

Liberty Lake Municipal Library
Board of Trustees Meeting Minutes
Thursday, July 7, 2016

1. The meeting was called to order at 10:03 a.m. In attendance: Pat Lutzenberger, Linda Dockery, Lu Embrey, Katy Allen, Pamela Mogen and Tricia Morgan.
2. The minutes from the June 2nd meeting were approved.
3. Comments - none
4. Reports
 - a. City Administrator – Katy Allen
 - Discussed upcoming city council meetings/events:
 - July 12: council will meet with The Splash
 - July 19: Ozzie Knezovich will speak
 - July 20: Ice Cream Social for Town Square campaign at Town Square
 - Aug 2: National Night Out
 - August 16: Council Retreat, 6:00 pm at City Hall
 - City is having a transportation study done
 - Town Square project – informational flyers will be mailed out July 13-15
 - b. Library Director - Pamela Mogen
 - Summer reading program – numbers down
 - Budget – process begins in July; public hearing on July 19th
 - WA Anytime Overdrive – price increasing possibly from \$4,000 to \$5500 per year, but it has a much bigger collection than CIN which we donate \$2,000 to. Paid for in December which may make library run over budget this year.
 - RFID (radio frequency identification) – looking into pricing this type of system
 - Edge Assessment:
 - 245/395 points in 2014
 - 305/395 points in 2016
 - Gave 60 suggestions to improve the library’s technology
 - MW Children’s Center will bring 30 children to the library every other week
 - Stepping Stones brings children weekly
 - SkyHawks will also be bringing their group
 - The Friends bought the library a new \$4,000 printer.
 - c. Friends of the Library – no report
5. On Going business
 - a. Annual Report – Board will report at October 4, 2016 council meeting.
 - b. Trustee manuals – review and update
 - c. Review of MNG 4 – next meeting; waiting for opinion from city attorney
6. Next meeting: August 4, 2016 at 10:00 a.m.
7. Meeting adjourned at 11:40 a.m.

Submitted by Tricia Morgan