots

Total of Pyrotechnic Devices 600

Grand Finale

<u>Description</u>	<u>Quantity</u>
◆ 2.5" Souza Designer Bombardment Shells	36
◆ 3" Souza Designer Bombardment Shells	15
◆ 4" Souza Designer Bombardment Shells	30
◆ 5" Souza Designer Bombardment Shells	3

Total of Grand Finale 84

Grand Total 902

*Product descriptions are for specification of product quality, classification, and value.
Final product selections will be based on availability, suitability, and overall artistic style.*



PRODUCTION AGREEMENT (Special)

This agreement ("Agreement") is made this _____ day of _____, 2024 by and between Pyro Spectaculars North, Inc., a California corporation, hereinafter referred to as ("PYRO"), and City of Liberty Lake, hereinafter referred to as ("CLIENT"). PYRO and CLIENT are sometimes referred to as "Party" or collectively as "Parties" herein.

1. **Engagement** - CLIENT hereby engages PYRO to provide to CLIENT three (3) fireworks productions ("Production"), and PYRO accepts such engagement upon all of the promises, terms and conditions hereinafter set forth. The Production shall be substantially as outlined in Program "A", attached hereto and incorporated herein by this reference.

1.1 **PYRO Duties** - PYRO shall provide all pyrotechnic equipment, trained pyrotechnicians, shipping, pyrotechnic products, application for specific pyrotechnic permits (the cost of which, including standby fees, shall be paid by CLIENT) relating to the Production, insurance covering the Production and the other things on its part to be performed as more specifically set forth below in this Agreement and in the Scope of Work ("Scope of Work"), attached hereto, incorporated herein by this reference, and made a part of this Agreement as though set forth fully herein.

1.2 **CLIENT Duties** - CLIENT shall provide to PYRO a suitable site ("Site") for the Production, security for the Site as set forth in Paragraph 6 hereof, access to the Site, any permission necessary to utilize the Site for the Production, and the other things on its part to be performed as more specifically set forth below in this Agreement and in the Scope of Work. All Site arrangements are subject to PYRO's reasonable approval as to pyrotechnic safety, suitability, and security. All other conditions of the Site shall be the responsibility of CLIENT, including, but not limited to, access, use, control, parking and general safety with respect to the public, CLIENT personnel and other contractors.

2. **Time and Place** - The Productions shall take place on July 4, 2024, July 4, 2025 and July 4, 2026, at approximately 10:00 p.m., at Liberty Lake Elementary School, Baseball Fields East of Elementary School, 23606 E. Boone Ave., Liberty Lake, WA Site.

3. **Fees, Interest, and Expenses** -

3.1 **Fee - For the July 4, 2024 Production**, CLIENT agrees to pay PYRO a fee of \$12,500.00 USD (TWELVE THOUSAND FIVE HUNDRED DOLLARS) ("Fee") for the Production. CLIENT shall pay to PYRO an initial payment ("Initial Payment") equal to 50 % of the Production Fee \$6,250.00 USD (SIX THOUSAND TWO HUNDRED FIFTY DOLLARS) plus estimated permit and standby fees, and other regulatory costs approximated at \$00.00 OR an amount to be determined, for a total of \$6,250.00, upon the execution of this Agreement by both parties but no later than April 4, 2024. The Initial Payment is a partial payment toward the preproduction services and costs set forth in the Scope of Work ("Preproduction Services and Costs"). The balance of the Fee shall be paid no later than July 5, 2024. CLIENT authorizes PYRO to receive and verify credit and financial information concerning CLIENT from any agency, person or entity including but not limited to credit reporting agencies. The "PRICE FIRM" date, the date by which the executed Agreement must be delivered to Pyro, is set forth in paragraph 20.

3.2 **Fee - For the July 4, 2025 Production**, CLIENT agrees to pay PYRO a fee of \$13,000.00 USD (THIRTEEN THOUSAND DOLLARS) ("Fee") for the Production. CLIENT shall pay to PYRO an initial payment ("Initial Payment") equal to 50 % of the Production Fee \$6,500.00 USD (SIX THOUSAND FIVE HUNDRED DOLLARS) plus estimated permit and standby fees, and other regulatory costs approximated at \$00.00 OR an amount to be determined, for a total of \$6,500.00, upon the execution of this Agreement by both parties but no later than April 4, 2025. The Initial Payment is a partial payment toward the preproduction services and costs set forth in the Scope of Work ("Preproduction Services and Costs"). The balance of the Fee shall be paid no later than July 7, 2025.

3.3 **Fee - For the July 4, 2026 Production**, CLIENT agrees to pay PYRO a fee of \$13,500.00 USD (THIRTEEN THOUSAND FIVE HUNDRED DOLLARS) ("Fee") for the Production. CLIENT shall pay to PYRO an initial payment ("Initial Payment") equal to 50 % of the Production Fee \$6,750.00 USD (SIX THOUSAND SEVEN HUNDRED FIFTY DOLLARS) plus estimated permit and standby fees, and other regulatory costs approximated at \$00.00 OR an amount to be determined, for a total of \$6,750.00, upon the execution of this Agreement by both parties but no later than April 3, 2026. The Initial Payment is a partial payment toward the preproduction services and costs set forth in the Scope of Work ("Preproduction Services and Costs"). The balance of the Fee shall be paid no later than July 6, 2026.

3.4 **Interest** - In the event that the Fee is not paid in a timely manner, CLIENT will be responsible for the payment of 1.5% interest per month or 18% annually on the unpaid balance. If litigation arises out of this Agreement, the prevailing party shall be entitled to reasonable costs incurred in connection with the litigation, including, but not limited to attorneys' fees.

3.5 **Expenses** - PYRO shall pay all normal expenses directly related to the Production including freight, insurance as outlined, pyrotechnic products, pyrotechnic equipment, experienced pyrotechnic personnel to set up and discharge the pyrotechnics and those additional items as outlined as PYRO's responsibility in the Scope of Work. CLIENT shall pay all costs related to the Production not supplied by PYRO including, but not limited to, those items outlined as CLIENT's responsibility in this Agreement and Scope of Work.

4. **Proprietary Rights** - PYRO represents and warrants that it owns all copyrights, including performance rights, to this Production, except that PYRO does not own CLIENT-owned material or third-party-owned material that has been included in the Production, and as to such CLIENT-owned and third-party-owned material, CLIENT assumes full responsibility therefore. CLIENT agrees that PYRO shall retain ownership of, and all copyrights and other rights to, the Production, except that PYRO shall not acquire or retain any ownership or other rights in or to CLIENT-owned material and third-party-owned material and shall not be responsible in any way for such material. If applicable, CLIENT consents to the use of CLIENT-owned material and represents that it has or will obtain any permission from appropriate third parties sufficient to authorize public exhibition of any such material in connection with this Production. PYRO reserves the ownership rights in its trade names that are used in or are a product of the Production. Any reproduction by sound, video or other duplication or recording process without the express written permission of PYRO is prohibited.

5. **Safety** - PYRO and CLIENT shall each comply with applicable federal, state and local laws and regulations and employ safety programs and measures consistent with recognized applicable industry standards and practices. At all times before and during the Production, it shall be within PYRO's sole discretion to determine whether or not the Production may be safely discharged or continued. It shall not constitute a breach of this Agreement by PYRO for fireworks to fail or malfunction, or for PYRO to determine that the Production cannot be discharged or continued as a result of any conditions or circumstances affecting safety beyond the reasonable control of PYRO.

6. **Security** - CLIENT shall provide adequate security personnel, barricades, and Police Department services as may be necessary to preclude individuals other than those authorized by PYRO from entering an area to be designated by PYRO as the area for the set-up and discharge of the Production, including a fallout area satisfactory to PYRO where the pyrotechnics may safely rise and any debris may safely fall. PYRO shall have no responsibility for monitoring or controlling CLIENT's other contractors, providers or volunteers; the public; areas to which the public or contractors have access; or any other public or contractor facilities associated with the Production.

7. **Cleanup** - PYRO shall be responsible for the removal of all equipment provided by PYRO and clean up of any live pyrotechnic debris made necessary by PYRO. CLIENT shall be responsible for any other clean up which may be required of the Production or set-up, discharge and fallout areas including any environmental clean-up.

8. **Permits** - PYRO agrees to apply for permits for the firing of pyrotechnics only from the **Spokane Valley Fire Department**, FAA, and USCG, if required. CLIENT shall be responsible for any fees associated with these permits including standby fees. CLIENT shall be responsible for obtaining any other necessary permits, paying associated fees, and making other appropriate arrangements for Police Departments, other Fire Departments, road closures, event/activity or land use permits or any permission or permit required by any Local, Regional, State or Federal Government.

9. **Insurance** - PYRO shall at all times during the performance of services herein ensure that the following insurance is maintained in connection with PYRO's performance of this Agreement: (1) commercial general liability insurance, including products, completed operations, and contractual liability under this Agreement; (2) automobile liability insurance, (3) workers' compensation insurance and employer liability insurance. Such insurance is to protect CLIENT from claims for bodily injury, including death, personal injury, and from claims of property damage, which may arise from PYRO's performance of this Agreement, only. The types and amounts of coverage shall be as set forth in the Scope of Work. Such insurance shall not include claims which arise from CLIENT's negligence or willful conduct or from failure of CLIENT to perform its obligations under this Agreement, coverage for which shall be provided by CLIENT.

The coverage of these policies shall be subject to reasonable inspection by CLIENT. Certificates of Insurance evidencing the required general liability coverage shall be furnished to CLIENT prior to the rendering of services hereunder and shall include that the following are named as additionally insured: CLIENT; Sponsors, Landowners, Barge Owners, if any; and Permitting Authorities, with respect to the operations of PYRO at the Production. Pyrotechnic subcontractors or providers, if any, not covered under policies of insurance required hereby, shall secure, maintain and provide their own insurance coverage with respect to their respective operations and services.

10. **Indemnification** - PYRO represents and warrants that it is capable of furnishing the necessary experience, personnel, equipment, materials, providers, and expertise to produce the Production in a safe and professional manner. Notwithstanding anything in this Agreement to the contrary, PYRO shall indemnify, hold harmless, and defend CLIENT and the additional insureds from and against any and all claims, actions, damages, liabilities and expenses, including but not limited to, attorney and other professional fees and court costs, in connection with the loss of life, personal injury, and/or damage to property, arising from or out of the Production and the presentation thereof to the extent such are occasioned by any act or omission of PYRO, their officers, agents, contractors, providers, or employees. CLIENT shall indemnify, hold harmless, and defend PYRO from and against any and all claims, actions, damages, liability and expenses, including but not limited to, attorney and other professional fees and court costs in connection with the loss of life, personal injury, and/or damage to property, arising from or out of the Production and the presentation thereof to the extent such are occasioned by any act or omission of CLIENT, its officers, agents, contractors, providers, or employees. In no event shall either party be liable for the consequential damages of the other party.

11. **Limitation of Damages for Ordinary Breach** - Except in the case of bodily injury and property damage as provided in the insurance and indemnification provisions of Paragraphs 9 and 10, above, in the event CLIENT claims that PYRO has breached this Agreement or was otherwise negligent in performing the Production provided for herein, CLIENT shall not be entitled to claim or recover monetary damages from PYRO beyond the amount CLIENT has paid to PYRO under this Agreement, and shall not be entitled to claim or recover any consequential damages from PYRO including, without limitation, damages for loss of income, business or profits.

12. **Force Majeure** - CLIENT agrees to assume the risks of weather, strike, civil unrest, terrorism, military action, governmental action, and any other causes beyond the control of PYRO which may prevent the Production from being safely discharged on the scheduled date, which may cause the cancellation of any event for which CLIENT has purchased the Production, or which may affect or damage such portion of the exhibits as must be placed and exposed a necessary time before the Production. If, for any such reason, PYRO is not reasonably able to safely discharge the Production on the scheduled date, or at the scheduled time, or should any event for which CLIENT has purchased the Production be canceled as a result of such causes, CLIENT may (i) reschedule the Production and pay PYRO such sums as provided in Paragraph 13, or (ii) cancel the Production and pay PYRO such sums as provided in Paragraph 14, based upon when the Production is canceled.

13. **Rescheduling Of Event** - If CLIENT elects to reschedule the Production, PYRO shall be paid the original Fee plus all additional expenses made necessary by rescheduling plus a 15% service fee on such additional expenses. Said expenses will be invoiced separately and payment will be due in full within 5 days of receipt. CLIENT and PYRO shall agree upon the rescheduled date taking into consideration availability of permits, materials, equipment, transportation and labor. The Production shall be rescheduled for a date not more than 90 Days subsequent to the date first set for the Production. The Production shall not be rescheduled to a date, or for an event, that historically has involved a fireworks production. The Production shall not be rescheduled between June 15th and July 15th unless the original date was July 4th of that same year, or between December 15th and January 15th unless the original date was December 31st of the earlier year unless PYRO agrees that such rescheduling will not adversely affect normal business operations during those periods.

14. **Right To Cancel** - CLIENT shall have the option to unilaterally cancel the Production prior to the scheduled date. If CLIENT exercises this option, CLIENT agrees to pay to PYRO, as liquidated damages, the following percentages of the Fee as set forth in Paragraph 3.1. 1) 50% if cancellation occurs 30 or more days prior to the scheduled date, 2) 75% if cancellation occurs 15 to 29 days prior to the scheduled date, 3) 100% thereafter. In the event CLIENT cancels the Production, it will be impractical or extremely difficult to fix actual amount of PYRO's damages. The foregoing represents a reasonable estimate of the damages PYRO will suffer if CLIENT cancels the Production.

Pyro Spectaculars North, Inc.
5301 Lang Avenue
McClellan, CA 95652
Tel: 909-355-8120 :: Fax: 909-355-9813

City of Liberty Lake
PROGRAM A, Rev. # 4
July 4, 2024, 2025 & 2026
Page 3 of 4

15. **No Joint Venture** - It is agreed, nothing in this Agreement or in PYRO's performance of the Production shall be construed as forming a partnership or joint venture between CLIENT and PYRO. PYRO shall be and is an independent contractor with CLIENT and not an employee of CLIENT. The Parties hereto shall be severally responsible for their own separate debts and obligations and neither Party shall be held responsible for any agreements or obligations not expressly provided for herein.

16. **Applicable Law** - This Agreement and the rights and obligations of the Parties hereunder shall be construed in accordance with the laws of the State of Washington. In the event that the scope of the Production is reduced by authorities having jurisdiction or by either Party for safety concerns, the full dollar amounts outlined in this Agreement are enforceable.

17. **Notices** - Any Notice to the Parties permitted or required under this Agreement may be given by mailing such Notice in the United States Mail, postage prepaid, first class, addressed as follows: PYRO - Pyro Spectaculars North, Inc., P.O. Box 2329, Rialto, California, 92377, or for overnight delivery to 3196 N. Locust Avenue, Rialto, California 92377. CLIENT - City of Liberty Lake, 22710 E. Country Vista Dr., Liberty Lake, WA 99019.

18. **Modification of Terms** - All terms of the Agreement are in writing and may only be modified by written agreement of both Parties hereto. Both Parties acknowledge they have received a copy of said written Agreement and agree to be bound by said terms of written Agreement only.

19. **Severability** - If there is more than one CLIENT, they shall be jointly and severally responsible to perform CLIENT's obligations under this Agreement. This Agreement shall become effective after it is executed and accepted by CLIENT and after it is executed and accepted by PYRO at PYRO's offices in Rialto, California. This Agreement may be executed in several counterparts, including faxed and emailed copies, each one of which shall be deemed an original against the Party executing same. This Agreement shall be binding upon the Parties hereto and upon their heirs, successors, executors, administrators and assigns.

20. **Price Firm** - If any changes or alterations are made by CLIENT to this Agreement or if this Agreement is not executed by CLIENT and delivered to PYRO on or before the PRICE FIRM date shown below, or if the Initial Payment is not paid on or before the due date, then the price, date, and scope of the Production are subject to review and acceptance by PYRO for a period of 15 days following delivery to PYRO of the executed Agreement. In the event it is not accepted by PYRO, PYRO shall give CLIENT written notice, and this Agreement shall be void.

PRICE FIRM through April 4, 2024
EXECUTED AGREEMENT MUST BE DELIVERED TO PYRO BY THIS DATE.
See PRICE FIRM conditions, paragraph 20, above.

EXECUTED as of the date first written above:

PYRO SPECTACULARS NORTH, INC.

By: 

Its: President

2/26/2024

OK

City of Liberty Lake

By: _____

Its: _____

Print Name

SHOW PRODUCER: Rich Vaughan

SCOPE OF WORK
PYRO SPECTACULARS NORTH, INC. ("PYRO")
and
CITY OF LIBERTY LAKE ("CLIENT")

Pyro shall provide the following goods and services to CLIENT:

- Three (3) Pyro Spectaculars North, Inc., Productions on **July 4, 2024, July 4, 2025 and July 4, 2026**, at approximately **10:00 p.m.**, at **Liberty Lake Elementary School, Baseball Fields East of Elementary School, 23606 E. Boone Ave. Liberty Lake, WA.**
- All pyrotechnic equipment, trained pyrotechnicians, shipping, and pyrotechnic product.
- Preproduction Services and Costs for the Production, including advance acquisition of materials and products; design, engineering, programming, handling, staging, storage, and maintenance of products, props, and systems; preparation of drawings, diagrams, listings, schedules, inventory controls, choreography, and computer code; picking, packing, labeling, staging, and loading of equipment, materials, and systems; transportation, and logistics and crew scheduling and support; explosive storage magazines with legally mandated distances, surfaces, locks, security, housekeeping, and access controls; and necessary and appropriate vehicles, including legally mandated insurance, including MCS90 explosives transportation coverage, parking, security, and maintenance.
- Application for specific pyrotechnic permits relating to the Production.
- Musical soundtrack for the Production supplied in agreed upon format. Insurance covering the Production as set forth in the Agreement with the following limits:

<u>Insurance Requirements</u>	<u>Limits</u>	
<u>Commercial General Liability</u>	\$3,000,000.00	Combined Single Limit- Each Occurrence (Bodily Injury & Property Damage)
<u>Business Auto Liability- Owned, Non-Owned and Hired Autos</u>	\$5,000,000.00	Combined Single Limit- Each Occurrence (Bodily Injury & Property Damage)
<u>Workers' Compensation</u>	Statutory	
<u>Employer Liability</u>	\$1,000,000	Per Occurrence

CLIENT shall provide to PYRO the following goods and services:

- All on-site labor costs, if any, not provided or performed by PYRO personnel including, but not limited to, local union requirements, all Site security, Police and Fire Dept. standby personnel, stagehands, electricians, audio and fire control monitors, carpenters, plumbers, clean-up crew. All these additional personnel and services shall be fully insured and the sole responsibility of CLIENT.
- Coordination and any applicable non-pyrotechnic permitting with the local, state or federal government that may hold authority within the Production.
- Costs of all permits required for the presentation of the Production and the event as a whole.
- Provision of a Safety Zone in accordance with applicable standards and all requirements of the authorities having jurisdiction throughout the entire time that the pyrotechnics are at the Site or the load site (if different) on the date of the Production and all set-up and load-out dates, including water security to keep unauthorized people, boats, etc. from entering the Safety Zone.
- General Services including, but not limited to, Site and audience security, fencing, adequate work light, dumpster accessibility, a secure office for PYRO personnel within the venue, secure parking for PYRO vehicles, access to washrooms, tents, equipment storage, hazmat storage, electrical power, fire suppression equipment, access to worksites, necessary credentialing, etc., will be required as necessary.



