

Liberty Lake Municipal Library
Board of Trustees Meeting Minutes
Thursday, June 2, 2016

1. The meeting was called to order at 10:08 a.m. In attendance: Lu Embrey, Carol Johns, Katy Allen, Pamela Mogen and Tricia Morgan.
2. The minutes from the April 7th meeting were approved.
3. Comments - none
4. Reports
 - a. City Administrator – Katy Allen
 - Discussed upcoming city council meetings:
 - June 7: interviewing for a new council member to replace Keith Kopelson
 - July 5: no meeting
 - July 12: council will meet with The Splash
 - July 19: Ozzie Knezovich will speak
 - August 16: council retreat
 - Town Square project – informational flyers will be mailed out in July
 - b. Library Director - Pamela Mogen
 - Monthly report: most numbers up over last year; lots of events planned for June
 - Library booth at the Farmer’s Market was very busy
 - Patrons can fill out library card applications online now
 - New brochures are printed and ready to be distributed
 - Summer reading program starts June 13 and runs through August 6
 - Pamela attended a Design Institute conference in Montana. Trends include:
 - More space for people to do things; less space for stacks of books
 - Open, flexible space
 - Natural light
 - Self-service check out
 - Interactive media
 - c. Friends of the Library Report – Carol Johns
 - Book Sale: June 10-11
 - Bank account total: \$14,509.84
 - Tea profit: \$3,927.00
 - Comments on the 2016 Tea were discussed
 - Friends could use an iPad for future events to collect money. The library may be able to gift one to the Friends.
5. On Going business
 - a. Annual Report – Board will report at September 6, 2016 council meeting.
 - b. Trustee manuals need to be updated
 - c. Review of MNG 4 – next meeting
6. Next meeting: July 7, 2016 at 10:00 a.m.
7. Meeting adjourned at 11:30 a.m.
Submitted by Tricia Morgan