CITY COUNCIL MEETING MINUTES
TUESDAY, JUNE 3, 2008
CITY HALL COUNCIL CHAMBERS
22710 E COUNTRY VISTA DRIVE
7:00 P.M.

INVOCATION

Given by Council Member Schuler

PLEDGE OF ALLEGIANCE

Led by Mayor Van Orman, City Council and Staff

CALL TO ORDER

Mayor Van Orman called the meeting to order at 7:07 p.m.

ROLL CALL

Council Member Jenkins
Mayor Pro Tem Sayrs
Council Member Owens (absent)
Council Member Crump
Council Member Schuler
Council Member Olander
Council Member Langford

Doug Smith, Director, Community Dev.
Cindy Smith, City Clerk
Brian Asmus, Chief of Police
Sean Boutz, City Attorney

Mayor Pro Tem Sayrs moved to excuse Council Member Owens, seconded by Council Member Crump. Mayor Van Orman called for the vote. Motion Approved. In Favor: Unanimous; Opposed: None

AGENDA APPROVAL

Council Member Crump moved to approve the Agenda, seconded by Mayor Pro Tem Sayrs. Mayor Van Orman called for the vote. Motion Approved. In Favor: Unanimous; Opposed: None

APPROVAL OF CITY COUNCIL MINUTES

Council Member Crump moved to accept the City Council Meeting Minutes from May 20, 2008, seconded by Mayor Pro Tem Sayrs. Mayor Van Orman called for the vote. Motion Accepted. In Favor: Unanimous; Opposed: None

CITIZEN COMMENTS

None

MAYOR AND CITY COUNCIL REPORTS

Council Member Olander reported that the Community Development Committee had met and discussed the 20 acre recreation park and resolved that they would propose amendments to the Comprehensive Plan, Parks and Recreation Plan, and perhaps the Capital Facilities Plan. Council Member Olander stated a meeting has been scheduled for June 11th to discuss the modifications, and they formally will come before the City Council in July or August to be adopted into the plans. He stated there had been three (3) meetings to discuss the TIF Resolution with Commissioners Mark Richard and Todd Mielke, the County CEO, and two of their attorneys to explain the intent and content of the Resolution. Mayor Van Orman added that she had spoken to Commissioner Bonnie Mager to make sure she was up to speed as well.

Council Member Schuler reported that she and Mayor Pro Tem Sayrs had attended the open house for the veteran's home in north Spokane that will house five (5) homeless veterans. She said that Spokane recognizes that about 40% of the homeless are veterans.

Council Member Crump reported that the Finance Committee had met and talked about the Agenda item on Business Licenses, reviewed the vouchers, and discussed some human resource business. He briefly discussed the meeting with Chief Asmus where he had asked for a City update on crime numbers, a historical report, as well as how the numbers relate to the State of Washington.

Mayor Van Orman reported that she had attended the Chamber Transportation Committee meeting and learned about different ideas of how to pay for Spokane streets. She advised that Spokane is looking into using impact fees for different developments and being able pay for their streets and street maintenance. Mayor Van Orman said that the City of Liberty Lake already has the Harvard Road Mitigation that the City has utilized and it is based on that scenario. Mayor Van Orman reported that she had also attended a Steering Committee of Elected Officials. It was passed during the meeting to have the review process extended from five (5) to ten (10) years, to coincide with the State of Washington.

Council Member Crump asked to be excused to attend his daughter's presentation at the Elementary School at 7:15 p.m.

STAFF AND AGENCY REPORTS

Municipal Library

Pamela Mogen presented the Municipal Library Report for May. She discussed the remodeling of the North Central Regional Library in Wenatchee. Pamela

noted the winner of the edible book contest was Hansel and Gretel, and indicated that there will be a National Edible Book contest in April.

City Staff

Doug Smith, Director of Community Development presented a summary report. Mr. Smith highlighted the following items: working on the Comprehensive and Development Code amendments, met with the River District outlining the workload and time commitments, signalization on the corner of Appleway and Molter, tree replacement, and the Cleanup Day. He commented on the kite festival, the Rocky Hill project, and the budget numbers for 1st Quarter. He anticipates the 2nd Quarter numbers will be presented some time in July. He also reported on the Annual Summary Report, and the Mayor's State of the City Address. Mr. Smith reiterated that the Steering Committee has passed amendments with recommendation going back to the Board of County Commissioners to extend the UGA policies from a 5-year period to 10-year review period which is consistent with state statute.