AGENDA ITEM NO.: 10.D.

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: February 3, 2026

Subject: City Park Security Camera Upgrade

Dept of Origin: Police

Dept. Head Approval: Damon Simmons

Exhibit(s):

Verkada.proposal, Liberty Lake Proposal Presentation (2)

Expenditure Required	Yes
Budgeted	Yes
City Program	Crime Prevention.

Summary Statement

Project Description

Replace the City of Liberty Lake's outdated and non-functional security camera system in City Parks with a modern, fully operational surveillance system designed to enhance public safety, support law enforcement operations, and improve incident response and investigation capabilities.

Why is the purchase and upgrade necessary?

Replacing the City of Liberty Lake's outdated and non-functional security camera system in City Parks with a modern, fully operational surveillance system is necessary for several critical reasons:

- a. The existing system no longer provides reliable coverage or usable data. Non-functional or degraded cameras create security gaps, leaving public spaces, facilities, and infrastructure vulnerable and limiting the City's ability to detect, deter, or investigate criminal activity. A system that does not consistently function undermines its intended purpose and provides little return on prior investment.
- b. Modern surveillance systems significantly enhance public safety and situational awareness. Current technology, such as that available through Verkada, offers high-resolution imaging, improved low-light performance, secure data storage, and real-time access for authorized personnel. These capabilities allow law enforcement and emergency responders to quickly assess incidents, allocate resources effectively, and make informed decisions during critical events.

- c. A reliable camera system strengthens investigative and accountability efforts. Functional cameras support timely identification of suspects, vehicles, and incident timelines, reducing investigative time and improving case outcomes. They also provide objective documentation that can protect both the public and the City by clarifying disputed events and reducing liability exposure.
- d. Replacing the system aligns with responsible asset management and fiscal stewardship. Continuing to maintain or rely on obsolete technology often results in escalating repair costs, inconsistent performance, and eventual failure. Investing in a modern system reduces long-term maintenance costs, improves reliability, and ensures compatibility with future public-safety technologies.
- e. A modern surveillance system reinforces community confidence. Residents expect the City to use effective, lawful tools to safeguard public spaces. A visible, well-managed camera system demonstrates the City's commitment to proactive public safety, transparency, and responsible governance.

B. *Objective of the upgrade and purchase.*

The objective of replacing the City of Liberty Lake's outdated and non-functional parks security camera system is to implement a modern, fully operational surveillance solution that enhances public safety, improves situational awareness, and supports effective law enforcement and emergency response to City parks. A reliable camera system will provide consistent coverage of key public areas in City parks, deliver usable and timely information for incident response and investigations to City parks, reduce operational and liability risks associated with obsolete technology, and ensure responsible stewardship of City resources. This upgrade will strengthen the City's ability to deter crime, respond efficiently to incidents, and maintain community confidence using effective, lawful, and transparent public-safety tools.

What is the expected impact of the purchases?

The expected impact of the purchase is a measurable improvement in public safety and operational effectiveness. A modern, fully functional security camera system in City parks will enhance real-time situational awareness, improve the City's ability to deter, detect, and investigate criminal activity, and support faster, better-informed responses to incidents and emergencies. The upgraded system will provide reliable, high-quality video evidence that strengthens investigations, reduces liability exposure, and improves accountability. Additionally, replacing outdated equipment with modern technology will reduce maintenance costs, increase system reliability, and ensure long-term value while reinforcing community confidence in the City's commitment to safety and responsible governance.

When evaluated through a **Priority-Based Budgeting (PBB)** framework, replacing the City parks camera system will have a direct and positive impact on multiple core programs. Enhanced camera coverage will improve **call service response** by providing real-time

situational awareness that allows responders to assess incidents quickly and deploy appropriate resources. The system will support **crime analysis** by supplying reliable data and video evidence to identify patterns, trends, and high-risk locations. Upgraded cameras will strengthen **crime prevention** efforts by serving as a visible deterrent and enabling proactive monitoring of park areas. The availability of high-quality video will significantly aid **criminal investigations** by improving suspect identification, timeline reconstruction, and case clearance. A modern system will also enhance **emergency management** by supporting coordinated responses during critical incidents, large public gatherings, or natural disasters. Finally, replacing obsolete equipment aligns with effective **technology acquisition and maintenance** by reducing system failures, lowering long-term maintenance costs, improving cybersecurity and reliability, and ensuring the City's technology infrastructure remains sustainable and future ready.

Purchasing Timeline

Coordinate with Verkada to initiate installation of the park camera system immediately upon City Council approval of the purchase, ensuring timely deployment and minimal disruption to park operations.

Brief explanation of any risks that the purchases how to mitigate them.

The primary risks associated with this purchase include potential implementation delays, data security and privacy considerations, operational disruptions during installation, and long-term maintenance or cost escalation. These risks will be mitigated through close coordination with Verkada to establish a clear installation timeline and defined project milestones, scheduling installation during off-peak park usage to minimize public impact and ensuring all equipment and system configurations comply with City policies and applicable privacy laws. Verkada representatives will further address technical specifications, security safeguards, and operational considerations during their formal presentation to the City Council at the applicable meeting.

Proposed Budget — See attached proposal

Notes:

Verkada's participation in the OMNIA cooperative purchasing contract resulted in an overall project cost savings of approximately \$15,000 and provided the most competitive pricing. Additional quotes and replacement plans for the park camera project were obtained from Camtek, Secure Pacific, and Atek. Site meetings and park walk-throughs were conducted with Camtek and Atek, and detailed proposals and cost estimates were received from each vendor. After evaluating total costs, system quality, and the operational capabilities of the available camera solutions, Verkada was determined to be the best overall option for the City.

Recommended Action

Approve the purchase of security cameras for city parks in an amount not to exceed \$85,000.00



P.O. Box 338 * Kent, WA * (253)-479-4000

Attn: **Chief Damon Simmons
Brian Bachman**

Company:

Address:

Phone:

Date: **January 16, 2026**

Re: **R2. Liberty Lake Parks CCTV
Upgrade**

File Number: **Omnia R250206**

From: **Derek Furlong**

E-Mail: **derek.furlong@hecowa.com**

Via:

Thank you for allowing Holmes Electric the opportunity to provide the following proposal.

Scope of Work:

- Holmes Electric will provide and install power to (2) pole locations at Orchard Park, (3) pole locations at Pavillion Park, (2) locations at Rocky Hill Park, and (2) locations at Town Square Park
- Holmes Electric will provide and install the following at each park:
 - Orchard Park - (3) Verkada CH53-E multi-sensor cameras, (3) PoE injectors, and (2) Verkada GC31 Cellular Gateways
 - Pavillion Park - (4) Verkada CH53-E multi-sensor cameras, (1) Verkada CY53-E dual-sensor camera, (1) Verkada CD63-E outdoor dome camera, (3) PoE injectors, and (3) Verkada GC31 Cellular Gateways
 - Rocky Hill Park - (2) Verkada CH52-E multi-sensor cameras, (2) PoE injectors, and (1) Verkada GC31 Cellular Gateway
 - Town Square Park - (3) Verkada CH53-E multi-sensor cameras, (3) PoE injectors, and (1) Verkada GC31 Cellular Gateway
- BOM:

Category	Product SKU	Qty	Price per Unit	Total Price
Verkada	CH53-1TBE-HW	12	\$2,549.25	\$30,591.00
Verkada	ACC-POE-90W-E-NA	11	\$224.25	\$2,466.75
Verkada	ACC-MNT-POLE-1	9	\$156.75	\$1,410.75
Verkada	ACC-MNT-ARM-1	10	\$74.25	\$742.50
Verkada	ACC-MNT-HPEND-1	11	\$104.25	\$1,146.75
Verkada	GC31-E-HW	7	\$974.25	\$6,819.75
Verkada	ACC-MNT-XLARM-1	2	\$119.25	\$238.50
Verkada	ACC-MNT-CORNER-1	2	\$149.25	\$298.50
Verkada	CY53-512E-HW	1	\$1,649.25	\$1,649.25
Verkada	ACC-MNT-YPEND-1	1	\$81.75	\$81.75
Verkada	INJ-POE-PLUS	1	\$96.75	\$96.75
Verkada	ACC-MNT-YJBOX-1	1	\$111.75	\$111.75
Verkada	CD63-512E-HW	1	\$1,424.25	\$1,424.25
Verkada	LIC-CAM-5Y-CAP	1	\$749.25	\$749.25
Verkada	LIC-GC-5Y-CAP	7	\$1,011.75	\$7,082.25
Verkada	LIC-CAM-MLT4-5Y-CAP	12	\$2,249.25	\$26,991.00
Verkada	LIC-CAM-MLT2-5Y-CAP	1	\$1,349.25	\$1,349.25
Verkada	DISCOUNT	1	\$-15,000	\$-15,000

Install Materials	Superior Essex 6P4P24-WH-P-ESS-AP-CE	1000'	\$261.25	\$261.25
Install Materials	Allen Tel ATbXbSC-2224	50	\$0.36	\$18.00
Install Materials	12NMFx1000	150'	\$53.83/100'	\$80.75
Install Materials	34NMLTCN	16	\$173.73/100	\$27.80
Install Materials	34E	60	\$82.09/100	\$49.25
Install Materials	34ES1H	12	\$17.82/100	\$2.14
Install Materials	ARL821ART	12	\$188.22/100	\$22.59
Install Materials	HOFA8R86NK	6	\$33.76	\$202.56
Install Materials	FRM-125	1	\$179.61	\$179.61
Rental	30' ART ELEC MANLIFT NARROW RO 0580301	1	\$3,627.07	\$3,627.07
Electrical Services	Partner Service	40	\$145.00	\$5,800
Low Voltage Services	Partner Service	30.1	\$70.92	\$2,136.11
Lodging/Per Diem		4	\$212.00	\$848.00
Permit		1	\$2,393.00	\$2,393.00

Verkada Total: **\$66,745.00**
Material Total: **\$2,966.00**
Labor Total: **\$6,431.00**
Lodging/Per Diem Total: **\$848.00**
Permit Total: **\$888.00**
Subtotal Cost: **\$77,878.00**
State/Local Sales Tax: **\$7,009.02**
Total: **\$84,887.02**

General Notes:

- All existing cabling will be utilized for camera swaps
- New placed cameras will have new cable
- PoE Switch provided by others
- Holmes Electric will provide Electrical permit, if necessary
- All work shall take place during normal business hours, 6:00am – 4:00pm, Monday through Friday unless specifically mentioned otherwise above.
- Our proposal is valid until **January 31, 2026**

Specific Scope Exclusions:

- Washington State Sales Tax
- Unforeseen circumstances
- Viewing Station
- Network Equipment
- All other active and/or existing equipment
- Internet Service, please contact your provider
- Replacing of any existing camera cables
- Integration of existing cameras – willing to provide if cameras are compatible but will be billed via change order
- Carpentry, patching and painting of all interior and exterior walls
- Additional material and/or scope requirements not provided will be invoiced on a T&M basis via change order

HOLMES ELECTRIC CO.

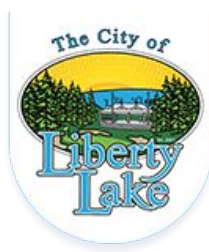
Derek Furlong

Assistant Project Manager | Technologies Division
 206-779-1838
derek.furlong@hecowa.com

ACCEPTANCE OF PROPOSAL

Authorized Signature: _____ Date: _____

This proposal represents the entire agreement between the parties. There are no representations, promises or other understandings unless expressly included herein.



Delivering a Safer City

Verkada Proposal for The City of Liberty Lake

Grace Rapaski

916-947-2116

grace.rapaski@verkada.com



Agenda

- Project Team
- Why Verkada
- Overview of Devices
- Floor Plan design
- Discuss Pricing
- Next Steps





Your Project Team

Tech Support Team (24/7)
(650) 514-2500
support@verkada.com



Grace Rapaski

Account Manager

State, Local and EDU
916-947-2116
grace.rapaski@verkada.com



Sonika Renjen

Solutions Engineer

510-378-3044
sonika.renjen@verkada.com



KC Anum

Verkada Manager - West Edu. & Gov.

408-771-1262
kc.anum@verkada.com

Derek Furlong

Holmes Electric Project Manager

206-779-1838
derek.furlong@hecowa.com



Why Customers Love Verkada

Easy



No on-prem servers
to manage



Do everything in a web
browser



Automatic firmware
updates



Easily grant/
revoke access

Smart



Automatic event alerts



Instantly share
live video



Advanced Search
Filters

Scalable



Won't clog your
network like other IP
cameras



Product
warranty



Install 1 camera or
10,000+ cameras



Key Value Points





Camera



Access Control



Sensors



Intercom



Guest Check-In



Alarms

Platform

All security systems in one place



Architecture

****NO NVR/DVR NEEDED****



Total Cost of Ownership

Long-term predictability in savings



Cameras

Air Quality

Alarms

Intercom

Guest

Access Control

Mailroom



Video Security (Cameras)

AI Analytics:

- Easily track assets and find events with AI-powered search, motion analytics, facial recognition, people and vehicle attribute search.

Audit Readiness:

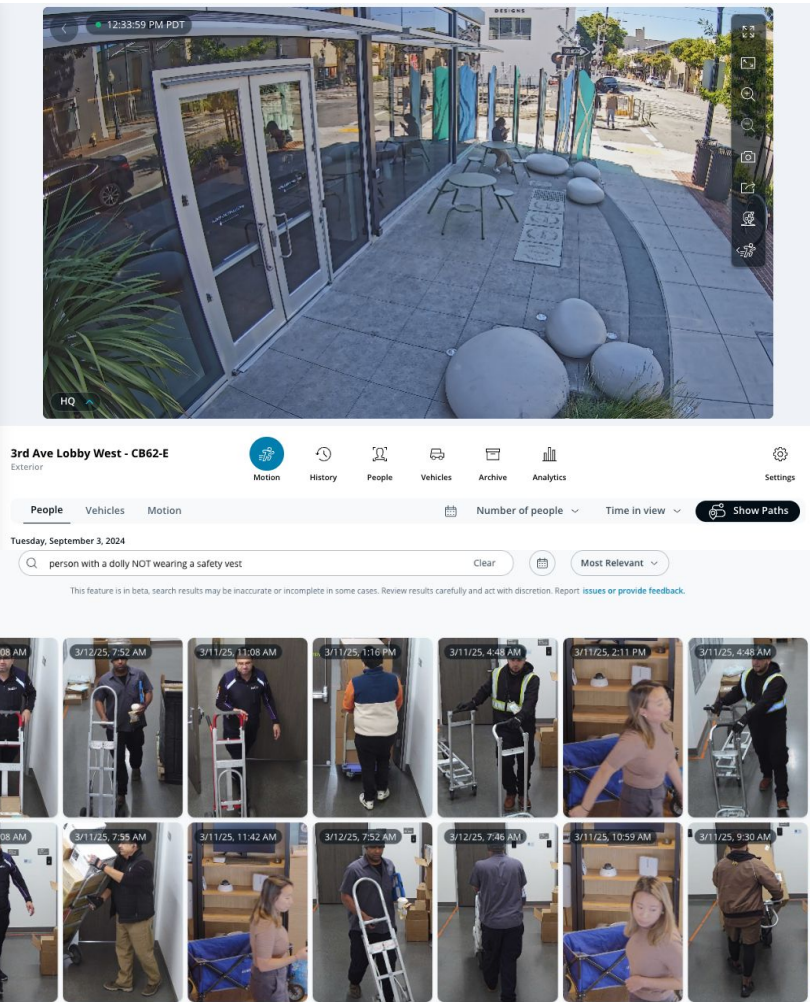
- Unlimited cloud archiving and detailed Incident reports that can be managed and shared directly from Command.

Proactive Response:

- Instant notifications for AI search, offline events, Persons of Interest, line-crossing, loitering, tampering and more to admins via email, SMS, or push notifications.

10-Year Warranty:

- Covers defects in materials and workmanship, offering long-term protection for your investment.



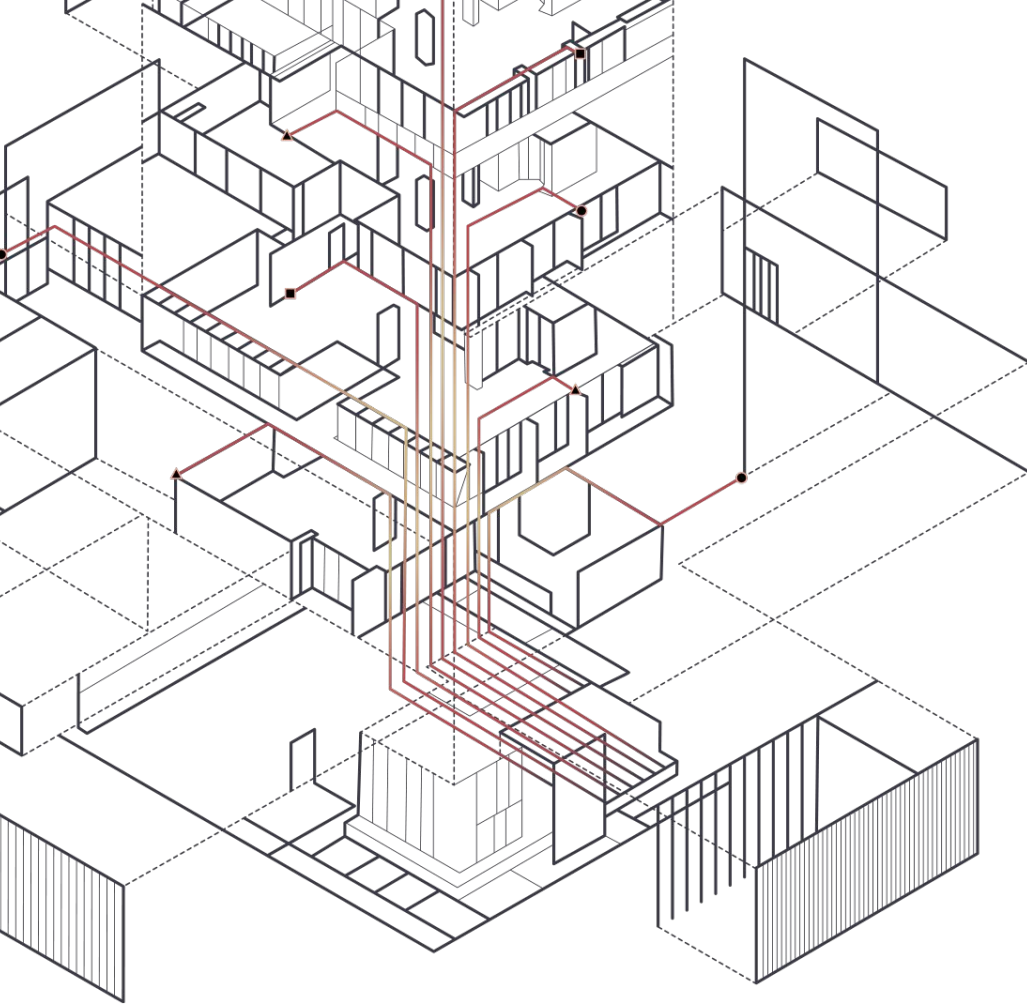


Controlled Total Cost of Ownership

Hardware + License Overview

- No hidden costs – predictable renewal costs
- **10-year warranty on all hardware**
- Verkada next-day RMAs
- Best-in-class technical support
- **No ongoing maintenance costs**
- No ongoing software costs
- Automatic firmware updates
- Unlimited users





