



**CITY COUNCIL MEETING  
TUESDAY, MARCH 2, 2010  
CITY HALL  
22710 E. COUNTRY VISTA DRIVE  
7:00 P.M.**

**INVOCATION**

Given by Mayor Van Orman

**PLEDGE OF ALLEGIANCE**

Led by Mayor Van Orman, City Council and City Staff.

**CALL TO ORDER**

Mayor Van Orman called the meeting to order at 7:04 p.m. She acknowledged and welcomed members from Boy Scout Troops 406 and 425, who subsequently introduced themselves.

**ROLL CALL**

Mayor Pro Tem Crump	Doug Smith, Director of Community Dev.
Council Member Kaminskas	Ann Swenson, City Clerk
Council Member Owens	Brian Asmus, Chief of Police
Council Member Romney	Sean Boutz, City Attorney
Council Member Schuler (absent)	Jessica Platt, Admin. Svcs Manager
Council Member Beckett	
Council Member Langford	

Mayor Pro Tem Crump moved to excuse Council Member Schuler, seconded by Council Member Langford. Motion carried unanimously.

**AGENDA APPROVAL**

Council Member Langford moved to accept the Agenda as presented, seconded by Mayor Pro Tem Crump. Motion carried unanimously.

**CITIZEN COMMENTS**

Shanna Hale, 121 N. Lindeblad, Liberty Lake, WA: provided an update about the solution for Lakeside Road. She said, as of now, a pedestrian solution is a work in progress. She said expansion of the shoulder of road and installation of barriers should improve safety, and is also being considered.

## **MAYOR AND CITY COUNCIL REPORTS**

Mayor Pro Tem Crump provided a Finance Committee report. The committee discussed security of City Hall, updating current financial management policies, and receiving a monthly financial status report the second Council meeting of the month. The committee also reviewed vouchers and the agenda.

Council Member Owens reported the Washington State Investment Board (SIB) has hired Victor Moore. Mr. Moore came from the Governor's office and is now the new second in command of the SIB.

Mayor Pro Tem Crump, Spokane Regional Health District's Small Cities Representative, reported the Board is still pushing the H1N1 vaccine. He said even though the winter has been mild, it is still flu season and the vaccination supply is available free of charge.

Mayor Van Orman reported about her attendance at the Spokane Regional Council of Governments meeting. Discussions included maintenance and operations for local and regional jurisdictions of the Transportation Benefit District and a presentation on jail sites for essential public facilities, which will be presented for a vote in April, 2011. She said the City of Liberty Lake has moved to 7<sup>th</sup> on the list of potential locations; however, only the top 6 are being considered. She also talked about the Hub's Open House. Roughly 700 people attended. She said she met with representatives from the Spokane Regional Sports Commission, the City of Spokane Valley, and Hub's board to discuss opportunities to keep the Hub facility alive. She also spoke about other upcoming events, including a groundbreaking ceremony to kick off the first Green Home show, character campaigning, the local blood drive, and regional collaborative planning.

## **STAFF AND AGENCY REPORTS**

City Staff: Community Development Director, Doug Smith, provided a City update. Administrative Services' staff have been actively involved with BIAS training and implementation. Grant research continues. Trailhead has been open for two weeks, and a new fence has been installed in the driving range area. Program-wise, staff has been busy working on additional recreational opportunities and programs for spring and summer breaks. Planning & Building Services has received its annual aerial photography, and staff is working on the creation of new base maps for Liberty Lake and the immediately surrounding areas. Staff is also conducting a land quantity analysis to determine how much vacant land the City has and how much future population it can accommodate. Director Smith said the Community Development Committee plans to meet next week to discuss capital facilities and capital facility projects. For Public Works, franchise agreements and the Rocky Hill Park Notice to Proceed are underway. Pothole repairs have been completed. The City is working with Spokane County on the Conklin Basin sewer project. The City is getting ready to go out for bids for the solar backup project at the Liberty Lake Police Department.

Director Smith also provided an update on community and regional activities. The recently-formed Library Foundation is aggressively looking for projects and a report is expected soon. Municipal jurisdictions are collaborating with EWU for an academic literature review of governance models. City staff will participate in panel discussions

with the Spokane Home Builders Association and real estate community to discuss permitting issues and to listen to regional concerns. Staff will also be involved with the Spokane Transit Authority's high-performance transit process. A prioritization of projects will soon be presented to the Central Valley School District's board regarding its Capital Facilities Plan. In closing, Director Smith reported recommendations will be presented to the Spokane Board of County Commissioners after the upcoming public hearing regarding the funding cycle for community development block grants.