Planning Commission – Dennis Paul

Dennis Paul, Chairman of the Planning Commission, brought the City Council up to date on the activities of the Planning Commission. Items discussed were: presenting monthly reports before the City Council, the binding site plans, providing parking, the arboretum, and art. Commissioner Paul said the group had attended training for new planning commissions that covered what City staff or the City has to go through with land planning, UGAs, and the purpose of the Planning Commission regarding development and policies.

Council Member Olander stated "Director Smith said that the Planning Commission might be handling the River District's Specific Plan overlay fairly soon. That is something we will need to start having a dialogue on because one of the plans is to use potentially LIFT/TIF funding to help partially fund the 20 acre recreational complex. To do that, that will have to be in the TIF/LIFT boundary and River District, so we will need to make sure that the SAP plan to accommodate a 20 acre recreational park is somewhere in there, so we will working together on that."

Safety Reports

Chief Asmus gave a brief summary of the Public Safety Report. Highlighted items discussed were: "Two Good for Drugs", high-school graduation Monday, June 9th at 1:30 p.m., a meeting with the Garage Sale Committee and to have a traffic plan in-place (Saturday, June 14th), and that the Fire Department will have a gator at Pavillion Park including medical personnel. He said not mentioned on the report was that the City received notice the Liberty Lake Police Department was awarded a $51,500 grant from the United States Department of Transportation from the Commercial Vehicle Enforcement Program. Chief Asmus added that the Liberty Lake Police Department was one of the finalists for the National Institute of Justice Technology Program. "We hope that the City will be one of the agencies selected to present that program to agencies across the United States in California in October."

Council Member Langford asked Chief Asmus to brief the City Council on the Eastside Sector Program. Chief Asmus replied that Liberty Lake had been selected as a test site for the bar code scanner, printer, and computer programs in the patrol cars. He stated that, "This allows the Police Department to scan in driver license and registration information automatically into the computer so the officer does not have to fill out paperwork that is turned automatically to the Court System."

Discussions continued on commercial vehicles being inspected, why the State Patrol is expanding that to the local jurisdictions, and if it is going to take any more personnel and man time to do bus inspections. Chief Asmus replied the inspections will not include buses. He added that a lot of commercial traffic is bypassing the scales and going through the local community in an attempt to avoid the scales.

Fire Department

Assistant Fire Chief Larry Rider gave a brief summary on the latest activities of the Fire Department. He said there were twenty-six (26) incidents of which fourteen (14) were paramedic ALS calls. Assistant Chief Rider appreciates the relationship with the local law enforcement officers.

Council Member Langford asked about the AMR contract with Fire Department. Assistant Chief Rider replied that the City of Spokane has a contract with AMR, so the Spokane Valley Fire Department Board is trying to take all the agencies that are willing to participate so the Ambulance Board can assert control. Council Member Langford commented the City Council would like to have the opportunity to participate in dialogue.

Sewer and Water District

Commissioner Frank Boyle said the Water and Sewer District was happy to participate in the Liberty Lake cleanup and the sharing of costs. He informed the City Council that the District has entered into contract with a company to do effluent cleansing on a trial basis, partnering with Airway Heights. He added that a 16" water main had been ruptured by the contractor who was putting in traffic signals.

PRESENTATION

Harry Sladich, Spokane Regional Convention and Visitors Bureau, showed an aerial view that is shown to people who have never been to the local area and explained what is relevant to Spokane. He said the CVB promotes the County to the nation, and to the world. Mr. Sladich informed the City Council that the official website is www.visitspokane.com. The CVB's budget is derived from the bed tax, memberships, and advertising. He stated the CVB is competing not only against cities but individual hotels that have ballrooms bigger than the Convention Center. "We are attracting conventions that have never been here before – so it's national groups." Mr. Sladich stressed the CVB works very

closely with the Economic Development Council. He commented that the CVB is producing a micro site (visitlibertylake) that they will develop with the City's approval. Discussions continued on the Figure Skating Championships, the promoting of golf, Winery Tours, motor and drag races, and vintage cars.