Overview of Devices/ Floorplans

Cameras Scoped



CH52-E

- 4 x 5MP – 20 MP
- Varifocal; Motorized zoom
- 30, 60, 90, 365 Days Retention
- People/Vehicle Analytics
- IP67 rated
- 10 year product warranty

CY53-E

- 2 x 5mp resolution
- Varifocal, motorized zoom
- 30, 60, 120 Days Retention
- 10 year product warranty

CD63-E

- 4k
- Varifocal lens with 2.25x optical zoom
- 30, 60, 90, 120 Days Retention
- 130 feet of IR range for optimal nighttime viewing
- 10 year product warranty



Liberty Lake Pavillion Park



Liberty Lake - Pavillion Park-Survey-1 - December 16th, 2025

Liberty Lake Rocky Hill Park



Liberty Lake - Rocky Hill Park-Survey-1 - 15

Liberty Lake Orchard Park



Liberty Lake Town Square Park



Liberty Lake - Town Square-Survey-1 - December 16th, 2025

Trusted by Washington



900+ WA-Based Customers | 94 Gov't Entities | 34 Cities | 16 Counties | 15 Police & Fire Depts

Utility Districts

Clark Public Utilities
Kitsap Public Utility District
Lewis County Public Utility District
Northshore Utility District
Grant Transit Authority

State Departments

WA State Dept. of Commerce
WA State Dept. of Veteran Affairs
WA State Health Benefit Exchange
WA State Dept. of Fish & Wildlife
WA State Transit Insurance

Fire Departments

Tacoma Fire Department
Graham Fire & Rescue
Grant County Fire District
Central Kitsap Fire & Rescue
Central Pierce Fire & Rescue
Renton Regional Fire Authority
South Bay Fire Department

Cities & Counties

City of Arlington
City of Bellingham
City of Brewster
City of DuPont
City of Everett
City of Gig Harbor
City of Kent
City of Maple Valley
City of McCleary
City of Mount Vernon
City of Prosser
City of Tumwater
Asotin County
Clallam County
Clark County
Grant County
Kitsap County
San Juan County
Sultan County

Police Departments

Seattle Police Department
Algona Police Department
Bothell Police Department

Native American Tribes

Kalispel Tribe of Indians
Shoalwater Bay Indian Tribe
Spokane Tribe of Indians
Stillaguamish Tribe
Colville Tribes
Cowlitz Indian Tribe

Housing Authorities

Bremerton Housing Authority
Pierce County Housing Authority

Libraries

Sno-Isle Libraries
Tacoma Public Library
Seattle Public Library
Fort Vancouver Regional Library
North Central Washington Libraries

Trusted by Washington



900+ WA-Based Customers | 43 School Districts | 46 Private Schools | 8 Universities & Colleges

Tacoma Public Schools
Evergreen Public Schools
Highline Public Schools
Lake Stevens School District
Bremerton School District
Tumwater School District
Oak Harbor School District
Stanwood Camano School District
Bainbridge Island School District
Anacortes School District
Sequim School District
Wahluke School District
Eatonville School District
Tenino School District
Rainier School District
Mount Baker School District
Nooksack Valley School District
Vashon Island School District
Granger School District
Kiona Benton City School District
Ocean Beach School District

University of Washington
Central Washington University
City University of Seattle
Saint Martin's University
Whitman College
Coupeville School District
Pioneer School District
Winlock School District
Starbuck School District
La Conner School District
Oroville School District
Dayton School District
Pomeroy School District
Bickleton School District
Onion Creek School District
Winlock School District
Lake Quinault School District
Wahkiakum School District
St. John Endicott School District
Morton School District
Lakeside School

Sacred Heart Catholic School
Life Christian Academy
Kennedy Catholic High School
Northshore Christian Academy
Chestnut Hill Academy
O'Dea High School
St. Brendan Parish School
Bezos Academy
The Overlake School
Holy Rosary School
Mukogawa Japanese School
St. Patrick Catholic School of Tacoma
Forest Ridge School of Sacred Heart
Willows Preparatory School
St. Joseph Parish School
La Salle High School
St. Bridget School
Tri-Cities Prep High School
Wulungarra Community School
The Little School



AGENDA ITEM NO.: 10.E.

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: February 3, 2026

Subject: Purchase of Mechanic Pickup - 1 Ton

Dept of Origin: Parks and Recreation

Dept. Head Approval: Jennifer Camp

Exhibit(s):

Mechanic Truck DES Contract Quote, CFP Equipment

Expenditure Required	Yes; not to exceed \$78,000
Budgeted	Yes; (001) General Fund Capital Fund; (594.76.64.01) Capital Expenditures/Expenses-Equipment (ET-5)
City Program	Fleet Maintenance

Summary Statement

The purchase of this pickup is to increase mobility and efficiency for fleet maintenance staff and to provide service to equipment at the satellite locations. The pickup is being purchased from the WA DES purchasing contract and the final quote will be provided at the time the purchase order is submitted to the vendor. The anticipated amount will be approximately \$72,000, but the total amount will not exceed \$78,000, as budgeted in the CFP. The item is CFP ET-5.

Recommended Action

Authorize purchase of the mechanic pickup in an amount not to exceed \$78,000.

Robert Shellberg

From: NOREPLY@des.wa.gov
Sent: Friday, January 16, 2026 8:22 AM
To: Robert Shellberg
Cc: descarsystem@des.wa.gov
Subject: Vehicle Quote - 2026-1-437 - LIBERTY LAKE, CITY OF - 25100

CAUTION: This email originated outside the City of Liberty Lake. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)

Vehicle Quote Number: 2026-1-437 [Create Purchase Request](#) [View organization purchase requests](#)

This is a **quote** only. You must create a purchase request to order this vehicle(s)

Contract & Dealer Information

Contract #: 28423

Dealer: Northsound Dwayne Lane (W1675)
10515 Evergreen Way
Everett WA 98204

Dealer Contact: Mike O'Donnell
Dealer Phone: (425) 551-4905 Ext:
Dealer Email: fleet@dwaynelane.com

Organization Information

Organization: LIBERTY LAKE, CITY OF - 25100

Email: rshellberg@libertylakewa.gov

Quote Notes: Mechanic truck

Vehicle Location: LIBERTY LAKE

Color Options & Qty

Bright White Clear Coat (PW7) - 1

Tax Exempt: N

Vehicle Options

Order Code	Option Description	Qty	Unit Price	Ext. Price
2026-08073-0001	2026 Ram 3500 Crew Cab 4WD	1	\$46,233.95	\$46,233.95
2026-08073-0002	You MUST select where you would like your vehicle delivered. See Line Items 0201-0210 and make your selection.	1	\$0.00	\$0.00
2026-08073-0010	2026 Ram 3500 Crew Cab Four Wheel Drive (4WD) (D28L91) (2UA) (149inch WB, 6ft 4in bed). Single Rear Wheels (WL1). Gas 6.4L V8 Heavy Duty HEMI Engine (ESL), 8-Spd Auto 8HP75-LCV Trans (DFX), and 3.73 Axle Ratio (DME). Power Windows and Door Locks with 2 Remote Keyless Entries. Pushbutton Start, Black Manual Telescoping, Fold Away Exterior Mirrors (GT1). GVW 11,040 lbs. Heavy Duty Snow Plow Prep Group (AHD), which includes 220 Amp Alternator and Snow Plow Prep Wiring.	1	\$0.00	\$0.00
2026-08073-0013	Engine Upgrade: 6.7L I6 Cummins High Output Turbo Diesel Engine (ETM) and 8-Spd HD Automatic Transmission (DFM). 430HP and 1,075lb/ft Torque.	1	\$12,295.00	\$12,295.00

2026-08073-0018	Tradesman Level 2A Equipment Group (A82): This package includes all of the equipment from Tradesman Level 1 Equipment Group (A7B) and Chrome Appearance Group (A7C). Includes Cloth 40/20/40 Split Bench Seat with Driver and Passenger 4Way Manual Adjust with Front Armrest w/Cupholders (*V9/-X9), Floor Covering Carpet (CKE), and Front and Rear Floor Mats (CLE). UConnect 5 NAVIGATION with 12inch Touchscreen Display (UBQ), Alexa Built-in, Google Android Auto (RF5), Apple CarPlay (RFN), SiriusXM with 360L Radio (RTU), 4G LTE WiFi Hotspot (RTQ), 115V Auxiliary Front Power Outlet (JKV), 400Watt Inverter (XHR), Rearview Auto Dim Mirror (GNK), Air Conditioning ATC with Dual Zone Control (HAF), Convenience Group (ADC), Exterior 115 Volt AC Outlet (XBE), ParkSense Front and Rear Park Assist System (XAG), Black Tubular SIDE STEPS (MRU). Black Power Heated Manual Telescoping Fold-Away, with Supplemental Signals Exterior Mirrors (GT2). Convex Power Adjustable Aux Mirrors (LFX). Rear Power Sliding Window (GFE). Chrome Appearance Group A (A81) which includes: Bright Front Bumper (MCT), Grille-Matte Black Mesh with Chrome (MAF), Grille-Surround Chrome (MNQ), Bright Rear Bumper (MBF), 18X8.0 Steel Chrome Clad Wheels (WBH), Center Hub (WMJ), Exterior 15V AC Outlet (XBE), 115V Auxiliary Front Power Outlet (JKV), and 400Watt Inverter (XHR).	1	\$3,195.00	\$3,195.00
2026-08073-0019	Tradesman Power Equipment Group (ASN): Includes Black Power Heated Manual Telescoping Fold-Away, with Supplemental Signals Exterior Mirrors (GT2), and Convex Power Adjustable Aux Mirrors (LFX).	1	\$295.00	\$295.00
2026-08073-0020	Chrome Appearance Group A (A81): Includes Bright Front Bumper (MCT), Grille-Matte Black Mesh with Chrome (MAF), Grille-Surround Chrome (MNQ), Bright Rear Bumper (MBF), 18X8.0 Steel Chrome Clad Wheels (WBH), Center Hub (WMJ), Exterior 15V AC Outlet (XBE), 115V Auxiliary Front Power Outlet (JKV), and 400Watt Inverter (XHR). Not available with Tradesman Level 1. Is included in Tradesman Level 2A Equipment Group.	1	\$1,095.00	\$1,095.00
2026-08073-0208	Delivered to Asotin, Columbia, Ferry, Garfield, Okanogan, Pend Oreille, Spokane, Stevens, Walla Walla, or Whitman County	1	\$490.00	\$490.00
2026-08073-0215	1 Extra Key for a Total of 3 Keys (DLR)	1	\$300.00	\$300.00

Catalytic Converter Marking

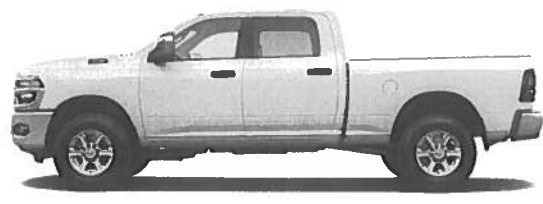
Our organization declines catalytic converter marking

Quote Totals

Total Vehicles:	1
Sub Total:	\$63,903.95
10.4 % Sales Tax:	\$6,646.01
Quote Total:	\$70,549.96

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2026 RAM 3500 Tradesman 4WD Automatic

4WD Automatic

Location: Tri-Star Blairsville CDJR

Exterior : ☐ Bright White Clearcoat

Interior : ☐ Black

VIN: 3C63RRGL5TG194412

Stock: 26C511

Engine: Intercooled Turbo Diesel I-6 6.7 L/408

Model Code: D28L92

Transmission: 8-Speed Automatic w/OD

DriveTrain: 4WD

Body Style: Crew Cab Pickup

Advertised price excludes tax, title, license, and #DOCFEE dealer doc fee. Offer assumes these paid at time of sale. Offer cannot be combined with any other offers. May require financing through dealer approved lender. Residential restrictions may apply. Available on in-stock units only. See dealer for complete details. Offer Expires: 01/31/2026.

MSRP

\$76,305

Dealer Discount

\$4,186

2026 National Bonus Cash

\$1,000

Your Price

\$71,119

Conditional Offers

2026 National 2026 Military Bonus Cash

\$500

2026 National 2026 First Responder Bonus Cash

\$500

2026-2031 EQUIPMENT CAPITAL PURCHASES													
LINE NO.	PROJECT TYPE	PROJECT NAME	LOCATION	FUNDING SOURCE	2025	PROJECT TOTAL (2026-2031)	2026	2027	2028	2029	2030	2031	NOTES:
ET-1	Leased Equipment	12M Grader lease	Public Works Yard	TBD	\$ 46,740	\$ 321,737	\$ 46,727	\$ 46,727	\$ 54,728	\$ 54,728	\$ 54,728	\$ 64,099	3 year lease starting in 2021. Assumes new lease every 3 years.
ET-2	Leased Equipment	926M Loader X2	Public Works Yard	TBD	\$ 35,500	\$ 309,396	\$ 45,093	\$ 45,093	\$ 52,649	\$ 52,649	\$ 52,649	\$ 61,262	3 year lease starting in 2021. Assumes new lease every 3 years.
ET-3	Leased Equipment	903 Mini Loader	Public Works Yard	TBD	\$ 18,334	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		Annual lease.
ET-4	New Equipment	Asphalt Roller	Public Works Yard	TBD	\$ -	\$ 50,000	\$ 50,000						
ET-5	Replacement	Pickup 1 Ton- Mechanic	Maintenance Shop	PARKS,GF		\$ 78,000	\$ 78,000						
ET-6	New Equipment	JCB Mini Excavator	Public Works Yard	TBD		\$ 120,000				\$ 120,000			Upgrading size to cover operational requirements
ET-7	New Equipment	Dump Trailer	Public Works Yard	TBD	\$ 12,000	\$ -							
ET-8	Replacement	Zero Turn Mower	Public Works Yard	GF/TBD		\$ 20,000	\$ 20,000						
ET-9	Replacement	Eng Tech Vehicle	PW Yard	TBD	\$ 50,000	\$ -							
ET-10	Replacement	Kubota 60 in Mower	PW Yard	TBD			\$ 30,000						End of Service Life Replacement
ET-11	New Equipment	Ford Maverick (Gardener Vehicle)	PW Yard	GF/TBD			\$ 35,000						City Gardener Vehicle
ET-12	New Equipment	Vermeer Vacuum Excavator Trailer	PW Yard	GF/TBD/GOLF			\$ 45,000						Sprinkler Repair, Leaf Cleanup
ET-13	Replacement	Scissor Lift	PW Yard	TBD/GOLF			\$ 15,000						End of Service Life Replacement
ET-14	New Equipment	Skid/Steer W/Planer	PW Yard	TBD					\$ 120,000				Needed if In-house sidewalk repairs
ET-15	Replacement	UTV	Maintenance Shop	GF			\$ 47,000.00						Kubota UTV is at 2820 hours - Rocky Hill
ET-16	Replacement	Zero Turn	Maintenance Shop	GF			\$ 20,000.00						This mover is at 1528 for hours - Parks
ET-17	New Equipment	Events Trailer	Maintenance Shop	GF			\$ 16,000.00						This is a new trailer for rec to haul and store bounce houses
ET-18	Replacement	Reel Sharpener	Maintenance Shop	GOLF			\$ 80,000.00						Parts are no longer available
ET-19	Replacement	Greens Mower	Maintenance Shop	GOLF			\$ 60,000.00						over the next two years we will be changing out all Triplexes
YEARLY TOTAL, FLEET					\$ 162,573	\$ 899,133	\$ 537,820	\$ 141,820	\$ 227,377	\$ 227,377	\$ 107,377	\$ 125,361	

Federal Reserve 6 -Year Avg. PPI for Machinery & Equipment = 5.3%



AGENDA ITEM NO.: 10.F.

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: February 3, 2026

Subject: Purchase of SCAG Zero Turn Mower

Dept of Origin: Parks and Recreation

Dept. Head Approval: Jennifer Camp

Exhibit(s):

Zero Turn Quote and Spec Sheet

Expenditure Required	Yes; not to exceed \$11,306.58.
Budgeted	Yes; (001) General Fund Capital Expenses (594.76.64.01) Parks-Furniture, Computers & Equipment (ET-16)
City Program	Park Maintenance

Summary Statement

The purchase of this mower is to replace an existing mower in parks as part of fleet rotation guidelines used by staff due to high hours and usage. The mower was selected to be purchased from the Sourcewell purchasing contract #17901 in an amount not to exceed \$11,306.58.

Recommended Action

Authorize purchase of the Scag Zero Turn mower in an amount not to exceed \$11,306.58.



11111 E Trent
Spokane, WA 99206

Phone: (509) 927-4071
www.fmiequipment.com

QUOTE

Invoice #	SPK-0
Date	1/16/2026
Time	11:18 AM

PO #:	
Document #:	SPK-12151
Due Date:	2/15/2026

Salesman:	Jamie Macdonald
Ship Via:	
Terms:	Net 30

City of Liberty Lake (CITLIB)		
22710 E. Country Vista Drive		
Liberty Lake	WA	99019
Contact:	(509) 755-6714	

Wholegood Estimate

Ship To:		

Item Number Description	Qty	Price	Amount	Disc	Subtotal	Sales Tax	Extended Amount	Back Order	Drop Ship
(4423) SCAG STCII-48V-22FX Scag Tiger Cat II, 48" Vel. Plus, 22hp Kawasaki FX, Suspension Seat(SN:)	1.00	\$12,819.00	\$12,819.00		\$12,819.00	\$1,153.72	\$13,972.72		
FMI DISCOUNT - OUTDOOR POWER Sourcewell Account #17901	-1.00	\$2,821.00	(\$2,821.00)		(\$2,821.00)	(\$253.90)	(\$3,074.90)		
Freight - Machine To Spokane	1.00	\$250.00	\$250.00		\$250.00	\$22.50	\$272.50		
Set-Up Outdoor Power	1.00	\$125.00	\$125.00		\$125.00	\$11.26	\$136.26		

Cash	Check/Check#	CC/CC Type	On Acct.	Mfg Credit	CIT	Deposit	Other
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Quotes subject to change based on shipping location taxing jurisdiction.

Quotes valid for 14 days OR until end of current month, subject to MFG rebate program incentives.

Finance charge is computed by a periodic rate of 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%, on all past due balances.
All returned checks will be subject to a \$25.00 NSF Fee.
No returns on electrical or special ordered parts.
All credit card charges in excess of \$1,000 will be subject to a 3% credit card fee.

