



**SPECIAL CITY COUNCIL MEETING  
SUNDAY, NOVEMBER 13, 2016  
CITY HALL  
22710 E COUNTRY VISTA DRIVE  
12:00 P.M.**

**CALL TO ORDER**

Mayor Peterson called the meeting to order at 12:00 p.m.

**ROLL CALL**

Mayor Pro Tem Brickner  
Council Member Kaminskas  
Council Member Dunne  
Council Member Severs  
Council Member Langford  
Council Member Moore  
Council Member McGuire

**WORKSHOP DISCUSSION – City Council’s 2017 Priorities**

Business Support & Recruitment

Council Members discussed local business support, outreach, and consideration for review of the city’s current sign code. Some topics included:

- Revisiting the sign code during the amendment process
- Promoting new businesses in the City’s section of the Splash and the library’s newsletter
- Providing educational opportunities for businesses on the City’s regulations regarding planning, zoning, and signage
- Enacting an incentive moratorium for new businesses that would postpone utility tax for a certain period of time, or offer businesses a rebate similar to what is in place for residents
- Working with the Greater Spokane Valley Chamber to be more proactive with Liberty Lake businesses to provide education and networking opportunities

Transportation Projects

The discussion was then focused on transportation. Council members briefly talked about the recent passage of the Spokane Transit Authority’s (STA) sales tax proposition; its effect on Liberty Lake and the new challenges that will face STA’s board.

Other topics included:

- A pilot program for Liberty Lake shuttle service to provide internal circulation by trying to connect Uber services with STA services
- Looking into liabilities of using the City's shuttle to provide connectivity between the north and south sides of Liberty Lake
- Pedestrian connectivity from Harvard Road by looking at a trail from Harvest Parkway to the City's boundary or along Indiana to Harvard
- Installation of sidewalks along Mission Avenue

Prior to Councilman Dunne leaving the meeting at 1:22 p.m., he shared some input on the Liberty Lake Upland Trail, Barefoot in the Park, and Public Art. Council subsequently continued their discussion on transportation. Additional topics included:

- Waiting for traffic study results from CH2M Hill before further discussing improvements to Country Vista Drive and Appleway Avenue and the Harvard Road bridge expansion
- The unavailability of state funding for the Henry Road Interchange until either 2021 or 2022
- Identifying sites for pedestrian safety crosswalks in the River District Area
  - Funding pedestrian crossing lights to have them in stock and available when ready to install
- Consideration of a pathway along Mission off Indiana
- Creating a pilot program to assess areas throughout the City to improve pedestrian-level lighting on the trails

#### Parks, Recreation, Trails & Open Space

The focus of the discussion then turned to parks, recreation, trails and open space. Some topics included:

- Master planning City facilities and properties with consideration to integrate City Hall, the library, the police department, and possibly a community center all together to provide cost effective and efficient services
- Setting aside a workshop for developing a long-term plan
- Engaging the Washington Parks Department to work with the City to gain 20 feet of open space for access to the Spokane River
- Planning, designing, and consideration of internally circulating trails with strict boundaries in the Liberty Lake Upland Trail area, while being cognizant of the nearby residents, until an easement can be obtained
- Expanding the Barefoot in the Park event by identifying groups to engage with for putting together the event.
- Enabling co-creators by using hotel/motel tax funding to help support some of those groups.
- Including "A Taste of Liberty Lake" to the event by inviting local restaurateurs to promote their food during the event

- Partnering with the Greater Spokane Valley Chamber help get the word out and begin recruiting businesses shortly after the first of the new year
- Design and construction of Orchard Park

### Town Square Project

This subject was considered to fall under the Master Plan topic as discussed during the parks, recreation, trails, and open space discussion above. A workshop will be scheduled in December to solely discuss master planning with consideration on how to move forward with Town Square.

### Miscellaneous Initiatives

Council Members then discussed miscellaneous initiatives as outlined below:

- Creating a policy requiring utilities to be undergrounded for all future projects
- Public Art
  - Expanding the area of the Farmers Market to include an area for an “Art Market”
  - Establishing a functional Arts Commission and consider funding it by either budgeting a specific dollar amount or possibly through a 1% Ordinance from the Capital Fund
- Adopting a Code of Ethics for Elected Officials
  - Consideration for City Council support staff was also discussed, which would include an attorney and a part-time assistant to the Council; both would be under the direction of the Mayor Pro Tem
- Improving citizen engagement by:
  - Providing increased presence and visibility of council members at a City booth during more events other than Farmers Market
  - Possibly setting up an “Ask your Council Member” type table in front of local stores
  - Videotaping City Council meetings
  - Possibly keeping City Hall open later one night a week to allow residents to meet with council members
  - City Council attendance at HOA meetings
  - Including and addressing a “Question of the Month” headline in the City’s section of the Splash

**ADJOURNMENT:** There being no further business, the meeting adjourned at 3:06 p.m.

These minutes were approved December 6, 2016.

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Steve Peterson, Mayor  
City of Liberty Lake



*Notes and Transcription by Ann Swenson, City Clerk. This Council meeting was also audio taped. Anyone desiring to listen to the recording may contact the City Clerk.*