

**CITY COUNCIL MEETING
TUESDAY, APRIL 21, 2009
CITY HALL COUNCIL CHAMBERS
22710 E COUNTRY VISTA DRIVE
7:00 P.M.**

INVOCATION

Given by Mayor Van Orman

PLEDGE OF ALLEGIANCE

Led by Mayor Van Orman, City Council, and Staff

CALL TO ORDER

Mayor Van Orman called the meeting to order at 7:00 p.m.

ROLL CALL

Council Member Schuler	Doug Smith, Director of Community Dev.
Council Member Olander	Ann Swenson, Deputy City Clerk
Council Member Crump (absent)	Brian Asmus, Chief of Police
Council Member Langford	Sean Boutz, City Attorney
Council Member Owens (absent)	Jessica Platt, Admin Svcs Manager
Council Member Jenkins	Troy Mullenix, Recreation Coordinator

Council Member Jenkins moved to excuse Council Members Owens and Crump, seconded by Council Member Schuler. Motion passed unanimously.

AGENDA APPROVAL

Mayor Van Orman asked to include the open City Council position under the Workshop Discussion section of the Agenda. Council Member Jenkins moved to approve the Agenda as amended to include the workshop item for discussion, seconded by Council Member Langford. Motion passed unanimously.

APPROVAL OF CITY COUNCIL MINUTES

Council Member Jenkins moved to approve the City Council Meeting Minutes from April 7, 2009, seconded by Council Member Olander. Motion Passed unanimously.

MAYOR AND CITY COUNCIL REPORTS

Council Member Schuler thanked the community for its involvement with the installation of fencing and field preparation for the baseball field at Pavillion Park.

Mayor Van Orman reported a total of 595 youth participated in the Easter Egg and All Fools' Hunts. She said she attended an intensive three-day disaster training session for emergency management; more planning practice, supplies, and equipment are needed in preparation for a disaster. Mayor Van Orman encouraged City Council members to attend future training. She also talked about upcoming local events, such as Finance Week, clean greening, free shred day, ID theft, tree planting on Arbor Day at Rocky Hill Park, and spring tea at the library.

FIVE-YEAR SERVICE AWARD

Mayor Van Orman presented Georgette Rogers, Liberty Lake Municipal Library's Circulation Supervisor, with a five-year service award. The Mayor thanked Ms. Rogers for her contributions to the City during that time. Georgette has been essential to the planning of Liberty Lake's new library facility, and this month she will assume the Chairmanship of the Washington Association of Library Employees (WALE) for a two-year term.

QUARTERLY FINANCIAL REPORT

Jessica Platt, Administrative Services Manager, presented the first-quarter financial report for 2009. Due to a decline in sales tax revenue and collection of fees, General Fund revenues decreased by 17% from first quarter 2008. The General Fund was 14.03% of the budget and expenditures for 2009 were at or below the 25% budget threshold. Ms. Platt indicated Real Estate Excise Tax collections have decreased approximately 58% from first quarter 2008 due to a decline in home sales. She also spoke about investments and national, state, and local economic activity.

ACTION ITEMS

Council Member Jenkins moved to approve the Consent Agenda, which included vouchers totaling \$85,803.39, seconded by Council Member Schuler. Motion passed unanimously. Check number sequences were 10975 through 11024 and a manual check number was 10974.

Doug Smith, Community Development Director, provided some information to the Mayor and City Council Members regarding an interlocal agreement for cooperative purchasing for public agencies between the City of Liberty Lake and the State of Washington. By entering into this agreement, the City will be able to take advantage of state's purchasing power.

Council Member Jenkins moved to authorize the Mayor to enter into an Intergovernmental Cooperative Purchasing Agreement for Public Agencies with the State of Washington, Office of State Procurement, seconded by Council Member Schuler. Motion passed unanimously.

Mr. Smith then provided information regarding grants, budgeting, and bids for the Liberty Lake Skate Park. Staff recommended awarding bids and entering into contracts with the low bidders for both slab and site work (Peplinski Excavation, Inc.) and modular facilities (White Dog Construction).

Council Member Jenkins moved to award bids and authorize the Mayor to enter into contracts with low bidders for the Liberty Lake Skate Park, not to exceed \$176,909.70, seconded by Council Member Olander. Motion passed unanimously.

CITIZEN COMMENTS:

Pat Dockery, 22213 E. Henry Road, Liberty Lake, WA said the process to get here has taken about 4.5 years. He thanked the City Council and those in attendance for all the support and said, "I'm just really pleased that we were finally able to see it come to fruition."

RESOLUTION

Mayor Van Orman read Resolution No. 09-127 into the record, establishing a fee schedule for the Pavillion Park picnic structure, Trailhead multi-purpose room, and small community building.

Council Member Jenkins moved to adopt Resolution No. 09-127, seconded by Council Member Schuler. The floor was then opened for discussion.

Council Member Jenkins said there is some gray area on the requirements to use the Pavillion and he would like clarification before moving forward with the resolution. Specifically, he would like to further investigate proof of insurance requirements and defining what formal group gatherings would be.

Council Member Jenkins then moved to send Resolution No. 09-127 back to the Finance Committee for further discussion. Council Member Olander seconded the motion, which passed unanimously. Councilman Olander also requested the Committee look at implementing clean-up fees whether a reservation is made or not.

ORDINANCE

Ann Swenson, Deputy City Clerk, read Ordinance No. 177 into the record, repealing Ordinances No. 52 and No. 53 and adopting a new Planning & Building Services and Public Works fee schedule. No discussion was held.

WORKSHOP DISCUSSIONS

Open City Council Position:

Mayor Van Orman spoke about Mayor Pro Tem Sayrs' recent resignation. She suggested either leaving the council position open until January, 2010 or appointing a new council member, with the expectation that the new candidate would run again in November. Discussion was then undertaken regarding the vacant seat.

Council Member Jenkins suggested moving forward with appointing someone for the position. He said the Council works best when there is a formal odd number of people because it provides a distinguished vote.

Council Member Olander agreed, saying that having an empty seat for eight months is too long. He also pointed out a counter argument, which was the possibility of giving whomever fills the seat an advantage as an incumbent.

Council Member Langford agreed the vacancy needs to be filled. He suggested another consideration would be to appoint someone with the understanding he or she would not run again.

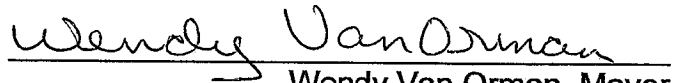
Council Member Schuler stated it is very important the seat is filled. She encouraged the public to run for the position and to be a part of the process.

After concurrence by the Council to move forward, a timeline was established to begin the recruitment process for the Position 6 vacancy.

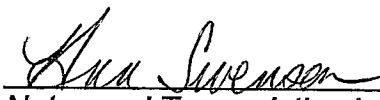
ADJOURNMENT

The meeting adjourned at 7:50 p.m.

These minutes are approved on May 5, 2009.



Wendy Van Orman, Mayor
City of Liberty Lake



Notes and Transcription by Ann Swenson, Deputy City Clerk. This Council meeting was also audio taped. Anyone desiring to listen to the recording may contact the City Clerk