Remittance to: Fiber Marketing International, Inc.
11111 E Trent, Spokane, WA 99206

Summary of Charges	
\$10,373.00	Taxable
\$0.00	Non-Taxable
\$10,373.00	Subtotal
\$933.58	Sales Tax
\$11,306.58	Total
\$0.00	Amount Tendered
\$0.00	Change Due

Customer Signature	Date
--------------------	------

Exempt Tax Cert #:	
Expiration Date:	

Printed:1/16/2026 11:24 AM

Page 1 of 1 Pages

2026-2031 EQUIPMENT CAPITAL PURCHASES													NOTES:
LINE NO.	PROJECT TYPE	PROJECT NAME	LOCATION	FUNDING SOURCE	2025	PROJECT TOTAL (2026-2031)	2026	2027	2028	2029	2030	2031	
ET-1	Leased Equipment	12M Grader lease	Public Works Yard	TBD	\$ 46,748	\$ 321,737	\$ 46,727	\$ 46,727	\$ 54,728	\$ 54,728	\$ 54,728	\$ 64,099	3 year lease starting in Assumes new lease eve
ET-2	Leased Equipment	926M Loader X2	Public Works Yard	TBD	\$ 35,500	\$ 309,396	\$ 45,093	\$ 45,093	\$ 52,649	\$ 52,649	\$ 52,649	\$ 61,262	3 year lease starting in Assumes new lease eve
ET-3	Leased Equipment	903 Mini Loader	Public Works Yard	TBD	\$ 18,334	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Annual lease.
ET-4	New Equipment	Asphalt Roller	Public Works Yard	TBD	\$ -	\$ 50,000	\$ 50,000	\$ 50,000					
ET-5	Replacement	Pickup 1 Ton- Mechanic	Maintenance Shop	PANAS.GF	\$ -	\$ 78,000	\$ 78,000						
ET-6	New Equipment	ICB Mini Excavator	Public Works Yard	TBD	\$ 120,000					\$ 120,000			Upgrading size to covn operational requireme
ET-7	New Equipment	Dump Trailer	Public Works Yard	TBD	\$ 12,000	\$ -							
ET-8	Replacement	Zero Turn Mower	Public Works Yard	GF/TBD	\$ 20,000	\$ 20,000	\$ 20,000						
ET-9	Replacement	Eng Tech Vehicle	PW Yard	TBD	\$ 50,000	\$ -							
ET-10	Replacement	Kubota 60 in Mower	PW Yard	TBD		\$ 30,000							End of Service Life Rep
ET-11	New Equipment	Ford Havends (Gardener Vehicle)	PW Yard	GF/TBD		\$ 35,000							Gty Gardener Vehicle
ET-12	New Equipment	Vermeer Veruam Excavator Trailer	PW Yard	GF/TBD/GOLF		\$ 45,000							Sprinkler Repair, Leaf f
ET-13	Replacement	Scissor Lift	PW Yard	TBD/GOLF		\$ 15,000							End of Service Life Rep
ET-14	New Equipment	Skid/Steer V/Maner	PW Yard	TBD				\$ 120,000					Needed if in-house sid repair
ET-15	Replacement	UTV	Maintenance Shop	GF		\$ 47,000.00							Kubota UTV is at 2820 Rocky Hill
ET-16	Replacement	Zero Turn	Maintenance Shop	GF		\$ 20,000.00							This mover is at 1528 f Parks
ET-17	New Equipment	Events Trailer	Maintenance Shop	GF		\$ 16,000.00							This is a new trailer fo and store bounce box
ET-18	Replacement	Reel Sharpener	Maintenance Shop	GOLF		\$ 80,000.00							Parts are no longer av
ET-19	Replacement	Greens Mower	Maintenance Shop	GOLF		\$ 60,000.00							over the next two year be changing out all Tr
YEARLY TOTAL, FLEET					\$ 162,578	\$ 895,133	\$ 537,820	\$ 141,820	\$ 227,377	\$ 227,377	\$ 107,377	\$ 116,361	

Federal Reserve 6-Year Avg. PPI for Machinery & Equipment = 5.3%

BARRY'S

POWER EQUIPMENT

SINCE 1961

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Scag STCII48V-22FX Tiger Cat® II Zero Turn Mower 48" Velocity Plus™

\$11,499.00 ~~\$12,849.00~~

Discount: \$1,320.00 (10%)

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Hurry Up! Only 1 Left in Stock!

-

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Share

Shipping and Returns

Contact us

Estimated Delivery: Jan 21 - Jan 25

Return within 30 days of purchase. Taxes are non-refundable.

Availability: In Stock

We're here to help! Send a text to our team of equipment experts.

Text Us Now!



Scag STCII48V-22FX Tiger Cat® II Zero Turn Mower 48" Velocity Plus™

\$11,499.00 ~~\$12,819.00~~

– 01 +

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[Click Here Apply for Financing with Sheffield Financial](#)



- DESCRIPTION
- ADDITIONAL INFORMATION
- SHIPPING & RETURN
- REVIEWS

Description:
The power of a tiger with the swiftness of a cat, the nimble Tiger Cat® II combines the best of both worlds. Making full use of its compact footprint and robust engine, this easily adjustable and extremely durable machine gets into, around and out of tight spaces quickly—putting you on the path toward increased profitability.

Specifications:
Cutter Deck: 48" Velocity Plus™
Engine: 22 HP Kawasaki® 691FX

Width	Weight	Height	Length
0 Inch	0 Gram	0 Inch	0 Inch

Customer Reviews
☆☆☆☆
Be the first to write a review

Write a review





AGENDA ITEM NO.: 10.G.

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: February 3, 2026

Subject: Purchase of John Deere XUV

Dept of Origin: Parks and Recreation

Dept. Head Approval: Jennifer Camp

Exhibit(s):

JD XUV Quote and Spec Sheet

Expenditure Required	Yes; not to exceed \$40,179.74.
Budgeted	Yes; (001) General Fund Capital Fund; (594.76.64.01) Capital Expenditures/Expenses-Equipment (ET-15)
City Program	Parks Maintenance

Summary Statement

The purchase of this John Deere XUV fulfills our fleet rotation guidelines by replacing Kubota UTV with high hours and usage. The XUV will be used in parks and is budgeted in the General Fund as well as CFP. The cost of this mower is \$40,179.74. The purchase is being made from the WA State DES Lawn and Grounds Equipment purchasing contract #21823.

Recommended Action

Authorize purchase of the John Deere XUV in an amount not to exceed \$40,179.74.

Customer:

Quotes are valid for 30 days from the creation date or upon contract expiration, whichever occurs first.

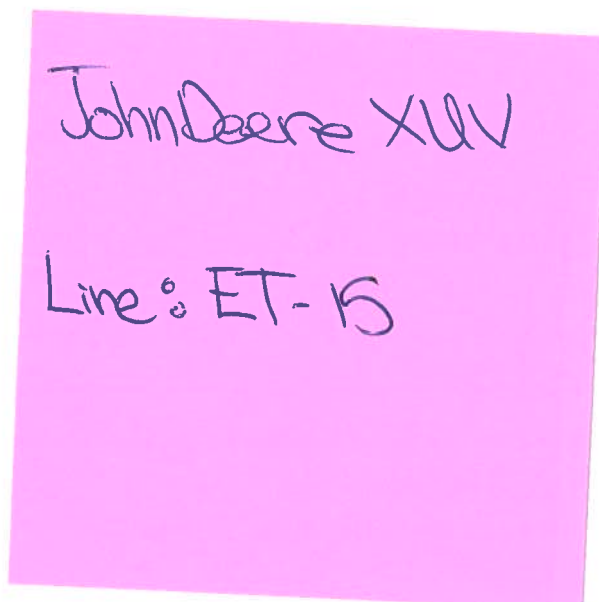
A Purchase Order (PO) or Letter of Intent (LOI) including the below information is required to proceed with this sale. The PO or LOI will be returned if information is missing.

- ☐ Vendor: Pacific Golf & Turf LLC
6206 E Trent Ave Bld 2 St A
Spokane, WA 99212 null
- ☐ Signature on all LOIs and POs with a signature line
- ☐ Contract name or number; or JD Quote ID
- ☐ Sold to street address
- ☐ Ship to street address (no PO box)
- ☐ Bill to contact name and phone number
- ☐ Bill to address
- ☐ Bill to email address (required to send the invoice and/or to obtain the tax exemption certificate)
- ☐ Membership number if required by the contract

Quotes of equipment offered through contracts between Deere & Company, its divisions and subsidiaries (collectively "Deere") and government agencies are subject to audit and access by Deere's Strategic Accounts Business Division to ensure compliance with the terms and conditions of the contracts.

For any questions, please contact:

STEVE LEBSACK
Pacific Golf & Turf LLC
6206 E Trent Ave Bld 2 St A
Spokane, WA 99212
Cell Phone: 5099536482
Email: slebsack@pacificgolfturf.com





Balance Due

\$40,179.74

Salesperson : X _____

Accepted By : X _____

5110	Premium Comfort and Convenience Package	1	\$1,560.00	13.0%	(\$202.80)	\$1,357.20
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Total Base / Options			\$32,432.00		(\$4,216.16)	\$28,215.84
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Technology Options

Code	Description	Qty	List Price	Discount %	Discount \$	Adjusted Selling Price
1880	Less Receiver	1	\$0.00	13.0%	\$0.00	\$0.00
1900	Less Display	1	\$0.00	13.0%	\$0.00	\$0.00
Total Technology Options			\$0.00		\$0.00	\$0.00

Dealer Attachments

Code	Description	Qty	List Price	Discount %	Discount \$	Adjusted Selling Price
BM26477	Rearview mirror	1	\$251.46	13.0%	(\$32.69)	\$218.77
BUC11708	Beacon light	1	\$335.99	13.0%	(\$43.68)	\$292.31
BUC10604	Hydraulic blade and winch harness	1	\$93.09	13.0%	(\$12.10)	\$80.99
BM26739	Rear cab attachment harness	1	\$93.09	13.0%	(\$12.10)	\$80.99
BUC11856	Dash port harness	1	\$169.06	13.0%	(\$21.98)	\$147.08
BM22290	Drawbar and ball mount for 51mm (2 in.) receiver hitch	1	\$56.71	13.0%	(\$7.37)	\$49.34
UC17508	ADHESIVE, EPOXY BLACK	1	\$30.84	13.0%	(\$4.01)	\$26.83
Total Dealer Attachments			\$1,030.24		(\$133.93)	\$896.31
Selling Price Subtotal						\$29,112.15
Total Selling Price			\$33,328.31		(\$4,350.09)	\$29,112.15



Total Selling Price	\$7,750.00	\$0.00	\$7,750.00
---------------------	------------	--------	------------

2026-2031 EQUIPMENT CAPITAL PURCHASES													NOTES:
LINE NO.	PROJECT TYPE	PROJECT NAME	LOCATION	FUNDING SOURCE	2025	PROJECT TOTAL (2026-2031)	2026	2027	2028	2029	2030	2031	
ET-1	Leased Equipment	12M Grader lease	Public Works Yard	TBD	\$ 46,740	\$ 321,737	\$ 46,727	\$ 46,727	\$ 54,728	\$ 54,728	\$ 54,728	\$ 64,099	3 year lease starting in 2022 Assumes new lease every 3 years
ET-2	Leased Equipment	926M Loader X2	Public Works Yard	TBD	\$ 35,500	\$ 309,396	\$ 45,093	\$ 45,093	\$ 52,649	\$ 52,649	\$ 52,649	\$ 61,262	3 year lease starting in 2022 Assumes new lease every 3 years
ET-3	Leased Equipment	903 Mini Loader	Public Works Yard	TBD	\$ 18,334	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Annual lease.
ET-4	New Equipment	Asphalt Roller	Public Works Yard	TBD	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	
ET-5	Replacement	Pickup 1 Ton- Mechanic	Maintenance Shop	PARKS, GF	\$ -	\$ 78,000	\$ 78,000	\$ -	\$ -	\$ -	\$ -	\$ -	Upgrading size to cover operational requirements
ET-6	New Equipment	JCB Mini Excavator	Public Works Yard	TBD	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ 120,000	\$ -	\$ -	
ET-7	New Equipment	Dump Trailer	Public Works Yard	TBD	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
ET-8	Replacement	Zero Turn Mower	Public Works Yard	GF/TBD	\$ -	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	
ET-9	Replacement	Eng Tech Vehicle	PW Yard	TBD	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	End of Service Life Replac
ET-10	Replacement	Subota 50 in Mower	PW Yard	TBD	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	City Gardener Vehicle
ET-11	New Equipment	Ford Maverick (Gardener Vehicle)	PW Yard	GF/TBD	\$ -	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	Sprinkler Repair, Leaf Cl
ET-12	New Equipment	Vermeer Vacuum Excavator Trailer	PW Yard	GF/TBD/GOLF	\$ -	\$ 45,000	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	End of Service Life Replac
ET-13	Replacement	Scissor Lift	PW Yard	TBD/GOLF	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Needed if in-house side repairs
ET-14	New Equipment	Skid/Steer W/Planer	PW Yard	TBD	\$ -	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	Subota UTV is at 2820 Mc Rocky Hill
ET-15	Replacement	UTV	Maintenance Shop	GF	\$ -	\$ -	\$ 47,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	This mower is at 1528 for Parks
ET-16	Replacement	Zero Turn	Maintenance Shop	GF	\$ -	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	This is a new trailer for and store bounce house
ET-17	New Equipment	Events Trailer	Maintenance Shop	GF	\$ -	\$ -	\$ 16,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	Parts are no longer avail
ET-18	Replacement	Reel Sharpener	Maintenance Shop	GOLF	\$ -	\$ -	\$ 80,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	
ET-19	Replacement	Greens Mower	Maintenance Shop	GOLF	\$ -	\$ 60,000.00	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	over the next two years be changing out all Tripl
YEARLY TOTAL, FLEET					\$ 183,579	\$ 899,153	\$ 537,820	\$ 141,810	\$ 227,377	\$ 227,377	\$ 107,377	\$ 125,361	

Federal Reserve 6 - Year Avg. PPI for Machinery & Equipment = 5.5%



XUV 845M HVAC Cab

Crossover Utility Vehicle

- HVAC cab with easy-to-clean vinyl seats
- Smooth, power steering
- Class-leading cargo box volume¹
- Up to 4,000-lb (1814 kg) towing capacity
- Assembled in Wisconsin

STARTING AT:

\$29,999.00 USD, PLUS ADDITIONAL CHARGES¹

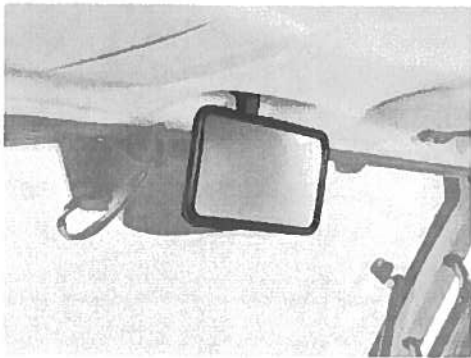
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BM26477: Rearview Mirror

[View Details](#)



BM26216: Led Work Lights (2 Lights)

[View Details](#)



BRE10015: X-Grip Holder Attachment

[View Details](#)

Features

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- + Conquer tough terrain with confidence
- + Built for the long haul
- + Automotive-like controls
- + Room for you, plus two, with cab comfort
- + Add precision ag technology to your Gator™ Utility Vehicle

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Specs & Compare

Key Specs

Engine power	39.5 kW 53 hp
Cargo box dimensions	1099 x 343 x 1392 mm 43.3 x 13.5 x 54.8 in.
Cargo box volume	524 L 18.5 cu ft
Cargo box capacity (weight)	454 kg 1000 lb
Towing capacity	Up to 1814 kg 4000 lb
Front suspension	Fully independent dual A-arm with adjustable coils; 203 mm (8 in.) of travel
Rear suspension	Fully independent dual A-arm with adjustable coils and sway bar; 229 mm (9 in.) of travel
Final drive	Park, high, low, neutral, reverse transaxle
Four wheel drive	Dash switch actuated four-wheel drive system
Fuel capacity	42.4 L 11.2 U.S. gal.

Engine

Type	4-cycle gas, electronic fuel injection (EFI)
Displacement	812 cc
Power	39.5 kW



AGENDA ITEM NO.: 10.H.

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: February 3, 2026

Subject: Purchase of Light Displays for 2026 "Home for the Holidays"

Dept of Origin: Parks and Recreation

Dept. Head Approval: Jennifer Camp

Exhibit(s):

Light Displays Quote, Memo Christmas Displays

Expenditure Required	Yes
Budgeted	Yes; (001) General Fund Operating Expenses; (571.00.31.04) Special Events Supplies
City Program	Community Events

Summary Statement

These light displays will be added to the existing light inventory and used in parks during the "Home for the Holidays" community event. Three quotes were requested and Mosca Design was the only who could provide the requested specifications. There was a significant pricing discount to purchase them now rather than wait until further into the year. These displays will be available to use in the 2026 winter season of events.

Recommended Action

Authorize purchase of light displays from Mosca Design in an amount not to exceed \$12,913.15.



355 Park Ave.
 Youngsville, NC 27596
 1 (800) 332-6798
www.moscadesign.com

Created Date 1/15/2026
 Quote Number 00004856
 Payment Terms Net 20 Days after delivery
 Estimate ☐
 Firm Freight ☒

Prepared By Dawn Harmon
 Email dawn@moscadesign.com

Contact Name Mickael Stevens
 Phone Number (509) 755-6729
 Email mstevens@libertylakewa.gov
 Shipping Contact Name

Bill To Name City of Liberty Lake, WA
 Bill To 22710 E Country Vista Dr .
 Liberty Lake, WA 99019
 US

Ship To Name City of Liberty Lake, WA
 Ship To 22710 E Country Vista Dr .
 Liberty Lake, WA 99019
 US

Quantity	Product	Product SKU	Description	Product Description	List Price	Discounted Item Price	Total Price
1.00	CAROLING BOY	SSVV-27	Cool White for any Clears - Special pricing thru January 29th - 5 Year Warranty on frame and electrical	5' X 9' (width x height) 160 C7 LED bulb count	\$1,926.00	\$1,251.90	\$1,251.90
1.00	CAROLING GIRL	SSVV-14	Cool White for any Clears - Special pricing thru January 29th - 5 Year Warranty on frame and electrical	5' X 8' (width x height) 149 C7 LED bulb count	\$1,691.40	\$1,099.00	\$1,099.00
1.00	JUGGLING SNOWMAN (animated)	SSWW-90	Cool White for any Clears - Special pricing thru January 29th - 5 Year Warranty on frame and electrical	4 1/2' X 12' (width x height) 199 C7 LED bulb count	\$5,597.40	\$3,638.00	\$3,638.00
1.00	PLAYING POLAR BEAR CUBS	SSWW-41	Cool White for any Clears - Special pricing thru January 29th - 5 Year Warranty on frame and electrical	11' X 7' (width x height) 163 C7 LED bulb count	\$3,574.80	\$2,323.00	\$2,323.00

By signing above, purchaser agrees to all terms and conditions, and authorizes Mosca Design, Inc. to place order accordingly

THANK YOU FOR YOUR BUSINESS



355 Park Ave.
Youngsville, NC 27596
1 (800) 332-6798
www.moscadesign.com

1.00	SKATING PENGUIN	SSWW-43	Cool White for any Clears - Special pricing thru January 29th - 5 Year Warranty on frame and electrical	5' X 7' (width x height) 199 C7 LED bulb count	\$1,908.40	\$1,240.00	\$1,240.00
------	-----------------	---------	---	---	------------	------------	------------

All orders paid with a credit card will include a 3.5% Bank Service Fee added to the final bill.
Shipping & handling are additional. Freight estimates available; final charges invoiced upon shipment.

Total Price	\$9,551.90
Tax	\$1,066.25
Shipping and Handling	\$2,295.00
Grand Total	\$12,913.15

Accepted By:

Accepted Date:



Memo

To: Finance
From: Mickael Stevens, Recreation Coordinator
Date: January 26, 2026
Re: Christmas Displays

Agenda Bill to approve the purchase of Christmas displays from Mosca Designs is on the February 3 City Council Agenda. Mosca Designs has been selected due to the 5-year warranty they provide on their products. Creative Displays has no warranty. Christmas Done Bright has a one season warranty.



AGENDA ITEM NO.: 10.I.