After a brief discussion regarding domestic violence and officer training, Mayor Van Orman introduced Commissioner Frank Boyle.

Liberty Lake Sewer & Water District (LLS&WD): Commissioner Boyle provided a water and sewer update. He confirmed that the District does have sufficient water rights to handle future growth. He provided a TMDL update. The District has received a proposal from the Department of Ecology for an upgrade to its current affluent polishing system. The proposal is currently undergoing an engineering analysis. He also talked about the rate study that was conducted two years ago to create a 10-year plan. He said rates were raised by one dollar last year, but so far no rate increase is expected this year. The District is, however, looking at a possible rate increase by one dollar in 2011. Mayor Van Orman reported the City will be partnering again this year with the LLS&WD for the annual spring clean up.

## **ACTION ITEMS**

Consent Agenda: Council Member Langford moved to approve the Consent Agenda, which included approval of the City Council Meeting Minutes from February 16, 2010 and vouchers through March 2, 2010 in the amount of \$217,853.70, seconded by Council Member Romney. Motion carried unanimously. Check sequences were: manual check numbers 12427 and 12428, totaling \$2,681.60, and check numbers were 12429 through 12467, totaling \$24,851.00. Payroll check sequences were: 6047 through 6064, totaling \$190,321.10

Easement for Liberty Lake Sewer & Water District: Council Member Langford moved for discussion the easement agreement between the City of Liberty Lake and the Liberty Lake Sewer and Water District, seconded by Mayor Pro Tem Crump.

Director Smith explained this easement has a provision which removes the easement in the event a franchise agreement is in place. Council Member Owens remarked the City has had franchise agreements "on the back and middle burner" since 2001. She requested that a franchise agreement come before the council for a vote very soon. Discussion continued about easements, franchise agreements, and setting negotiation standards pertinent to Liberty Lake, then Mayor Van Orman called for the vote. Motion passed unanimously.

## **ORDINANCE – FIRST READ**

City Clerk, Ann Swenson, read Ordinance 5A into the record, amending Ordinance No. 05, passed by the City Council of the City of Liberty Lake, Washington, appointing an Auditing Officer.

## WORKSHOP DISCUSSIONS

Update on Lakeside/Valleyway Improvement: Director Smith reported at the conclusion of the last ad hoc meeting, all agreed there may be a very viable solution that could be executed this construction season. Another meeting is scheduled March 12<sup>th</sup> to further discuss the solution, and a recommendation to the City Council will be forthcoming.

RFI – Google: Director Smith recognized Council Member Romney for bringing this to the City's attention. He explained that Google has put out the request for information with the idea of identifying a beta site to provide ultra high-speed broadband service. Many jurisdictions are vying for this service. Director Smith requested feedback from City Council members whether to move forward with submitting an application for Liberty Lake. The City Council agreed to support this and staff will move forward with meeting Google's application deadline of March 26<sup>th</sup>.

Formation of Council Retreat: Mayor Pro Tem Crump said historically City Council retreats have been driven by the Mayor and/or City staff. He proposed making the retreat more Council driven, and asked for council members' feedback on what they would like to see for the retreat. Council Member Owens commented the Association of Washington Cities (AWC) offers training programs that would benefit new council members. Mayor Pro Tem will contact individual council members, accumulate their ideas, and bring those back for discussion during the next meeting. The retreat is being considered for mid-April.

Electronic Council Packets – FTP: Director Smith reported, since the last meeting, staff has moved forward on the Council's recommendation to research options for paperless packets. He talked about how staff has implemented file transfer protocol (FTP) as the first step for secure document uploads. He said the next step is to talk about purchasing hardware and building the necessary infrastructure to move forward. He noted a budget amendment is not necessary. After a brief discussion, it was determined staff will continue moving forward with providing additional information regarding hardware and infrastructure.

K-9 Update: Liberty Lake Police Chief, Brian Asmus, reported he recently found out that the City of Spokane will be hosting a local K-9 network training in September, which would result in cost savings from the original proposal. He also said if the City decides to implement the K-9 program, there will be no initial start-up costs this year since funds are available through some grant processes. He then addressed how the canine is selected for the program and talked about handler training. A resolution to initiate the K-9 proposal will be brought forward at the next meeting for Council's consideration.

## ADJOURNMENT

The meeting adjourned at 9:05 .m.

These minutes are approved on March 16, 2010.

Wendy Van Orman  
Wendy Van Orman, Mayor  
City of Liberty Lake

Ann Swenson  
*Notes and Transcription by Ann Swenson, City Clerk. This Council meeting was also audio taped. Anyone desiring to listen to the recording may contact the City Clerk.*