

**CITY COUNCIL MEETING  
TUESDAY, JANUARY 18, 2011  
CITY HALL  
22710 E. COUNTRY VISTA DRIVE  
7:00 P.M.**

**INVOCATION**

Given by Mayor Pro Tem Crump

**PLEDGE OF ALLEGIANCE**

Led by Mayor Van Orman, City Council and City Staff

**CALL TO ORDER**

Mayor Van Orman called the meeting to order at 7:08 p.m.

**ROLL CALL**

Mayor Pro Tem Crump  
Council Member Kaminskas  
Council Member Owens (absent)  
Council Member Romney  
Council Member Schuler  
Council Member Beckett  
Council Member Langford

Ann Swenson, City Clerk  
Doug Smith, Comm. Dev Director  
Brian Asmus, Chief of Police  
Sean Boutz, City Attorney

Mayor Pro Tem Crump moved to excuse Council Member Owens, seconded by Council Member Langford. Motion carried unanimously.

**AGENDA APPROVAL**

Council Member Schuler moved to amend the agenda to add Executive Session as Agenda Item 13, seconded by Mayor Pro Tem Crump. Motion carried unanimously.

**CITIZEN COMMENT**

Steve Peterson, 719 N. Lancashire Lane, Liberty Lake, WA: directed comments to planning. He received an email regarding emergency crews' inability to pass through the Estates neighborhood in a timely manner. Mr. Peterson asked the fire department and City Council to remind people that certain areas are not accessible in that area, and suggested updated maps are needed to help in response calls. He also requested the fire department coordinate with EMR so that this does not happen again.

**PROCLAMATION:** Mayor Van Orman read a proclamation into the record recognizing the Vietnamese Freedom and Heritage Flag. As a token of thanks, Mr. Jimmy Miller,

representing the Vietnamese-American Community of Eastern Washington, presented the City with both an American flag and a Vietnamese Freedom and Heritage Flag.

## **WORKSHOP DISCUSSION**

Mayor Van Orman turned the floor over to Mayor Pro Tem Crump to discuss the City Council retreat. Mayor Pro Tem Crump contacted council members to get their feedback for agenda items and ideas. He handed out the summary of the council responses, which included discussions about the capital budget and capital projects, short and long term goals, the arboretum, road repair, and the city's budget. The Council set dates for the retreat, which are February 8, 2011 from 7:00 to 9:00 p.m. and February 22, 2011 from 6:00 to 9:00 p.m.

## **MAYOR AND CITY COUNCIL / COMMITTEE REPORTS**

Mayor Van Orman spoke about economic development at work. She reported Business Sense has moved out of the incubator space and now resides in the Century 21 building. Mayor Van Orman also reviewed the regional committee openings and talked about upcoming events that need city representation.

Public Safety Report: Council Member Schuler provided a public safety update. The newly-formed committee determined they will meet on an as-needed basis or when Chief Asmus feels it is necessary. Requests for Proposals have gone out for police cars, with a deadline of January 28<sup>th</sup> at 5:00 p.m. The on-call supervisor duties have been reassigned. Calls will now be rotated between Chief Asmus, Sergeant Gibson, and Detective Bourgeois. The committee discussed the draft Continuity of Operations Plan, in which all jurisdictions have to have an emergency plan in place. The committee was informed by the Spokane Valley Fire Department's Deputy Chief that it is beginning its accreditation process. The Public Safety Committee also discussed the high increase in the number of garage and vehicle prowls in the community. Council Member Schuler asked the local newspaper representative to please put the word out there to remind residents to close their garage doors and lock their vehicles.

Finance Committee: Mayor Pro Tem Crump reported the Finance Committee met and welcomed their newest member, Council Member Romney. The committee reviewed vouchers and the need to review and update the city's personnel manual. Other topics that were discussed were city insurance costs, cost effectiveness of city services, and the interview process currently talking place for the Parks and Open Space Superintendent.

Community Development Committee: Council Member Kaminskas reported the newly-formed committee will meet the first Tuesday of each month at 6:00 p.m.

## **ACTION ITEMS**

Consent Agenda: Mayor Pro Tem Crump moved to approve the consent agenda, which included City Council Meeting Minutes from January 4, 2011 and checks through January 18, 2011 in the amount of \$222,476.10. He noted these checks included 2010 year-end close out payments as well as beginning payouts for 2011. Council Member

Langford seconded the motion, which carried unanimously. 2010 check sequences were 13560 through 13599, totalling \$105,268.05, and 2011 check sequences were 13600 through 13624, totalling \$37,643.70.

**Approval of Interlocal Agreement with Spokane County for Regional Animal Protection Services:** Council Member Langford moved to allow the Mayor to enter into the Interlocal Agreement with Spokane County for Regional Animal Control Protection Services. Council Member Romney seconded the motion, which carried unanimously.

**Approval of Liberty Lake Splash Advertising Contract:** Council Member Romney moved to approve the Advertising Contract with the Liberty Lake Splash, seconded by Council Member Langford. Motion carried unanimously.

**Approval of Recreation Program Service Agreements:** Mayor Pro Tem Crump moved to allow the Mayor to enter into the following service agreements:

- Joan Peters, dba Liberty Lake Learning Center
- Skyhawks Sports Academy, Inc.
- Wiley E. Waters, LLC

Council Member Langford seconded the motion, which carried unanimously.

## **UNFINISHED / NEW BUSINESS**

Council Member Kaminskis announced the open house for Physzique, a new local business.

Mayor Pro Tem Crump announced he will be absent for the next City Council meeting because he will be out of town. He asked to be excused.

Mayor Van Orman announced she also will be absent from the February 1<sup>st</sup> City Council meeting, and asked for excusal as well.

## **CITIZEN COMMENTS**

Steve Peterson, 719 N. Lancashire Lane, Liberty Lake, WA: said he had the opportunity to drop off a book at the library today. He reminded everyone that the library continues to welcome donations if anyone would like to contribute books. He also commented about the great turnout he noticed at the library when he was there; he counted 22 cars in the parking lot.

At 8:13. p.m. Mayor Van Orman called for a five-minute recess before calling Executive Session.

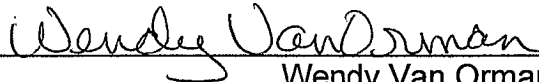
## **EXECUTIVE SESSION**

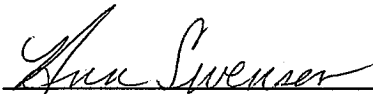
At 8:20 p.m., Mayor Van Orman called the Executive Session to order as per RCW 42.30.110(h) to discuss personnel. The Executive Session adjourned at 9:00 p.m. No action was taken.

## ADJOURNMENT

The regular City Council meeting adjourned immediately upon adjournment of Executive Session at 9:00 p.m.

These minutes are approved on February 1, 2011.

  
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Wendy Van Orman, Mayor  
City of Liberty Lake

  
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*Notes and Transcription by Ann Swenson, City Clerk. This Council meeting was also audio taped. Anyone desiring to listen to the recording may contact the City Clerk.*