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: February 3, 2026

Subject: Purchase of John Deere Triplex Greens Mower

Dept of Origin: Parks and Recreation

Dept. Head Approval: Jennifer Camp

Exhibit(s):

Greens Mower Quote and Spec Sheet

Expenditure Required	Yes; not to exceed \$56,118.96
Budgeted	Yes; Golf Operations Fund Capital Expenses (594.76.64.00) Golf-Furniture, Computers & Equip (CFP ET-19)
City Program	Golf Course Maintenance

Summary Statement

The John Deere PrecisionCut triplex mower will be used to replace the existing greens mower at Trailhead Golf Course. The triplex mowers are used heavily on the golf course, and the greens' mower is used daily, six days a week. Therefore, accumulating hours and usage in a shorter time than other mowers. As part of fleet rotation, the existing greens' mower will be rotated down to tee mower, and the tee mower to surrounds mower. Staff are able to purchase the mower from the WA DES purchasing contract #28123.

Recommended Action

Authorize purchase of the John Deere PrecisionCut triplex mower in an amount not to exceed \$56,118.96.

Customer:

Quotes are valid for 30 days from the creation date or upon contract expiration, whichever occurs first.

A Purchase Order (PO) or Letter of Intent (LOI) including the below information is required to proceed with this sale. The PO or LOI will be returned if information is missing.

☐ Vendor: Deere & Company

2000 John Deere Run

Cary, NC 27513-2789 US

FED ID: 36-2382580

UEID: FNSWEDARMK53

☐ Signature on all LOIs and POs with a signature line

☐ Contract name or number; or JD Quote ID

☐ Sold to street address

☐ Ship to street address (no PO box)

☐ Bill to contact name and phone number

☐ Bill to address

☐ Bill to email address (required to send the invoice and/or to obtain the tax exemption certificate)

☐ Membership number if required by the contract

Quotes of equipment offered through contracts between Deere & Company, its divisions and subsidiaries (collectively "Deere") and government agencies are subject to audit and access by Deere's Strategic Accounts Business Division to ensure compliance with the terms and conditions of the contracts.

For any questions, please contact:

STEVE LEBSACK

Pacific Golf & Turf LLC

6206 E Trent Ave Bld 2 St A

Spokane, WA 99212

Cell Phone: 5099536482

Email: slebsack@pacificgolfturf.com

ET: 19

Greens Mower

Lamm & Grounds
28123

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company

2000 John Deere Run

Cary, NC 27513-2789 US

FED ID: 36-2382580

UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

STEVE LEBSACK

Pacific Golf & Turf LLC

6206 E Trent Ave Bld 2 St A Spokane, WA 99212

Prepared For

ROBERT SHELLBERG

CITY OF LIBERTY LAKE

22710 E COUNTRY VISTA DR

LIBERTY LAKE, WA 990197592

(509) 607-2950

RSHELLBERG@LIBERTYLAKewa.GOV

Prepared By

STEVE LEBSACK

Pacific Golf & Turf LLC

6206 E Trent Ave Bld 2 St A

Spokane, WA 99212

5099536482

slebsack@pacificgolfturf.com

Quote Id 1454575

Creation Date 31-Dec-2025

Expiration Date 26-Feb-2026

Customer Notes

Robert - Please see the updated Wa State Lawn and Grounds Contract for the John Deere 2550 precision cut triplex greens mower.

Thank you sir.

Quote Summary

Equipment Summary	Suggested List	Selling Price	QTY In Group	Extended
JOHN DEERE 2550 PRECISION CUT TRIPLEX GREENS MOWER	\$66,864.00	\$51,485.28	1	\$51,485.28
Contract: WA Lawn and Grounds 28123 (PG 4S CG 22)				
Price Effective Date: 01-Nov-2024				
Equipment Total				\$51,485.28
Quote Summary				
Total Selling Price				\$51,485.28
SALES TAX - (9.0%)				\$4,633.68
Sub-total				\$56,118.96
Balance Due				\$56,118.96

Salesperson : X _____

Accepted By : X _____

Selling Equipment

Quote # 1454575
Customer CITY OF LIBERTY LAKE

JOHN DEERE 2550 PRECISION CUT TRIPLEX GREENS MOWER

QTY In Group : 1

Hours	---	Suggested List
Serial Number	---	\$66,864.00
Stock Number	---	Selling Price
Contract	WA Lawn and Grounds 28123 (PG 4S CG 22)	\$51,485.28
Price Effective Date	01-Nov-2024	Discount Amount
PUK Parent Serial #		(\$15,378.72)

Equipment Summary

Code	Description	Qty	List Price	Discount %	Discount \$	Adjusted Selling Price
1166TC	2550 PrecisionCut Triplex Mower	1	\$49,215.00	23.0%	(\$11,319.45)	\$37,895.55

Base / Options

Code	Description	Qty	List Price	Discount %	Discount \$	Adjusted Selling Price
001A	United States and Canada	1	\$0.00	23.0%	\$0.00	\$0.00
0443	All Other Countries (English / Spanish)	1	\$0.00	23.0%	\$0.00	\$0.00
1040	Balloon Rounded Edge Smooth Tires and Wheels (20x10.00-10, 4 ply)	1	\$754.00	23.0%	(\$173.42)	\$580.58
1190	Two-Wheel Drive (2WD)	1	\$0.00	23.0%	\$0.00	\$0.00
1203	Quick Adjust 5 (QA5) 11-blade Cutting Units	1	\$11,281.00	23.0%	(\$2,594.63)	\$8,686.37
1300	50.8 mm (2-in.) Diameter Machined Grooved Solid Rollers with Solid Endcaps	1	\$793.00	23.0%	(\$182.39)	\$610.61
1601	50.8 mm (2-in.) Diameter Machined Smooth Solid Rollers	1	\$763.00	23.0%	(\$175.49)	\$587.51

1400	Cutting Unit ONLY Counterweights	1	\$301.00	23.0%	(\$69.23)	\$231.77
3202	Cutting Unit Attaching Yokes and Direct Mounted (Bullhorn) Molded One-Piece Grass Catchers	1	\$2,152.00	23.0%	(\$494.96)	\$1,657.04
183E	JDLink™ Modem	1	\$0.00	23.0%	\$0.00	\$0.00
2009	Standard Seat	1	\$709.00	23.0%	(\$163.07)	\$545.93
9849	(3) 55.9 cm (22-in.) Rear Roller Scrapers (Solid) for QA5 Cutting Units with 50.8 mm (2-in.) Smooth Rear Rollers	1	\$169.00	23.0%	(\$38.87)	\$130.13
9766	LED Work Light Kit	1	\$727.00	23.0%	(\$167.21)	\$559.79
Total Base / Options			\$66,864.00		(\$15,378.72)	\$51,485.28
Selling Price Subtotal						\$51,485.28
Total Selling Price			\$66,864.00		(\$15,378.72)	\$51,485.28

2026-2031 EQUIPMENT CAPITAL PURCHASES													NOTES:
LINE NO.	PROJECT TYPE	PROJECT NAME	LOCATION	FUNDING SOURCE	2025	PROJECT TOTAL (2026-2031)	2026	2027	2028	2029	2030	2031	
ET-1	Leased Equipment	12M Grader lease	Public Works Yard	TBD	\$ 46,740	\$ 321,737	\$ 46,727	\$ 46,727	\$ 54,728	\$ 54,728	\$ 54,728	\$ 64,099	3 year lease starting in 202 Assumes new lease every
ET-2	Leased Equipment	926M Loader X2	Public Works Yard	TBD	\$ 35,500	\$ 309,396	\$ 45,093	\$ 45,093	\$ 52,649	\$ 52,649	\$ 52,649	\$ 61,262	3 year lease starting in 202 Assumes new lease every
ET-3	Leased Equipment	903 Mini Loader	Public Works Yard	TBD	\$ 18,134	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Assumes new lease every
ET-4	New Equipment	Asphalt Roller	Public Works Yard	TBD	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	Annual lease.
ET-5	Replacement	Pickup 1 Ton- Mechanic	Maintenance Shop	PARKS, GF	\$ -	\$ 78,000	\$ 78,000	\$ -	\$ -	\$ -	\$ -	\$ -	Upgrading size to cover operational requirements
ET-6	New Equipment	ICB Mini Excavator	Public Works Yard	TBD	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ 120,000	\$ -	\$ -	
ET-7	New Equipment	Dump Trailer	Public Works Yard	GF/TBD	\$ 12,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	
ET-8	Replacement	Zero Turn Mower	Public Works Yard	GF/TBD	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
ET-9	Replacement	Eng Tech Vehicle	PW Yard	TBD	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	End of Service Life Replac
ET-10	Replacement	Kubota 60 in Mower	PW Yard	TBD	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	City Gardener Vehicle
ET-11	New Equipment	Ford Maverick (Gardener Vehicle)	PW Yard	GF/TBD	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Sprinkler Repair, Leaf Cl
ET-12	New Equipment	Vermeer Vacuum Excavator Trailer	PW Yard	GF/TBD/GOLF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	End of Service Life Replac
ET-13	Replacement	Scissor Lift	PW Yard	TBD/GOLF	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Needed if in-house sidev repairs
ET-14	New Equipment	Skid/Steer W/Planer	PW Yard	TBD	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ -	Kubota UTV is at 2820 Hc Rocky Hill
ET-15	Replacement	UTV	Maintenance Shop	GF	\$ -	\$ 47,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	This mower is at 1528 for Parks
ET-16	Replacement	Zero Turn	Maintenance Shop	GF	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	This is a new trailer for r and store bounce house
ET-17	New Equipment	Event Traler	Maintenance Shop	GF	\$ -	\$ 16,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Parts are no longer avai
ET-18	Replacement	Reel Sharpener	Maintenance Shop	GOLF	\$ -	\$ 80,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	over the next two years be changing out all Trpl
ET-19	Replacement	Greens Mower	Maintenance Shop	GOLF	\$ -	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
YEARLY TOTAL, FLEET					\$ 182,578	\$ 899,133	\$ 537,820	\$ 141,820	\$ 237,377	\$ 227,377	\$ 107,377	\$ 125,361	

Federal Reserve 6-Year Avg. PPI for Machinery & Equipment = 5.9%

[Search](#)[Home](#) > [Mowers](#) > [Triplex Mowers](#) > [2550 PrecisionCut™ Triplex Mower](#)

2550 PrecisionCut™

Triplex Mower

- Greatly reduce triplex ring with exclusive offset cutting units
- Save time with Quick Adjust Cutting Units
- Exceptional contour-following and steering of cutting units in turns
- On-board diagnostics

[Find a Dealer](#)[View Product Brochure](#) >

Specs & Compare

Key Specs

Number of cylinders	3-cylinder
Displacement	993 cc 60.6 cu in.
Mowing speed	Adjustable mow stop: 0-7.1 km/h 0-4.4 mph
Traction drive	Hydrostatic, 2-pedal control
Mowing position width	157.5 cm 62 in.
Cutting unit size, in. (cm)	Quick Adjust QA5 floating: 55.9 cm 22 in.
Clip frequency	For 14 blade: 0.541 mm/km/h 0.034 in./mph With 11-blade reel: 0.689 mm/km/h 0.044 in./mph With 7-blade reel: 1.082 mm/km/h 0.069 in./mph
Height of cut	2.0-19.0 mm 0.078-0.75 in. with front roller: 51 mm 2 in. or 16-32 mm 0.625-1.25 in. with frotner roller: 76 mm 3 in.
Number of blades	7 or 11 blades
Operator ear	82 dBA

Engine

Type

Diesel model
IDI Diesel

Horsepower

Diesel horsepower
Per SAE J1995: 14.6 kW
19.6 hp

*Engine hp is provided by the engine manufacturer to be used for comparison purposes only. Actual operating hp will be less. Refer to the engine manufacturer’s web site for additional information.

Air cleaner

Semi-cyclone, dry-type, dual stage

Cooling

Oil filter
Full-flow filter
Engine oil capacity
With filter: 2.2 L
2.3 U.S. qt
Pressurized lubrication system
Standard
Number of cylinders
3-cylinder
Displacement
993 cc
60.6 cu in.
Liquid

Show More



AGENDA ITEM NO.: 10.J.

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: February 3, 2026

Subject: Purchase of Recreation/Events Storage Trailer

Dept of Origin: Parks and Recreation

Dept. Head Approval: Jennifer Camp

Exhibit(s):

Events Trailer Quote and Spec Sheet

Expenditure Required	Yes; not to exceed \$12,152.03
Budgeted	Yes; General Fund Capital Expenses (594.76.64.01); Parks-Furniture, Computers & Equipment (CFP ET-17)
City Program	Community Events

Summary Statement

This trailer will be for inventory storage and items for recreation and events. Currently, staff is running out of storage space and needs somewhere dedicated to store inventory and also provide portability for transport to events. This trailer will be new and not replacing anything existing. The purchase is being made from the WA DES purchasing contract #00424.

Recommended Action

Authorize purchase of the recreation/events trailer in an amount not to exceed \$12,152.03.

DEALER NUMBER: 15653

**TRAILER BOSS**

1619 E HILLSBORO ST
PASCO, WA 99301
TOLL-FREE: (833) 851-6144
LOCAL: (509) 416-0205
PASCO@TRAILERBOSS.COM
TRAILERBOSS.COM

INVOICE #	273557
DATE	01/26/2026
SALESMAN	Katelyn Crosby

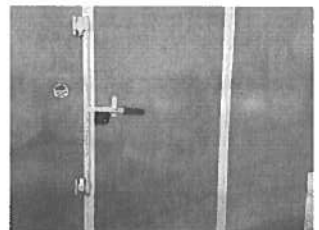
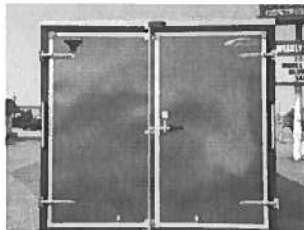
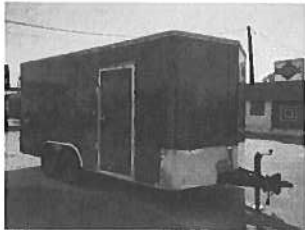
COMMENTS: WASHINGTON STATE CONTRACT #00424
po#

OWNER INFORMATION:				
NAME: CITY OF LIBERTY LAKE		ATTN: ROBERT SHELLBERG	PHONE: (509) 607-2950	EMAIL: rshellberg@libertylakewa.gov
STREET ADDRESS: 22710 E Country Vista Dr		CITY: Liberty Lake	STATE: WA	ZIP CODE: 99019
MAILING ADDRESS: 22710 E Country Vista Dr		CITY: Liberty Lake	STATE: WA	ZIP CODE: 99019
TRAILER INFORMATION:				
MANUFACTURER: Mirage	MODEL: XPS	YEAR: 2026	COLOR: Charcoal	
STOCK NUMBER: T6315489	VIN: 5JWWE2023T6315489		NEW ☒ USED ☐	
DESCRIPTION	QTY	PRICE	DISC	TOTAL
Mirage 8.5x16 9,900 Enclosed Cargo - #T6315489	1	\$11,299.00	\$140.11	\$11,158.89
DELIVERY FEE - #DELIVERY FEE: City will pick up	1	\$0.00	\$0.00	\$0.00
Payment Type: Cash _____ Check _____ Card _____ Other _____				SUBTOTAL: \$11,158.89
I agree to the following terms and conditions:				SALES TAX (8.9%): \$993.14
ALL used trailers are sold as-is and carry no warranty either expressed or implied from dealership.				SALE TOTAL: \$12,152.03
ALL Deposits, Transfer/Delivery Fees and/or Special Parts orders are non-refundable.				DEPOSIT RECEIVED: \$0.00
				PAYMENT RECEIVED: \$0.00
				BALANCE DUE: \$12,152.03
Events trailer ET: 17				
BUYER SIGNATURE _____			DATE _____	

2026-2031 EQUIPMENT CAPITAL PURCHASES														
LINE NO.	PROJECT TYPE	PROJECT NAME	LOCATION	FUNDING SOURCE	2025	PROJECT TOTAL (2026-2031)	2026	2027	2028	2029	2030	2031	NOTES:	
ET-1	Leased Equipment	12M Grader lease	Public Works Yard	TBD	\$ 46,740	\$ 321,737	\$ 46,727	\$ 46,727	\$ 54,728	\$ 54,728	\$ 54,728	\$ 64,099	3 year lease starting in 2026. Assumes new lease even	
ET-2	Leased Equipment	925M Loader X2	Public Works Yard	TBD	\$ 35,500	\$ 309,396	\$ 45,093	\$ 45,093	\$ 52,649	\$ 52,649	\$ 52,649	\$ 61,262	3 year lease starting in 2026. Assumes new lease even	
ET-3	Leased Equipment	903 Mini Loader	Public Works Yard	TBD	\$ 18,334	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Annual lease.	
ET-4	New Equipment	Asphalt Roller	Public Works Yard	TBD	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -		
ET-5	Replacement	Pickup 1 Ton-Mechanic	Maintenance Shop	PAKUS,GF	\$ -	\$ 78,000	\$ 78,000	\$ -	\$ -	\$ -	\$ -	\$ -	Upgrading size to cover operational requirements	
ET-6	New Equipment	JCB Mini Excavator	Public Works Yard	TBD	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ 120,000	\$ -	\$ -		
ET-7	New Equipment	Dump Trailer	Public Works Yard	TBD	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
ET-8	Replacement	Zero Turn Mower	Public Works Yard	GF/TBD	\$ -	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -		
ET-9	Replacement	Eng Tech Vehicle	PW Yard	TBD	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
ET-10	Replacement	Kubota 60 in Mower	PW Yard	TBD	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	End of Service Life Repl	
ET-11	New Equipment	Ford Maverick (Gardener Vehicle)	PW Yard	GF/TBD	\$ -	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	City Gardener Vehicle	
ET-12	New Equipment	Vermeer Vacuum Excavator Trailer	PW Yard	GF/TBD/GOLF	\$ -	\$ 45,000	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	Sprinkler Repair, Leaf C	
ET-13	Replacement	Scissor Lift	PW Yard	TBD/GOLF	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	End of Service Life Repl	
ET-14	New Equipment	Skid/Steer W/Planer	PW Yard	TBD	\$ -	\$ 120,000	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ -	Needed if in-house skid repairs	
ET-15	Replacement	UTV	Maintenance Shop	GF	\$ -	\$ 47,000.00	\$ 47,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	Kubota UTV is at 28201 Rocky Hill	
ET-16	Replacement	Zero Turn	Maintenance Shop	GF	\$ -	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	This mower is at 1528 in Parks	
ET-17	New Equipment	Events Trailer	Maintenance Shop	GF	\$ -	\$ 16,000.00	\$ 16,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	This is a new trailer for and store bounce hous	
ET-18	Replacement	Reel Sharpener	Maintenance Shop	GOLF	\$ -	\$ 80,000.00	\$ 80,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	Parts are no longer ava	
ET-19	Replacement	Greens Mower	Maintenance Shop	GOLF	\$ -	\$ 60,000.00	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	over the next two year be changing out all Tris	
YEARLY TOTAL, FLEET					\$ 162,373	\$ 899,183	\$ 537,820	\$ 141,820	\$ 227,377	\$ 227,377	\$ 107,377	\$ 125,361		

Federal Reserve 5-Year Avg. PPI for Machinery & Equipment = 5.3%

MIRAGE 8.5X16 9,900 ENCLOSED CARGO



WAS:
\$11,599

TB DISCOUNT:
\$300

NOW:
\$11,299

MAKE AN APPOINTMENT

HOLD THIS TRAILER

GET TODAYS PRICE

Trailer Specs

Color:	Charcoal
Stock Number:	T6315489
VIN:	5JWWE2023T6315489
Condition:	New
Year:	2026
Manufacturer:	Mirage by NOVAE LLC
Model:	XPS
Category:	Enclosed Cargo/Enclosed Cargo
Length:	16'
Width:	8.5'
Height:	7'0"
GVWR:	9,900
Weight:	2,415
Axle Rating:	5200
Features:	2 5/16" Ball, Barn Door, Bumper-pull, Cambar Lock, D-Rings, 7k Drop Leg Jack, Dome Light, Lights, Man Door, 24" Rock Guard, RV Lock, Spare Tire Mount, Spring Suspension, 16" OC Crossmembers, 6"



AGENDA ITEM NO.: 10.K.