Council Member Crump re-entered the meeting at 8:00 p.m.

ACTION ITEMS

Council Member Crump moved to accept the Vouchers in the amount of $257,321.63, seconded by Mayor Pro Tem Sayrs. Mayor Van Orman called for the vote. Motion Accepted. In Favor: Unanimous; Opposed: None

Check sequences were: 9662 through 9717
Payroll check sequences were: 4590 through 4660

SECOND READING ORDINANCE

Ordinance No. 67-A – An Ordinance of the City of Liberty Lake, Amending Ordinance No. 67, Passed on September 18, 2001 Entitled "Adopting Business Licensing Regulations for the City of Liberty Lake."

Council Member Crump moved Ordinance 67-A, seconded by Mayor Pro Tem Sayrs.

Doug Smith, Director of Community Development, stated Ordinance 67-A would put in place a streamlined licensing process for businesses doing business with Liberty Lake. We spend a lot of time tracking businesses, trying to be sure they're licensed here in Liberty Lake, the data base maintenance, as well as physical creation of the license back out to the businesses. If we partner with the state, we are able to tack on with the state's Business License Program. Mr. Smith explained the process a business would go through. The City currently has a two-tier fee schedule but the state is not set up to anticipate so the City would have a fixed rate. We are suggesting the City selects a fixed fee and then use the process that is available to us at the state level.

Council Member Crump said there is a cost savings to the City - less staff time, a clear picture of tax income, and it gives a database that the City can access. There is a true benefit to the business in that it is a one-stop shopping through the state website. Council Member Crump said 96% of the business doing business in Liberty Lake are paying the $35.00 fee and suggested the fee be decreased by $9.00, and that way it is not a cost difference to the business owner.

Mayor Pro Tem Sayrs explained the reasoning behind the original Ordinance. Mayor Pro Tem Sayrs moved to strike all references to thirty-five dollars ($35.00) and replace with twenty-six dollars ($26.00) as a friendly amendment, accepted by Council Member Crump.

Discussions continued on the Master Business License System, lack of understanding on how businesses would receive notifications, how the pro-rating would work, and the state working with staff to establish guidelines. Doug Smith added that the City is trying to get consistency between our practices and the state. Mayor Pro Tem Sayrs requested that staff solicit from the Department of Revenue that steps that need to take place, and moved to table Ordinance 67-A until the next City Council Meeting, seconded by Council Member Schuler. Mayor Van Orman called for the vote. Motion Approved to Table. In Favor: Unanimous; Opposed: None

WORKSHOP DISCUSSIONS

Washington State Recreation and Conservation Office Local Parks Grant for Rocky Hill

Jessica Platt introduced Washington State Recreation and Conservation Office Local Parks Grant for the Rocky Hill. She said the state has raised the amount available for development to $.5 million dollars. She said the City had the opportunity to apply for the $.5 million dollars in grant funds for the continued development of Phase II Rocky Hill. This grant requires an authorizing Resolution, and that the public has ample time to comment. Ms. Platt commented that the Resolution will be coming before the City Council on June 17th, and pointed out that the Grant, as well as the authorizing Resolution is due July 1st.

Council Member Crump asked about the appropriations. Ms. Platt explained that the grant requires that the City have a 50/50 match. She said that part of the match can be in land donations and other part needs to be in other appropriations.

UNFINISHED / NEW BUSINESS

None

CITIZEN COMMENTS

None

Mayor Van Orman called an Executive Session at 8:45 p.m.to discuss real estate potential litigations and stated there would be no decisions made afterwards. Mayor Van Orman called a five minutes recess and the Executive Session started at 8:55 p.m.

EXECUTIVE SESSION

With all council members present, it was moved and seconded to adjourn into Executive Session as per RCW 42.30.110(g) to discus real estate potential litigation. By unanimous vote the motion was approved.

Mayor Van Orman called meeting into regular session at 10:08 p.m.

ADJOURNMENT

Upon motion, the Meeting adjourned at 10:09 p.m.

These Minutes are approved this 17th day of June, 2008.

Wendy Van Orman

Wendy Van Orman, Mayor
City of Liberty Lake

Cindy Smith

Notes and Transcription by Cindy Smith, City Clerk. This Council Meeting was audio taped. Anyone desiring to listen to the recording may contact the City Clerk.