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: February 3, 2026

Subject: Association of Washington Cities (AWC) annual membership

Dept of Origin: Finance and Admin
Services

Dept. Head Approval: Kyle Dixon

Exhibit(s):
AWC.2026

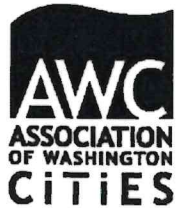
Expenditure Required	Yes
Budgeted	Yes; General Fund - Legislative Professional Services 511.60.41.00
City Program	Legislative Governance

Summary Statement

The Association of Washington Cities represents all cities and towns in Washington State and acts as an advocacy group promoting our legislative priorities. They provide data, resources, events and education designed to enhance the services we deliver to our residents. Annual membership fees are determined by population, and this year's amount of \$11,793.00 represents an increase of 2.18% over 2025.

Recommended Action

Approve payment of AWC annual membership fee in an amount not to exceed \$11,793.00.



Association of Washington Cities

1076 Franklin St SE
Olympia, WA 98501-1346

Phone : (360) 753-4137

Fax : (360) 753-0149

Invoice

Order number: 167749

Date: 1/1/2026

Payment terms: Due upon receipt

Bill to :

City of Liberty Lake
Kyle Dixon
22710 E Country Vista Dr
Liberty Lake, WA 99019-7592

Quantity	Item description	Unit price	Discount	Extended
1.00	2026 AWC city membership	\$11,793.00	\$0.00	\$11,793.00

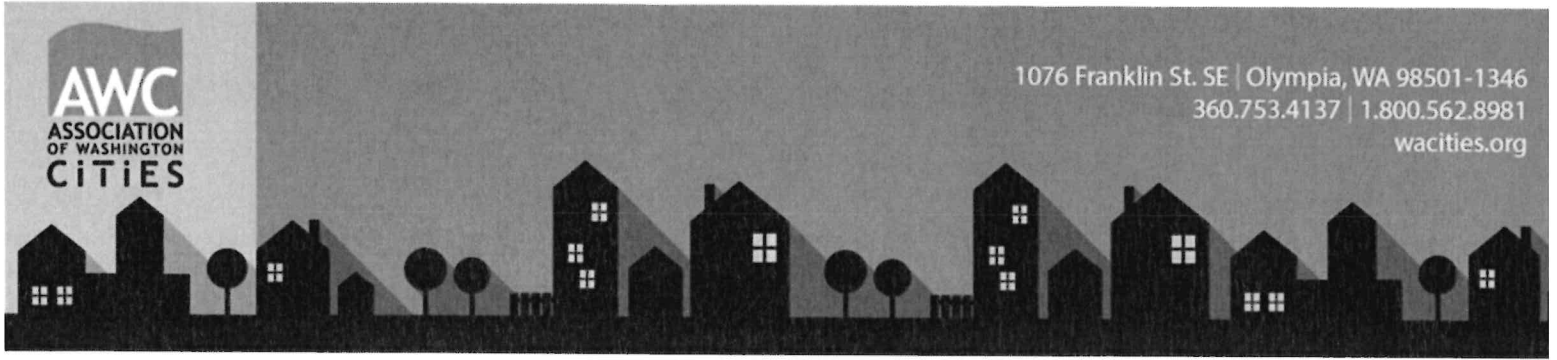
Payment instructions

1. Log in to wacities.org/profile/fees-payment
2. Enter your ACH payment information to securely pay your bill

If you prefer to pay by check, please reference the order number.

Administrators can view and pay the organization's open invoices online by signing in to wacities.org and clicking the Administrator link at the top of the page. To pay membership invoices, click "Pay membership fees." For all other invoices, click "Pay open invoices."

Subtotal:	\$11,793.00
Sales tax:	\$0.00
Shipping/Handling:	\$0.00
Grand total:	\$11,793.00
Payment total:	\$0.00
Amount due:	\$11,793.00



January 15, 2026

Cris Kaminskis, Mayor
City of Liberty Lake
22710 E Country Vista Dr
Liberty Lake, WA 99019

Re: 2026 Association of Washington Cities (AWC) membership fees

I hope the start of 2026 brings you good health and renewed energy to tackle the challenges and opportunities that lie ahead.

As we kick off the year, I want to extend my appreciation for the dedication you show in serving your community and for your ongoing partnership with AWC. The work you do makes a real difference in the lives of the residents of our 281 Washington cities and towns, and we are committed to helping you achieve your goals.

Our mission at AWC is to build connections between our diverse cities and towns while providing members with the support needed to thrive through data-driven education, nationally recognized programs and services, and nonpartisan advocacy.

We work hard every day to increase the value we provide to our member cities—large and small, and across our state. Your membership enables us to continue doing this important work. Thank you.

An invoice for your 2026 AWC membership fees was sent recently to your city's billing contact via email. Please let me know if you would like an invoice sent to you as well. By adopted board policy, each city's annual fee is adjusted for population changes and for inflation by the Implicit Price Deflator (IPD). This year's IPD is 2.18%, and we are proud to continue offering our members great services while adjusting rates by this modest amount.

If you have any questions about 2026 fees or any of AWC's services, please feel free to contact me directly at deannad@awcnet.org or 360.753.4137. Thank you for your leadership and continued partnership.

Sincerely,

Deanna Dawson, CEO
Association of Washington Cities

cc:

Mark McAvoy, City Administrator; Rochelle Caton, City Clerk; Kyle Dixon, Finance Director



AGENDA ITEM NO.: 11.A.

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: February 3, 2026

Subject: Appointment of Laura DeMott to the Lodging Tax Advisory Committee

Dept of Origin: Finance/Admin Services **Dept. Head Approval:** Kyle Dixon

Exhibit(s):

Board.Commission.App_Redacted

Expenditure Required	No.
Budgeted	N/A
City Program	Legislative Governance

Summary Statement

The Lodging Tax Advisory Committee reviews and recommends how Liberty Lake's 3.3% lodging tax funds are used to support tourism promotion and the acquisition and operation of tourism-related facilities. The committee has five mayor-appointed, council-confirmed members: two from taxed businesses, at least two from funded tourism activities, and one elected city official. Laura DeMott has applied to fill the currently vacant position on the committee representing Best Western Hotel.

Recommended Action

Confirm the Mayor's appointment of Laura DeMott to the Lodging Tax Advisory Committee.



CITY ADVISORY BOARD & COMMISSION APPLICATION

City of Liberty Lake
22710 E Country Vista Drive, Liberty Lake, WA 99019
Phone: (509) 755-6700

Thank you for your interest in serving on an advisory board or commission. The purpose of this form is to provide the Mayor and City Council members with some information about individuals considered for appointment. This application will be kept on file for two years. The file of completed applications is open for public inspection upon request.

Please indicate which advisory board you are interested in serving on:

- | | | |
|--|--|---|
| ☐ Salary Commission | ☐ Parks & Arts Commission | ☒ Lodging Tax Advisory Commission |
| ☐ Planning Commission | ☐ Library Board of Trustees | ☐ Community Engagement |
| ☐ Youth Commission | ☐ Civil Service Commission | ☐ Other |

Candidate Information

Full Name: Laura DeMott	Date of Application: 1/14/2026
Home Address: [REDACTED]	City, State, Zip: [REDACTED]
Email: laurad@hotelsa1.com	Phone: [REDACTED]

Employed By: **Best Western Plus Liberty Lake Inn**

Employer's Address: 1816 N Pepper Ln	City, State, Zip: Liberty Lake, WA 99019
---	---

How long have you lived or worked continuously in the City of Liberty Lake? **1yr**

Are you a registered voter in the City of Liberty Lake? ☐ Yes ☒ No

Would your appointment create a conflict of interest or the appearance of a conflict of interest? ☐ Yes ☒ No

Have you ever been convicted of anything other than a minor traffic violation? ☐ Yes ☒ No

Educational Background:

High School Diploma, Some College, Multiple Hospitality Certifications

Professional Qualifications and/or Work Experience:

I have worked in hospitality management for 20yrs from properties ranging from luxury resorts to mixed-use high end properties to my current role as GM at a select service hotel here in Liberty Lake. I have worked at properties in the Hawaiian Islands, North Idaho, and both Western & Eastern Washington.

Community Activities and/or Other Experience:

I am an active memeber of Visit Spokane and have worked with various Chambers of Commerce over the years as well as sat on community boards for non-profits & hotel advisory commitees.

Why are you interested in serving on this Commission/Advisory Board?

As we work to improve our property in the coming years to be a vibrant part of the Liberty Lake community I feel this is a good opportunity to work with the City leaders and other community businesses to work together to continue bringing tourism dollars to the local economy.

References

Please list three names including address & phone number

1. Miles Wilkins -		Kennewick, WA 99336	
2. Alison Koski -		Coeur d'Alene, ID CdA, ID 83814	
3. Andrea Gipson -		Post Falls, ID	

Please Return Forms to:

Rochelle Caton, City Clerk
rcaton@libertylakewa.gov
City of Liberty Lake
22710 E Country Vista Dr
Liberty Lake, WA 99019

APPLICATION DEADLINE IS: Open until filled.



BACKGROUND/REFERENCE CHECK PERMISSION

City of Liberty Lake
22710 E Country Vista Drive, Liberty Lake, WA 99019
Phone: (509) 755-6700

I, the undersigned applicant, for a position as a board or commission member with the City of Liberty Lake, Washington, in consideration of the review of my application, do hereby give the City or an independent investigating agency authorization to conduct a thorough investigation of my professional and personal background, including credit, criminal, driving, and all data given on this application, on related papers, and in interviews. I authorize all individuals, schools, and firms named therein to provide any information requested about me. I understand and agree to waive any claim or cause of action relating to use of any and all information gained through this investigation or release of information, and promise to defend and hold harmless the City of Liberty Lake, Washington, its officers and employees from any claim or loss arising from such investigation and/or release of information. It is my intention that any copy of this authorization be as effective as the original.

Laura DeMott

1/14/2026

Applicant's Signature

Printed Name

Date

If selected for appointment to a commission or advisory board, an additional background check form will be required.



AGENDA ITEM NO.: 11.B.

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: February 3, 2026

Subject: Appointment of David Stuhlberg to the Civil Service Commission

Dept of Origin:

Dept. Head Approval: Kyle Dixon

Exhibit(s):

Online Form Submittal_ Application for City Advisory Boards and
Commissions_Redacted

Expenditure Required	No.
Budgeted	N/A
City Program	

Summary Statement

Liberty Lake's Civil Service Commission oversees police hiring and promotion procedures, certifies new hires, and conducts hearings related to applicant complaints. Established under state law (RCW 41.12), the commission consists of three city residents appointed to staggered six-year terms. David Stuhlberg has applied to serve on the Civil Service Commission. After interviewing applicants, the Mayor has recommended appointing Mr. Stuhlberg to fill the currently vacant position 3.

Recommended Action

Confirm the Mayor's appointment of David Stuhlberg to the Civil Service Commission position no. 3

From: noreply@civicplus.com
To: [Rochelle Caton](#)
Subject: Online Form Submittal: Application for City Advisory Boards and Commissions
Date: Tuesday, December 2, 2025 12:09:17 PM

CAUTION: This email originated outside the City of Liberty Lake. Do not click links or open attachments unless you recognize the sender and know the content is safe.

This sender is trusted.

Application for City Advisory Boards and Commissions

Thank you for your interest in serving on an advisory board or commission. The purpose of this form is to provide the mayor and City Council members with some information about individuals considered for appointment. This application will be kept on file for two years. The file of completed applications is open for public inspection upon request.

(Section Break)

Date	12/2/2025 8:45 AM
------	-------------------

City of Liberty Lake advisory board or commission for which you are applying:	Civil Service Commission
--	--------------------------

Would your appointment create a conflict of interest or appearance thereof?	No
--	----

(Section Break)

First Name	David
------------	-------

Last Name	Stuhlberg
-----------	-----------

Address1	
----------	--

Address2	Field not completed.
----------	----------------------

City	Liberty Lake
------	--------------

State	WA
-------	----

Zip	99019
-----	-------

Home Phone	██████████
Fax	<i>Field not completed.</i>
Work Phone	██████████
Email	████████████████████
(Section Break)	
Employer	████████████████████ (Central Valley School District)
Business Address	████████████████████
Address2	<i>Field not completed.</i>
City	Spokane Valley
State	WA
Zip	99206
(Section Break)	
Are you a registered voter in the City of Liberty Lake?	Yes
How long have you lived in the City of Liberty Lake (continuously)?	Over 6 years
(Section Break)	
Educational Background	Bachelor's Degree Boise State University (1998), Masters of Educational Leadership University of Idaho (2011), Masters of Special Education Western Governors University (2018).
Professional Qualifications / Work Experience	I have served in various capacities in education over the past 21 years. I have served as a classroom teacher, a principal, and a vice principal. I currently work as a special education teacher in the Central Valley School District, and I also teach online classes for the Idaho Digital Learning Alliance.
Community Activities / Involvement Experience	While living in Liberty Lake, I have served as a volunteer youth baseball coach. Currently, I am an assistant wrestling coach for Ridgeline High School and the president and founder of Sasquatch Wrestling, a local wrestling club that operates out of Ridgeline High School, serving youth athletes. Throughout my educational tenure, I have also volunteered on various teams, including leadership teams, the Student Intervention Team, the

Special Education Department chair, and the Student Support teams.

Other Qualifications /
Reasons for Desire to
Serve

As a 10-year resident of Liberty Lake, I am seeking opportunities to get involved in the community. I have had a positive experience working with the Liberty Lake PD, and this is a great way to give back to my community while also serving.

(Section Break)

Reference #1 Name Mike Worthington

Reference #1 Phone

Address1

Address2 *Field not completed.*

City Twin Falls

State ID

Zip 83301

(Section Break)

Reference #2 Name Eric Roal

Reference #2 Phone

Address1

Address2 *Field not completed.*

City Spokane Valley

State WA

Zip 99206

(Section Break)

Reference #3 Name Dan Osborne

Reference #3 Phone

Address1

Address2 *Field not completed.*

City Liberty Lake

WA

State

Zip

99019

Email not displaying correctly? [View it in your browser.](#)



AGENDA ITEM NO.: 11.C.

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: February 3, 2026

Subject: Appointment of Jacob Vanlandingham to the Civil Service Commission

Dept of Origin:

Dept. Head Approval: Kyle Dixon

Exhibit(s):

Vanlandingham_Jacob_CITY ADVISORY BOARD AND COMMISSION APP 6.25.25
(002)_Redacted

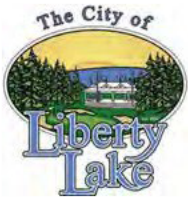
Expenditure Required	No
Budgeted	N/A
City Program	

Summary Statement

Liberty Lake's Civil Service Commission oversees police hiring and promotion procedures, certifies new hires, and conducts hearings related to applicant complaints. Established under state law (RCW 41.12), the commission consists of three city residents appointed to staggered six-year terms. Jacob Vanlandingham has applied to serve on the Civil Service Commission. After interviewing applicants, the Mayor has recommended appointing Mr. Vanlandingham to fill the adjunct position.

Recommended Action

Confirm the Mayor's appointment of Jacob Vanlandingham to the Civil Service Adjunct Position



CITY ADVISORY BOARD & COMMISSION APPLICATION

City of Liberty Lake
22710 E Country Vista Drive, Liberty Lake, WA 99019
Phone: (509) 755-6700

Thank you for your interest in serving on an advisory board or commission. The purpose of this form is to provide the Mayor and City Council members with some information about individuals considered for appointment. This application will be kept on file for two years. The file of completed applications is open for public inspection upon request.

Please indicate which advisory board you are interested in serving on:

- | | | |
|--|--|--|
| ☐ Salary Commission | ☐ Parks & Arts Commission | ☐ Lodging Tax Advisory Commission |
| ☐ Planning Commission | ☐ Library Board of Trustees | ☐ Community Engagement |
| ☐ Youth Commission | ☒ Civil Service Commission | ☐ Other |

Candidate Information

Full Name: Jacob Vanlandingham	Date of Application: 12/02/2025
Home Address: [REDACTED]	City, State, Zip: Liberty Lake, WA, 99019
Email: [REDACTED]	Phone: [REDACTED]
Employed By: [REDACTED]	
Employer's Address: [REDACTED]	City, State, Zip: Liberty Lake, WA 99019
How long have you lived or worked continuously in the City of Liberty Lake? 2019	
Are you a registered voter in the City of Liberty Lake?	☒ Yes ☐ No
Would your appointment create a conflict of interest or the appearance of a conflict of interest?	☐ Yes ☒ No
Have you ever been convicted of anything other than a minor traffic violation?	☐ Yes ☒ No
Educational Background: Bachelor of Arts - Criminal Justice Washington State University 2018 Additional Major in History - Washington State University 2018 Associate in Claims - The Institutes 2024	
Professional Qualifications and/or Work Experience: Large Loss Personal Property Adjuster III - Liberty Mutual Insurance, Liberty Lake WA January 2025 - Present Property Claims Adjuster II - Liberty Mutual Insurance, Liberty Lake WA September 2023 - January 2025 Claims Adjuster/Claims Service Representative - Liberty Mutual Insurance, Liberty Lake WA June 2019 - July, 2022 Correctional Officer - Idaho Department of Corrections, Kuna ID June 2018 - May 2019	

Community Activities and/or Other Experience:

Volunteer experience:

Free Rein Therapeutic Volunteer - May, 2025

SpokAnimal Dog walking Volunteer - May, 2024

Front of House Manager for Spokane Valley Summer Theater August, 2023 - July, 2024

The Moving Wall Vietnam War Memorial - September, 2022

Valley Real Life Youth Group Leader - August, 2021 - August, 2022

Why are you interested in serving on this Commission/Advisory Board?

I would love to be part of this commission to better contribute to my local community and help maintain a well maintained and staffed police department. Having family roots in law enforcement along with prior experience, I have a passion for the field. I am excited for an opportunity to contribute to ensure a fair, transparent, and high quality hiring & promotion process.

References

Please list three names including address & phone number

- | | |
|----------------------------------|---|
| 1. Scott Zinkgraf @ [REDACTED] | Direct Supervisor in most prior role |
| 2. Jonathan Kidwell @ [REDACTED] | Field Training Officer during my time as a Corrections Officer |
| 3. Chris Audens @ [REDACTED] | Sergant and direct supervisor during my time as a Corrections Officer |

Please Return Forms to:

Rochelle Caton, City Clerk
rcaton@libertylakewa.gov
City of Liberty Lake
22710 E Country Vista Dr
Liberty Lake, WA 99019

APPLICATION DEADLINE IS: Open until filled.



BACKGROUND/REFERENCE CHECK PERMISSION

City of Liberty Lake
22710 E Country Vista Drive, Liberty Lake, WA 99019
Phone: (509) 755-6700

I, the undersigned applicant, for a position as a board or commission member with the City of Liberty Lake, Washington, in consideration of the review of my application, do hereby give the City or an independent investigating agency authorization to conduct a thorough investigation of my professional and personal background, including credit, criminal, driving, and all data given on this application, on related papers, and in interviews. I authorize all individuals, schools, and firms named therein to provide any information requested about me. I understand and agree to waive any claim or cause of action relating to use of any and all information gained through this investigation or release of information, and promise to defend and hold harmless the City of Liberty Lake, Washington, its officers and employees from any claim or loss arising from such investigation and/or release of information. It is my intention that any copy of this authorization be as effective as the original.

Jacob Vanlandingham 12/02/2025

Applicant's Signature

Printed Name

Date

If selected for appointment to a commission or advisory board, an additional background check form will be required.



AGENDA ITEM NO.: 11.D.

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: February 3, 2026

Subject: Donation - Rainbow Bridge Project

Dept of Origin: Parks and Recreation

Dept. Head Approval: Jennifer Camp

Exhibit(s):

Donation Form. Signature Rainbow Bridge, Donation Form.Pg1 Rainbow Bridge, P&A Project Proposal Form 2024.final, Bridge Photo Example, Rock Photo Example, RH Photo Example, RH2 Photo Example

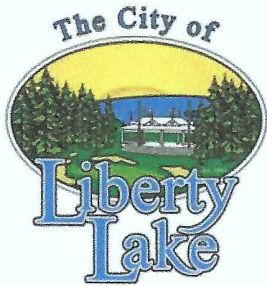
Expenditure Required	No
Budgeted	N/A
City Program	Park Maintenance/Public Art

Summary Statement

This project proposal was presented to the Parks and Arts Commission by Pawpular Companions. The Commission voted to move forward and support the project, which will be installed at Rocky Hill Park at an agreed upon site selected by Commissioners, Pawpular Companions staff and City staff. The project is now in the form of a donation which the Parks and Arts Commission supports moving forward to the City Council for consideration and approval. The intent is to provide a quiet place for people to go and reflect, remember and commemorate their pets that have passed.

Recommended Action

Accept the donation from Pawpular Companions, for the "Rainbow Bridge Project" at Rocky Hill Park, in the valued amount of \$15,000.



DONATION FORM

The City of Liberty Lake will make all reasonable efforts to fulfill the specific purpose(s) as outlined in the previous section for this donation. If the specified donation purposes are not feasible, substitutions for the purposes will be made. The donated funds will be managed and accounted for by the City of Liberty Lake in accordance with the Liberty Lake Municipal Code.

For IRS purposes, this agreement serves as written acknowledgment of your donation. The City of Liberty Lake did not provide you any goods or services in consideration for this donation.

SECTION 4. DONOR SIGNATURE(S)

Mara Broull

Donors Signature

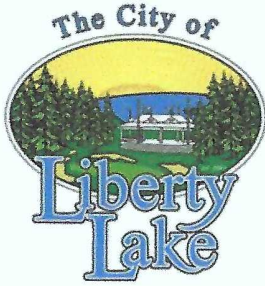
12/15/2025

Date

SECTION 5. MAYOR APPROVING SIGNATURE

Mayor's Signature

Date



DONATION FORM

SECTION 1: DONOR INFORMATION

Donor(s) Name: PAWPULAR COMPANIONS PET SUPPLIES

Donor(s) Address: _

21801 E. COUNTRY VISTA DRIVE, STE. 111

LIBERTY LAKE, WA 99019

SECTION 2: DONATION CLASSIFICATION

☒ The undersigned donor(s) hereby donates to the City of Liberty Lake, Washington the amount of \$ 15,000.00 which said donation shall be considered accepted upon approval from the Mayor and receipt of the funds by the City.

OR

☐ The undersigned donor(s) hereby donates _____ with a fair market value of \$ _____ which said donation shall be considered accepted upon approval from the Mayor and receipt of the item(s) by the City.

Please attach any receipts or documentation establishing the fair market value amount.

SECTION 3: PURPOSE OF DONATION

The City represents that it is a duly organized and existing municipal corporation of the State of Washington and that the donated funds will be used to the extent possible only for the following public purposes: *(Attach a separate statement if more space is required.)*

RAINBOW BRIDGE



CITY OF LIBERTY LAKE PARKS AND ARTS COMMISSION PROJECT PROPOSAL FORM

22710 E Country Vista Drive, Liberty Lake, WA 99019 Phone: (509) 755-6714 Fax: (509) 755-6713

Presenter:

Last: CROWELL

First: MARA

Company / Organization:

PAWPULAR COMPANIONS PET
SUPPLIES

21801 E. COUNTRY VISTA DR.,
#111

LIBERTY LAKE

WA

99019

Mailing Address

City

State

Zip Code

N/A

509-927-8890

509-850-6070

Home Phone

Work Phone

Cell Phone

pawpularcompanions@gmail.com

Email Address

Project Information

Project Description:

Construction and maintenance of a "Rainbow Bridge" in the City of Liberty Lake. This would be a place where people can go to reflect, remember & commemorate their passed pets by placing their Collar/Tag on the bridge, thus creating the "Rainbow".

Project Timeline (Start and End Date): Construction would begin as soon as possible once a location has been determined and would be completed within 45 days (weather depending).

Please list any attachments (print and attach if necessary): Attached photo of a Rainbow Bridge in a different State showing verbiage/signage explaining the concept of the bridge and it's meaning.

Is there is a specific request for the Parks and Arts Commission (i.e., funding, support, involvement, add to P&A future project list, etc.):

No initial funding required, Pawpular Companions Pet Supplies will cover the cost of the materials to build the bridge & the manpower.

Would the City help with permitting if required?

Would the City help maintain the grounds, depending on location? (mowing, snow removal, watering)

We would consider having STONES that individuals could etch their pets name on, which Pawpular would be the purchase point, this would help offset the cost/maintenance of the Bridge.

Any other details we should know that relate to the project?:

If the City doesn't have the personnel to maintain the Bridge property, Pawpular would procure assistance with this.

This completed Project Proposal Form and attachments may be submitted by mail, fax, email, or in person at City Hall.

City of Liberty Lake
Attn: Parks and Arts Commission
22710 E Country Vista Drive
Liberty Lake, WA 99019

Phone: (509) 755-6714

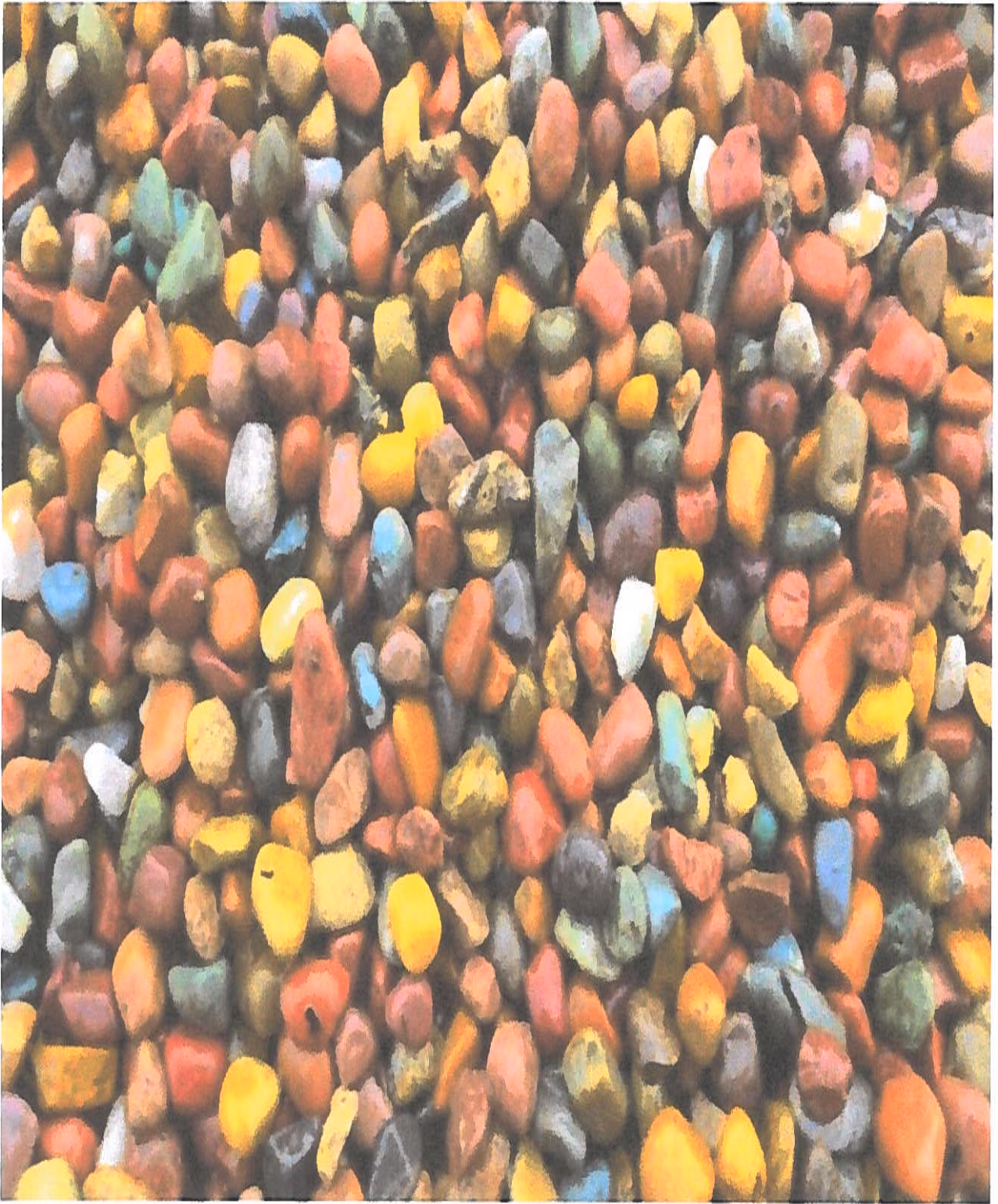
Fax: (509) 755-6713

Email: jcamp@libertylakewa.gov

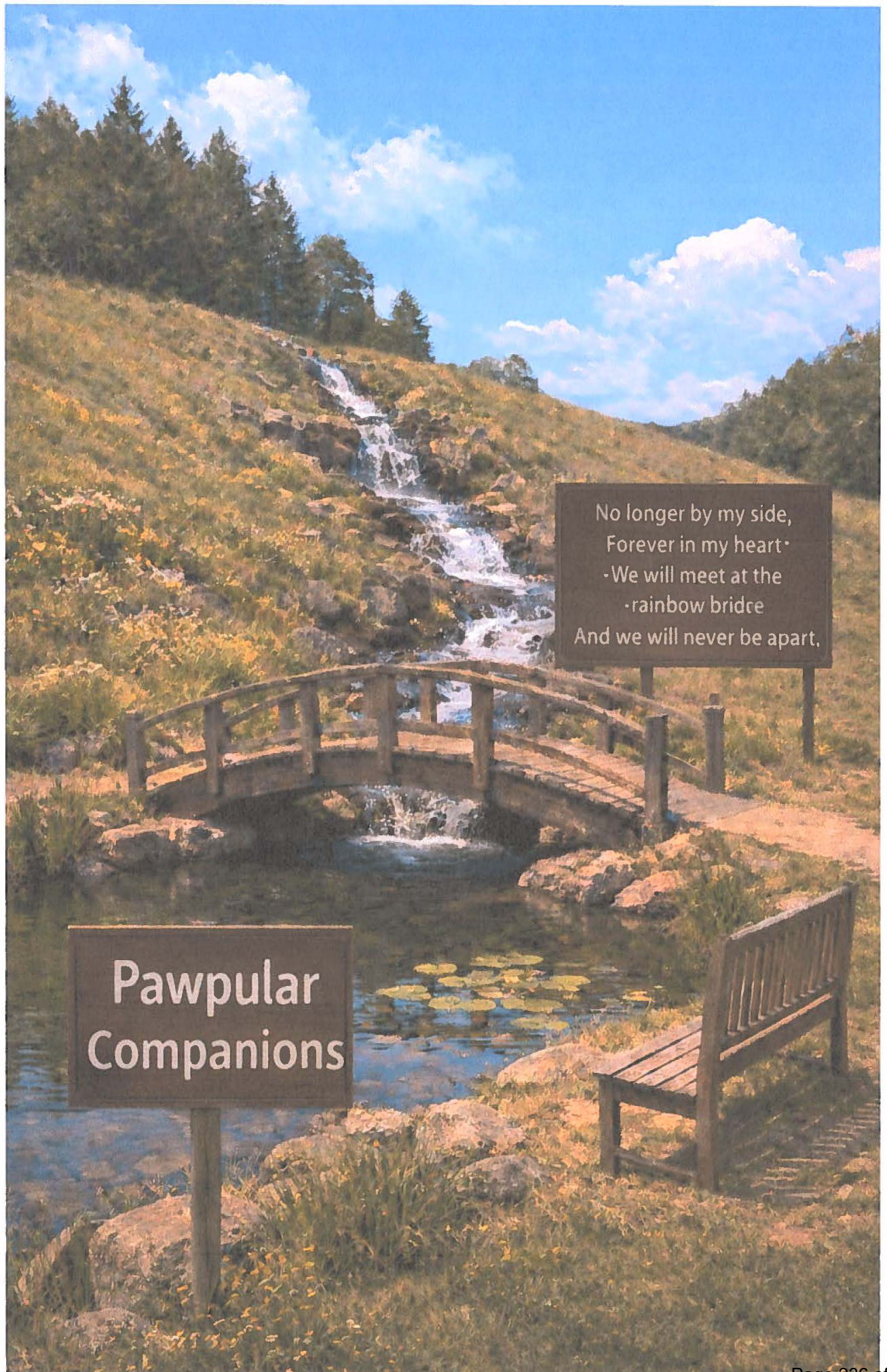
Signature of applicant *Mara Crowell*

Date: 10/27/2025











AGENDA ITEM NO.: 11.E.

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: February 3, 2026

Subject: Donation for the 4th of July from ICCU

Dept of Origin: Parks and Recreation

Dept. Head Approval: Jennifer Camp

Exhibit(s):

2026_SPONSORSHIP_PACKET_4th_of_July ICCU 1.28.26

Expenditure Required	No
Budgeted	N/A
City Program	Community Events

Summary Statement

This is a sponsorship generously provided by ICCU for the 4th of July celebration as a Kid's Zone Sponsor. The donation is valued at \$500 and allows the City to recognize them as a sponsor on advertising as well as at the event. They are planning a booth at the event.

Recommended Action

Authorize acceptance of the \$500 sponsorship from ICCU for the 4th of July celebration.



2026 SPONSORSHIP PACKET – Founders & Fireworks

The City of Liberty Lake is excited to announce the 25th anniversary of the City of Liberty Lake. 2026 is a special year for both the city and the country; this year is also the 250th anniversary of our country. The City of Liberty Lake is working on something special. The public will be treated to an opening ceremony, a special art unveiling, kids' zone, games, car show, live music, food, beer garden, and to end the evening a fantastic firework display.

We have a very special community in Liberty Lake and each of you help to make it so. We are excited to celebrate 25th and 250th anniversaries with you.

We hope you are excited about this event and will consider sponsoring. We would like to ask for your support in this event through one of the following sponsorship tiers. Your contribution will be greatly appreciated.

Sincerely,

Mickael Stevens, Recreation Coordinator – Liberty Lake Parks & Recreation

SPONSORSHIP PACKAGES

Presenting/Fireworks Sponsor – 1 sponsorship available

COST: \$10,000.00 per

- Logo or name listed on all marketing material as event presented by...
- Logo or name listed on City website/event page.
- Recognition at the park and during the event.
- Recognition at the main park entrance and three (3) high traffic locations.
- Signage at the main stage with presenting sponsors logo.
- Thank you in the Splash.
- Name recognized on social media.

Music Sponsor – 2 sponsorships available

COST: \$600.00 per

- Logo or name listed on City website/event page.
- Recognition in front of main stage

- Name recognized on social media.
- Recognition at the main park or facility entrance and two (2) high traffic location.

Kids' Zone Sponsor – 1 sponsorship available

COST: \$500.00 per

- Logo or name listed on City website/event page.
- Recognition and signage at the kids' zone.
- Name recognized on social media.
- Recognition at the main park or facility entrance and one (1) high traffic locations.

Petting Zoo Sponsor – 1 sponsorship available

COST: \$500.00 per

- Logo or name listed on City website/event page.
- Recognition and signage at the petting zoo.
- Name recognized on social media.
- Recognition at the main park or facility entrance and one (1) high traffic locations.

Apple Pie Contest Sponsor – 1 sponsorship available

COST: \$200.00 per or "Like In Kind" Prizes

- Logo or name listed on City website/event page & recognition on Social Media
- Recognition at the Pie Contest Booth

Watermelon Eating Contest Sponsor – 2 sponsorship available

COST: \$200.00 per or "Like In Kind" Prizes or "Like In Kind" Watermelons

- Logo or name listed on City website/event page & recognition on Social Media
- Recognition at the Watermelon Contest

Car Show Sponsorship(s) – If you are interested in sponsoring the car show please reach out to the Liberty Lake Kiwanis.

2026 SPONSORSHIP FORM – Founders & Fireworks



Business Name: ICCU

Contact Name: Richard Young Phone: 1
(208) 916-6260

Mailing Address: 1327 W Appleway Ave Coeur D Alene United States Idaho 83814

E-Mail Address: ryoung@iccu.com

Do you have a Facebook Page (business owners only)? ☒ Yes ☐ No

If yes, Facebook address: _____

Select Level of Sponsorship:

- ☐ Presenting Sponsor - \$10,000.00
- ☐ Music Sponsor - \$600.00
- ☒ Kids Zone Sponsor - \$500.00
- ☐ Petting Zoo Sponsor - \$500.00
- ☐ Apple Pie Contest Sponsor - \$200.00 or "Like in Kind"
- ☐ Watermelon Eating Contest Sponsor - \$200.00 or "Like in Kind"

***Sponsorship forms are due by May 7, 2026, to get FULL benefits.**

****All sponsorships over \$500.00 must be referred to and approved by City Council and Mayor.**

*****All sponsorships under \$500.00 must be approved by the Mayor or City Administrator.**

******You will be invoiced for your Sponsorship once they have been approved!**

☒ The undersigned sponsor(s) hereby donates to the City of Liberty Lake, Washington the amount of \$ 500.00 which said sponsorship shall be considered accepted upon approval from the Mayor and receipt of the funds by the City.

The City represents that it is duly organized and existing municipal corporation of the State of Washington and that the sponsorship funds will be used to the extent listed above in the sponsorship levels.

The City of Liberty Lake will make all reasonable efforts to fulfill the specific purpose(s) as outlined in the previous section for this sponsorship. If the specified sponsorship purposes are not feasible, substitutions for the purposes will be made. The sponsorship funds will be managed and accounted for by the City of Liberty Lake in accordance with the Liberty Lake Municipal Code.

For IRS purposes, this agreement serves as written acknowledgment of your sponsorship. The City of Liberty Lake did not provide you with any goods or services in consideration for this sponsorship.

Sponsor Signature:

DocuSigned by:

Richard Young

EA29002C5AD8470...

 _____ Date: 1/28/2026

Mayor Approving Signature: _____ Date: _____





AGENDA ITEM NO.: 11.F.

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: February 3, 2026

Subject: Purchase Police Officer Tactical Helmets

Dept of Origin: Police Department

Dept. Head Approval: Damon Simmons

Exhibit(s):

LLPD RTS Tactical Quote Helmets, Quotation - S07417, US Shield Helmet Quote_001

Expenditure Required	Yes
Budgeted	No, Budget through Police General Fund (594 21 60 00) (Donation Fund) (IAW CBA)
City Program	Crime Prevention, Call Service Response

Summary Statement

The Police Department would like to purchase 24 additional level IIIA Tactical Helmets to ensure all officers have additional protection in the event of an active shooter/high risk event. This purchase would ensure each officer has an issued helmet within their patrol vehicles in the event of a shooting event. The CBA has added the helmet as an issued item and this purchase would ensure each officer would have one issued as part of this agreement.

Recommended Action

Approve the purchase of the Tactical Helmets in an amount not to exceed \$13,000.00.



Liberty Lake Police Department - New Deal

Liberty Lake Police Department

23127 E Mission Ave Liberty Lake, WA, 99019

Deputy Chief Darin Morgan

dmorgan@libertylakewapd.gov

509 755-1142

Reference: 20260126-070502246

Quote created: January 26, 2026

Quote expires: April 26, 2026

Quote created by: Jake Stadley

Inside Sales

jacob@rtstactical.com

Comments from Jake Stadley

Free Shipping

Products & Services

Item & Description	SKU	Quantity	Unit Price	Total
RTS Tactical Warrior MICH- BLK- High CUT (L) Level IIIA		24	\$550.00	\$11,880.00 after 10% discount
One-time subtotal				\$11,880.00 after \$1,320.00 discount
State of Washington				\$1,069.20 9%
Total				\$12,949.20

Signature

Signature

Date

Printed name

Questions? Contact me



Jake Stadley
Inside Sales
jacob@rtstactical.com

RTS Tactical
7770 NW 22nd Avenue
Miami, FL 33147
United States



The Bunker-Spokane
111 N Vista Road
Suite 4D
Spokane Valley 99212
United States

Invoicing Address:
LIBERTY LAKE POLICE DEPT, LIBERTY LAKE ACCOUNT
PAYABLE
22710 E. COUNTRY VISTADRIVE
LIBERTY LAKE WA 99019
United States
☎ +1 509-755-6713

LIBERTY LAKE POLICE DEPT, DARIN MORGAN
23127 E MISSION AVE
LIBERTY LAKE WA 99019
United States

Shipping Address:
LIBERTY LAKE POLICE DEPT, DARIN MORGAN
23127 E MISSION AVE
LIBERTY LAKE WA 99019
United States
☎ +1 509-755-1140

Quotation # S07417

Your Reference:	Quotation Date:	Expiration:	Salesperson:	Customer PO#:	Ordered For:	Project Title
24 Helmets ballistic helmets	01/21/2026	02/20/2026	Aaron Dysart	24 Helmets ballistic helmets	24 Helmets ballistic helmets	24 Helmets ballistic helmets

Description	Quantity	Employee	Unit Price	Taxes	Amount
[SODII-IIIA-(black)-(large)] USI - High Cut Spec Ops Delta Gen II Size: Large	19.00 UNITS		826.88	Local Spokane Store (9%)	\$ 15,710.72
[SODII-IIIA-(black)-(XL)] USI - High Cut Spec Ops Delta Gen II Size: XLarge	5.00 UNITS		861.33	Local Spokane Store (9%)	\$ 4,306.65
Untaxed Amount					\$ 20,017.37
Sales Tax on \$ 20,017.37					\$ 1,801.56
Total					\$ 21,818.93

Terms & Conditions: <https://www.bunkeruniforms.com/terms>

Payment terms: 30 Days

Quick Add



(/United-Shield-Spec-Ops-Gen-2-IIIA-Ballistic-Helmet?color=3&size=109)

UNITED SHIELD SPEC OPS GEN 2 IIIA BALLISTIC HELMET - HIGH CUT (/UNITED-SHIELD-SPEC-OPS-GEN-2-IIIA-BALLISTIC-HELMET?COLOR=3&SIZE=109)
\$1,148.99

SKU US-SPEC-OPS-DELTA-GEN2-XL-Black
Size XL
Color Black
Amount **\$5,744.95**

Edit | (/United-Shield-Spec-Ops-Gen-2-IIIA-Ballistic-Helmet?quantity=5&color=3&size=109&source=cart&internalid=item126380set664998)
Save for Later | Remove



(/United-Shield-Spec-Ops-Gen-2-IIIA-Ballistic-Helmet?color=3&size=106)

UNITED SHIELD SPEC OPS GEN 2 IIIA BALLISTIC HELMET - HIGH CUT (/UNITED-SHIELD-SPEC-OPS-GEN-2-IIIA-BALLISTIC-HELMET?COLOR=3&SIZE=106)
\$1,102.99

SKU US-SPEC-OPS-DELTA-GEN2-L-Black
Size L
Color Black
Amount **\$20,956.81**

Edit | (/United-Shield-Spec-Ops-Gen-2-IIIA-Ballistic-Helmet?quantity=19&color=3&size=106&source=cart&internalid=item126376set664997)
Save for Later | Remove

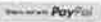
Order Summary

Subtotal **24 ITEMS** **\$26,701.76**

Subtotal Does Not Include Shipping Or Tax

HAVE A PROMO CODE?

PROCEED TO CHECKOUT





AGENDA ITEM NO.: 15.A.

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: February 3, 2026

Subject: Ordinance 316 - An Ordinance of the City of Liberty Lake, WA establishing the PD Evidence Custodial Fund

Dept of Origin: Finance/Admin Services; **Dept. Head Approval:** Kyle Dixon
Police Dept.

Exhibit(s):

Ordinance No. 316 (Evidence Custodial Fund)(1), Asset Forfeiture Policy 601

Expenditure Required	No
Budgeted	N/A
City Program	Property and Evidence; Accounts Payable and Receivable

Summary Statement

First Read. Establishing a custodial fund to receipt cash that has been entered into the Police Dept's evidence facility. Upon guidance as determined by state law and PD policy, funds will then either be returned to the rightful owner or transferred to another fund for law enforcement purposes.

Recommended Action

First read

**ORDINANCE NO. 316
CITY OF LIBERTY LAKE
SPOKANE COUNTY, WASHINGTON**

**AN ORDINANCE OF THE CITY OF LIBERTY LAKE, WASHINGTON
ESTABLISHING THE LIBERTY LAKE POLICE DEPARTMENT EVIDENCE
CUSTODIAL FUND AND PROVIDING FOR OTHER MATTERS PROPERLY
RELATED THERETO.**

WHEREAS, the City of Liberty Lake Police Department is working toward achieving accreditation from the Washington Association of Sheriffs and Police Chiefs (WASPC); and

WHEREAS, WASPC accreditation recognizes law enforcement agencies in Washington State as operating under best practices and standards; and

WHEREAS, the Liberty Lake Police Department, has updated its policy regarding asset forfeiture to include a 'Fiscal Agent' responsible for securing, depositing and accounting for cash received by the evidence facility; and

WHEREAS, this Ordinance identifies the Fiscal Agent as the City Treasurer, or in the absence of City Treasurer, the City of Liberty Lake Finance Director will act as the Fiscal Agent; and

WHEREAS, cash deposited into the established fund will be held in a custodial capacity in accordance with the Washington State Auditor's Office Budgeting, Accounting and Reporting System (BARS) manual; and

WHEREAS, final disposition of cash deposited into the Liberty Lake Police Department Evidence Custodial Fund will be disbursed according to the financial management and asset forfeiture policies of the City of Liberty Lake.

NOW, THEREFORE, the City Council of the City of Liberty Lake, Washington, do ordain as follows:

Section 1. **PD Evidence Custodial Fund.** There is hereby established a fund to be known as the "PD Evidence Custodial Fund" into which shall be deposited cash entered into the Liberty Lake Police Department's evidence facility pending final disposition as determined by the Liberty Lake Police Department. The City Treasurer, and the Finance Director in the absence of the City Treasurer, will act as the Liberty Lake Police Department Fiscal Agent responsible for securing, depositing and accounting for the cash received by the evidence facility until final disposition is determined by the Liberty Lake Police Department in accordance with Washington State law.

Section 2. **Accounting.** Activity within the PD Evidence Custodial Fund shall comply with the Washington State Auditor's Office Budgeting, Accounting and Reporting System (BARS) manual and is subject to annual third-party audits to verify compliance.

Section 3. **Severability.** If any section, sentence, clause or phrase of this Ordinance

should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 4. Effective Date. This Ordinance shall be in full force and effect five (5) days after publication of this Ordinance or a summary thereof in the official newspaper of the City as provided by law.

PASSED by the City Council this _____ day of _____, 2026.

Cris Kaminskis, Mayor

ATTEST:

Rochelle Caton, City Clerk

APPROVED AS TO FORM:

Sean P. Boutz, City Attorney

Date of Publication: _____

Effective Date: _____

Asset Forfeiture

601.1 PURPOSE AND SCOPE

This policy describes the authority and procedure for the seizure, forfeiture and liquidation of property associated with designated offenses.

601.1.1 DEFINITIONS

Definitions related to this policy include:

Fiscal agent - The person designated by the Chief of Police to be responsible for securing and maintaining seized assets and distributing any proceeds realized from any forfeiture proceedings. This includes any time the Liberty Lake Police Department seizes property for forfeiture or when the Liberty Lake Police Department is acting as the fiscal agent pursuant to a multi-agency agreement.

Forfeiture - The process by which legal ownership of an asset is transferred to a government or other authority.

Forfeiture reviewer - The department member assigned by the Chief of Police who is responsible for reviewing all forfeiture cases and for acting as the liaison between the Department and the assigned attorney.

Property subject to forfeiture - Generally includes, but is not limited to:

- (a) Firearms that were carried, possessed, or sold illegally (RCW 9.41.098).
- (b) Devices, profits, proceeds, associated equipment, and conveyances related to illegal gambling (RCW 9.46.231).
- (c) Interest, proceeds, and real or personal property related to organized crime, criminal profiteering, human trafficking, commercial sexual abuse of a minor, or promoting prostitution (RCW 9A.82.100).
- (d) Proceeds traceable to or derived from money laundering (RCW 9A.83.030).
- (e) Property acquired or maintained in relation to commercial sexual abuse of a minor, promoting commercial sexual abuse of a minor, or promoting prostitution in the first degree, and conveyances used to facilitate these offenses (RCW 9A.88.150).
- (f) Personal property, including money, weapons, and vehicles, that was used to commit a felony or was acquired through the commission of a felony not covered under another forfeiture statute (RCW 10.105.010).
- (g) Personal property, including money, weapons, and vehicles, that was acquired through the commission of a crime involving theft, trafficking, or unlawful possession of commercial metal property, or facilitating such crimes (RCW 19.290.230).
- (h) Conveyances, including aircraft, vehicles, or vessels, used for the violation of the Uniform Controlled Substances Act and proceeds from these violations (e.g., money, real property) (RCW 69.50.505).

Liberty Lake Police Department

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Asset Forfeiture

- (i) Boats, vehicles, gear, or other equipment used for poaching/wildlife crimes (RCW 77.15.070).
- (j) Vehicles used to commit the crime of racing (RCW 46.61.748).

Seizure - The act of law enforcement officials taking property, cash, or assets that have been used in connection with or acquired by specified illegal activities.

601.2 POLICY

The Liberty Lake Police Department recognizes that appropriately applied forfeiture laws are helpful to enforce the law, deter crime and reduce the economic incentive of crime. However, the potential for revenue should never compromise the effective investigation of criminal offenses, officer safety or any person's due process rights.

It is the policy of the Liberty Lake Police Department that all members, including those assigned to internal or external law enforcement task force operations, shall comply with all state and federal laws pertaining to forfeiture.

601.3 ASSET SEIZURE

Property may be seized for forfeiture as provided in this policy.

601.3.1 PROPERTY SUBJECT TO SEIZURE

The following may be seized upon review and approval of a supervisor and in coordination with the forfeiture reviewer:

- (a) Real or personal property subject to forfeiture identified in a court order authorizing seizure.
- (b) Property subject to forfeiture without a court order when the property is lawfully seized incident to an arrest, the service of a search warrant, or the service of an administrative inspection warrant.
- (c) Property subject to forfeiture can also be seized without a court order when:
 - 1. There is probable cause to believe that the property was used or is intended to be used for illegal gambling (RCW 9A.46.231).
 - 2. There is probable cause to believe that the property was used or is intended to be used for the commercial sexual abuse of a minor or promoting prostitution in the first degree (RCW 9A.88.150).
 - 3. There is probable cause to believe that the property was used or is intended to be used in the commission of any felony (RCW 10.105.010). See also separate statutes regarding seizures for felonies involving commercial metal, "bootlegging," criminal profiteering, or money laundering (RCW 19.290.230; RCW 66.32.020; RCW 9A.82.100; RCW 9A.83.030).
 - 4. There is probable cause to believe that the property was used or is intended to be used in violation of the Uniform Controlled Substances Act (RCW 69.50.505).

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Asset Forfeiture

5. There is probable cause to believe that the property was used or is intended to be used for poaching/wildlife crimes (RCW 77.15.070).

A large amount of money standing alone is insufficient to establish the probable cause required to make a seizure.

Whenever practicable, a court order for seizure prior to making a seizure is the preferred method.

601.3.2 PROPERTY NOT SUBJECT TO SEIZURE

The following property should not be seized for forfeiture:

- (a) Cash and property that does not meet the forfeiture counsel's current minimum forfeiture thresholds should not be seized.
- (b) Property from an "innocent owner," or a person who had no knowledge of the offense or who did not consent to the property's use.
- (c) No vehicle or other conveyance based on a misdemeanor involving the possession of cannabis (RCW 69.50.505).
- (d) Vehicles/conveyances that would be subject to forfeiture if more than 10 days have elapsed since the owner's arrest and no court order has been issued (RCW 9.46.231; RCW 9A.88.150; RCW 69.50.505).

601.4 PROCESSING SEIZED PROPERTY FOR FORFEITURE PROCEEDINGS

When property or cash subject to this policy is seized, the officer making the seizure should ensure compliance with the following:

- (a) Complete applicable seizure forms and present the appropriate copy to the person from whom the property is seized. If cash or property is seized from more than one person, a separate copy must be provided to each person, specifying the items seized. When property is seized and no one claims an interest in the property, the officer must leave the copy in the place where the property was found, if it is reasonable to do so.
- (b) Complete and submit a report and original seizure forms within 24 hours of the seizure, if practicable.
- (c) Forward the original seizure forms and related reports to the forfeiture reviewer within two days of seizure.

The officer will book seized property as evidence with the notation in the comment section of the property form, "Seized Subject to Forfeiture." Property seized subject to forfeiture should be booked on a separate property form. No other evidence from the case should be booked on this form.

Photographs should be taken of items seized, particularly cash, jewelry and other valuable items.

Officers who suspect property may be subject to seizure but are not able to seize the property (e.g., the property is located elsewhere, the whereabouts of the property is unknown, it is real

Liberty Lake Police Department

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Asset Forfeiture

estate, bank accounts, non-tangible assets) should document and forward the information in the appropriate report to the forfeiture reviewer.

601.5 MAINTAINING SEIZED PROPERTY

The Evidence Room Supervisor is responsible for ensuring compliance with the following:

- (a) All property received for forfeiture is reasonably secured and properly stored to prevent waste and preserve its condition.
- (b) All property received for forfeiture is checked to determine if the property has been stolen.
- (c) All property received for forfeiture is retained in the same manner as evidence until forfeiture is finalized or the property is returned to the claimant or the person with an ownership interest.
- (d) Property received for forfeiture is not used unless the forfeiture action has been completed.

601.6 FORFEITURE REVIEWER

The Chief of Police will appoint a forfeiture reviewer. Prior to assuming duties, or as soon as practicable thereafter, the forfeiture reviewer should attend a course approved by the Department on asset forfeiture.

The responsibilities of the forfeiture reviewer include:

- (a) Remaining familiar with forfeiture laws, particularly those cited in this policy and the forfeiture policies of the forfeiture counsel.
- (b) Serving as the liaison between the Department and the forfeiture counsel and ensuring prompt legal review of all seizures.
- (c) Making reasonable efforts to obtain annual training that includes best practices in pursuing, seizing, and tracking forfeitures.
- (d) Deciding whether the forfeiture is more appropriately made under state or federal forfeiture laws. The forfeiture reviewer should contact federal authorities when appropriate.
- (e) Ensuring that responsibilities, including the designation of a fiscal agent, are clearly established whenever multiple agencies are cooperating in a forfeiture case.
- (f) Ensuring that seizure forms are available and appropriate for department use. These should include notice forms, a receipt form, and a checklist that provides relevant guidance to officers. The forms should be available in languages appropriate for the region and should contain spaces for:
 - 1. Names and contact information for all relevant persons and law enforcement officers involved.

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Asset Forfeiture

2. Information as to how ownership or other property interests may have been determined (e.g., verbal claims of ownership, titles, public records).
 3. A space for the signature of the person from whom cash or property is being seized.
 4. A tear-off portion or copy, which should be given to the person from whom cash or property is being seized, that includes the legal authority for the seizure, information regarding the process to contest the seizure, and a detailed description of the items seized.
- (g) Ensuring that officers who may be involved in asset forfeiture receive training in the proper use of the seizure forms and the forfeiture process. The training should be developed in consultation with the appropriate legal counsel and may be accomplished through traditional classroom education, electronic media, Daily Training Bulletins (DTBs), or General Orders. The training should cover this policy and address any relevant statutory changes and court decisions.
- (h) Reviewing each asset forfeiture case to ensure that:
1. Written documentation of the seizure and the items seized is in the case file.
 2. Independent legal review of the circumstances and propriety of the seizure is made in a timely manner.
 3. Notice of intent to seek forfeiture has been given in a timely manner to those who hold an interest in the seized property.
 4. Property is promptly released to those entitled to its return.
 5. All changes to forfeiture status are forwarded to any supervisor who initiates a forfeiture case.
 6. Any cash received is deposited with the fiscal agent.
 7. Assistance with the resolution of ownership claims and the release of property to those entitled is provided.
 8. Current minimum forfeiture thresholds are communicated appropriately to officers.
 9. This policy and any related policies are periodically reviewed and updated to reflect current federal and state statutes and case law.
- (i) Ensuring that a written plan is available that enables the Chief of Police to address any extended absence of the forfeiture reviewer, thereby ensuring that contact information for other law enforcement officers and attorneys who may assist in these matters is available.
- (j) Ensuring that the process of selling or adding forfeited property to the department's regular inventory is in accordance with all applicable laws and consistent with the department's use and disposition of similar property.
- (k) Upon completion of any forfeiture process, ensuring that no property is retained by the Liberty Lake Police Department unless the Chief of Police authorizes in writing the retention of the property for official use.

Liberty Lake Police Department

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Asset Forfeiture

- (l) Addressing any landlord claims for reimbursement through forfeited assets or damage to property (RCW 9.46.231; RCW 69.50.505).
- (m) Compensating victims of commercial metal crimes within 120 days (RCW 19.290.230).

Forfeiture proceeds should be maintained in a separate fund or account subject to appropriate accounting control, with regular reviews or audits of all deposits and expenditures.

Forfeiture reporting and expenditures should be completed in the manner prescribed by the law and City financial directives.

601.7 DISPOSITION OF PROPERTY

No member of this department may use property that has been seized for forfeiture until the forfeiture action has been completed and the Chief of Police has given written authorization to retain the property for official use. No department member involved in the decision to seize property should be involved in any decision regarding the disposition of the property.